

-Please complete all applicable fields-

**END USER/SITE INFORMATION: (For file only)**

Site Name \_\_\_\_\_

Contact Name \_\_\_\_\_

E-mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

**INSTALLER INFORMATION:**

Company \_\_\_\_\_

Contact Name \_\_\_\_\_

E-mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

-Please complete all applicable fields-

## System Requirements

- How will the paging system be accessed? \_\_\_\_\_  
FXO/trunk, FXS/Station/ATA, Page Port, SIP, Stand-Alone, etc.
- IP PoE, Analog or Hybrid system? \_\_\_\_\_
- How many paging zones? \_\_\_\_\_
- Is talkback paging required? \_\_\_\_\_
- Additional features: (Check, circle or highlight all that apply)
  - Night Ring
  - Ambient Noise Sensor
  - Timed Event Scheduling
  - Volume Control Wall-Mounted
  - Override Access
  - Background Music
  - Feedback Eliminator
  - Microphone Access

Additional Notes:

## Office

- Ceiling type?
  - Drop (2x2 or 2x4)
  - Sheetrock
    - Pre-Const
    - Post-Const
  - Open
- Ceiling height? \_\_\_\_\_
- Typical coverage? (hallways, break rooms, restrooms, etc.) \_\_\_\_\_  
Any additional coverage required? \_\_\_\_\_

Additional Notes:

**Warehouse**

- Square footage or dimensions (if known)? \_\_\_\_\_
- Which areas require coverage? \_\_\_\_\_ (Please notate on drawing)
- Do the racks extend close to or at the ceiling? \_\_\_\_\_ Height difference? \_\_\_\_\_
- Are you able to stand in one aisle and hear someone else in the next aisle? \_\_\_\_\_
- Gas or electric forklifts? \_\_\_\_\_
- Typical noise levels? (65-80dB) moderate \_\_\_\_\_
- How many IDF's?? \_\_\_\_\_

Additional Notes:

**Manufacturing/Production**

- Square footage or dimensions (if known)? \_\_\_\_\_
- Which areas require coverage? \_\_\_\_\_ (Please notate on drawing)
- Noise levels? Preferably with dB meter \_\_\_\_\_  
 Even without a dB meter these areas could be described as
  - Quiet (e.g. office)
  - Moderate (e.g. warehouse)
  - Loud (e.g. production)
  - Very Loud (hearing protection required)
 Please indicate variances on drawing
- Ceiling heights? \_\_\_\_\_ Are there columns? \_\_\_\_\_
- Any varying noise levels? \_\_\_\_\_
- How many IDF's? \_\_\_\_\_

Additional Notes:

# Valcom Site Survey



## Site Survey Chart

Area Description	Noise Levels (dB)	Square Footage or Dimensions	Type of System	Type of Ceiling	Ceiling Height	Zone #
Office Warehouse Manufacturing etc.	Quiet: 50-65 Moderate: 65-80 Noisy: 80-90 Very Noisy: 90+		Analog IP PoE Hybrid (mixture)	Ceiling Tile Sheetrock Open		
Manufacturing	85dB	200 x 300	Analog	Open	25'	1
Office	Quiet	12K	IP PoE	Ceiling Tile	9'	2

**EXAMPLE**

- To submit form:
1. If using Adobe Acrobat Reader or Internet Explorer click the submit button
  2. If using Chrome, Edge, Firefox, etc. you will need to complete form and save to your computer and e-mail form to support@valcom.com