

## RETURN SHIPPING INSTRUCTIONS

When shipping your instrument back to SRS, please do not include the manual or power cord - just the instrument itself. Please ship your instrument to the following address:

Stanford Research Systems  
1290-D Reamwood Avenue  
Sunnyvale, CA 94089 USA  
Attn: RMA Number: ECA06202114718, U.S. goods returned for repair  
Phone: 408-744-9040

You will need to prepay all shipping and custom clearance costs. Please instruct your shipping company to clear the goods on behalf of Stanford Research Systems. We recommend using DHL or UPS.

### FORM 3311 (SEE ATTACHED)

You must finish filling out the attached Customs Form 3311 (Declaration of Free Entry), and include this with your shipping documentation. Please fill in the date (#2), the product information (#9), the value – typically a few hundred dollars (#10), your name (#12), your title (#13), your company name (#14) and your signature (#15) – the rest of the form has already been filled out.

### FOREIGN SHIPPER'S DECLARATION OF U.S. GOODS RETURNED (SEE ATTACHED)

You must also complete the Foreign Shipper's Declaration of U.S. Goods Returned form which is attached, and include this with your shipping documentation.

Fill in your name and the approximate date you purchased your instrument. In the large box leave "Marks" blank, put the model number of your instrument in "Number", for "Quantity" put 1, fill in the product description, and put in a value - typically a few hundred dollars.

Then fill in the current date, your address, sign the document, and put in your title in the "Capacity" field.

### IMPORTER'S DECLARATION OF U.S. GOODS RETURNED (SEE ATTACHED).

Include this with your shipping documents. You will need to enter the current date in the "(Date)" field.

## Foreign Shipper's Declaration of U.S. Goods Returned

I, \_\_\_\_\_, declare that to the best of my knowledge and belief that the articles herein specified were exported from the United States, from the port of \_\_\_\_\_ on or about \_\_\_\_\_, 20\_\_\_\_, and that they are returned without having been advanced in value or improved in condition by any process of manufacturing or other means.

Marks	Number	Quantity	Description	Value, in U.S. coin

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Capacity)

DEPARTMENT OF HOMELAND SECURITY  
 U.S. Customs and Border Protection  
**DECLARATION FOR FREE ENTRY  
 OF RETURNED AMERICAN PRODUCTS**

19 CFR 7.8, 10.1, 10.5, 10.66, 10.67, 12.41, 123.4, 143.23, 145.35

Form Approved  
 OMB No. 1651-0011  
 Exp. 03-31-2016

1. PORT	2. DATE	3. ENTRY NO. & DATE
4. NAME OF MANUFACTURER <b>Stanford Research Systems, Inc.</b>		5. CITY AND STATE OF MANUFACTURE <b>Sunnyvale, CA</b>
6. REASON FOR RETURN <b>Goods of U.S. origin being returned for repair</b>		7. U.S. DRAWBACK PREVIOUSLY <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> UNCLAIMED
		8. PREVIOUSLY IMPORTED UNDER HTSUS 9813.00.05? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

9. MARKS, NUMBERS, AND DESCRIPTION OF ARTICLES RETURNED	10. VALUE*															
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><i>SRS Model Number</i></th> <th style="text-align: left; border-bottom: 1px solid black;"><i>Serial Number</i></th> <th style="text-align: left; border-bottom: 1px solid black;"><i>Product Description</i></th> </tr> </thead> <tbody> <tr><td style="padding-top: 10px;">1.</td><td></td><td></td></tr> <tr><td style="padding-top: 10px;">2.</td><td></td><td></td></tr> <tr><td style="padding-top: 10px;">3.</td><td></td><td></td></tr> <tr><td style="padding-top: 10px;">4.</td><td></td><td></td></tr> </tbody> </table> <p style="margin-top: 20px;">Schedule B Harmonized Tariff Number 9801.001012 US Goods Returned to Manufacturer</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">GOODS OF U.S. ORIGIN BEING RETURNED FOR REPAIR</p>	<i>SRS Model Number</i>	<i>Serial Number</i>	<i>Product Description</i>	1.			2.			3.			4.			
<i>SRS Model Number</i>	<i>Serial Number</i>	<i>Product Description</i>														
1.																
2.																
3.																
4.																

\* If the value of the article is \$10,000 or more and the articles are not clearly marked with the name and address of U.S. manufacturer, please attach copies of any documentation or other evidence that you have that will support or substantiate your claim for duty free status as American Goods Returned.

11. I declare that the information given above is true and correct to the best of my knowledge and belief; that the articles described above are the growth, production, and manufacture of the United States and are returned without having been advanced in value or improved in condition by any process of manufacture or other means; that no drawback bounty, or allowance have been paid or admitted thereon, or on any part thereof; and that if any notice(s) of exportation of articles with benefit of drawback  was  were filed upon exportation of the merchandise from the United States, such notice(s)  has  have been abandoned.

12. NAME OF DECLARANT	13. TITLE OF DECLARANT
14. NAME OF CORPORATION OR PARTNERSHIP (If any)	15. SIGNATURE (See note)
16. SIGNATURE OF AUTHORIZING CBP OFFICER	

NOTE: If the owner or ultimate consignee is a corporation, this form must be signed by the president, vice president, secretary, or treasurer of the corporation, or by any employee or agent of the corporation who holds a power of attorney and a certificate by the corporation that such employee or agent has or will have knowledge of the pertinent facts.

PAPERWORK REDUCTION ACT STATEMENT: An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. The control number for this collection is 1651-0011. The estimated average time to complete this application is 6 minutes. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 799 9<sup>th</sup> Street, NW., Washington DC 20229.

## **Importer's Declaration of U.S. Goods Returned**

I, David Ames, declare that the attached declaration by the foreign shipper is true and correct to the best of my knowledge and belief, that the articles were manufactured by Stanford Research Systems (name of manufacturer) located in Sunnyvale, CA (city and state), that the articles were not manufactured in the United States under subheading 9813.00.05, HTSUS, and that the articles were exported from the United States without the benefit of drawback.

\_\_\_\_\_  
(Date)

1290-D Reamwood Ave., Sunnyvale, CA

(Address)



\_\_\_\_\_  
(Signature)

Manager of Sales & Marketing

(Capacity)

Reference: 19CFR 10.1(a)(2)

**If the owner or ultimate consignee is a corporation, such declaration may be signed by the president, vice president, secretary, or treasurer of the corporation, or may be signed by any employee or agent of the corporation who holds a power of attorney executed under the conditions outlined in 19CFR Part 141, subpart C and a certification by the corporation that such employee or other agent has or will have knowledge of the pertinent facts.**