



	Checklist	Staff Review	Comments
<b>Application Contents</b>			
<b>Single Family Residential Building Permit</b>			
Building Permit Application			
Plan Elevations			
Site Plan			
Soils / Geology Report			
Landscape Plan for any undeveloped disturbed area (can include on site plan)			
Utility Agreement			
Applicable Town Fees			
<b>Site Plan Contents</b>			
Applicant's name, address, phone number, property address			
Preparer's company name, address, phone number			
Layout of lot with lot size and length of frontages			
Driveway / Parking Spaces with dimensions and grades			
Distance from structure to front/sides/rear property lines			
Footprint area of all structures with uses indicated			
Disturbed and undisturbed areas indicated			
Existing vegetation, trees or grouping of trees			
Existing roads. Show right-of-way			
Retaining walls indicated with dimensions			
Natural drainage and proposed drainage			
Snow storage area indicated			
Topography for any slope over 25%			
<b>Elevation Contents / Design</b>			
Type of Architecture: <i>O- Craftsman O- Historic Mtn Lodge O- Log Cabin O- Nat'l Park</i>			
Building Height			
Roof material, pitch & color			
Exterior wall materials and colors			
Windows & Doors			
Dimensions of exposed foundation			
Include elevations of accessory structures			

Date Submitted:

Completed Application Date:



## Brian Head Town Building Permit Application

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Date: \_\_\_\_\_

Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Owner Phone / Contractor Phone: \_\_\_\_\_ / \_\_\_\_\_

Type of Construction / Current Zoning: \_\_\_\_\_ / \_\_\_\_\_

Setbacks: *Front* \_\_\_\_\_ *Side* \_\_\_\_\_ *Side* \_\_\_\_\_ *Rear* \_\_\_\_\_  
(Certificate of Footing Location Required)

Brian Head Fees Collected: \_\_\_\_\_

Land Management Code Review: \_\_\_\_\_

### LEGAL COMPLIANCE MANDATE

This building permit authorizes Applicant and/or Applicant's agent to commence construction of only that structure heretofore identified. As a condition of obtaining this Building Permit, Applicant agrees to abide by all current zoning ordinances, municipal ordinances and other laws promulgated by Brian Head Town and/or the State of Utah, and a violation of any ordinance, requirement or mandate shall result in the immediate issuance of a stop order and revocation of this Building Permit until said deficiency is corrected. **IT IS APPLICANT'S RESPONSIBILITY TO ASSURE COMPLIANCE WITH ALL LAWS AND ANY VIOLATION SHALL BE ORDERED REMOVED OR REMEDIED AT THE EXPENSE OF APPLICANT.** A variance cannot be granted to anyone who has violated a current established local or State law. Please know all requirements, setbacks, limitation, ordinances and zoning regulations prior to construction. A copy Brian Head zoning laws and ordinances are available on line at [www.brianheadtown.utah.gov](http://www.brianheadtown.utah.gov).

Signature of Contractor or Owner: \_\_\_\_\_ Date: \_\_\_\_\_

*Fire Mitigation & Exterior Lighting Compliance:* \_\_\_\_\_ (Initial)

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BRIAN HEAD TOWN APPROVAL

DATE

ACCOUNT # \_\_\_\_\_



**Brian Head Town**  
**56 North Highway 143**  
**Brian Head, UT 84719**

**UTILITY SERVICE AGREEMENT**

**CUSTOMER/OWNER:** \_\_\_\_\_

**PHYSICAL ADDRESS:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**EMERGENCY CONTACT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

\_\_\_\_\_

**PROPERTY TYPE:**

- Residential
- Commercial

**DEPOSIT:** \_\_\_\_\_

**SERVICES:**

- Water
- Sewer
- Garbage / Recycle

\_\_\_\_\_

The undersigned, referred to as Customer hereby applies for utility services from Brian Head Town. In consideration of the Town accepting this request and providing services, the Customer agrees as follows:

1. All Customers requesting new service will be required to pay a deposit as set forth by the Consolidated Fee Schedule. If no outstanding balance occurs for twelve (12) consecutive months, the deposit will be applied to the thirteenth (13th) month bill.
2. The Customer agrees to pay for the services provided in accordance with the rates now in effect or as subsequently increased or decreased by Ordinance or Resolution.
3. The Customer agrees to pay all bills by the 20<sup>th</sup> of the month. It is understood that late fees shall be assessed against all accounts which are more than thirty (30) days past due as set forth by Resolution / Consolidated Fee Schedule.
4. Service may be terminated with an outstanding balance of over 60 days. In order to restore service, the past due bill must be brought current in full and a fee paid for reconnection of service as established by Ordinance or Resolution.
5. Customer will be notified not less than ten days prior to termination of service by written notice sent to the billing address.
6. Customer will provide the Town with an accurate mailing address for bills. The Customer is always liable for payment of the charges incurred at the premises, whether occupied in person by the Customer, or by tenants or others.
7. Customer warrants that he or she is entitled to grant permission to enter the premises and has the authority to sign this agreement.
8. Customer will keep the meter or meters accessible at all times and will not restrict access by locking door, fences, or by placing animals or other barriers in the yard which would unreasonably restrict access to the meter.
9. Customer agrees to pay for all damage to the meter or other Town facilities which occur through the act of negligence of the Customer. Customer is solely responsible for the maintenance of all pipes located on the Customers property.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing this Customer acknowledges he/she has read the foregoing conditions on the rendering of utility services, understands and accepts them.

**FOR DEPARTMENT USE ONLY**

**Subdivision:** \_\_\_\_\_ **Unit:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_

**Serial #** \_\_\_\_\_ **MXU#** \_\_\_\_\_ **ID#** \_\_\_\_\_



## BRIAN HEAD TOWN FEES

### CONNECTION FEES

Water Connection Fee (\$1750.00) \_\_\_\_\_

Sewer Connection Fee (\$350.00) \_\_\_\_\_

### IMPACT FEES

Water Impact Fee (\$5250.88) \_\_\_\_\_

Sewer Impact Fee (\$1096.91) \_\_\_\_\_

Police Impact Fee (\$153.00) \_\_\_\_\_

### ADDITIONAL FEES

Tree Removal / Grading (\$100.00) \_\_\_\_\_

Cleanup Bond\*\* (\$1000.00) \_\_\_\_\_

Other \_\_\_\_\_

TOTAL COMBINED FEES: (\$9700.79) \_\_\_\_\_

FEES COLLECTED BY (SIGNATURE): \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE FOR FINAL APPROVAL

\_\_\_\_\_  
DATE

(This application is not valid *unless* signed and dated by authorized personnel)



## ***BUILDING CONSTRUCTION - DESIGN GUIDELINES***

### ***Based on Currently Adopted International Codes, Utah State Codes & Brian Head Land Management Code***

To better understand the construction environment of Brian Head Town the following is offered:

The elevation of building sites in Brian Head ranges from 9,000 to 10,300 feet above sea level.

The temperature can range from +95 to -32 degrees.

The average outdoor construction period, as a rule, is from June to late September.

The normal annual snowfall for the year is 400 in. (Since 1990 there has been one year of 660" snowfall)

As you can see the area presents special challenges to builders and we are more than happy to answer any questions.

The following information is "*some*" of the minimum requirements needed to design and construct a building in Brian Head

- *Zone Regulations according to Chapter 7 of the Brian Head Land Management Code.*
- *Design Standards according to Chapter 12 of the Brian Head Land Management Code.*

Table R301.2(1), Climatic and Geographic Design Criteria, of 2012 International Residential Code

- Ground Snow Load - 255 lbs PSF @ 9800 feet elevation (see Utah State formula)
- Wind Speed (mph) - 115 mph
- Seismic Design - D-1
- Weathering - Severe
- Frost Depth Line: - to finish grade minimum  
Bottom of footing - 48" - Top of Culinary Water Line - 7" - Top of Sewer Line - 4"
- Termite - Moderate to Heavy
- Decay - None to Slight
- Winter Design Temp. - Minus 20 degrees Fahrenheit
- Climate Zone "17" (Heating Degree Days = 10,809)
- Ice Shield Under-lament - Required
- Flood Hazard - None
- Air Freezing Index - 2700
- Mean Annual Temperature - 35.3 degrees Fahrenheit
- Building Footprint is to be surveyed or verified to meet setbacks.
- Cuts, Fills and Retaining walls: Per currently adopted Land Management Code Chapter 12.