



EXECUTIVE DIRECTOR'S REPORT
TO THE
PORT OF PORTLAND COMMISSION
FOR AUGUST 2019

SAFETY REPORT

Port of Portland July 2019 safety performance resulted in a lower frequency of injuries and claims reported compared to July 2018. There were five total reported incidents in July 2019, and of those incidents, three resulted in claims and two are Occupational Safety and Health Administration recordable cases, including one involving lost time and one involving restricted time.

Monthly Report of Injury Incidents

Aviation

One lost-time recordable injury incident:

- Maintenance worker strained lower back moving an 8-inch diameter, 100-foot-long temporary water hose that still contained water. Investigation revealed that proper pre-task planning was not conducted to identify and correct risk factors. Worker attempted to manually move a heavy object without assistance from others who were being made available. Worker received medical treatment, has recovered and returned to work.

Navigation

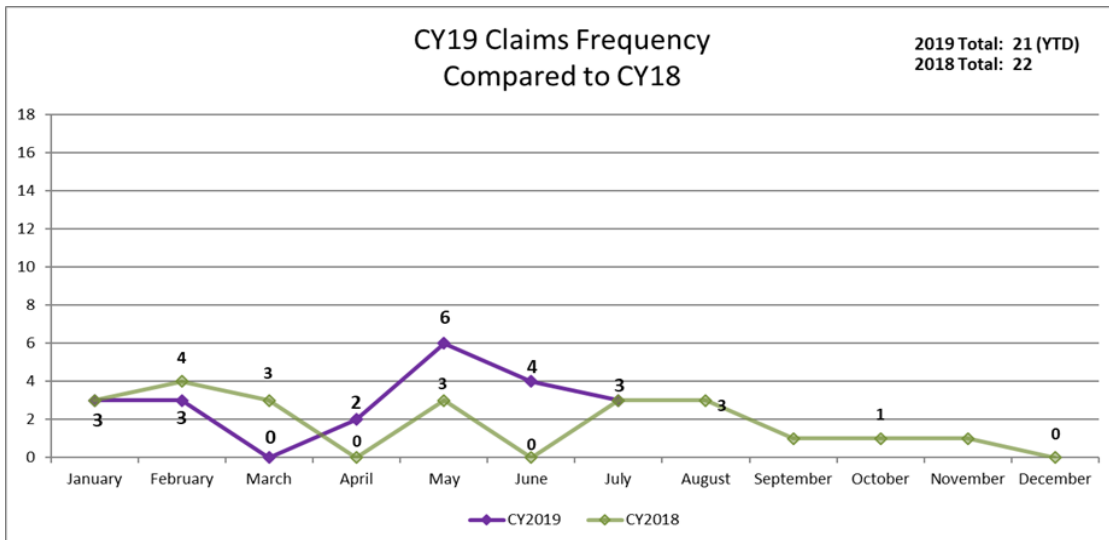
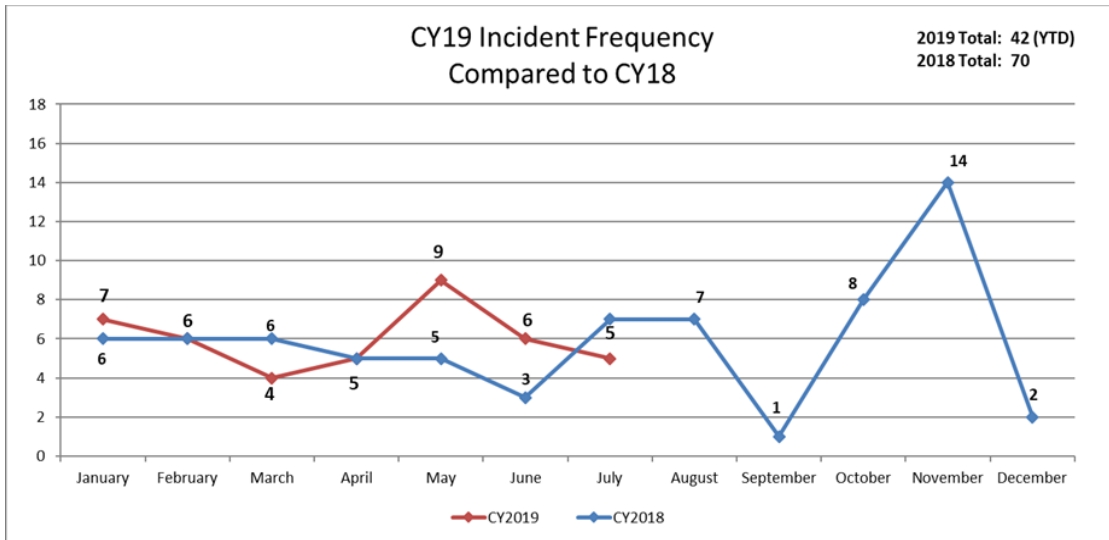
One restricted-time recordable injury incident:

- Navigation worker was performing a pipeline drill to add a section of pipe. While rotating a pipe coupling ring, the worker strained their right wrist. Investigation revealed potential opportunities for improvement of task safety. Worker received medical treatment, is recovering and has returned to work.

Public Safety & Security

One non-recordable injury incident:

- Police Officer was performing a home search when the homeowner knocked over a container of isopropyl alcohol which splashed into the Police Officer's face, resulting in a burning sensation in the eyes. Police Officer immediately flushed eyes and face, which successfully treated the symptoms.



AVIATION REPORT

	Month/Month % change
	July 2019
Passengers	-2.9%
Concessions Revenue	-2.3%
Rental Car Revenue	3.4%
Parking Revenue	-2.7%

Passengers

With the Boeing MAX grounding (impacting American and Southwest at PDX) and seasonal service cuts by Alaska, Frontier and JetBlue, total passengers are down 3.0 percent from budget and prior year actuals.

Concessions Rent

The reported 2.3 percent, or \$38,000, rent decrease from last year is 0.6 percentage points above the 2.9 percent passenger decrease on the month, and includes a net increase of \$6,000 in rents produced from facilities not open both years. The food and beverage coffee category produced the highest category increase on the month with a 1.7 percent increase compared to July 2018.

Rental Car Rent

Rental car operations reflect a 3.4 percent, or \$94,000, rent increase over last year for the month of July, against an enplanement decrease of 2.5 percent. Avis was the top performing brand, reporting a 9.0 percent increase compared to July 2018.

Parking Revenue

Public parking revenue decreased 2.7 percent compared to July 2018. The long-term and economy products were down in revenue, but the premium short-term and valet products increased revenue over July 2018. Transactions decreased 4.1 percent, with all products reflecting negative transactions. This information suggests that travelers parking in the short-term garage and valet are staying longer month over month. This is also reflected in additional reports that show the short-term garage is seeing a trend in fewer one- to three-hour meeter/greeter customers, but more four- to eight-hour customers.

Product	Revenue	Variance	YTD Variance
Short-Term	\$1,567,090	3.2%	3.2%
Long-Term	\$1,658,034	-3.8%	-3.8%
Economy	\$2,187,054	-6.2%	-6.2%
Valet	\$139,295	4.0%	4.0%
Total	\$5,551,473	-2.7%	-2.7%

Ground Transportation

Transportation Network Company (TNC) trips still dominate the ground transportation landscape. The TNC PIN/Code pilot continued through July.

While ground transportation volumes are up, significant portions of traffic around the hold lot and Airport Way/82nd Avenue are a result of regional Oregon Department of Transportation construction, including several on- and off-ramp closures, and detours onto 82nd Avenue. The Port hired flaggers to assist with traffic management and this effort has improved operations at the intersections.

Pick-ups	July 2018	July 2019	% Change
TNC	93,152	109,038	17.1%
Taxi	17,961	13,058	-27.3%
Reservation Only	8,951	7,910	-11.6%
Fixed Route	1,377	1,478	7.3%
Courtesy	27,448	24,966	-9.0%
Charter Bus	114	114	0.0%
Total	149,003	156,564	5.1%
Less TNC	55,851	47,526	-14.9%

CAPITAL GRANTS

Portland International Airport

Staff submitted a reimbursement request to the Transportation Security Administration (TSA) for the National Explosives Detection Canine Team program in the amount of \$8,891, covering the June 2019 work period (Agreement No. HSTS0216HNCP464).

Staff submitted a reimbursement request to the TSA for the Law Enforcement Officer program in the amount of \$12,000, covering the June 2019 work period (Agreement No. HSTS0213HSLR647).

Staff submitted a reimbursement request to the Federal Bureau of Investigation for the PDX Regional Drug Organized Crime Task Force program in the amount of \$2,365, covering the June 2019 work period (Agreement No. 281C-PD-C2079840).

Staff submitted a reimbursement request to TriMet for the Law Enforcement Officer program in the amount of \$9,561 covering the June 2019 work period (Agreement No. GS150820LG).

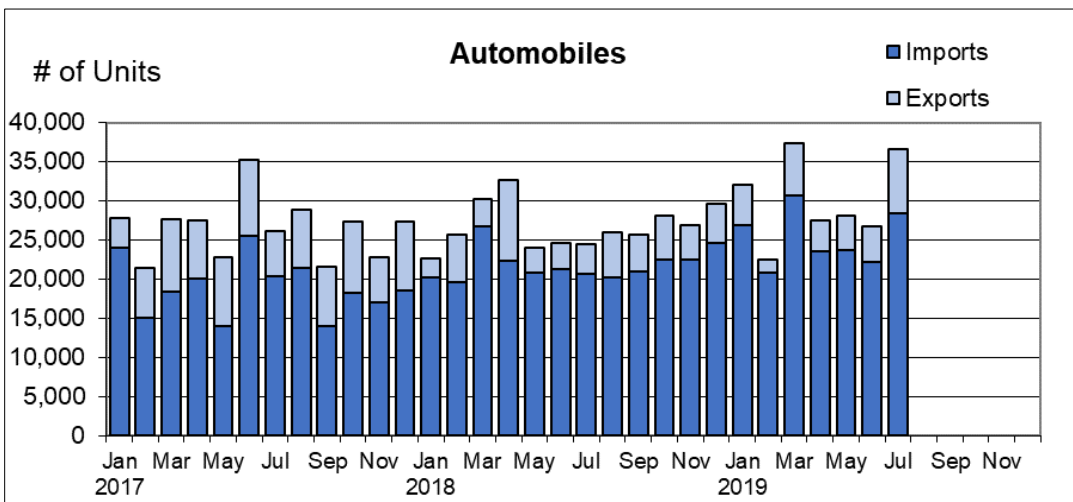
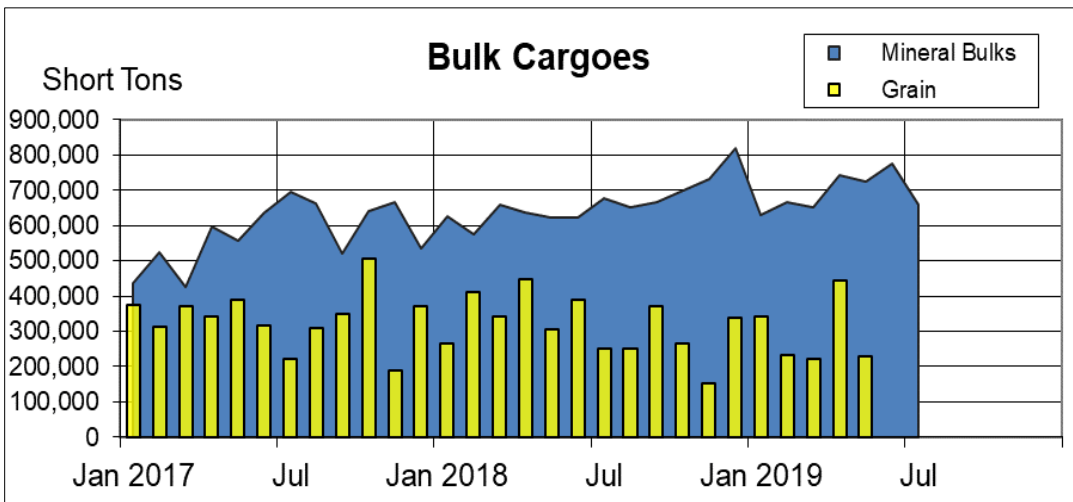
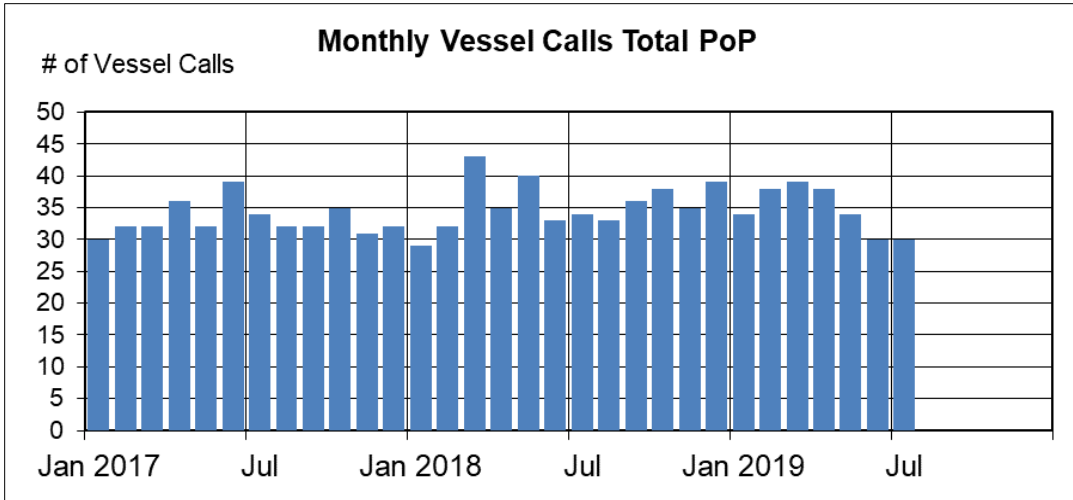
Properties

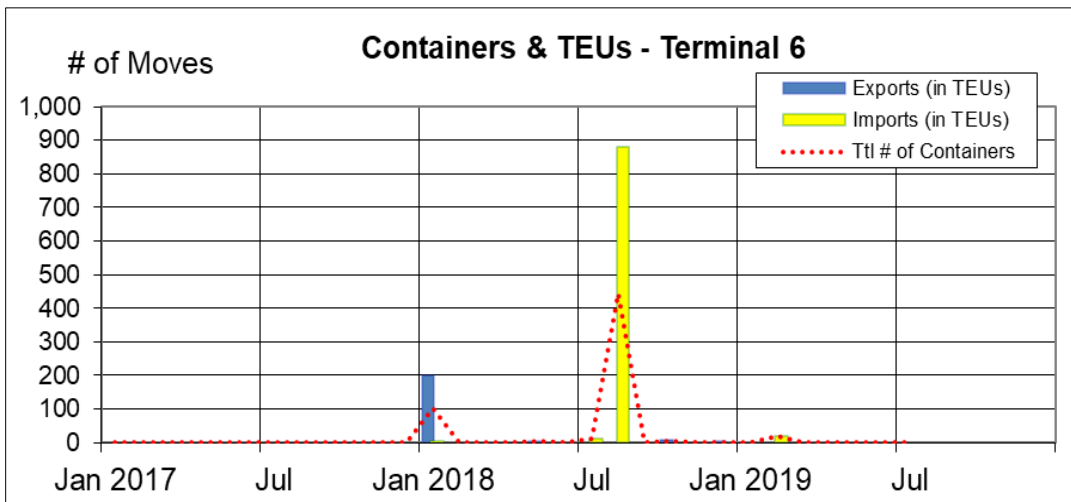
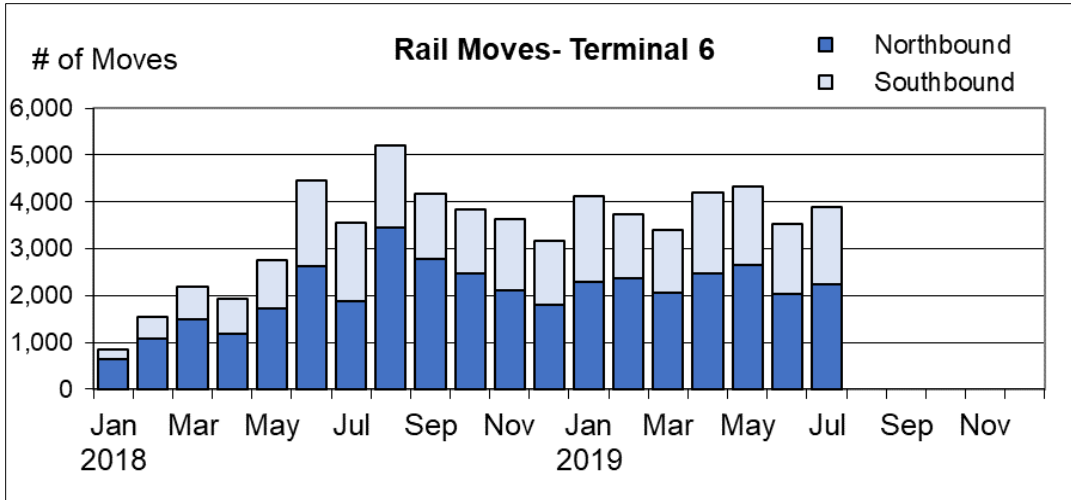
Staff submitted a reimbursement request to Oregon Department of Transportation for the Graham/Swigert Rd Jobs and Transportation Act project in the amount of \$26,278, covering the June 2019 work period (Agreement No. 28368).

MARINE & INDUSTRIAL DEVELOPMENT REPORT

The figures in the table below show change relative to the prior year.

	<u>July 2019</u>	<u>Calendar Year-to-Date</u>
Total Tonnage	-25.4%	-6.1%
Railyard Containers	9.4%	57.8%
Breakbulk	-100.0%	190.6%
Autos	49.6%	14.4%
Mineral Bulk	-2.7%	9.7%
Grain	-100.0%	-39.2%





REAL ESTATE TRANSACTIONS EXECUTED PURSUANT TO DELEGATED AUTHORITY

International Raw Materials, Ltd. – Eleventh Amendment to Lease of Improved Space

Location: Terminal 4 (T-4)
 Term: Effective July 31, 2019
 Use: Amendment No. 11: This amendment extends the lease for an additional 90 days.

Soliton, LLC – First Amendment to Ground Lease

Location: PDX
 Term: Effective June 30, 2019
 Use: Amendment No. 1: This amendment extends the term for an additional year.

Port of Vancouver – Release and Termination of Easements to Easement and Access Agreement

Location: Vancouver, WA

Term: Effective March 09, 2018

Use: This document terminates the easements for the Port's noise monitoring equipment located on the Washington side of the Columbia River.

State of Oregon – Eighth Amendment to Intergovernmental Sublease Agreement

Location: Tokyo, Japan

Term: July 01, 2019 to June 30, 2021

Use: Amendment No 8: This amendment extends the sublease term and revises the sublease rent.

Avis Budget Car Rental, LLC – Fourth Amendment to Ground Lease for Excess Parking

Location: PDX

Term: Effective July 01, 2019

Use: Amendment No. 4: This amendment adds square footage to the premises, adjusts the rent payable to Port and updates exhibits.

Todd Investment Company DBA Dollar Rent-A-Car – Third Amendment to Ground Lease for Excess Parking

Location: PDX

Term: Effective July 01, 2019

Use: Amendment No. 3: This amendment adds square footage to the premises, adjusts rent accordingly, deletes duplicate language, adds a new address for payments, and amends the language for installation and construction.

Distribution Inc. – Fourth Amendment to Ground Lease for Excess Parking

Location: PDX

Term: Effective May 01, 2019

Use: Amendment No. 4: These documents allow Lanter to assume FTL's ground lease at Air Trans Center and amends the ground lease to add special conditions regarding FAA approval and update the rent payment address, the insurance terms, the notice section and the general provisions.

Distribution Inc. – Consent to Assignment without Release to Ground Lease for Excess Parking

Location: PDX

Term: Effective May 01, 2019

Use: These documents allow Lanter to assume FTL's ground lease at Air Trans Center and amends the ground lease to add special conditions regarding FAA approval and update the rent payment address, the insurance terms, the notice section and the general provisions.

Pacific Maritime Association – First Amendment to Office and Yard Lease

Location: Terminal 2 (T-2)

Term: July 01, 2019 to June 30, 2020

Use: Amendment No. 1: This amendment extends the lease for one year and gives the option for three more options to extend, adjusts basic rent, security deposit and Pacific Maritime's obligation to pay rent.

National Cargo Bureau, Inc. – First Amendment to Office Lease

Location: T-2

Term: Effective July 01, 2019

Use: Amendment No. 1: This amendment extends the term, adjusts basic rent and amends various sections of the lease.

Northwest Insurance Group, Inc. – Third Amendment to Facility Lease

Location: Hillsboro Airport

Term: July 01, 2019 to June 30, 2020

Use: Amendment No. 3: This amendment extends the term of the lease for another year.

Northwest Aircraft Maintenance, Inc. – Second Amendment to Facility Lease

Location: Hillsboro Airport

Term: Effective July 01, 2019

Use: Amendment No. 2: This amendment extends the term of the tenant's hangar lease an additional year.

Auto Warehousing Company – Seventh Amendment to Permit and Right of Entry

Location: Terminal 6 (T-6)

Term: Effective July 01, 2019

Use: Amendment No. 7: This amendment adjusts the permit fee.

Goodling Land Management, LLC – Consent to Land Management Agreement

Location: PDX

Term: Effective July 16, 2019

Use: This allows the foundation access to Port-owned and Goodling managed property for temporary parking during an event at the golf course.

EAN Holdings, LLC DBA Enterprise Rent-A-Car – Third Amendment to Month-to-Month Lease

Location: PDX

Term: Effective July 01, 2019

Use: Amendment No. 3: This amendment adds square footage to the premises, adjusts rent accordingly, deletes duplicate language, adds a new address for payments and amends the language for installation and construction.

BNSF Railway Company – Third Amendment to Intermodal Facility Use and Services Agreement

Location: T-6

Term: Effective July 01, 2019

Use: Amendment No. 3: This amendment extends the term for another year and updates the fee schedule.

USA-USDA-APHIS – First Amendment to Permit and Right of Entry

Location: Portwide

Term: Effective July 01, 2019

Use: Amendment No. 1: This amendment extends the term to June 30, 2020.

Toyota Motor Sales, U.S.A., Inc. – First Amendment to Permit and Right of Entry

Location: T-4

Term: Effective July 01, 2019

Use: Amendment No. 1: This amendment expands the premises, extends the term and adjusts the permit fee.

Columbia Edgewater Country Club – Permit and Right of Entry

Location: PDX

Term: July 07, 2019 to July 07, 2019

Use: Allows the Country Club to park vehicles on Port property for one day during their Ferrari Club of America's NW Regions Ferrari Concourse d'Elegance.

Sun Country Airlines – Amended and Restated Signatory Passenger Carrier Operating Agreement

Location: PDX

Term: Effective July 01, 2019

Use: Airline agreement for passenger transportation operations at PDX.

Goodfellow Bros, LLC – Permit and Right of Entry

Location: PDX

Term: July 10, 2019 to September 09, 2019

Use: This permit allows Goodfellow on Port property to remove a stockpile of soil owned by Multnomah County Drainage District.

Maruti Oregon LLC – Food Cart Permit

Location: PDX

Term: July 16, 2019 to November 19, 2020

Use: Six-month permit for the operation of a food cart in the Oregon Food Court.

Comcast Cable Communications Management LLC – Construction Permit and Right of Entry

Location: Portland, OR

Term: July 01, 2019 to July 01, 2020

Use: Allows Comcast to provide communications services for MEPT, including installation of underground vaults, conduits and cables on the property.

Qwest Corporation DBA CenturyLink QC – Easement

Location: PDX

Term: Effective July 31, 2019

Use: This easement allows CenturyLink access to Port property near the PDX Air Trans Center for the purpose of installing and maintaining underground fiber optic cable.

Qwest Corporation DBA CenturyLink QC – Easement

Location: PDX

Term: Effective July 29, 2019

Use: This easement allows CenturyLink access to Port property near the PDX Air Trans Center for the purpose of installing and maintaining underground fiber optic cables.

Cascade Station 2, LLC – Nondisturbance and Attornment Agreement

Location: PDX

Term: Effective July 30, 2019

Use: Allows for Port assumption of sublease in the event that the ground lease is terminated early.

Portland General Electric Company – Construction Permit and Right of Entry

Location: Rivergate Industrial District

Term: June 15, 2019 to June 15, 2020

Use: This allows PGE access to Port property for the purpose of installing new electrical facilities.

Hyak Tongue Point LLC – License Agreement

Location: Dredge

Term: July 29, 2019 to July 26, 2020

Use: This agreement allows for Port Navigation operations parking spaces and placement of a barge ramp on Hyak's property.



Commission Report for July 2019

Parameters

Purchased on (date range): from 7/1/2019 to 7/31/2019

Contracts and Amendments Greater than or Equal to: \$50,000.00

Details

<u>Contract #</u>	<u>Contract Description</u>	<u>Vendor Name</u>	<u>Amendment/Task Order</u>	<u>Amount</u>
<u>129878</u>	Security Services for Secured Areas	HSS Inc.	Task Order	\$1,070,000.00
<u>129995</u>	Security Services for Secured Areas	HSS Inc.	Task Order	\$150,000.00
<u>129998</u>	Security Services for Secured Areas	HSS Inc.	Task Order	\$64,000.00
<u>130540</u>	Provide State Legislature and Regional Government Lobbying Services	Thorn Run Partners LLC	Amendment	\$84,000.00
<u>144339</u>	PDX ARFF Firefighting Facility Renovations	JR Merit Inc.		\$88,725.79
<u>144812</u>	Provide Commissioning Services for the TCORE Project	Burns & McDonnell Engineering	Amendment	\$1,724,829.00
<u>147407</u>	PDX Next Terminal Restroom Modernization, Phase 2	JR Merit Inc.		\$51,179.51
<u>149986</u>	Provide Construction Inspector	Mott MacDonald LLC	Task Order	\$295,596.00
<u>149987</u>	Provider Construction Inspector	Mott MacDonald LLC	Task Order	\$149,693.44
<u>149992</u>	Provide Structural Submittal Review Services for PACR	Century West Engineering Corp.	Task Order	\$66,392.81
<u>150010</u>	Provide IT - Temporary Staffing	Northwest Software Inc.		\$92,160.00
<u>150020</u>	Security Services for Secured Areas	HSS Inc.	Task Order	\$65,000.00
<u>150024</u>	Provide Strategic Risk Mitigation for PACR	INICI Group Inc.	Task Order	\$232,498.00
<u>150088</u>	Obtain Marine Fender System Rehabilitation	Bergerson Construction	Task Order	\$78,233.00
<u>150097</u>	Fire Department Uniform Purchases	L.N. Curtis & Sons		\$50,000.00
<u>150111</u>	Obtain Carbon Analyzer Total Organic Biotector	Hach Company		\$80,789.00
<u>150119</u>	Obtain Dell Hardware for Windows 10 Upgrade	Dell Marketing LP		\$66,147.20



Commission Report for July 2019

Parameters

Purchased on (date range): from 7/1/2019 to 7/31/2019

Contracts and Amendments Greater than or Equal to: \$50,000.00

Details

<u>Contract #</u>	<u>Contract Description</u>	<u>Vendor Name</u>	<u>Amendment/Task Order</u>	<u>Amount</u>
<u>150141</u>	Provide Construction Coordinator	INICI Group Inc.	Task Order	\$182,099.00
<u>150142</u>	Provide Construction Inspector	CMTS LLC	Task Order	\$228,793.60
<u>150153</u>	Obtain Waste Hauling and Recycling Services at PDX	Gresham Sanitary Service	Task Order	\$451,891.00
<u>150153</u>	Obtain Waste Hauling and Recycling Services at PDX	Gresham Sanitary Service	Task Order	\$76,955.00
<u>150251</u>	Provide T4 Rail Upgrades	West Rail Construction Company LLC	Task Order	\$210,391.50
<u>150258</u>	Obtain Network Equipment for TCORE and RCC Projects	Convergeone Inc.		\$783,000.00
<u>150259</u>	Obtain Cisco Network Equipment for Capital Projects	Compunet Inc.		\$277,359.48
<u>150259</u>	Obtain Cisco Network Equipment for Capital Projects	Compunet Inc.		\$155,225.16
<u>150259</u>	Obtain Cisco Network Equipment for Capital Projects	Compunet Inc.		\$95,256.00
<u>150261</u>	Provide Waste Minimization and Technical Assistance	Portland State University	Task Order	\$170,000.00
<u>150262</u>	Obtain Caterpillar Model 558 Forestry Excavator	Peterson		\$464,511.50
<u>150311</u>	Provide Construction Contract Manager	Mott MacDonald LLC	Task Order	\$174,267.00
<u>150320</u>	Provide Japan Representative Office Space	Business Oregon		\$89,150.00
<u>150448</u>	Obtain AV in 16 HQ Conference Rooms	Cochran Inc.	Task Order	\$621,280.82
<u>150575</u>	Provide PDX Phosphorus SILAP Implementation Services	Geosyntec Consultants Inc.	Task Order	\$169,412.00

Port of Portland

By: Christine Moody

Purchasing Manager