



# GUIDELINE/MANUAL FOR STUDENTS TO FILL ONLINE EXAMINATION FORM FOR B.E. (EVENING) STUDENTS

By:

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OFFICE OF THE CONTROLLER OF EXAMINATIONS  
JAMIA MILLIA ISAMIA (A Central Univ)  
**NAAC Accredited Grade "A"**



# STEP 1: - Visit [www.jmicoe.in](http://www.jmicoe.in)

The screenshot shows the homepage of the Jamia Millia Islamia Controller of Examinations website. At the top, there are two tabs for 'Jamia Millia Islamia' and a search bar with 'jmicoe.in'. Below the navigation bar, there are two main sections: 'VICE-CHANCELLOR'S MESSAGE' and 'CONTROLLER OF EXAMINATION'S MESSAGE'. The VICE-CHANCELLOR'S MESSAGE section features a photo of a man in a suit and a paragraph of text. The CONTROLLER OF EXAMINATION'S MESSAGE section features a photo of a man in a white shirt and a paragraph of text. Below these sections, there are several links and notices, including 'Date sheet of Compartment of M.A. Sem-III & IV', 'Urgent Notice - Admission in BDS Programme as per MCC Guidelines', and 'Click here to apply for [G08] P.G. Diploma in BroadcastTechnology (Self Financed)'. There are also links for 'Compartment exam Schedule - UG Courses' and 'Admit cards for Certificate in Coaching & Career planning are released, The same may be downloaded using log in Credentials'. A 'NEWS & NOTIFICATION' section is visible, listing dates and events. On the right side, there is a 'Regular Exam' section with a list of links: 'Student Login', 'Teacher Login', 'HOD Login', and 'B.Tech - Compartment Exam schedule'. A red arrow points from a black callout box to the 'Student Login' link. The Windows taskbar is visible at the bottom, showing the search bar, taskbar icons, and system tray.

Click at student login



# STEP 2: - At Login Page

Already Registered Students login with either of the two  
NEED NOT REGISTERED AGAIN

New Admitted Students  
Click on  
Activation/Registration

CONTROLLER OF EXAMINATION

STUDENT  
Student Exam Portal

News

Put your Account details

With Email Id  With Enrolment No

Enrolment No  
Enrolment No

Password  
.....

Proceed

Forgot Password?  
New user? Activation/Register now!

BE Course Struct....docx BE.pdf doc084064201708....pdf Papers Details of ....docx doc084606201709....pdf Show all

Type here to search ENG US 12:17 PM 10-Sep-17



# Student Activity

The screenshot shows a web browser window with the URL `jmiregular.ucanapply.com/universitysystem/student/`. The page title is "STUDENT Student Exam Portal". A "Login Activation" dropdown menu is open, showing options: "Select Login Type", "Entrance with JMI 2017-18", "PHD Student", "Entrance with Annual System", and "Registration with RAC". A red arrow points to "Entrance with Annual System". A text box below the arrow contains the text: "Newly Admitted Students should select Entrance with Annual System".

Panel

your Account details

With Email Id  With Enrolment No

Email Id  
ahaque@jmi.ac.in

Password  
\*\*\*\*\*

Proceed

Forgot Password?  
New user? Activation/Register now!

BE Course Struct....docx ^

BE.pdf ^

doc084064201708....pdf ^

Papers Details of ....docx ^

doc084606201709....pdf ^

Show all x

Type here to search

ENG 1:14 PM  
US 10-Sep-17



# Student Activity

Jamia Millia Islamia

Not secure | jmiregular.ucanapply.com/universitysystem/student/

CONTROLLER OF EXAMINATION

**Login Activation**

**Login As :**  
Entrance with JMI 2017-18

**Entrance Roll No :**

**Press TAB to continue**

**STUDENT**  
Student Exam Portal

Panel

Account details

Email Id  With Enrolment No

Email Id  
ahaque@jmi.ac.in

Password  
\*\*\*\*\*

Proceed

Forgot Password?  
New user? Activation/Register now!

Type here to search

ENG 1:17 PM  
US 10-Sep-17

Enter Entrance Roll No  
Then Press TAB to continue



# Student Activity

## Login Activation



**Login As :**

Entrance with Annual System

**Username :**

Username

**Email Id :**

Email Id

**Mobile No :**

Mobile

**Password :**

Password

**Confirm Password :**

Password

**Secret Question :**

What was your First School

**Answer of Secret Question :**

Proceed

Fill the info and proceed



# Student Activity

جامعہ ملیہ اسلامیہ  
جَامِیَا مِلّیَا اِیْسَلَامِیَا

CONTROLLER OF EXAMINATION

**STUDENT**  
Student Exam Portal


News

Put your Account details

With Email Id  With Enrolment No

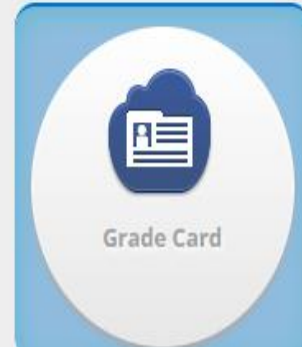
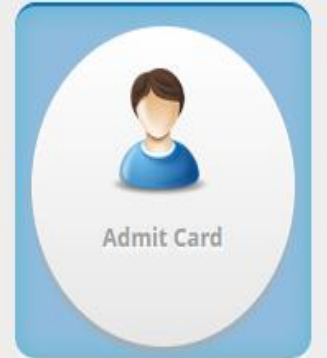
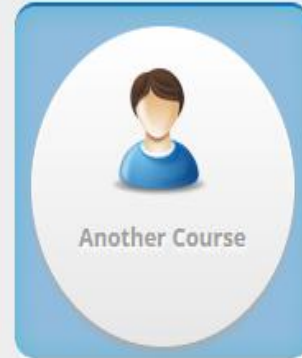
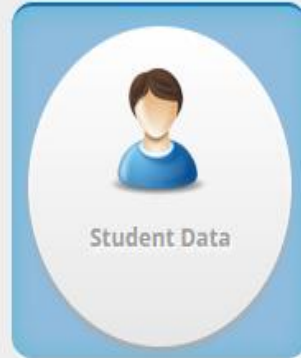
Email Id  
Email Id

Password  
Password

 <http://jmi.ucanapply.com/>

[Forgot Password?](#)  
[New user? Activation/Register now!](#)

Go to login Page  
Select with email ID




Above Screen will appear,  
Click on Student Data





# Student Activity

 **جامعہ ملیہ اسلامیہ**  
جامیہ ملیہ اسلامیہ

**CONTROLLER OF EXAMINATION 2017-20**

Dashboard / Details

Details

Photo Signature

View

Change Password

Logout

20:56:27  
Sunday, 10.9.2017

### Student Data

Name:	<input type="text" value="NISHA CHAUDHARY"/>	Blood Group:	<input type="text" value="A+"/>
Father's Name:	<input type="text" value="RAMESH CHAND"/>	Identification Mark:	<input type="text"/>
Mother's Name:	<input type="text" value="BABITA"/>	Nationality:	<input type="text" value="Indian"/>
DOB:	<input type="text" value="12/ August /1999"/>	Religion:	<input type="text" value="HINDU"/>
Sex:	<input type="text"/>	Passport No (if foreigner):	<input type="text"/>
Social Category:	<input type="text" value="General"/>	Valid from:	<input type="text" value="1990"/>
Course Type:	<input type="text" value="Select"/>	to:	<input type="text" value="1990"/>
		Year of admission:	<input type="text" value="2016-2017"/>
		State of:	<input type="text" value="Select"/>

Check All the Data and enter the data not filled by default  
Press Save and Continue



Photo Signature

View

Change Password

Logout



20:59:57

Sunday, 10.9.2017

Photo Upload:

Choose File No file chosen

(Passport size colour photo 4.5 cm x 3.5 cm) **Note:** Upload Image to be less than 100KB ( Scan to be done in **100dpi** only)

Upload Photo

Signature Upload:

Choose File No file chosen

**Note:** Upload Image to be less than 100KB

Upload Signature

Note: You can proceed forward only after uploading your photograph and signature and confirming the declaration provided above.

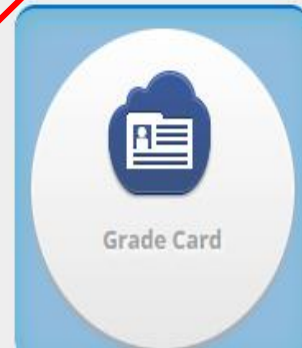
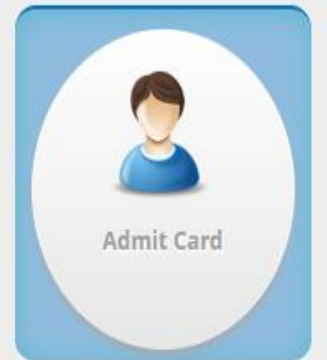
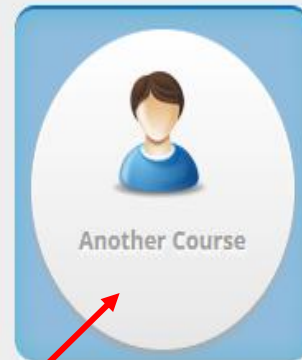
Save & Continue

Check your photograph and Signature.  
Press Save and Continue  
Then Press Confirm and Submit after seeing your form  
Then GO To Dashboard



21:34:55

Sunday, 10.9.2017



Fill Another Course form if you are doing additional part time course at JMI, after filling the examination form

Click on Examination Form



- Dashboard
- Change Password
- Logout

21:51:13  
Sunday, 10.9.2017

Exam Form

Honours: B.A. LL.B. (Hons) 1 Semester: Sem - 1 Type: Select

- Select
- REGULAR
- BACK
- EX

Choose Regular  
BACK option is for old  
students having back  
paper



- Dashboard
- Change Password
- Logout

21:53:02  
Sunday, 10.9.2017

### Exam Form

Honours: B.A. LL.B. (Hons) Semester: Sem - 1 Type: REGULAR

### Paper List of B.A. LL.B. (Hons) 10-Sem / Sem - 1 / REGULAR Paper

Follow the userguideline. You first have to click only those papers which you are studying.

Course Category Name	Subject Name	
THEORY	[ BLW-101 ] - SOCIOLOGY-I	<input checked="" type="checkbox"/>
THEORY	[ BLW-102 ] - ECONOMICS-I	<input checked="" type="checkbox"/>
THEORY	[ BLW-103 ] - POLITICAL SCIENCES-I	<input checked="" type="checkbox"/>
THEORY	[ BLW-104 ] - LAW OF TORTS-I	<input checked="" type="checkbox"/>
THEORY	[ BLW-105 ] - CONTRACTS-I	<input checked="" type="checkbox"/>
THEORY	[ BLW-106 ] - ENGLISH & LEGAL LANGUAGE	<input checked="" type="checkbox"/>

Select Your CBCS Paper

Select

Choose CBCS Paper you are studying from drop down menu

Tick on papers you are studying



After Choosing the Paper click on SAVE Button

You will get confirmation mail



## Helpline

A Help desk is created at Office of Controller of Examinations-  
JMI

The Timing of Help desk: 3 P.M. to 5 P.M. (Monday to Friday)

[helpdesk email ID: jmihelpdesk2017@gmail.com](mailto:jmihelpdesk2017@gmail.com)



Thanking you

