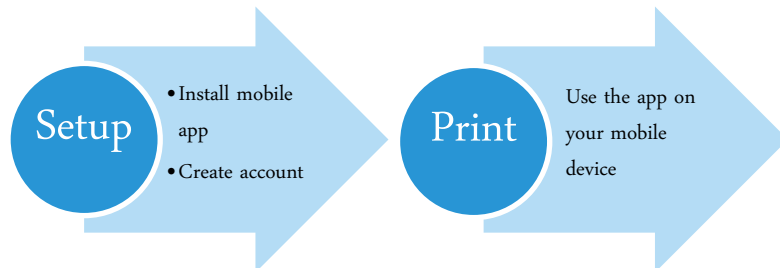


Xerox® Mobile Print Cloud User Quick Start Guide



702P02196



Setup

1. Install the Mobile Application

Install the appropriate mobile application (app) for your mobile device. Scan the QR Code on the right or search for **Xerox Mobile Print Portal** in your app store.



Note

Apple® iOS (v6 and higher), Android™ (v2.3.3 and higher), and BlackBerry® (v6 or 7) mobile devices are supported in this release. (Not all features are supported on Blackberry.)

2. Create a User Account

- a. Launch the installed app.
- b. In the **Email** area, enter your email address and click **Next**.
- c. If you have been supplied a **Company Code**, enter it and click **Next**. If you do not have a Company Code, you may leave it blank. You can add or change the Company Code at a later time, if needed.
- d. You will be sent an email containing a temporary password or a verification code. Copy the code or password you received by email and paste it into the appropriate field or tap the link in the email.
- e. If required, enter your workplace credentials (domain\username and password).
- f. Click **Done**. You have now created your User account.

Print

You can print in the following ways:

App

When viewing a document on your mobile device, open it with the Print Portal. This will enable you to choose a printer and print options or upload to print later.

To print documents stored on your mobile device, use **My Library** (Android and BlackBerry), or **Photos** (iOS) in the app to locate them.

Email

Print now: Send or forward an email (with or without attachments) directly to a Xerox Mobile Print Cloud-enabled printer's email address. To find the email address for a specific printer, check your mobile app.

Upload for printing later: Send or forward an email (with or without attachments) to print@printbyxerox.com. The email and attachments will be available in the **Documents** view in the mobile app, where you can print to your desired printer.

Web UI

Print from a PC or Mac[®] at <https://xmpc.services.xerox.com/>.

Support

App Help

Information on how to use the app is available in the mobile app's onscreen help.

Online Help and Documentation

Additional help can be found at <http://www.xerox.com/mobileprintportalsupport>.

Select the **Documentation** link to view the User Guide for your mobile device.

Customer Support Forum

A link to the customer support forum can be found at <http://forum.support.xerox.com/>. Here you will find information posted by Xerox as well as other Mobile Print Cloud users.