GUIDELINE/MANUAL FOR STUDENTS TO FILL ONLINE EXAMINATION FORM

By:

Dr. Ahteshamul Haque

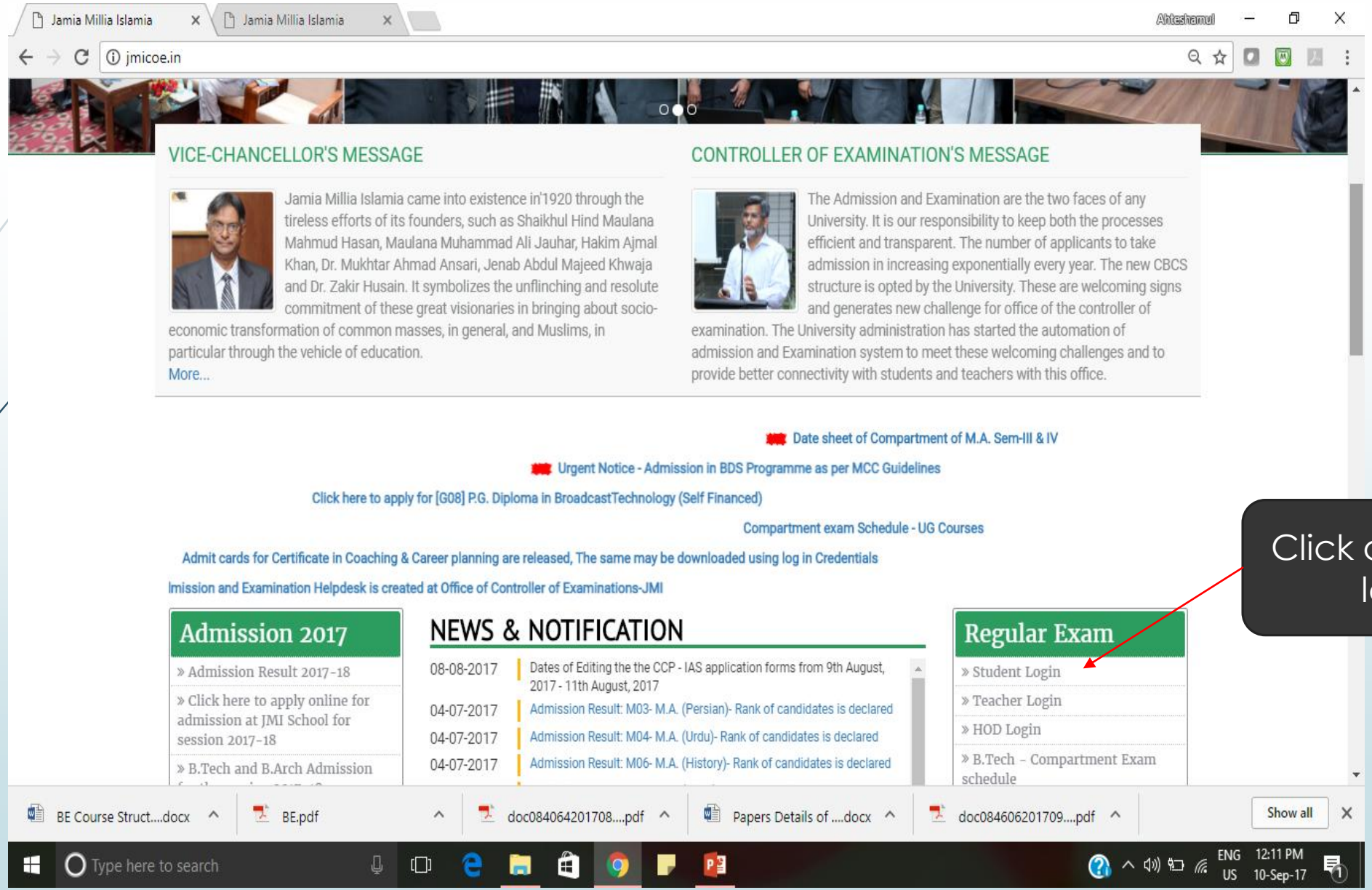
Hony Assistant Controller of Examinations

OFFICE OF THE CONTROLLER OF EXAMINATIONS

JAMIA MILLIA ISAMIA (A Central Univ)

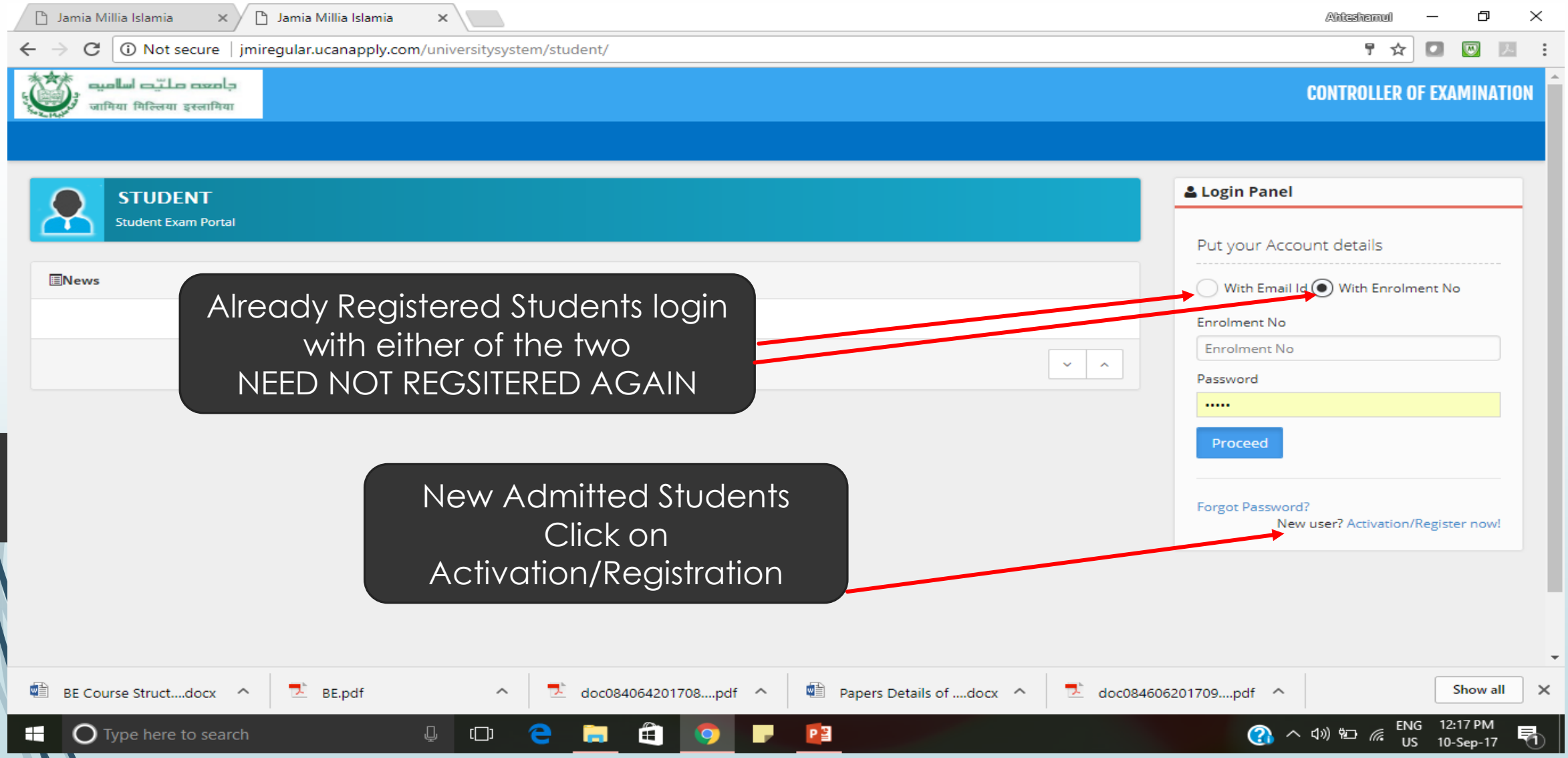
NAAC Accredited Grade "A"

STEP 1: - Visit www.jmicoe.in

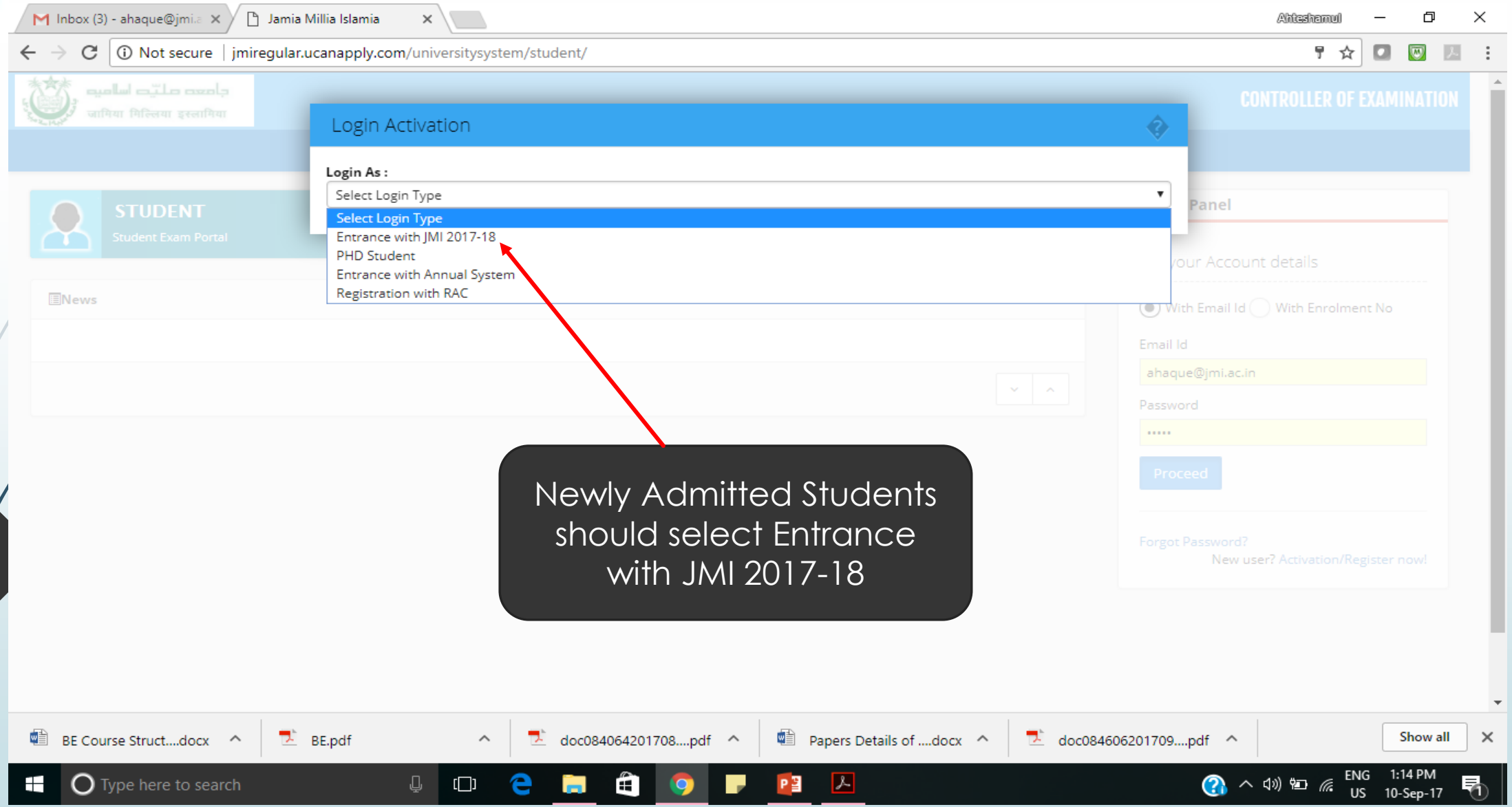


Click at student login

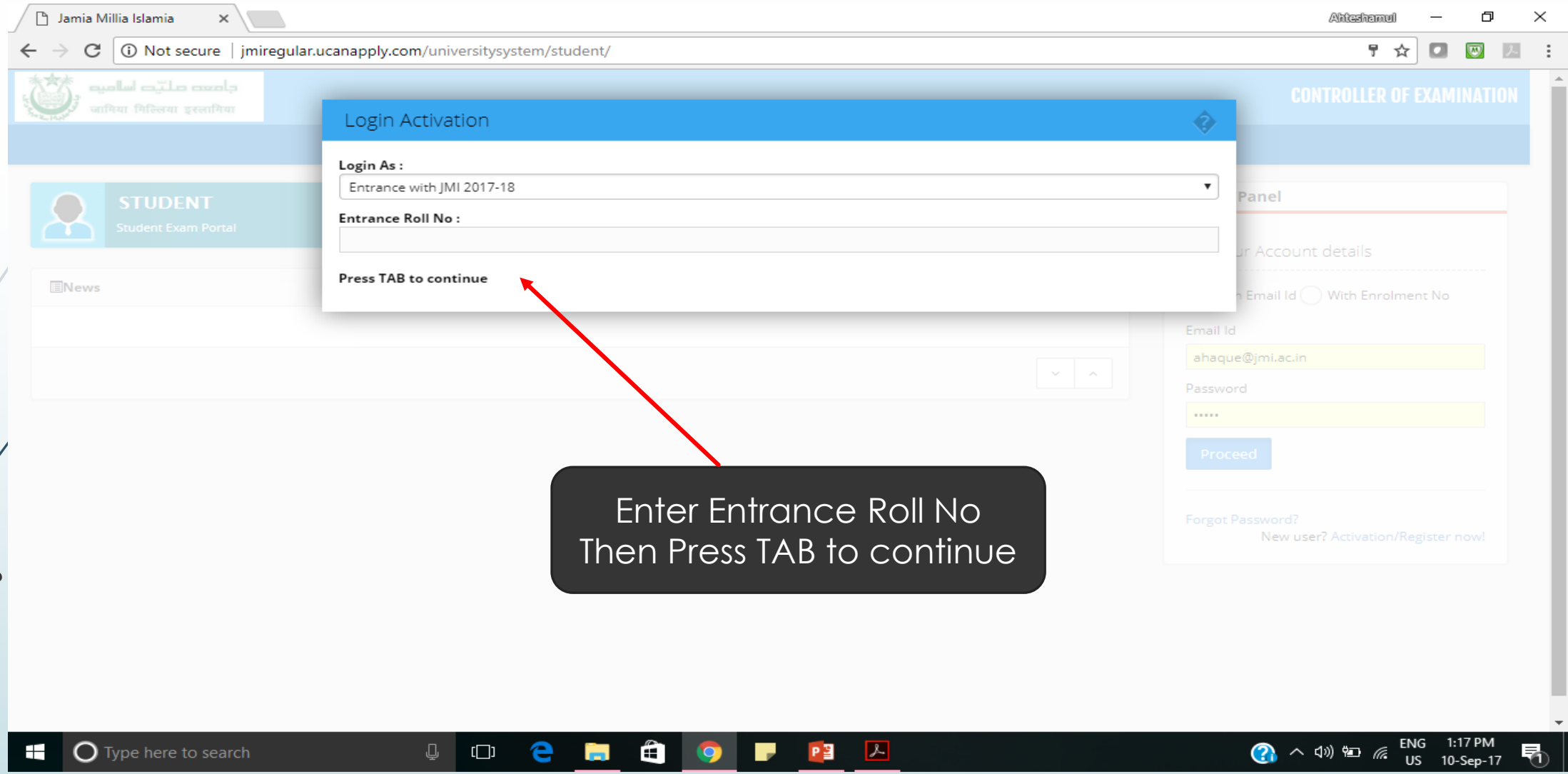
STEP 2: - At Login Page



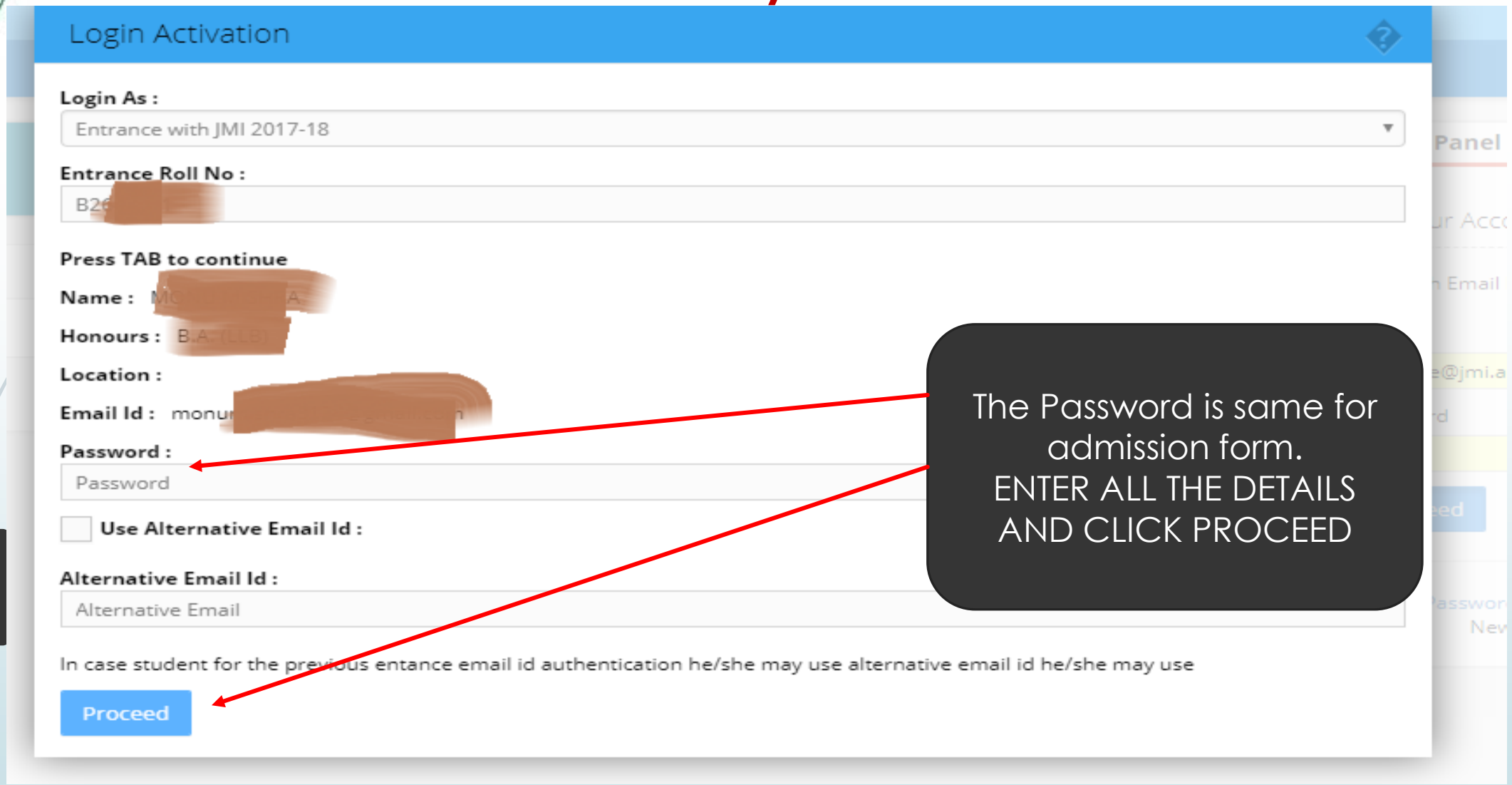
Student Activity



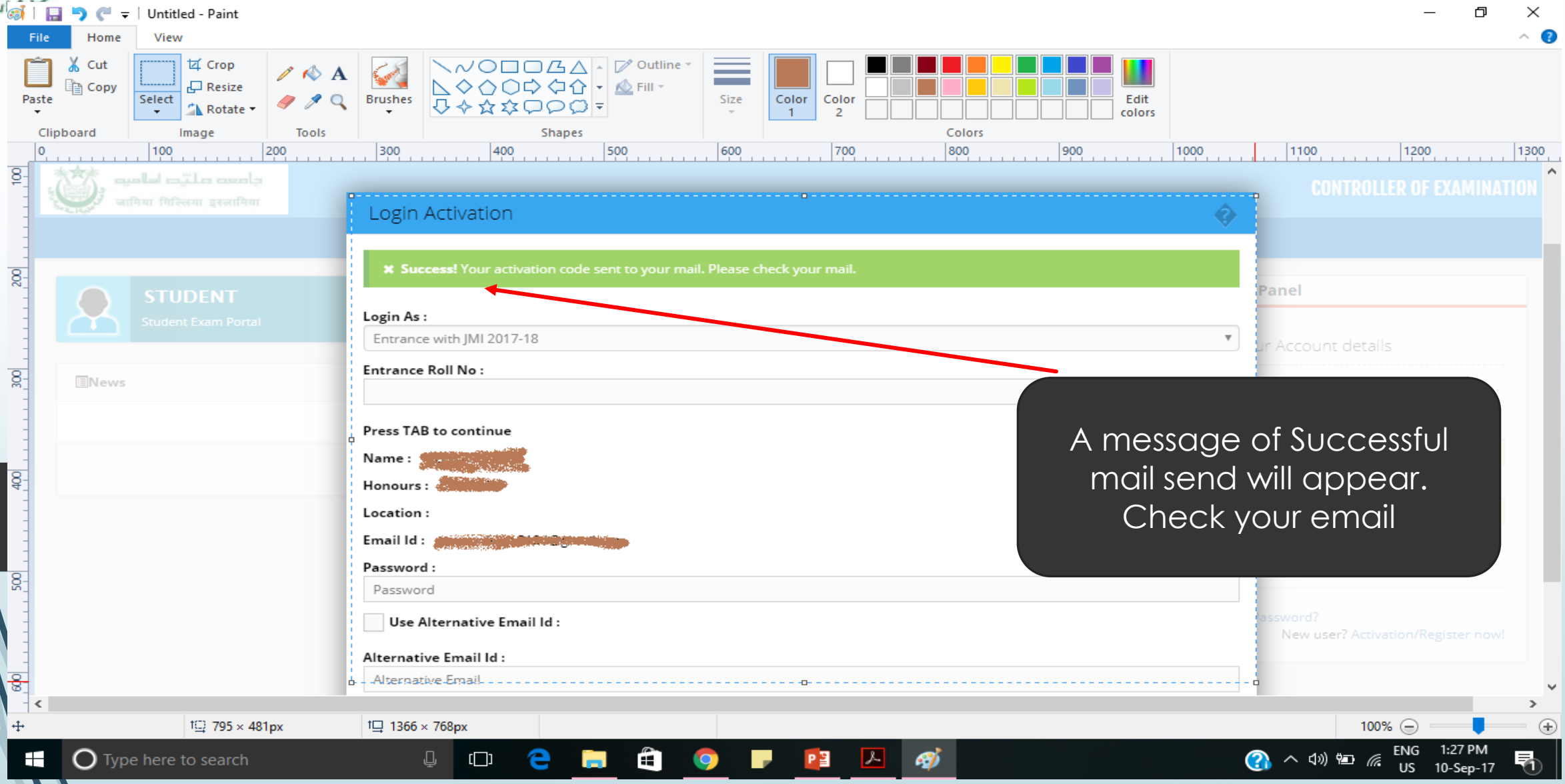
Student Activity



Student Activity



Student Activity



A message of Successful mail send will appear. Check your email

Student Activity

Below Message will come

Student Portal Registration/Activation Spam x

examinations@jmi.ac.in via amazonses.com 8:45 PM (0 minutes ago)

to me

Why is this message in Spam? You blocked new messages from examinations@jmi.ac.in. Learn more

Dear Student,

Welcome to Examination portal.

Your Email Id : [redacted]

Your Password : [redacted]

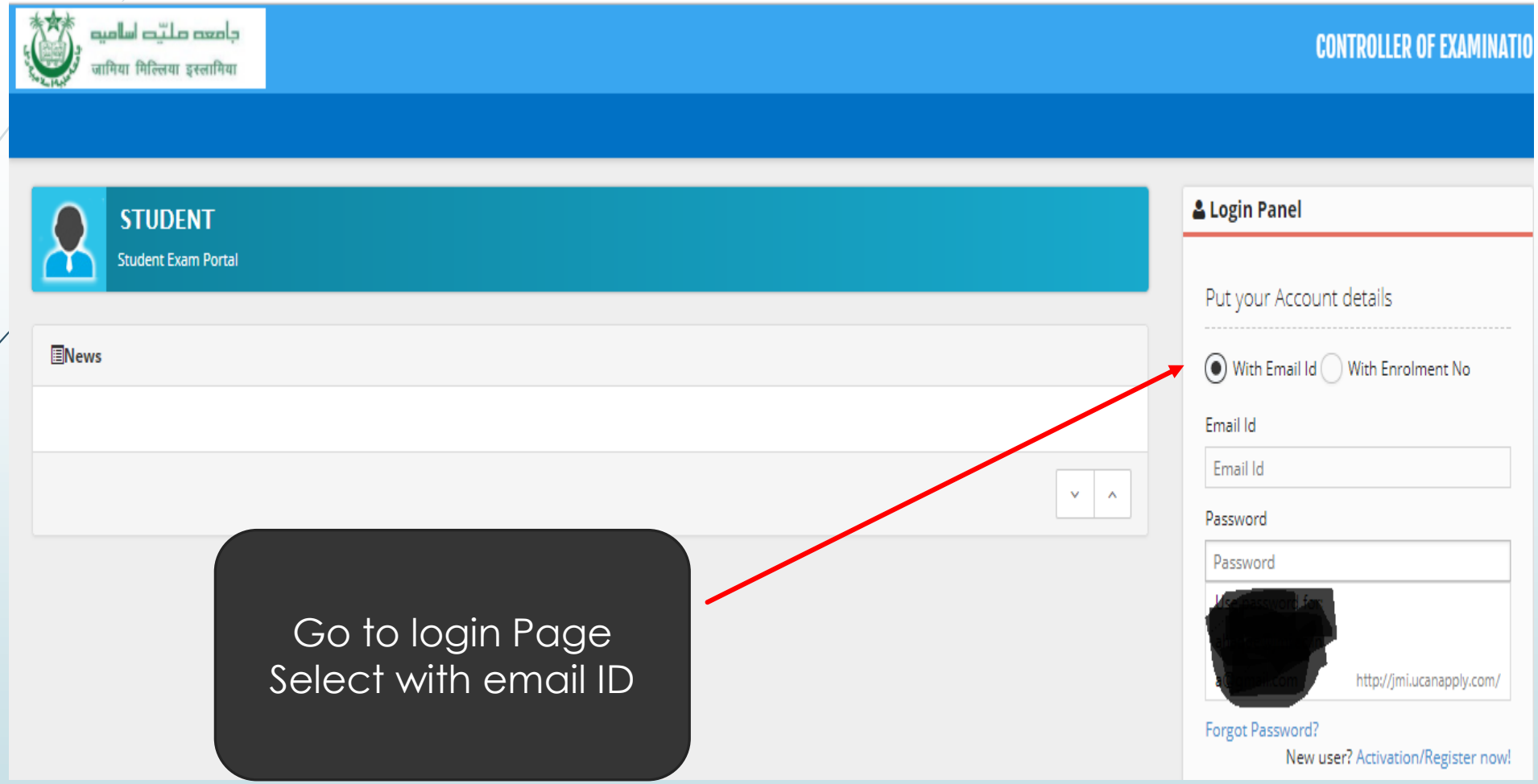
Your Activation Code : [redacted]

To activate your account click on the following copy paste the following link in the browser.

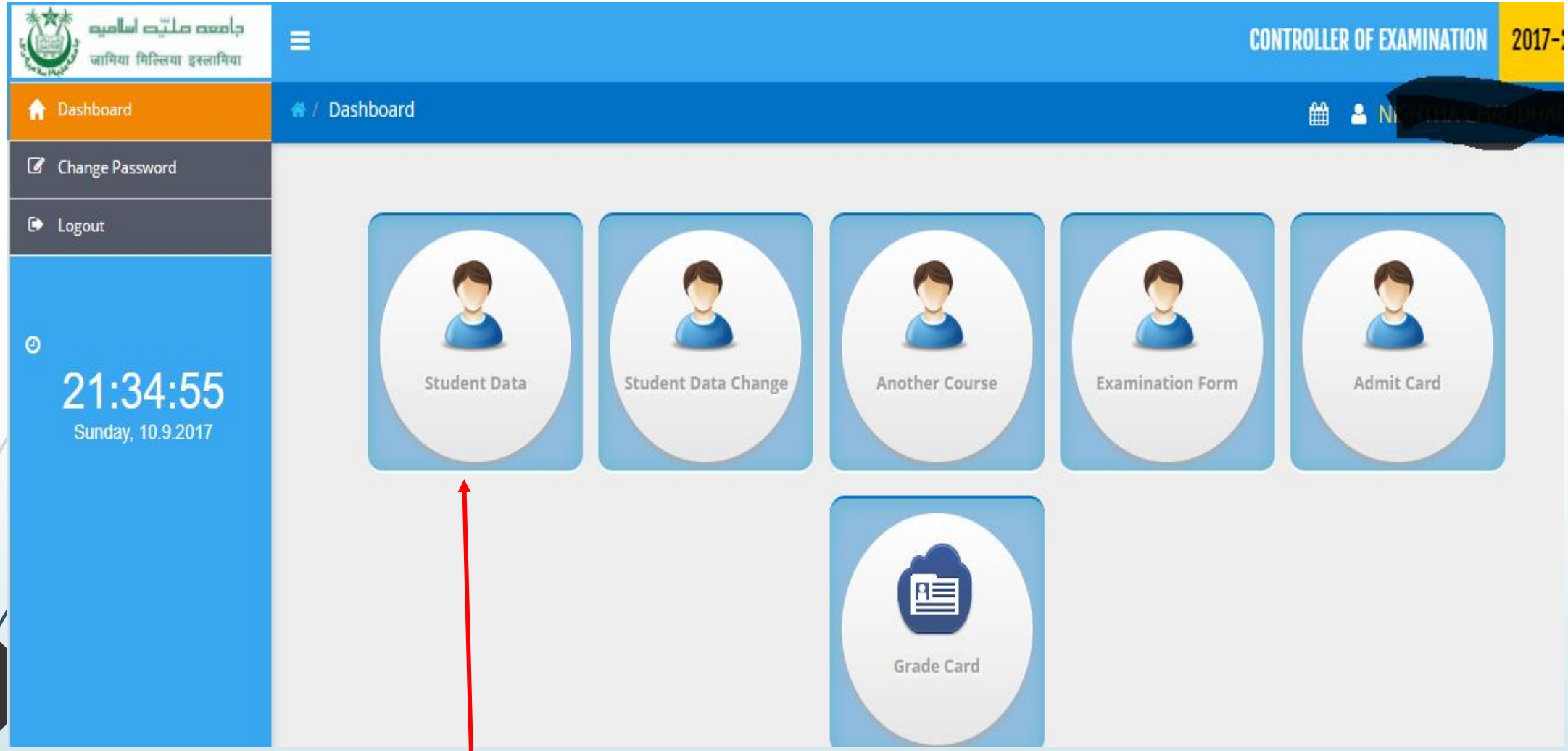
http://jmiregular.ucanapply.com/examinationsystemjmi/activation.php?id=MTAy&code=YWhhcXVIQGptaS5hYy5pbg==&stcode=U1QwMDQ5NjY0&smcode=&oldcode= [Plese Click on the full Link]

Click on the Link and Enter Activation Code

Student Activity

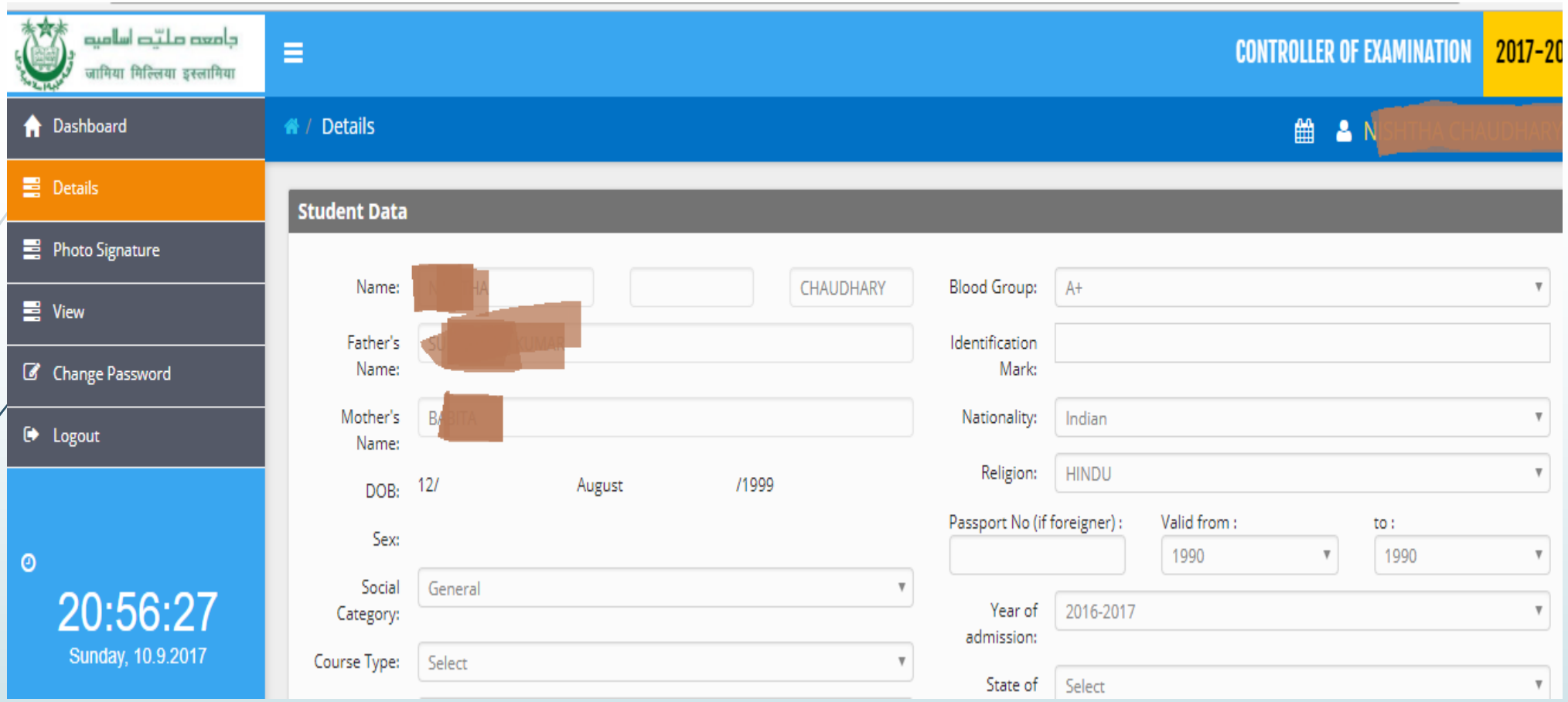


Go to login Page
Select with email ID



Above Screen will appear,
Click on Student Data

Student Activity



Check All the Data and enter the data not filled by default
Press Save and Continue

- Photo Signature
- View
- Change Password
- Logout

20:59:57
Sunday, 10.9.2017

Photo Upload:

Choose File No file chosen

(Passport size colour photo 4.5 cm x 3.5 cm) **Note:** Upload Image to be less than 100KB (Scan to be done in **100dpi** only)

Upload Photo

Signature Upload:

Choose File No file chosen

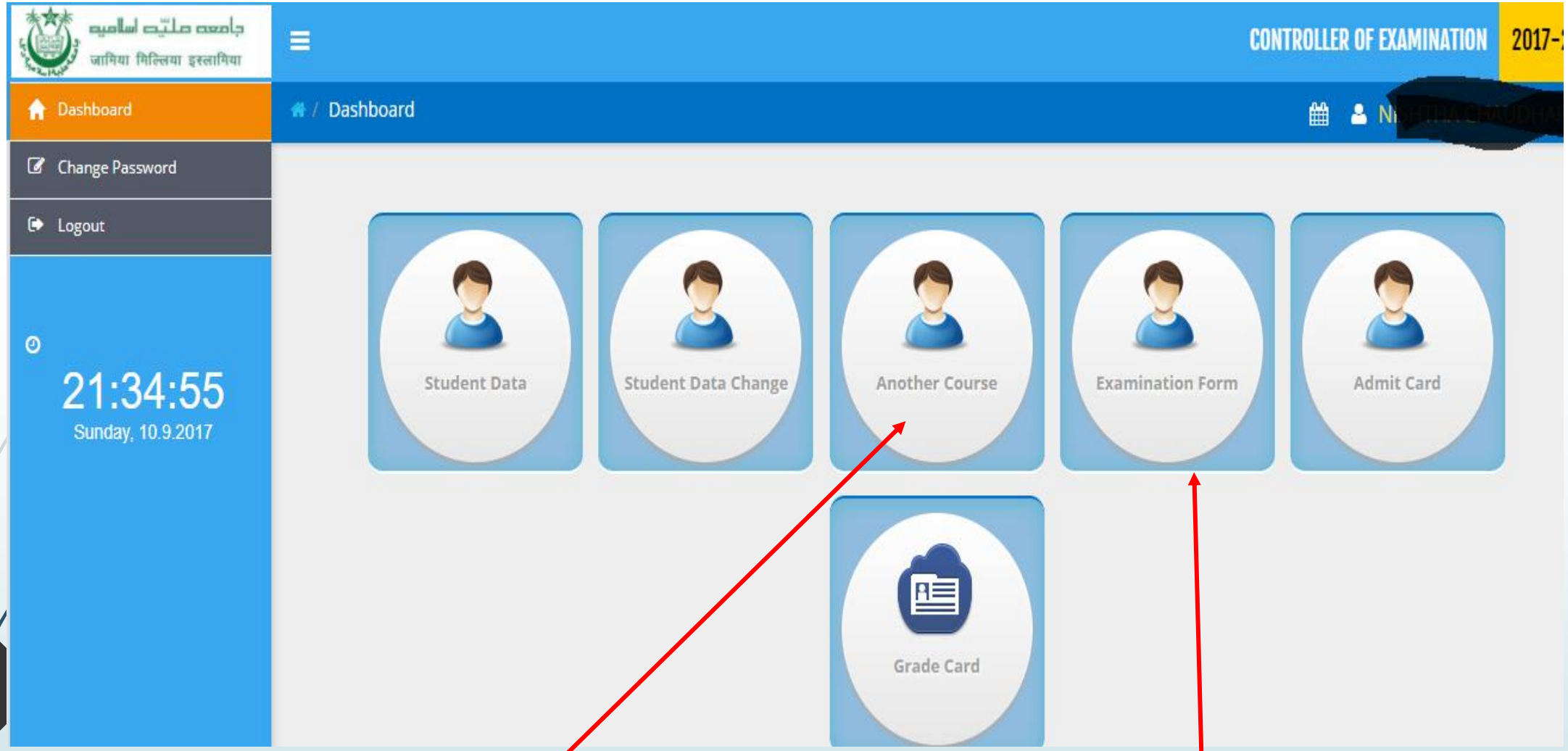
Note: Upload Image to be less than 100KB

Upload Signature

Note: You can proceed forward only after uploading your photograph and signature and confirming the declaration provided above.

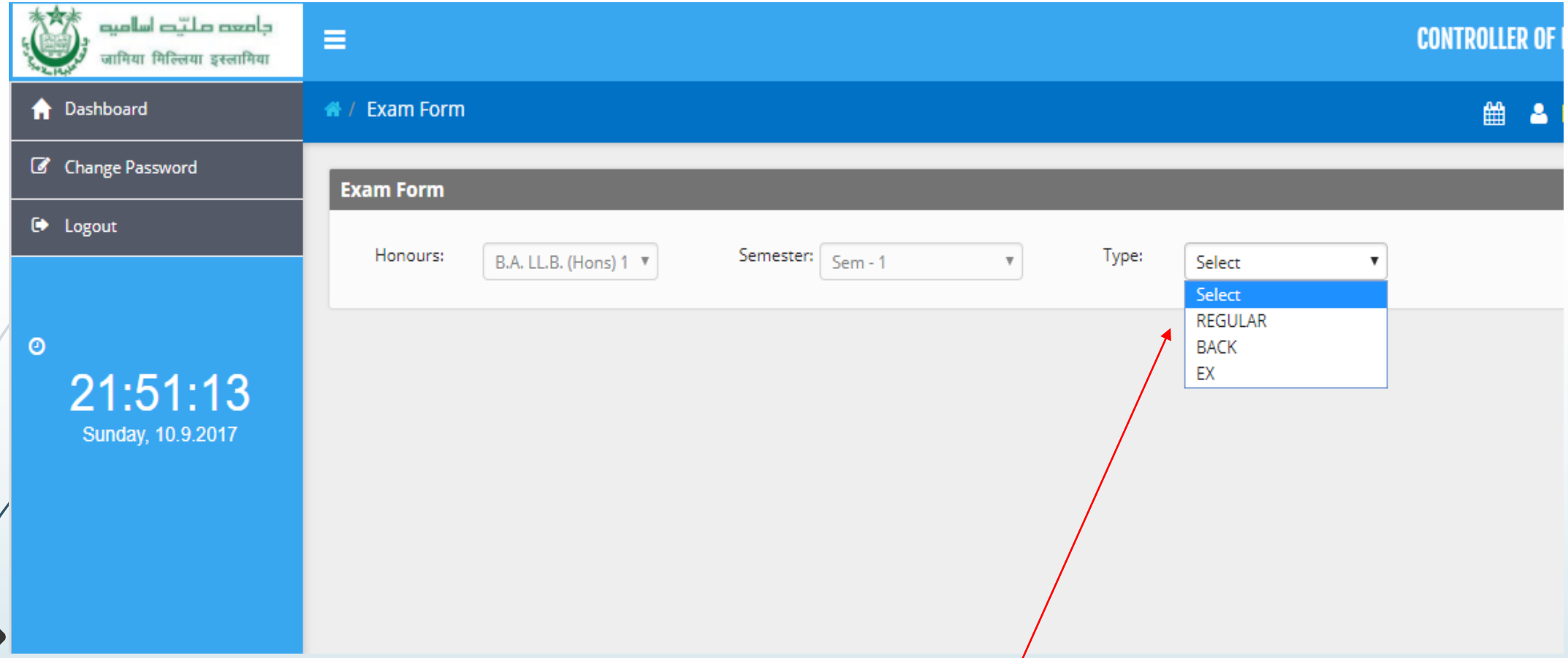
Save & Continue

Check your photograph and Signature.
Press Save and Continue
Then Press Confirm and Submit after seeing your form
Then GO To Dashboard

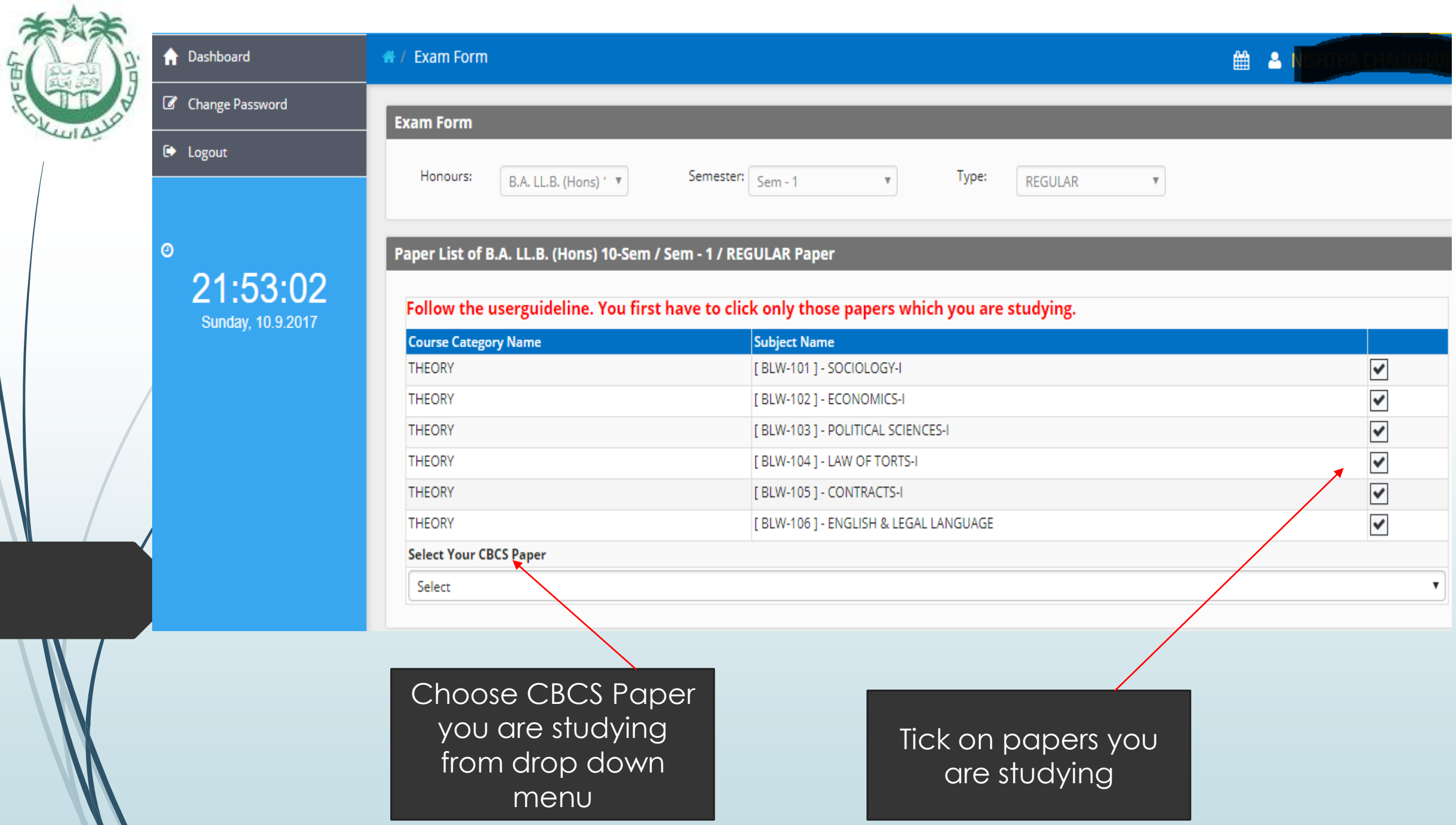


Fill Another Course form if you are doing additional part time course at JMI, after filling the examination form

Click on Examination Form



Choose Regular BACK option is for old students having back paper



Choose CBCS Paper you are studying from drop down menu

Tick on papers you are studying

After Choosing the Paper click on SAVE Button

You will get confirmation mail

Helpline

A Help desk is created at Office of Controller of Examinations-JMI

The Timing of Help desk: 3 P.M. to 5 P.M. (Monday to Friday)

helpdesk email ID: jmihelpdesk2017@gmail.com

Thanking you