

U.S. and Canada Depot Service Agreement

This service agreement applies to the Xerox® products listed below.

| Xerox® Printers |
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| Xerox® Phaser® 3100MFP |
| Xerox® Phaser® 3320 |
| Xerox® Phaser® 3300MFP |
| Xerox® Phaser® 3450 |
| Xerox® Phaser® 3500 |
| Xerox® Phaser® 8400 |
| Xerox® WorkCentre® PE16 |
| Xerox® WorkCentre® PE120 |
| Xerox® WorkCentre® PE220 |
| Xerox® WorkCentre® 3210 |
| Xerox® WorkCentre® 3215 |
| Xerox® WorkCentre® 3220 |
| Xerox® WorkCentre® 3225 |
| Xerox® WorkCentre® 3315 |
| Xerox® WorkCentre® 3325 |

General Terms and Conditions

1. **General.** Under this Service Agreement Xerox will repair products that have failed. These general terms and conditions shall apply to all service provided to Customer by Xerox. Additional terms and conditions governing particular service options or programs may be set forth on a supplement provided by Xerox to Customer ("Supplement"). Customer's submission of a purchase order or acceptance of service shall be deemed acceptance of these General Terms and Conditions and those set forth on applicable Supplements to the exclusion of any additional or different terms or conditions on Customer's purchase order, even if such order is expressly made conditional on Xerox' assent to such additional or different terms.

2. **Agents.** Xerox may appoint third parties to act as its agents in performance of its service obligations under this Service Agreement. All references herein to Xerox shall be deemed to include such agents of Xerox.
3. **Fees.** Fees for service shall be as stated in the quotation and shall apply only to the products specified therein.
4. **Term.** The effective date of the initial term of service coverage shall be as shown on the invoice to Customer.
5. **Invoices and Payment.** Customer shall pay amounts invoiced within 30 days from the date of invoice. Xerox may withhold service if Customer fails to make any payment when due.
6. **Taxes.** Service fees are exclusive of all state/provincial and local sales, use, excise, privilege and similar taxes. Such taxes shall be paid by the Customer, unless a valid exemption certificate is furnished by Customer.
7. **Indemnity.** Xerox shall indemnify and hold Customer harmless from and against any claim of injury or damage to property to the extent it is caused by the negligent or wrongful acts or omissions of Xerox while on Customer's premises.
8. **Confidentiality.** Xerox recognizes that during the performance of service hereunder, Xerox may be exposed to information of a confidential nature relating to the business of Customer. Xerox agrees to hold such information in confidence for Customer to the same extent Xerox provides for its own information and not to disclose such information to any other party without the prior written consent of Customer.
9. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL XEROX BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF SERVICE PROVIDED HEREUNDER, EVEN IF XEROX HAS ADVANCE NOTICE OF THE POSSIBILITY OF SUCH DAMAGES.
10. **Waiver.** Failure of either party to enforce any provision of this Agreement shall not be deemed a waiver of future enforcement of that or any other provision.
11. **Assignment.** Customer may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Xerox.
12. **Governing Law.** For products located in the United States this Agreement shall be governed by the laws of the State of Oregon. For products located in Canada this Agreement shall be governed by the laws of the Province of Ontario.
13. **Lawyer's Fees.** If litigation or collection is commenced to enforce any provision of this Agreement, the prevailing party shall be entitled to recover reasonable costs, including lawyer fees and collection costs.
14. **Replacement Items.** In the maintenance of any product, Xerox may use new, or equivalent to new, parts or assemblies for equal or improved quality. All defective parts and assemblies become the property of Xerox. Xerox, at its option, may require the return of these items to a designated Xerox depot or the Xerox representative from which the item was originally purchased. Return and claims will be handled according to the current Xerox procedure.

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15. **Coverage Eligibility.** Products which have been continuously covered by a Xerox Product Warranty or a Xerox Service Agreement are eligible for immediate coverage under this Agreement. Other products will be eligible for coverage only if they meet Xerox' specifications. At Customer's request, Xerox may bring the product up to specification at then current Xerox rates for parts, labor and travel so that the product will be eligible for coverage.
16. **Telephone Support and Remote Diagnosis.** To ensure that the product is repaired as quickly and efficiently as possible, Xerox recommends the Customer first utilize support materials shipped with the product, product diagnostics, information contained on the Web, and email support. If unsuccessful, Customer will provide appropriate assistance to Telephone Support personnel to resolve issues. If the product contains features that enable Xerox to diagnose and repair problems with the product remotely, Xerox may request that Customer allow such remote access to the product.
17. **Exclusion of Consumables.** This Service Agreement does not cover Consumables for this product. The Consumables for each product are listed in the user manual for the product.
18. **Coverage of Routine Maintenance Items (RMI).** This Service Agreement covers RMIs. The RMIs for each product are listed in the user manual for the product.
- When an RMI is determined by Xerox or its authorized service representative to be defective, a free replacement will be shipped to the customer. Customer is responsible for replacing the item. The return process will be handled according to the current Xerox procedure. Failure to follow this procedure will result in the customer being billed full list price for the RMI.
- RMIs are not covered once a "low-life" message appears.
19. **Limitations.**
- I. Xerox shall not be obligated under this Agreement to:
- a) repair damage resulting from attempts by personnel other than Xerox representatives to install, repair or service the product unless directed by a Xerox representative,
 - b) repair damage, malfunction, or degradation of performance resulting from improper use or connection to incompatible equipment or memory,
 - c) repair damage, malfunction, or degradation of performance caused by the use of non-Xerox® printer supplies or consumables or the use of Xerox® supplies not specified for use with this printer,
 - d) repair an item that has been modified or integrated with other products when the effect of such modification or integration increases the time or difficulty of servicing the product or degrades performance or reliability,
 - e) perform printer maintenance or cleaning or to repair damage, malfunction, or degradation of performance resulting from failure to perform printer maintenance and cleaning as prescribed in published product materials,
 - f) repair damage, malfunction, or degradation of performance resulting from use of the product in an environment not meeting the operating specifications set forth in the product's documentation,
 - g) repair damage, malfunction, or degradation of performance resulting from failure to properly prepare and transport the product as prescribed in published product materials,
 - h) repair damage, malfunction, or degradation of performance resulting from acts of God or nature, acts of terrorism, explosion, flood, fire, war and riots,
 - i) repair this product after it exceeds the print volume referenced in the warranty statement,
 - j) replace items that have been refilled, are used up, abused, misused, or tampered with in any way,
 - k) install replacement items that are considered customer replaceable,
 - l) support software not supplied by Xerox,
 - m) provide software or firmware updates or upgrades.
- II. Any service identified in the preceding section and provided by Xerox at Customer's request shall be invoiced to Customer at Xerox' then current rates for parts, labor and travel.
20. **Enhancements or Upgrades.** Software or firmware enhancements or upgrades are not provided under this Agreement, but may be purchased separately upon their release.
21. **Software and Firmware Updates.** Updates may be required to correct performance problems and will be provided under this agreement where deemed applicable by Xerox. Xerox will only maintain support for software and firmware releases that are at the latest and next to latest revision levels.
22. **Notices.** All notices shall be given in writing and shall be effective upon receipt. Notices to Customers shall be sent to the address shown in Customer's order. Notice to Xerox shall be sent to: Xerox Office Group Service Sales, P.O. Box 1000, MS 60-372, Wilsonville, Oregon 97070-1000.
23. **Entire Agreement.** This document, the quotation, if any, and any applicable supplements provided by Xerox shall contain the entire Agreement between the parties. This Agreement may not be modified except by written amendment signed by an authorized representative of each party.
24. **Termination.** Either party can terminate the agreement at any time with three (3) months prior written notice.

Supplemental—for U.S. and Canada Depot Service

Terms and Conditions

These Terms and Conditions are supplemental to the general terms and conditions for Service Agreements and specifically describe the Depot Service program for those products that are eligible. These are applicable to the following services:

- Extended Depot Service
- Annual Depot Service

1. **Remedial Service.** In the event of product failure, Xerox will, at its option, repair the defective product by means of telephone support or depot service at no charge for parts and labor or replace the product with a comparable product.

To obtain service under this Service Agreement, the Customer must first contact Xerox Telephone Support personnel or that of its authorized service representative. Telephone Support personnel will work to resolve issues professionally and quickly, however the Customer must reasonably assist Xerox or its authorized representative.

If telephone support is unsuccessful, Xerox or its authorized representative will ask the customer to either carry the product in to a local authorized representative or authorize a return of the product to a designated depot. At its option, Xerox may provide a comparable replacement product.

2. **Shipping.** If customer chooses to ship the product for repair, the customer must package the product as outlined in the packaging instructions and is responsible for shipping the unit to the designated depot. Return shipping charges will be paid by Xerox. (Return shipping will be the same method as the product was received.)
3. **Obligations of Customer.** Customer is responsible for following repackaging/transportation instructions which includes but is not limited to removing the toner cartridge/print cartridge from the defective product. Repair of any damage caused by not following these instructions will be billed to the customer.

For “carry-in” depot, the Customer is responsible for round trip transportation of the product to the authorized representative site. For “ship-in” depot, the Customer is responsible for shipping expenses to the designated Xerox depot.

