

Europe, Middle East & Africa (EMEA) Invoice Submission Remittance Information

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Please send all invoices or credit documents issued to **Johnson Controls entities in Europe, Middle East & South Africa** to one of the following email addresses (based on the Business). If you are unsure of the Business to which you should send your invoice/credit document, please refer to your JCI-issued Purchase Order, or contact your JCI Business Contact/Buyer.

Submission of PDF invoices to one of the below email addresses is the preferred submission method and best way to ensure on-time payments. Please do not mail paper invoices unless necessary or required by your local country regulations.

Note: Sending multiple copies of the same invoice will result in duplicated invoices, and delays in processing and payment. The below scanning email addresses are not monitored by a human, and thus no response will be provided. Please refer to the [invoice requirements](#) and [sample invoice](#) in our website to ensure you submit your invoice in the correct format to avoid delays in processing and payment.

HVAC			
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Shoppertrak			
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