

### **ARUBA EDUCATION SERVICES**

# **TRAINING REGISTRATION GUIDE**

Thanks for choosing to take training with Aruba Education Services! This guide outlines the steps to register on the Aruba Learning Management System (LMS). Click here to get started.

What's Inside:

- Registration steps 1,2,3
- What to expect after registration

### **SEARCHING & REGISTERING FOR CLASSES**

Step 1: Create an account or Login

Click Login/Regis
Search for Training   Learning Paths   Certification Learning Community Login/Register
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Learning Management System	Sign In	Login here!
Customers: Please use the login credential you've received from your registration confirmation email titled "Welcome to Aruba Networks". Click here to create a new Account.	email password Forgot Your Password? Partner Ready Portal user? HPE employee? Sign In	

### New User? Create a new account.

You will receive a confirmation email titled "Welcome to Aruba Networks".

### **PRfN Partners:**

Click "Partner Ready Portal user?" to login with your PRfN credentials via the Aruba Partner Protal.

### HPE Employees:

Click "HPE Employee?" to login with your employee credetnials

### Step 2: Find the training you need

Use the search page to search for training by course name, location, or date. You do not need to select all criteria, leave blank criteria for broader search results.

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## Use Learning Paths to view courses based on technology category.

[	Learning Paths 🗸	Certificatio	on	I	Lea	rnir	ng C	Com	nmu	nity	,	
	Mobility											
	Security	•	•	•	•	•	•	•	•	•	•	
	Design		•	•	•	•	•	•	•	•	•	
	Switching	•	•	•	•	•	•	•	•			
	Product Training		•	•	•	•	•					
	Data Center Netv	vorking	•	•	•							
		• • • •	•									
MOBILI	TY SECURITY DESIGN	SWITCHING	Ρ	RODU	ICT TR	RAININ	IG	DA	TA CE	NTER	NET	WORKING
Design												
Aruba offe profession	rs associate, professional, and exp al development. Click the course n	ert-level design cour ames below to see d	ses ar etails	nd ceri and si	tificati chedu	ons to les for	provi each	de IT p cours	profes e.	sional	ls cor	nprehensive
1) ACDA This cou Aruba ne	A: Design Fundamentals Irse provides you the fundamental l etwork design.	knowledge for an	Ar Ar	uba D uba D	esign esign	Funda Funda	ament ament	als, R als eL	ev. 19 .earnir	.41 Ig + S	elf-di	rected Labs
2) ACDF This cou Aruba ca	P: Designing Aruba Solutions Irse teaches you how to plan and d ampus wireless and wired networks	esign enterprise s.	De De	əsignir Əsignir	ig Aru ig Aru	ba So ba So	lution: lution:	s, Rev s eLea	: 20.1 arning	l + Self	f-dire	cted Labs
3) ACD) This cou multi-site solutions	C: Advanced Network Design Irse teaches you how to plan and d a enterprise Aruba campus wireless s.	esign complex s and wired network	Ar Ar	uba A uba A	dvanc dvanc	ed Ne ed Ne	twork twork	Desig Desig	ın and ın and	Solut Solut	ions, ions	Rev. 20.22 eLearning + :

Use the catalog page to view a list of all courses in alphabetical order. Click schedules to view all schedules for that course and register.

a Hewlett Packard Enterprise company	Search for Training v Learning Paths v Certification Learning Commu	nity Login/Register		
Catalog		_		
Browse the Aruba course catalog, click "Schedules" to view prici	and scheduling options.			
ACCX - Exam				
Please see the physical requirements for our remote proctored not meet these requirements.	pert exams. Your exam will be rescheduled if your testing area does	Schedules		
ACCX Exam Prerequisite: You must pass the ACCX written exam prior to the practical exam.				

Use the calendar page to view course schedules by date. Click "Filter Courses" to filter the calendar by region.

		FILTER COURSES		
	Day	Week	Month	ı
				Printable Version
		<< August 2020 >		
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
ACMX - Exam [Virtual Training- LATAM] Waiting List 0	ACDX - Exam [Virtual Training- LATAM] Seats Left 1	ACMX - Exam [Virtual Training-EMEA] Waiting List 0	ACDX - Exam [Virtual Training- LATAM] Waiting List 0	ACDX - Exam [Virtual Training- LATAM] Waiting List 0

### Step 3: Register

### Once you have located the course you want to register for click "Add to Cart"

Course Type: vILT 09/14/20 - 09/18/20 09:00 AM - 05:00 PM Central Time (US & Canada) Seats Left 8 <u>Virtual Training - North America</u> <u>Details</u>	● <u>Click for credit information: \$3,200.00 USD (L</u> Partner Training Voucher: 1	JS) ADD TO CART
a Hewlett Packard Enterprise company	Search for Training 🗸 Learning Paths 🗸 Certification Learning Community 🛞 🃜	•
Shopping Cart		Click on the shopping car
Click Checkout to process your requests.	Aruba Test Customer Shopping Cart: 1 Item(s)	
USD COURSE NAME	TOTAL	
1 Aruba Design Fundamentals, Rev. 19.41 <u>Details</u> Virtual Training-EMEA 09/08/20 - 09/10/20 09:00 AM - 05:00 PM Amsterdam, Berlin, Bern, Rome, Stockholm, Vi <u>Cancellation Policy sample</u>	Click for credit information: \$1,800.00 USD REMOVE	
		Click Checkout

Checkout: Fill out your contact information, then click continue to proceed to billing.

Billing: Enter your payment information. There are four payment methods: Credit Card, Aruba Training Credits, Partner Training Vouchers, and HPE Employee Registration.

Credit Card: Scroll down and click "Finish" to be ridrected to our PayPal portal to complete

Attendee Payment Method	
Credit Card	~

Aruba, a Hewlett Packard Enterprise Company			
Choose a way to pay			
→ Pay with PayPal			
The faster, safer way to pay	CHECK OUT PayPal		
<ul> <li>Pay with credit or debit card</li> </ul>			
Card Number			

Aruba Training Credits (SKU: H1EJ9E): Enter the HPE PO# for your training credits in the payment

HPE Purchase Order		
Payment Reference		

Partner Training Vouchers: enter your voucher code in the credit key field.

Partner Training Voucher	
Credit Key	
Velicite Key	

HPE Employee Registration: Enter your managers email in the payment reference field for cost center

### **Registration Completed!**

Printable Version							
CONFIRMATION NUMBER	REGISTRATION DETAILS				PARTNER TRAINING VOUCHER	PRICE	STATUS
477-8331- 45327-4- 302251	Aruba OS CX Switching Fundamentals, Rev. 20.21	Virtual Training - North America	09/14/20 - 09/18/20 09:00 AM - 05:00 PM Central Time (US & Canada) SYNC TO OUTLOOK	Details	1	Click for credit information: \$3,200.00 USD	New
TOTAL						\$3,200.00 USD	

### What to expect after registration:

- Registration acknowledgement email from arubatraining@hpe.com
- Once your payment is confirmed and/or the class is confirmed to run you will receive a confirmation email. Courses including selfdirected materials will receive a separate email to access materials on HPE Press or BenchMark within 24 hours.
- In person classes: Confirmation email including the course location details, times, and what to bring. Courseware will be provided on the first day of class.
- Virtual Classes: Confirmation email including course times, and a link to check browser requirements for the virtual lab. The week before your class begins you will receive the OnSecure or HPE Press courseware and Zoom invitation.
- Self-paced eLearning: Confirmation email including link to view your registration, login to your profile to access eLearning. Once
  logged in, click the profile icon to view your registrations and launch eLearning videos. For eLearning courses that include self-directed
  labs you will receive the lab guide and instructions via HPE press. For eLearning- BenchPrep courses you will receive instructions to

access eLearning on BenchPrep.

Registration Acknowledgement (Aruba OS CX Switching Fundamentals, Rev. 20. (New) Inbox x	0.21), Status:		ē	Z				
Aruba Training <arubatraining@hpe.com> 8: to me ~</arubatraining@hpe.com>	:17 PM (1 hour ago)	*	4	:				
Dear Aruba Test Customer,								
Thank you for registering for Aruba OS CX Switching Fundamentals, Rev. 20.21.								
We will send a confirmation email and finalize your classroom reservation when we receive your approved payment and class is confirm	ned.							
***How to get an HPE Learner ID - Required for certification and for partner tracking!*** Visit the HPE Certification & Learning alte ( <u>thrac/certification-tearning loce.com</u> ) to create an HPE Learner ID and find more information on the certification program including datasheets, certification policies, and general procedures.								
Note: If you have been placed on the waiting list due to high demand for a class, we will notify you if and when a spot opens and you are officially registered for the class. Your current status (Confirmed or Waiting List) is indicated below under "Course Information" right after the course name.								
Important: You will access the lab using your local web browser. Please review the following document to ensure you have a compatible system: http://admin.viewcentral.com/events/unloads/anubalLabAccessv3.odf								
CERTIFICATION & RESOURCES:								
ARUBANETWORKS.COM/CERTIFICATION								
LEARNING COMMUNITY:								
COMMUNITY.ARUBANETWORKS.COM/T5/LEARNING/ LEARNING	CT-P/							

GLOBAL SUPPORT TEAM:

ARUBATRAINING@HPE.COM





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