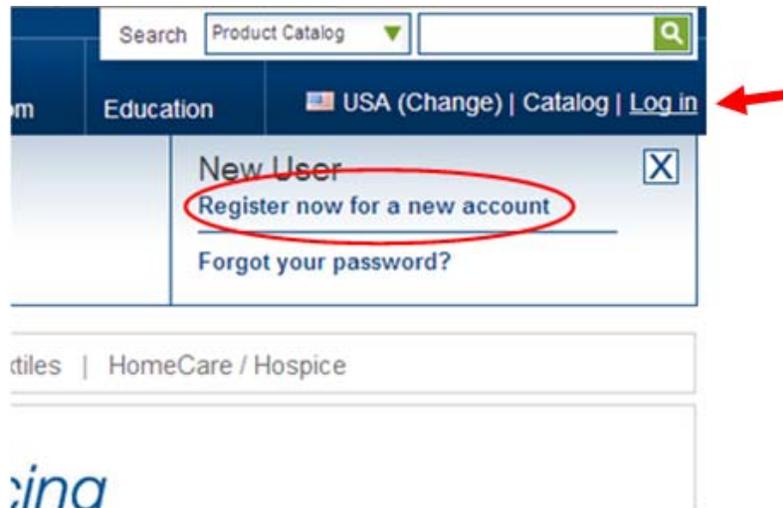


## Medline.com - Login/Register

Before you can begin using all the features of Medline.com, you must become a registered user. To receive a Medline.com login, you must already be a customer with an account number. This document will get you started!

### Customer Number

The easiest way to begin is to contact your Medline sales representative. The rep will be able to get you going by helping you complete the necessary paper work and helping you navigate on our web site. To find the process steps, point your browser to <http://www.medline.com> and click the **Log in** link on the top right corner of the Medline.com home page. Next, click the **Register now for a new account** link:



The next screen asks you a couple of questions:

**Register a New Account on Medline.com**

Users are required to have a Medline account number as part of the registration process.

- [I have a Medline account number](#)
- [I do not have a Medline account number](#)

- 1) The first link, *I have a Medline account number*, would be selected if you are a current Medline customer with an account number but need to be able to use the Medline.com web site.
- 2) The second link, *I do not have a Medline account number*, is the one you would select if you are a new customer to Medline.

## I have a Medline account number

### Register a New Account on Medline.com

If you are already a Medline customer, complete and submit the following user registration form. You will be contacted with your online User ID and Password within 24 hours (during normal business hours... Monday through Friday, 7:00 AM to 5:45 PM CT). If you have questions, please contact our customer service department at (800) 835-8239.

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#### Personal Information

First Name \*   
Last Name \*   
Contact Phone Number \* -- x   
Contact Email Address \*

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#### Company Information

Organization Name \*   
Occupation Title   
Occupation Functions   

Administrator  
Assistant Director of Nursing  
Business Manager  
Buyer  
Central Supply Director

  
Address \*   
Address 2   
City, State Zip Code \*  --    
County   
Medline Account Number \*   
*If you have more than one Medline account number, enter them all separated by commas.*

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#### Web Site Specific Information

Preferred User Id \*   
Password \*  (max. 8 characters)  
Repeat Password \*   
Security Question \*  Please Choose a Security Question  
Security Answer \*

If you already have an account number and need Medline.com access, fill out the online form. Please pay close attention to the fields with an asterisk (\*). These fields are required. You will be setup and notified by Medline within 24 hours.

## I do not have a Medline account number

### General Documents and Forms

#### Shipping Instructions and Procedures

[Key Vendor Program](#)

(53 KB, PDF\*, January 2006)

[Vendor Communication Letter](#)

(20 KB, PDF\*, February 2009)

[Vendor Routing Guide Instructions](#)

(632 KB, PDF\*, February 2009)

#### Credit Applications

Set up a credit account by choosing one of the following options:

##### STEP 1 Set up a credit account with Medline

To set up a customer credit account with Medline, please fill out the appropriate form below:

CA / IL Residents Only: [Medline Credit Application Package](#) (32 KB, PDF, Feb 11, 2010)

PA / WA / TN / TX Residents Only: [Medline Credit Application Package](#) (32 KB, PDF, Feb 11, 2010)

All other regions: [Medline Credit Application Package](#) (32 KB, PDF, Feb 11, 2010)

*Medline reserves the right to deny any incomplete or inadequate credit application*

**STEP 2** After you have completed and signed the form listed above, please fax it to **(847) 837-2765**.

**STEP 3** After you have received your Medline Account Number, you can proceed with requesting an account on Medline.com by clicking [here](#).

#### New Accounts

[Medline New Account Form](#) (436 KB, DOC, Oct 10, 2008). Also available in [PDF](#).

If you don't have a Medline account number, follow steps 1-3 in the *Credit Applications* section and fill out the Medline New Account form located in the *New Accounts* section. Fax the documents to the phone numbers that appear on the documents.

## **Summary**

Medline.com allows you to search and order Medline products at your convenience. You can also view shipping information, invoices and order statuses. Getting access is just a few clicks away!