
Emergency Procedures Manual Review

Survey response 1

Response ID	18
Date submitted	2016-09-22 00:12:01
Last page	2
Start language	en
Date started	2016-09-22 00:10:32
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Total time	90.31

Facility Details

Date of Attendance	2016-09-22 00:00:00
Facility Details [Property Number]	Shop 451
Facility Details [Property Name]	Macquarie Park Shopping Centre
Facility Details [Address]	Waterloo Road, Macquarie Park
EvacServices Representative Name	Michael Payne
EvacServices Representative Name [Other]	
What state is this site located?	New South Wales
Does EvacServices act as Fire Safety Advisor for this Client?	No
Group time: Facility Details	55.35

Emergency Procedures Review

Is there a procedures manual available for the site?
Yes
Mandatory Requirements [Does the manual contain a clear statement of purpose and scope.]
Yes
Mandatory Requirements [Information on the structure and purpose of the EPC.]
Yes
Mandatory Requirements [Identification of the facilities to which it applies.]
Yes
Mandatory Requirements [Descriptions of the fire safety and emergency features of the facility.]
Yes
Mandatory Requirements [The organisational arrangements for the facility.]
Yes
Mandatory Requirements [The emergency identification outcomes.]
Yes
Mandatory Requirements [The emergency response procedures, in accordance with Section 4.]
Yes
Mandatory Requirements [The evacuation diagram, in accordance with Clause 3.5.]
Yes
Mandatory Requirements [Training arrangements, in accordance with Section 6.]
Yes
Mandatory Requirements [Emergency Prevention Strategies]
Yes
Mandatory Requirements [Emergency Preparedness]
Yes
Mandatory Requirements [Emergency Mitigation Strategies]
Yes
Mandatory Requirements [Maintenance Requirements]
Yes
Mandatory Requirements [A statement of the extent of distribution of the emergency plan or excerpts from the emergency plan.]
Yes
Mandatory Requirements [A record of distribution, including where personal emergency evacuation plans (PEEPs) for people with disabilities are held. For example PEEPs should be held by the relevant warden.]
Yes
Mandatory Requirements [Details of the hours of occupancy of the facility.]
Yes
Mandatory Requirements [The EPC nominated validity period for the emergency plan or 5 Years Maximum.]
Yes
Mandatory Requirements [The date of issue or amendment date on each page of the emergency plan.]
Yes
Mandatory Requirements [Is there at least one print copy of the plan available.]
Yes
Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The name, if any, and address of the building.]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [Owners details as below: Name: Address: Telephone Number: Electronic Contact Details:]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [Occupiers details as below: Name: Address: Telephone Number: Electronic Contact Details:]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The Evacuation Coordination Procedures for the building/occupancy.]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [Instructions for evacuating the building safely in accordance with the evacuation coordination procedures for the building in the event of a fire or hazardous materials emergency.]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The method of operation of firefighting equipment and manually operated fire alarms in the building;]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The procedures for giving fire and evacuation instructions to persons working in the building and ensuring the instructions are given.]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The details of each person responsible for carrying out the evacuation coordination procedures as below: Name: Address: Telephone Number: Electronic Contact Details: Date that person became responsible:]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The details of each person responsible for giving the fire and evacuation instructions as below: Name: Address: Telephone Number: Electronic Contact Details:]

Additional Mandatory Requirements from Queensland Building Fire Safety Regulations [The details of each person responsible for developing changing and reviewing the plan as below: Name: Address: Telephone Number: Electronic Contact Details:]

Additional Mandatory Requirements for High Occupancy Buildings from Queensland Building Fire Safety Regulations [Does the Occupancy/Building have 30+ persons employed in any capacity (Students, employees, contractors, volunteers) for more than 40 Days in a year?]

Additional Mandatory Requirements for High Occupancy Buildings from Queensland Building Fire Safety Regulations [The details of the appointed Fire Safety Advisor for the building: Name: Address: Telephone Number: Electronic Contact Details:]

Additional Mandatory Requirements for High Occupancy Buildings from Queensland Building Fire Safety Regulations [A description of the Qualification held by the Fire Safety Advisor]

Additional Mandatory Requirements for High Occupancy Buildings from Queensland Building Fire Safety Regulations [The Name of the RTO that issued the qualification]

Additional Mandatory Requirements for High Occupancy Buildings from Queensland Building Fire Safety Regulations [The Date the qualification was issued]

Notes and Comments

Group time: Emergency Procedures Review

34.96