

# Fujitsu Training Request Form

To book a place on a Fujitsu training course, please photocopy and complete this form.

Return your request form/s to the Fujitsu Training Department:

Fujitsu Air Conditioning (UK) Limited, Unit 150, Centennial Park, Centennial Avenue, Elstree, Hertfordshire, WD6 3SG  
Tel: +44 (0)208 731 3450, Email: training@fgac.fujitsu-general.com

**A current Company F-Gas certificate, must be recieved prior to the confirmed training date for courses 2, 3, 5 and 6.**

Please complete one request form per delegate for each course required. All forms must be fully completed in capital letters. Incomplete forms will not be accepted.

|                       |       |         |                               |        |           |        |
|-----------------------|-------|---------|-------------------------------|--------|-----------|--------|
| London                | Leeds | Glasgow | Belfast                       | Dublin | Eastleigh | Dudley |
| Delegate Name.        |       |         | Course No.                    |        |           |        |
| Company Name.         |       |         | Preferred Course Date(s).     |        |           |        |
| Position/Title.       |       |         | Special Dietary Requirements. |        |           |        |
| Full Company Address. |       |         |                               |        |           |        |
|                       |       |         |                               |        |           |        |
|                       |       |         |                               |        |           |        |
|                       |       |         |                               |        |           |        |
| Postcode.             |       |         |                               |        |           |        |
| Telephone.            |       |         | Fax.                          |        |           |        |
| Email.                |       |         |                               |        |           |        |

There is no cost for our standard training courses, but a £150 charge will be levied upon each delegate for failure to attend booked courses or cancellations with less than 2 working days notice.\* Advanced course bookings must be accompanied with a PO for the value of the course indicated on the course detail page.

Please tick as appropriate

|  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Comfort Club Member     | Comfort Club Membership No. ....  |
| <input type="checkbox"/> Comfort Club Non-Member | F-Gas Registered Company No. .... |
| <input type="checkbox"/> MCS Registered          | MCS Registration No. ....         |

\* Signature and submission of this training request confirms that you accept fully that Fujitsu Air Conditioning (UK) Limited will levy the £150 in the event of non-attendance.

|                  |                 |
|------------------|-----------------|
| Print Full Name. | Position/Title. |
| Signature.       | Date.           |

Fujitsu Air Conditioning (UK) Limited reserves the right to cancel or postpone training courses. In the case of cancellation or postponement our training department will accommodate your original request at the earliest possible opportunity.