



## Open Position: Firearms Sales Associate

**Exciting New Opportunity!!** SG is currently looking for a Firearms Sales Associate for our retail store location. In this position the Firearms Sales Associate is responsible for learning and understanding Point of Sales (registers) and the Acquisition and Disposition system. Assist customers in making firearms and firearm accessory purchasing decisions, properly filling out required Federal Form 4473 and accurately maintain the store Acquisition and Disposition book.

### **DUTIES/RESPONSIBILITIES:**

- Assist customers in making firearms purchasing decisions by recommending and describing products.
- Process customer firearm orders within the retail outlet store.
- Understanding of requirements to sell/purchase firearms.
- Maintain 100% accuracy in the retail outlet store acquisition and disposition book.
- Fill out the dealer's portion of Federal Form 4473 with 100% accuracy.
- Assist in maintaining firearm inventory levels within the retail store.
- Assist in the yearly physical inventory along with weekly/daily cycle counts of firearms inventory.

*\*The above list of functions is not an all-inclusive list of every duty that may be required to be performed in this position*

### **MINIMUM QUALIFICATIONS:**

- High School Diploma or Equivalent
- Self-Motivated & Detail Oriented
- Retail experience in the sporting goods industry with an emphasis on firearms
- Firearms and Firearm Accessory knowledge is required
- Cash Register or Point of Sales Experience preferred
- Strong communication skills
- Product knowledge of Sportsman's Guide product preferred
- Basic computer knowledge
- Must be able to work flexible hours, including weekends.

Sportsman's Guide offers an excellent compensation/benefits package including medical, dental, Life Insurance, Short and Long Term Disability, Paid Parental Leave, generous PTO program, 401(k) Plan with company match, and merchandise discounts. For consideration, please submit your resume with cover letter via email to [HR@sportsmansguide.com](mailto:HR@sportsmansguide.com)