

DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ) FORM 7530-2 INSTRUCTIONS

General Information

- **Applicable Regulation.** Virginia Regulation 9 VAC 25-580-10 et seq. contains notification and technical requirements applicable to underground storage tanks (USTs or tanks) that are newly installed, upgraded, temporarily or permanently closed, or for which there has been a change in service.
- **When Form 7530-2 must be filed.**
 - **New tanks.** Within 30 days of bringing an underground storage tank system into use, the owner must submit a notification.
 - **Changes.** The owner must submit a notification within 30 days after any change in ownership, tank status (e.g., temporarily/permanently closed out); tank/piping systems (e.g., upgrades such as addition of corrosion protection or internal lining, or changes in release detection, etc.); and/or substance stored.
- **Number of forms required.** Owners may provide notice for several tanks at the same facility using one notification form, but owners with tanks at more than one facility must file a separate notification for each facility. (Please see the instructions for Form 7530-2 B Multiple Facility Amendments for limited exceptions allowing one notification for multiple facility changes.)
- **Tanks Covered.** Unless specifically excluded, USTs containing regulated substances are subject to the notification requirement. UST means any one or combination of tanks (including connected piping) used to contain regulated substances. Ten percent or more of the volume of the tank (including connected piping) must be beneath the surface of the ground for the tank to be a UST.
- **Tanks that are excluded from UST regulatory requirements (including notification).**
 - Farm or residential tanks of 1,100 gallons or less capacity used to store motor fuel for noncommercial purposes
 - Tanks storing heating oil for consumption on the premises where stored.
 - Septic tanks
 - Pipelines regulated under The Natural Gas Pipeline Safety Act of 1968 (49 USC App. 1671), The Hazardous Liquid Pipeline Safety Act of 1979 (49 USC App. 2001), or any pipeline that is an intrastate pipeline regulated under similar state laws.
 - Surface impoundments, pits, ponds, lagoons
 - Stormwater or waste water collection systems
 - Flow-through process tanks
 - Liquid traps or gathering lines directly related to oil or gas production and gathering operations
 - Tanks situated in an underground area (such as a basement, cellar, mineworking, drift, shaft or tunnel) if the storage tank is situated upon or above the surface of the floor.
- **Tanks that are excluded from UST notification requirements, but subject to other UST regulatory requirements.**
 - Wastewater treatment tank systems
 - Any UST systems containing radioactive material that are regulated under the Atomic Energy Act of 1954 (42 USC 2011 et seq.)
 - Any UST system that is part of an emergency generator system at a nuclear power generation facility regulated by the Nuclear Regulatory Commission under 10 CFR Part 50 Appendix A
 - Airport hydrant fuel distribution systems
 - UST systems with field-constructed tanks

- **Substances Covered.** Regulated substance means an element, compound, mixture, solution or substance that, when released into the environment, may present substantial danger to the public health or welfare, or the environment. The term includes:
 - Any substance defined in § 101(14) of CERCLA, but not any substance regulated as a hazardous waste under subtitle C of RCRA
 - Petroleum, including crude oil or any fraction thereof, that is liquid at standard conditions of temperature and pressure (60° F, 14.7 psi). The term “regulated substance” includes but is not limited to petroleum and petroleum-based substances comprised of a complex blend of hydrocarbons derived from crude oil through processes of separation, conversion, upgrading, and finishing, such as motor fuels, jet fuels, distillate fuel oils, residual fuel oils, lubricant, petroleum solvents, and used oils.

Penalties

Any person who knowingly makes any false statement on this form shall be guilty of a felony punishable by a term of imprisonment of up to three years and a fine of not less than \$5,000 but up to \$50,000 per violation. If convicted of a violation, any defendant that is not an individual shall be sentenced to pay a fine of not less than \$10,000.

Part I: Purpose of Notification

- **Applicable Parts of the 7530-2**
 - **New facility.** Complete Parts I through IX.
 - **New tanks at previously registered facility.** Complete Parts I through IX for the new tanks.
 - **Change in tanks.** Complete Parts I through VII and IX.
 - **Change in piping.** Complete Parts I through VII and IX.
 - **Temporary closure.** Complete Parts I through VII and X.
 - **Tank removal or closure.** Complete Parts I through VII and X.
 - **Piping removal or closure.** Complete Parts I through VII and X.
 - **Change in tank contents.** Complete Parts I through VII and X.
 - **New owner.** Complete Parts I through VII and IX.
 - **Change in owner address.** Complete Parts I through III and VII. (If the owner has more than one facility, Form 7530-2 B Multiple Facility Amendment, may be used for a change in owner address.)
 - **Other.** The owner may call the appropriate Regional Office for guidance as to applicable parts of the form for other notifications.
- **Previously unregistered tanks that are not new.** Existing tanks that have not been registered previously should be reflected as “New tanks at previously registered facility” or “New facility” depending on whether the facility has been previously registered.
- **Sale of Tanks Versus Owner Name Change.** Where tanks have been sold to another person or entity, the “new owner” box must be checked and the form signed by the new owner and each tank purchased must be listed in Part IX. Where the owner is the same company or person, but has changed its name, the “Other” box must be checked and “owner name change” written in. For owner name changes, Part IX need not be completed.
- **New Owner Failure to File 7530-2.** Where tanks have been sold and the new owner has failed to file a notification, the former owner may submit Form 7530-2 A along with the bill of sale, contract, lease or other documents transferring the tanks.

Part II: Ownership of Tanks

- Owner means:

- in the case of an underground storage tank in use or brought into use on or after November 8, 1984, any person who owns an underground storage tank used for the storage, use or dispensing of regulated substances; and
- in the case of an underground storage tank in use before November 8, 1984, but no longer in use after that date, any person who owned such tank immediately before the discontinuation of its use.
- The term "owner" does not include any person who, without participating in the management of an underground storage tank or being otherwise engaged in petroleum production, refining, and marketing, holds indicia of ownership primarily to protect the holder's security interest in the tank.
- Entities should use the name of the corporation, limited liability company, partnership, etc. that is registered with the State Corporation Commission.
- Section H (Name of Previous Owner) need be completed only if the notification is being filed for a change in ownership.

Part III: Location of Tanks

- The owner must enter a 911 (street) address, not a post office box.

Part IV: Type of Owner

- The owner should check the "commercial" box if it is a for profit entity. Individuals whose ownership of the tanks is not related to a business enterprise and non-profit organizations should check the "private" box.

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Part V: Type of Facility

- The owner should check the "Commercial (non-resale)" box for business enterprises other than retail gas stations, petroleum distributors and industrial facilities.

Part VI: Financial Responsibility

- If the owner has any USTs in the state that are active (i.e., not permanently closed) or temporarily closed, the owner is required to demonstrate the financial ability to cover a portion of the corrective action and third party bodily injury and property damage costs that result from its UST releases. This demonstration must be provided using the forms contained in the referenced regulation. For further information on the amount and forms that are required, please see the Financial Responsibility section of the DEQ website available at www.deq.state.va.us. (Select Environmental Programs, then Water Programs, then Petroleum Storage Tanks, then Download Library, then Financial Responsibility.)

Part VII: Owner Certification

- By signing this notification, the employee is representing that he or she has the authority to act on behalf of the employer. Because UST owners are liable for pollution prevention compliance, closure of tanks in accordance with regulatory requirements, and cleanup of UST releases, it is important that employees make certain the representations they are making on behalf of their employers regarding tank ownership, tank status, tank changes, etc. are correct.

Part VIII: Installer Certification

- Owners of new UST systems must ensure that the installer certifies in the notification form that the methods used to install the tanks and piping comply with the requirements in 9 VAC 25-580-50.

Part IX: Tank Description for New Installations and Amendments

- **Owner Tank Identification Number.** Enter the number the owner has assigned to the tank, if any. Note that each compartment of a compartmentalized tank should be registered as separate tanks. Similarly, manifolded tanks should be registered as separate tanks.
- **DEQ Tank Identification Number.** DEQ currently does not issue tank identification numbers. This space should be blank.
- **Tank Status.** Previously unregistered tanks, even if they are not new installations, should be reflected as “New tank.” Changes in tanks, piping, tank contents or tank ownership should be reflected as “Amendment.”
- **Date of Installation.** Even if the owner is reporting an amendment, the date of installation, if known, should be entered. If only part of the date is known (e.g., only the year, or only the month and year), the owner should enter that information.
- **Date of Amendment.** For upgrades, changes to release detection or spill containment or overfill prevention, enter the date the upgrade or change was installed. For changes in ownership, enter the date the tank ownership transferred.
- **Spill Containment & Overfill Prevention.** Both spill containment and overfill prevention are required for each tank. Check the Spill Containment/Bucket box to reflect tanks for which spill containment has been installed. For Overfill Prevention, check the box corresponding to the type of overfill prevention installed for each tank.

Part X: Tank Closure, Removal or Change in Service

- **Owner Tank Identification Number.** Enter the number the owner has assigned to the tank, if any. Note that each compartment of a compartmentalized tank should be registered as separate tanks. Similarly, manifolded tanks should be registered as separate tanks.
- **DEQ Tank Identification Number.** DEQ currently does not issue tank identification numbers. This space should be blank.
- **Tank and Piping Status.**
 - **Closure in Place, Filled with Inert Material, Describe Inert Material.** Tanks that are closed in place must be filled with an inert material. For tanks closed in place, check the box if this requirement was met and state the type of inert material used.
 - **Change in Service.** Check this box to reflect a change in product or a change in use (e.g., from product for resale to product to heat the premises).