

Create and Publish Subsequent Credit or Debit with SNC (Supplier) EN

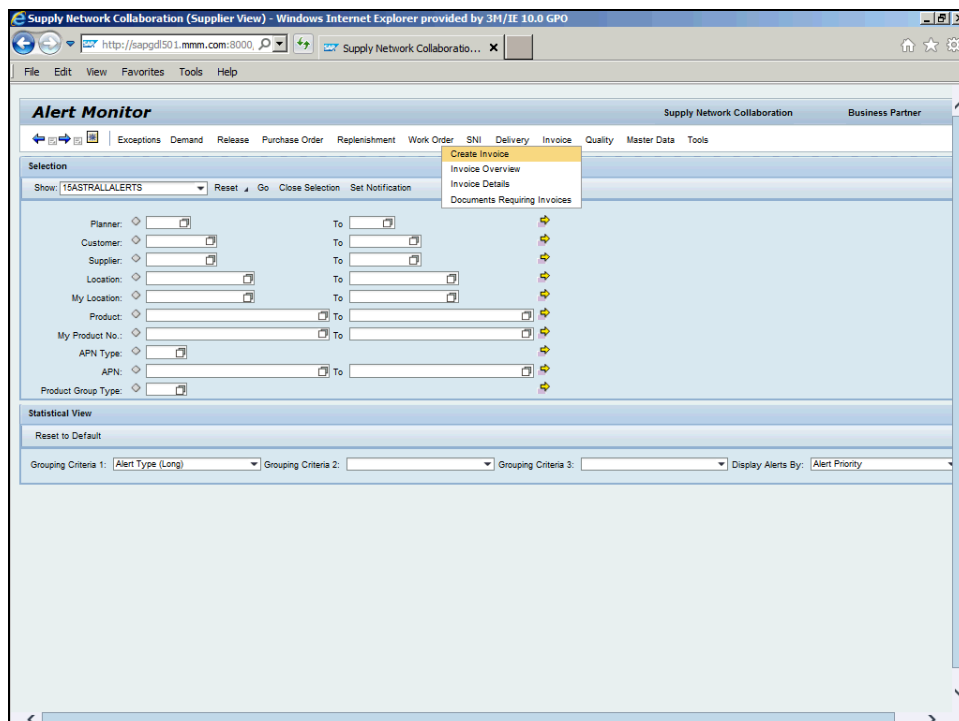
Use this Supplier portal activity to create a subsequent credit or debit memo.

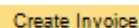
Subsequent credit is the process to reduce the price for an existing invoice with reference to an ASN.

Subsequent debit is the process to increase the price for an existing invoice with reference to an ASN.

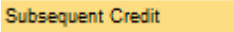
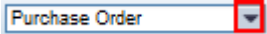
Important: Only use this process for exceptional situations, normally the PO price cannot be adjusted. Prior to making the adjustment both the 3M buyer and AP Invoice processor must agree to the invoice change. This process does not allow for quantity adjustments.

Step	Action
1.	After logging into the SAP SNC system, the <i>Alert Monitor</i> displays.
2.	Click the Invoice menu. 

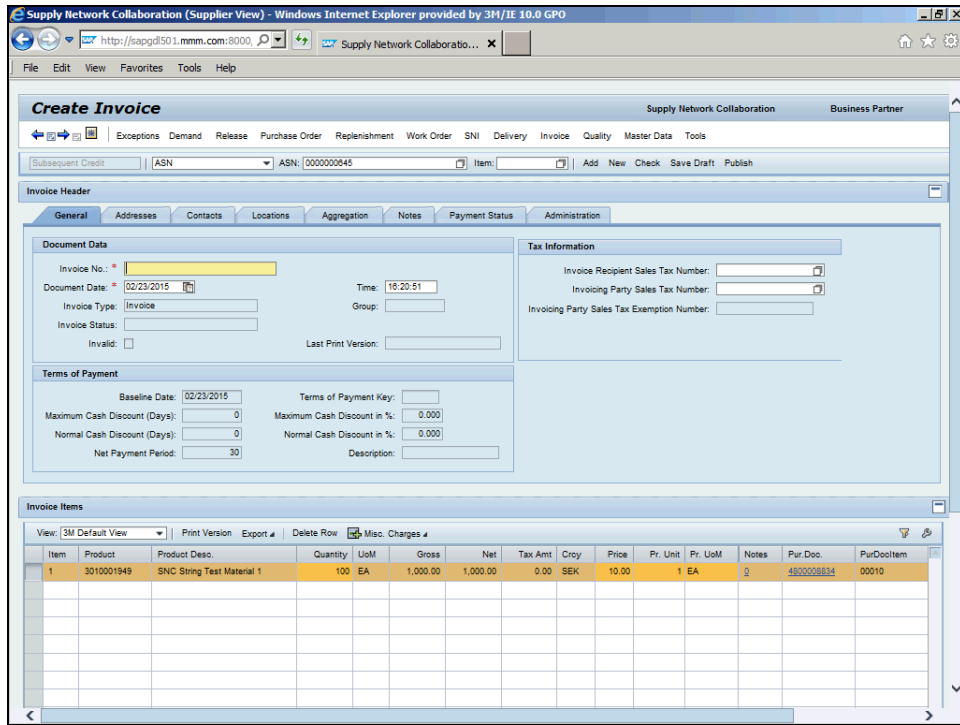


Step	Action
3.	Click the Create Invoice menu item. 

Step	Action
4.	The <i>Create Invoice</i> screen displays. Complete the fields across the top of the screen to access the ASN for adjustment.

Step	Action
5.	Click the button to the right of the Invoice field. 
6.	In this example, create a subsequent credit to apply a price reduction (as agreed to with the 3M Buyer and AP Processor).
7.	Click Subsequent Credit. 
8.	Click the button to the right of the PO: field. 
9.	Click ASN. 

Step	Action
14.	Click Add . 
15.	Information related to the selected ASN populates on the screen.



Step	Action
16.	Click the Invoice No.: field. 
17.	Type Invoice No.: "SCR0001". 
18.	In this example, the original price was 10 SEK per unit on the initial invoice. The new price is 9.75 SEK per unit. Enter the credit by entering the price difference of .25 SEK per unit.
19.	Click the Price field. 
20.	Type Price ".25".

Supply Network Collaboration (Supplier View) - Windows Internet Explorer provided by 3M/IE 10.0 GPO

http://sapgd501.mmm.com:8000

File Edit View Favorites Tools Help

Create Invoice Supply Network Collaboration Business Partner

Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

Subsequent Credit ASN: 0000000545 Item: Add New Check Save Draft Publish

Invoice Header

General Addresses Contacts Locations Aggregation Notes Payment Status Administration

Document Data

Invoice No.: SCR0001
Document Date: 02/23/2015 Time: 15:20:51
Invoice Type: Invoice Group:
Invalid: ☐ Last Print Version:

Tax Information

Invoice Recipient Sales Tax Number:
Invoicing Party Sales Tax Number:
Invoicing Party Sales Tax Exemption Number:

Terms of Payment

Baseline Date: 02/23/2015 Terms of Payment Key:
Maximum Cash Discount (Days): 0 Maximum Cash Discount in %: 0.000
Normal Cash Discount (Days): 0 Normal Cash Discount in %: 0.000
Net Payment Period: 30 Description:

Invoice Items

View: 3M Default View Print Version Export Delete Row Misc. Charges

Item	Product	Product Desc.	Quantity	UoM	Gross	Net	Tax Amt	Crcy	Price	Pr. Unit	Pr. UoM	Notes	Pur Doc.	Pur DocItem
1	3010001949	SNC Strng Test Material 1	100	EA	1,000.00	1,000.00	0.00	SEK	25	1	EA		4900000814	00010

Step	Action
21.	Click Publish . 
22.	After publishing SNC lists the status of the publish at the top of the screen. Green checkbox indicates success. Yellow triangle indicates a warning and the action will proceed. Red indicates an error condition. Note: Errors (red) must be corrected in order to publish.

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File Edit View Favorites Tools Help

Invoice Details

Supply Network Collaboration Business Partner

Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

Invoice SCR0001 was published successfully
The Document Flow update is triggered

Display Message Log

Invoice Collaboration - Details

Invoice No.: SCR0001 Go Change Check Save Draft Publish Delete

Invoice Header

General Addresses Contacts Locations Aggregation Notes Payment Status Administration

Document Data

Invoice No.: SCR0001

Document Date: 02/23/2015 Time: 16:29:51

Invoice Type: Invoice Group:

Invoice Status: Published

Invalid: Last Print Version:

Tax Information

Invoice Recipient Sales Tax Number:

Invoicing Party Sales Tax Number:

Invoicing Party Sales Tax Exemption Number:

Terms of Payment

Baseline Date: 02/23/2015 Terms of Payment Key:

Maximum Cash Discount (Days): 0 Maximum Cash Discount in %: 0.000

Normal Cash Discount (Days): 0 Normal Cash Discount in %: 0.000

Net Payment Period: 30 Description:

Step	Action
23.	You have completed this activity. End of Procedure.