

Step 4 — External Work Experience

LIST YOUR WORK HISTORY

Starting with your most recent employment, add your work history — be sure to save after each entry.

tip: don't miss the second question under "Other Information." It is required information — even if the answer is "no." And don't forget to save at the end!

What is your previous work experience?

List all work relationships to date individually.

Work Experience

	Start Date	End Date	Employer	City
	11/02/2010	01/04/2012	RP Mfg. Industries Ltd.	Chica

[Add](#) [Edit](#) [Delete](#)

Prior Railroad Experience

Have you ever been employed by NS or any of its subsidiaries?: *

☐ Yes ☒ No

Have you ever been employed by a railroad other than NS or any of its subsidiaries?: *

☐ Yes ☒ No

Please indicate railroad(s) and dates of employment.

Other Information

Do you have any gaps longer than 2 months in your employment history? If yes, please explain.

Have you been asked to resign, dismissed or terminated from employment with a previous employer? If yes, please explain. *

Please tell us about your skills, training, licenses, certificates, awards, professional memberships and other qualifications. Include information about tools, machinery and equipment that you can operate.

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LIST YOUR WORK RESPONSIBILITIES

tip: While this is not required, it's very helpful for the recruiter — plus, it's a great way to showcase your capabilities.

What is your previous work experience?

List all work relationships to date individually.

Work Experience

Start Date	End Date	Employer	City	Country
No work experience maintained				

Add Edit Delete

Employer: RP Mfg. Industries Ltd.
Current Employer?: ☐
Start Date: 11/02/2010 End Date: 01/04/2012
Country: USA State: Illinois
City: Chicago
Job Title: Administrator

Responsibilities:

- Provided assistance to executive for policy forming and implementation of the same based on careful and scientific analysis of the reports
- Dealt with issues associated with organizational policies and procedures
- Daily supervision of record maintenance and update the required information as per changes in organizational policies

Annual Salary: * 45,000
Additional Annual Compensation: 5,000
Reason For Leaving or Seeking Change: * Seeking more opportunity

Save Cancel