



# Network Real Estate - Electronic Funds (EFT) Form

To be completed by Vendor

- New Banking
- Change Banking

- EFT (Electronic Funds Transfer)\*Required Fields
- Wire Transfer (Foreign Bank or Approval Required)

- Will this wire be used more than once?  Yes  No
- Is this Wire required by Contract?  Yes  No
- Will this wire be paid in  USD or  Foreign Funds

Vendor Legal Name as it appears on W-9/W-8 \_\_\_\_\_ Vendor ID \_\_\_\_\_ is requesting the receipt of payments for reimbursement, goods and/or services electronically.

<b>FINANCIAL INSTITUTION INFORMATION:</b> Both new and old bank information is required for Change Banking only.		
	<b>NEW</b>	<b>OLD</b>
<b>* Depository Institution (Bank) Name</b> <i>(Applicable LATAM Countries please include Branch Code – Numeric Only)</i>		
<b>*Depository Institution (Bank) Address</b>		
<b>Vendor Legal Name</b> <i>(as it appears on W-9/W-8)</i> <b>and</b> <b>*Name on Bank Account</b> <i>(if different then W-9/W-8)</i>		
<b>*ACH Routing Number (EFT) ABA (Wire)</b>		
<b>SWIFT Code (Non-US banks)</b> <i>(8 or 11 digits only)</i>		
<b>*Account Number</b>		
<b>Intermediate Banking Information (Institution Name, ABA/SWIFT code, Account Number)</b> <i>(This field is available for international banks that process payments through an intermediate institution, typically U.S. based. Include the pay through account number, if there is one)</i>		
<b>IBAN Number (Non US Banks) CBU CCI CLABE</b>		
<b>*Type of Account:</b> Checking / Savings <i>(attach a voided check)</i>		
<b>PAYEE INFORMATION:</b>		
<b>*Payee Address</b>		
<b>*Email Address</b> <i>(Required)</i>		
<b>*Contact Name</b>		
<b>*Contact Phone Number</b>		

To support IAT/OFAC reporting, will our payments be forwarded to a financial institution outside the US?  Yes  No (US EFT required)

Tax ID (US Vendor required) \_\_\_\_\_ VAT# (Intl Vendor if Applicable) \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail completed form to: Verizon Wireless, ATTN: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921. If you have any questions about this form, please call the Verizon Landlord Hotline: 866-862-4404.



# Network Real Estate- Banking Set-Up Form

For changes to existing EFT/Wire vendors, both columns under Financial Institution information must be filled in. If it contains some of the same information such as the same bank name and address, type the information on one side and the word "same" on the other.

<b>Depository Institution (Bank) Name</b>	The name of the bank. *Branch Code required for Latam Countries
<b>Depository Institution (Bank) Address</b>	Complete bank address.
<b>Vendor Legal Name and Name on Bank Account</b>	Vendor Legal Name. Both columns must be filled in. If it is the same name, type the full name in one column and the word "same" in the other.
<b>Routing Number (EFT)/ ABA (Wire)</b>	Bank's routing Number – 9 digit routing number available from the bank (or on the bottom of your check).
<b>SWIFT Code</b>	Alphanumeric bank identifier available from the bank.
<b>Account Number</b>	Bank account number. <b>For purposes of account verification, please attach a VOIDED check for the checking account.</b>
<b>Intermediate Banking Field</b>	This field is available for International banks that process payments through an intermediate institution, typically U.S. based. Include the pay through account number, if there is one
<b>IBAN Number, CBU, CCI OR CLABE</b>	International Banking Account Number – provided by the bank or generated through an online IBAN generator using your banking information. For Latam Countries use CBU, CCI or CLABE.
<b>Payee Address</b>	Complete company remittance address
<b>Email Address</b>	Email address where an electronic remittance advice can be sent. If you do not have an email address, please put "NONE".  <i>Note: Verizon Wireless does not mail paper remittance advice. If you do not provide an email address, no remittance advice will be sent.</i>
<b>Contact Name</b>	Person at your company to answer any questions regarding Wire transactions.
<b>Contact Phone Number</b>	Phone number for the above person (Wire Contact).
<b>IAT/OFAC reporting</b>	If our payments to you <b>are not</b> being forwarded from a U.S. financial institution to a financial institution in another country, please indicate "NO"  If our payments to you <b>are</b> being forwarded from a U.S. financial institution to a financial institution in another country, please indicate "YES" and complete the Intermediate Banking Information field.
<b>Tax ID/VAT#</b>	Tax ID: This is your taxpayer Identification number provided by the IRS. If you are an individual or sole proprietor, this is your social security number issued by the SSA. Required for US Vendor. VAT#: Value Added Tax Identification Number issued for vendors in European Union countries.
<b>Authorized Signature/Name/Title</b>	Name of person authorized to sign for the company, title of the person signing and today's date.
<b>Submit via the Network Real Estate Landlord Portal or you may send via USPS Certified Mail or traceable carrier to:</b>	Verizon Wireless Attn: Network Real Estate 180 Washington Valley Road Bedminster, NJ 07921

- Note:
- Verizon does not process 3<sup>rd</sup> Party payments, therefore all the Wire payments MUST be made directly to the vendor as it appears on the W-9/W-8.
  - Copies of voided checks are to validate bank account and routing numbers per the vendor's bank account provided.