

**ATTENTION: Official Inspection Stations, Quality Assurance Officers, and
Pennsylvania State Police**

BI 17-03

Vehicle Inspection Division Safety Inspection Bulletin

August 2017

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ORDERING INSPECTION STICKERS

Beginning October 1, 2017, the Department will be issuing the new 2018-19 safety and emissions inspection stickers.

Between now and October 1, you should be careful not to order more stickers than necessary to perform annual inspections through December 31, 2017 and semi-annual inspections through June 30, 2018.

When placing an order for new safety or emissions inspection stickers, it is important that you indicate which inspection years you are requesting. To order the current 2017-18 safety or emissions inspection stickers, simply complete an MV-436A Inspection Sticker and Insert Order Form as usual. **Please allow 14 business days for delivery of your sticker orders.**

You may place your orders now for 2018-19 safety or emissions inspection stickers, but they will not be processed until October 1, 2017. **If you wish to order 2018-2019 safety or emissions inspection stickers please write 2018-2019 in large numbers across the top of your MV-436A Inspection Sticker and Insert Order Form.** Unless you indicate **2018-1019** at the top of the form, your order will be processed for 2017-18. MV-436A forms marked 2018-19 will not be processed before October 1, 2017.

The 2018-19 stickers may be used simultaneously with the 2017-18 stickers. The 2017-18 stickers may be used for inspections on vehicles with expiry dates up to December 2017. The 2018-19 stickers are needed by November 1st for vehicles with a January 2018 expiry. Once you begin to use the new 2018-19 stickers, a separate MV-431 or MV-480 must be started. Please be aware that if your payment is made with a check returned for insufficient funds, your inspection privileges are subject to suspension in accordance with the schedule of penalties found in Section 175.51 of the Vehicle Equipment and Inspection Regulations.

Tracking Inspection Sticker Orders

If you would like to receive an email notification for tracking your sticker order, please include your email address in the proper field on the MV-436A. We will add your email address into our shipping database. When we prepare your package for shipment, an email will be sent to you with the UPS tracking information.

Inspection Sticker Fees

Please note the following fees for inspection sticker orders:

Annual Inside (AI) - \$7.00 each

Annual Outside (AO) - \$7.00

each Semi-Annual (SI) - \$5.00

each Emission (IM) – No

charge

Inserts – No charge

Shipping and Handling - \$5.00

Headlight Aiming:

Misaligned headlights are one of the most frequent complaints received from motorists. As a result, PennDOT is emphasizing the importance of headlight aiming, which is a required part of the inspection procedure. Stations must ensure headlight aiming equipment as defined in the inspection regulations (Tools and Equipment) properly tests or aims the headlights of the makes and models of vehicles they inspect. Stations and inspectors should expect their Quality Assurance Officer to ask about the station's headlight aiming equipment during audits.

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