

## ***Work Completion Certificate Sample***

**Name Of the Work:**

**Ref No of the Work**

**Contract Period:**

**Date of Completion :**

**Firm In which Work Done:**

**Place of work**

**Value of Work executed**

**Rs.**

**Place**

**Date**

**Signature of the Competent Authority of the  
Firm where worked**

(The work completion certificate has to be in the Letter Pad of the company where the work was executed along with details of full address, Contact Phone, Fax, Cell Numbers, Email, etc of the Certifying company)

OFFICE OF THE CHIEF GENERAL MANAGER /TA OFFICE,  
NLC LTD, NEYVELI-607801

Tender No 166/RB/10-11

DATE: 25-MAY-10

Name of the work:

Improvement of Electrical installations and illuminations in and around Library ,Block-18.

Tender Value:Rs 3,69,492.39

Check List for Downloading and Submitting the Tender Documents:

For Technical Cover/Part I:

1. Fly slip to accompany the Part I : F-35
2. Proforma for filling up PQ details : F-88
3. Check List for Part I : F-31
4. Instruction for Bidders : F-63
5. Invitation to Tender : F-84
6. Instructions to Tenderers : F-85
7. Form of Tender : F-86
8. Appendix - I : F-68
9. Form of Agreement : F-62

For Price Cover/Part II

1. Offer of Tenderer (Rate/Percent (Excess/Less)) : F-87
2. Fly slip accompanying the Part II (Price Cover) : F-36
3. Schedule of Rates 14 Pages
4. Special Conditions 3 Pages
5. No of Drawings 0 Nos.
6. Part II-price cover Check List : F-14
7. General Conditions Part - A : F-64
8. General Conditions Part - B : F-89
9. General Terms and Conditions : F-90
- 10.General and Technical Conditions : F-91

NOTE: a) It is instructed to enclose separately the

i) Part I documents alone in the Part I Cover

ii)Part II documents alone in the Part II Cover

Enclosing all the documents in a single cover will result in summarily rejection of the bid.

b) Part I cover and Part II cover is to be enclosed in a cover with Tender No. Superscribed for which they are applying.

**OFFICE OF THE CHIEF GENERAL MANAGER /TOWNSHIP ADMINISTRATION,  
NEYVELI LIGNITE CORPORATION LIMITED, NEYVELI-607801**

**OPEN TENDER NOTICE**

**SEALED** tender in single cover consisting of Two Inner sealed covers as Technical Cover (as Part I) and Price Cover (as Part II) superscribing Tender reference, Name of the work and Part Number will be received by **DGM/C/TA** NLC Ltd, Neyveli up to the Time and date indicated below for the following work in Neyveli Township area.

The tender documents can be obtained from the Office of the Chief General Manager/TA Block-10, Neyveli, on payment of the cost of tender documents in cash remitted to the Accounts Centre/T.A, NLC Limited or crossed Demand Draft drawn in favour of Director/Finance/NLC Ltd, Neyveli and payable at Neyveli.

No other mode of payment will be accepted. If documents are required by post, an additional amount of Rs.50 by demand draft shall be enclosed. NLC does not take any responsibility for Postal delay/Loss/Damage on both ways.(or) The tender documents for this tender can be downloaded from NLC website [www.nlcindia.com](http://www.nlcindia.com) (in Tender Section) and used for tendering. In the case of using the downloaded documents the tender document cost shall have to be submitted along with the Bid in the First cover. In case of downloaded documents, cost of document shall be furnished in the Part-I cover. The Tender Document cost shall be only in the form of crossed Demand Draft drawn in favour of DIRECTOR/FINANCE/NLC, Ltd and payable at Neyveli or Cash receipt from NLC/TA Account Centre Neyveli. The Bids without Tender document cost will be summarily rejected.

**Sealed Details of the Bid:**

**Technical Cover(Part I):** Should contain Tender document cost in the case of using downloaded documents, EMD, documentary evidence for Pre-qualification requirement and commercial conditions if any. Any bid without proper documentary evidence for prequalification requirements and EMD will not be considered for further evaluation. Also if there is any Technical/Commercial deviation the same should be mentioned and kept in the Technical cover itself.

**Price Cover(Part II):** It should contain Tender Schedule, Special conditions, quoted offer and other tender documents duly signed.

**Pre-Qualification Condition 1:**

Bidder should have executed any of the ELECTRICAL works in Govt/Quasi Govt/PSU/Public Limited Company for a minimum value of Rs.147800 in a single agreement in their own name/in the name of any one of the partners/his firm in case of partnership firm within the previous 5 years.

And also the bidders should possess valid EB license

**Pre-Qualification condition 2:**

Nil

The work completion certificate from the competent authority should also be enclosed along with the tender documents. Pre-qualification documents in original have to be submitted for verification on demand failing which the offer is liable for rejection.

The Quotation must be submitted in the prescribed schedule only and must accompany with necessary Earnest Money Deposit Receipt after remitting the same in N.L.C. Cash Counter (or) in any of the following forms. Demand Draft and Guarantee Bond from any Nationalised Scheduled banks except Bank of Maharashtra. Guarantee Bonds from the Bank should be executed on a Non-Judicial Stamp Paper for Rs.80/- Tender without full EMD as stipulated are liable for summary rejection.

**DGM/C/TA** reserves the right to reject any Quotation without assigning any reason thereof **TENDER OPENING DETAILS**

<b>Tender No</b>	166/RB/10-11			
<b>Name of the work</b>	Improvement of Electrical installations and illuminations in and around Library ,Block-18.			
<b>Period of work</b>	4- Months from Date of HANDING OVER SITE			
<b>Tender value</b>	3,69,492.39	<b>EMD Rs.</b>	10,000.00	
<b>Ten Doc Cost Rs.</b>	800.00			
<b>Tender Sales Closes</b>	<b>ON</b>	07-JUN-10	<b>UPTO</b>	4.00 P.M
<b>Doc Receipt Closes</b>	<b>ON</b>	08-JUN-10	<b>UPTO</b>	3.00 P.M
<b>Tender/PartI Opens</b>	<b>ON</b>	08-JUN-10	<b>AT</b>	3.00 P.M

**DGM/C/TA**

**To Note Please:** Tenderers who are downloading the tender documents from NLC Web site/obtained the document directly are advised to visit the Website frequently, for noting the Corrigendum if any, issued subsequently with regard to above tender, till the last date for sale of Tender Documents, and the tenders received without considering the subsequent Corrigendum will summarily be rejected.