

Fee/Charge		Type (Discretionary / Statutory)	2020/21	2021/22	Change
Adult Social Care					
Charges payable are dependent on the financial assessment of Service Users					
Non Residential Charges (maximum payable)	Home Support Services (normal hours) one to	Discretionary	£17.96	TBC	-
Non Residential Charges (maximum payable)	Day Care - per attendance	Discretionary	£11.20	TBC	-
Non Residential Charges (maximum payable)	Day Care - per attendance - with transport	Discretionary	£12.76	TBC	-
Non Residential Charges (maximum payable)	Night waking	Discretionary	£16.36	TBC	-
Non Residential Charges (maximum payable)	Night sleeping	Discretionary	£12.84	TBC	-
Non Residential Charges (maximum payable)	24-hour care	Discretionary	£12.32	TBC	-
Non Residential Charges (maximum payable)	Maximum weekly charge	Discretionary	£1,722.00	TBC	-
Residential Care services are governed by the Care and Support Statutory Guidance issued under the Care Act 2014. Each residential placement will be priced on an individual basis. Please visit www.essex.gov.uk/Health-Social-Care for further information.					
Adult Community Learning					
Provision of Adult Community Learning courses	Tuition Fee income - Standard Cost	Discretionary	£6.10	£6.30	3.3%
Provision of Adult Community Learning courses	Tuition Fee income - Discounted	Discretionary	£3.20	£3.15	-1.6%
Provision of Adult Community Learning courses	Tuition Fee income - Full Cost	Discretionary	£8.75	£9.00	2.9%
Archive Service					
Workshops	Discover Parish Registers; Discover Your House History; Discover Maps	Discretionary	£20.00	£20.00	0.0%
Searchroom tours	Introductory tours aimed at helping people to be more self-sufficient when visiting to research	Discretionary	£5.25	£5.25	0.0%
Bookbinding workshops	One-day course in Conservation	Discretionary	£60.00	£60.00	0.0%
Digitisation of audio recordings	Mini-disc	Discretionary	£27.30	£27.50	0.7%
Digitisation of audio recordings	DAT	Discretionary	£27.30	£27.50	0.7%
Digitisation of audio recordings	VHS or Betamax audio transfer	Discretionary	£27.30	£27.50	0.7%
Audio restoration, noise reduction and other manual procedures	Audio restoration, noise reduction and other manual procedures	Discretionary	£43.80	£44.00	0.5%
Digitisation of video recordings Metadata collection, creation of access copies from digital master files	Digitisation - VHS	Discretionary	£27.30	£27.50	0.7%
Digitisation of video recordings Metadata collection, creation of access copies from digital master files	Digitisation - Betamax	Discretionary	£27.30	£27.50	0.7%
Digitisation of video recordings Metadata collection, creation of access copies from digital master files	Digitisation - VHS-C	Discretionary	£27.30	£27.50	0.7%
Digitisation of video recordings Metadata collection, creation of access copies from digital master files	Digitisation - Video 8	Discretionary	£27.30	£27.50	0.7%
Digitisation of video recordings Metadata collection, creation of access copies from digital master files	Digitisation - VDV/MiniDV	Discretionary	£27.30	£27.50	0.7%
Digitisation of video recordings Metadata collection, creation of access copies from digital master files	Digitisation - DVD	Discretionary	£8.25	£8.40	1.8%
Tour of Searchroom, visit to repository and conservation, small display of maps and ERO treasures	Group visits - standard tour	Discretionary	£77.00	£78.50	1.9%
Tour of Searchroom, visit to repository and conservation, small display of maps and ERO treasures	Group visits - standard tour (bespoke document display)	Discretionary	£128.85	£130.00	0.9%
Archivist Talks	Archivists talking about certain topics	Discretionary	£82.50	£82.50	0.0%
Events - training	Training - oral history training, archival research skills training, social media training	Discretionary	£72.90	£74.00	1.5%
Events - training	Training - oral history training, archival research skills training, social media training	Discretionary	£41.65	£42.50	2.0%
Events - training	Editing sound recordings training	Discretionary	£36.00	£36.50	1.4%
Room Hire	Spalding Room - Full Day	Discretionary	£455.00	£455.00	0.0%
Room Hire	Spalding Room - Half Day	Discretionary	£318.00	£318.00	0.0%
Room Hire	Spalding Room - Evenings/Weekend	Discretionary	£144.00	£144.00	0.0%
Room Hire	Walker Room - Full Day	Discretionary	£170.00	£170.00	0.0%
Room Hire	Walker Room - Half Day	Discretionary	£100.00	£100.00	0.0%
Room Hire	Walker Room - Evenings/Weekend	Discretionary	£57.00	£57.00	0.0%
Room Hire	Norden Room - Full Day	Discretionary	£180.00	£180.00	0.0%
Room Hire	Norden Room - Half Day	Discretionary	£110.00	£110.00	0.0%
Room Hire	Norden Room - Evenings/Weekend	Discretionary	£57.00	£57.00	0.0%
Room Hire	Morant Room - Full Day	Discretionary	£180.00	£180.00	0.0%
Room Hire	Morant Room - Half Day	Discretionary	£110.00	£110.00	0.0%
Room Hire	Morant Room - Evenings/Weekend	Discretionary	£57.00	£57.00	0.0%
Room Hire	Chapman Room - Full Day	Discretionary	£170.00	£170.00	0.0%
Room Hire	Chapman Room - Half Day	Discretionary	£100.00	£100.00	0.0%
Room Hire	Chapman Room - Evenings/Weekend	Discretionary	£57.00	£57.00	0.0%
Room Hire	Flip chart	Discretionary	£5.00	£5.00	0.0%
Room Hire	Photocopies	Discretionary	£0.15	£0.15	0.0%
Educational services	Sessions for classes/groups (30) - Half Day at ERO	Discretionary	£15.00	£15.00	0.0%
Educational services	Sessions for classes/groups (30) - Full Day at ERO	Discretionary	£15.00	£15.00	0.0%
Educational services	Sessions for classes/groups - at school (first)	Discretionary	£15.00	£15.00	0.0%
Educational services	Sessions for classes/groups - at school (additional)	Discretionary	£15.00	£15.00	0.0%
Corporate Operations					
DBS	Basic DBS check	Discretionary	£23.00	£23.00	0.0%
DBS	Standard DBS check	Discretionary	£23.00	£23.00	0.0%
DBS	Enhanced DBS check	Discretionary	£40.00	£40.00	0.0%

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Country Parks					
Car parking prices are available at www.explore-essex.com/places-to-go/our-parks-and-places					
All Parks	Car Parking - Up to 1 hour	Discretionary	£2.20	£2.20	0.0%
All Parks	Car Parking - Up to 2 hours	Discretionary	£3.50	£3.50	0.0%
All Parks	Car Parking - Up to 3 hours	Discretionary	£5.00	£5.00	0.0%
All Parks	Car Parking - Over 3 hours	Discretionary	£6.50	£6.50	0.0%
All Parks	Explorer Pass - Over 60's & Blue Badge Holders	Discretionary	£50.00	£50.00	0.0%
All Parks	Explorer Pass- Second ticket for same address	Discretionary	£20.00	£20.00	0.0%
Explorer Pass	Explorer pass - standard annual ticket	Discretionary	£75.00	£75.00	0.0%
Great Notley Ropes	Skyropes	Discretionary	£10.00	£10.00	0.0%
Great Notley Ropes	Skyropes (junior)	Discretionary	£4.00	£4.00	0.0%
Weald & Belhus	Fishing Permits - Day Adult	Discretionary	£6.00	£6.00	0.0%
Weald & Belhus	Fishing Permits - Day Concession	Discretionary	£3.00	£3.00	0.0%
Danbury	Fishing Permits - Day Adult	Discretionary	£5.00	£5.00	0.0%
Danbury	Fishing Permits - Day Concession	Discretionary	£2.50	£2.50	0.0%
All Parks	Events - Self Guided Trail	Discretionary	£8.25	£8.50	3.0%
All Parks	Events - Group bookings e.g Brownies; cubs; pond dipping; mini beast hunts	Discretionary	£154.00	£155.00	0.6%
All Parks (excluding Notley & Hadleigh)	Birthday Parties - themed	Discretionary	£226.00	£230.00	1.8%
All Parks (excluding Notley & Hadleigh)	Birthday Parties - non-themed nature parties	Discretionary	£175.00	£180.00	2.9%
All Parks	Filming - charge for driving crew etc	Discretionary	£40.00	£40.00	0.0%
Cressing	Whole Site Hire - exclusive use - 1 day	Discretionary	£3,000.00	£3,000.00	0.0%
Cressing	Whole Site Hire - exclusive use - 2 days	Discretionary	£5,500.00	£5,500.00	0.0%
Cressing	Half day event set up	Discretionary	£500.00	£500.00	0.0%
Cressing	Full day event set up	Discretionary	£1,000.00	£1,000.00	0.0%
All Parks (excl. Cressing)	Hire of field - large event (500+) includes parking - exclusive use - 1 day	Discretionary	£2,500.00	£3,000.00	20.0%
All Parks (excl. Cressing)	Hire of field - large event (500+) includes parking - exclusive use - 2 days	Discretionary	£4,800.00	£4,800.00	0.0%
All Parks (excl. Cressing)	Hire of field - large event (500+) includes parking - exclusive use - charity concession	Discretionary	£1,800.00	£2,000.00	11.1%
Weald	Bluebell Pond less than 50 people (not wedding) - exclusive use	Discretionary	£500.00	£700.00	40.0%
Weald	Bluebell Pond between 50-100 people (not wedding) - exclusive use	Discretionary	£900.00	£1,000.00	11.1%
All Parks	Filming - Photography	Discretionary	£100.00	£150.00	50.0%
All Parks (excluding Hadleigh)	Site hire - 3rd Party events (less than 500 people) no reserved areas	Discretionary	£1.00	£2.00	100.0%
Hadleigh	Site hire - 3rd Party events (50-250 participants)	Discretionary	£3.00	£3.00	0.0%
Hadleigh	Site hire - 3rd Party events (500 + participants)	Discretionary	£4.50	£4.50	0.0%
Cressing	Wedding - Ceremony & Reception - High Season - Sunday	Discretionary	£4,250.00	£5,100.00	20.0%
Cressing	Wedding - Ceremony & Reception - High Season - Friday/Saturday	Discretionary	£4,750.00	£5,700.00	20.0%
Cressing	Wedding - Ceremony & Reception - High Season - Monday-Thursday	Discretionary	£3,500.00	£4,200.00	20.0%
Cressing	Wedding - Ceremony & Reception - Medium Season - Sunday	Discretionary	£3,500.00	£4,200.00	20.0%
Cressing	Wedding - Ceremony & Reception - Medium Season - Friday/Saturday	Discretionary	£4,250.00	£5,100.00	20.0%
Cressing	Wedding - Ceremony & Reception - Medium Season - Monday-Thursday	Discretionary	£3,000.00	£3,600.00	20.0%
Cressing	Wedding - Ceremony & Reception - Low Season - Sunday	Discretionary	£3,000.00	£3,600.00	20.0%
Cressing	Wedding - Ceremony & Reception - Low Season - Friday/Saturday	Discretionary	£3,750.00	£4,500.00	20.0%
Cressing	Wedding - Ceremony & Reception - Low Season - Monday-Thursday	Discretionary	£2,500.00	£3,000.00	20.0%
Cressing	Wedding - Ceremony only - High Season	Discretionary	£1,050.00	£1,260.00	20.0%
Cressing	Wedding - Ceremony only - Medium Season	Discretionary	£900.00	£1,080.00	20.0%
Cressing	Wedding - Ceremony only - Low Season	Discretionary	£750.00	£900.00	20.0%
Cressing	Reception/Party only - High season - Monday-Thursday	Discretionary	£3,000.00	£3,600.00	20.0%
Cressing	Reception/Party only - Medium Season - Monday-Thursday	Discretionary	£2,500.00	£3,000.00	20.0%
Cressing	Reception/Party only - Low Season - Monday-Thursday	Discretionary	£1,500.00	£1,800.00	20.0%
Cressing	Reception/Party only - High season - Friday/Saturday	Discretionary	£4,000.00	£4,800.00	20.0%
Cressing	Reception/Party only - Medium Season - Friday/Saturday	Discretionary	£3,500.00	£4,200.00	20.0%
Cressing	Reception/Party only - Low Season - Friday/Saturday	Discretionary	£2,500.00	£3,000.00	20.0%
All Parks	Horsebox/Horsebox and vehicle parking	Discretionary	£15.00	£15.00	0.0%
Hadleigh	Meeting Room - Full day	Discretionary	£220.00	£230.00	4.5%
Hadleigh	Meeting Room - Half day	Discretionary	£150.00	£150.00	0.0%
Hadleigh	Roundhouse Hire - per hour	Discretionary	£25.00	£30.00	20.0%
Hadleigh	Roundhouse Hire - Full Day	Discretionary	£200.00	£250.00	25.0%
Cressing	Conference Room - Less than 4 hours	Discretionary	£135.00	£155.00	14.8%
Cressing	Conference Room - More than 4 hours	Discretionary	£270.00	£275.00	1.9%
Cressing	Hire of one Barn (not wedding)	Discretionary	£1,000.00	£1,000.00	0.0%
Cressing	Hire of both Barns (not wedding)	Discretionary	£3,000.00	£3,000.00	0.0%
All Parks (excluding Hadleigh)	Education days	Discretionary	£15.00	£15.00	0.0%

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All Parks (excluding Hadleigh)	Education days (incl. Geocoaching)	Discretionary	£15.00	£15.00	0.0%
All Parks (excluding Hadleigh)	School Activity Day - Archery, Kite Making, Survival Skills	Discretionary	£15.00	£15.00	0.0%
Notley	Birthday Party - room hire	Discretionary	£60.00	£65.00	8.3%
County Planning (Minerals & Waste)					
Written advice	Minor	Discretionary	£175.00	£180.00	2.9%
Written advice	Major	Discretionary	£350.00	£360.00	2.9%
Written advice	Large scale	Discretionary	£585.00	£600.00	2.6%
Written advice and meeting with planning officer at County Hall	Minor	Discretionary	£236.00	£240.00	1.7%
Written advice and meeting with planning officer at County Hall	Major	Discretionary	£467.00	£480.00	2.8%
Written advice and meeting with planning officer at County Hall	Large scale	Discretionary	£760.00	£775.00	2.0%
Written advice and meeting with planning officer on site	Minor	Discretionary	£350.00	£360.00	2.9%
Written advice and meeting with planning officer on site	Major	Discretionary	£585.00	£600.00	2.6%
Written advice and meeting with planning officer on site	Large scale	Discretionary	£878.00	£900.00	2.5%
Statutory Planning Fees	Statutory Planning Fees	Statutory	Fees as per National Planning Portal	Fees as per National Planning Portal	-
Site Monitoring Fees	Site Monitoring Fees	Statutory	£397.00	£397.00	0.0%
Essex Record Office					
Copy Certificate	Standard Charge	Statutory	£11.00	£11.00	0.0%
Copy Certificate	"28 day certificate"	Statutory	£11.00	£11.00	0.0%
24 hour certificate provision service	produced within 24 hours of receipt of request	Discretionary	£35.00	£35.00	0.0%
Self-service photography	Daily camera licence for camera use in the search room	Discretionary	£13.15	£13.25	0.8%
Self-service photography	Camera licence after 5pm on Tues	Discretionary	£6.70	£7.00	4.5%
Conservation services	Paper and parchment conservation	Discretionary	£50.00	£45.00	-10.0%
Conservation services	Book repair and conservation	Discretionary	£50.00	£45.00	-10.0%
Conservation services	Preparing documents for display or storage	Discretionary	£50.00	£45.00	-10.0%
Conservation services	Packaging with conservation grade materials	Discretionary	£50.00	£45.00	-10.0%
Conservation services	Advice on storage	Discretionary	£50.00	£45.00	-10.0%
Conservation services	Commercial client	Discretionary	£50.00	£45.00	-10.0%
Copies from microfiche and microfilm	5 Copy card to use at the self-service reader printer	Discretionary	£2.10	£2.15	2.4%
Copies from microfiche and microfilm	10 Copy card to use at the self-service reader printer	Discretionary	£4.15	£4.25	2.4%
Copies from microfiche and microfilm	25 Copy card to use at the self-service reader printer	Discretionary	£8.25	£8.40	1.8%
Copies made by Archives staff when ordered in the search room	Copied documents black and white, A4	Discretionary	£0.65	£0.65	0.0%
Copies made by Archives staff when ordered in the search room	Copied documents black and white, A3	Discretionary	£0.90	£0.90	0.0%
Copies made by Archives staff when ordered in the search room	Copied documents, colour, A4	Discretionary	£1.25	£1.30	4.0%
Copies made by Archives staff when ordered in the search room	Copied documents, colour, A3	Discretionary	£1.75	£1.80	2.9%
Digital copies made by Archives staff (Add value A to value B)	Existing master image (A)	Discretionary	£4.40	£4.50	2.3%
Digital copies made by Archives staff (Add value A to value B)	New image up to A2 (A)	Discretionary	£13.65	£13.90	1.8%
Digital copies made by Archives staff (Add value A to value B)	Successive image up to A2 (A)	Discretionary	£4.90	£5.00	2.0%
Digital copies made by Archives staff (Add value A to value B)	New image over A2 (A)	Discretionary	£22.45	£22.90	2.0%
Digital copies made by Archives staff (Add value A to value B)	Successive Image over A2 (A)	Discretionary	£8.10	£8.25	1.9%
Digital copies made by Archives staff (Add value A to value B)	Hard copy print (B)	Discretionary	POA	POA	-
Digital copies made by Archives staff (Add value A to value B)	A3 Image (B)	Discretionary	POA	POA	-
Digital copies made by Archives staff	Supplying a scanned copy on CD (B)	Discretionary	£3.70	£3.75	1.4%
Digital copies made by Archives staff	Any digital copy of any document	Discretionary	£5.15	£4.50	-12.6%
Digital copies made by Archives staff	Any subsequent digital copy of any document	Discretionary	£1.85	£1.90	2.7%
Certified copies and tailored quotations/ copying services	Per item certified	Discretionary	POA	POA	-
Expediated search and copy fees	Additional fee for urgent requests which we endeavour to complete within 24 hrs	Discretionary	POA	POA	-
Permission to publish in print	Local commercial publication	Discretionary	POA	POA	-
Permission to publish in print	National/ international commercial publication	Discretionary	POA	POA	-
Permission to broadcast on TV	World buyout, all media, unlimited broadcasts (inc. release on DVD/Blu-ray)	Discretionary	POA	POA	-
Research by Archives staff	Per hour	Discretionary	£36.00	£36.50	1.4%
Specific records check by Archive staff	Inc a copy of the entry or page if found, if not fee still applies for the search	Discretionary	£23.20	£23.50	1.3%
Archive site tours	Full Tour Search Room and Repositories	Discretionary	£77.00	£78.50	1.9%
EAO Subscription	1 month	Discretionary	£40.00	£40.00	0.0%
EAO Subscription	6 months	Discretionary	£70.00	£70.00	0.0%
EAO Subscription	1 Year	Discretionary	£95.00	£95.00	0.0%
Grooved Discs - Digitalisation	78rpm	Discretionary	£10.95	£11.00	0.5%
Grooved Discs - Digitalisation	33rpm	Discretionary	£10.95	£11.00	0.5%
Grooved Discs - Digitalisation	45rpm	Discretionary	£6.40	£6.75	5.5%

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Grooved Discs - Digitalisation	45rpm (12 inch)	Discretionary	£8.75	£8.75	0.0%
Grooved Discs - Digitalisation	Lacquered discs	Discretionary	£10.95	£11.00	0.5%
Grooved Discs - Digitalisation	Aluminium Discs	Discretionary	£27.30	£27.50	0.7%
Grooved Discs - Digitalisation	Re-mastering	Discretionary	£32.80	£33.00	0.6%
Digitalisation - Cassettes	C30, C60 per side	Discretionary	£10.95	£11.00	0.5%
Digitalisation - Cassettes	C90 per side	Discretionary	£13.65	£13.65	0.0%
Digitalisation - Cassettes	C120 per side	Discretionary	£16.35	£16.35	0.0%
Digitalisation - Cassettes	Mini-cassette per side	Discretionary	£16.35	£16.35	0.0%
Digitalisation - Cassettes	Micro- cassette per side	Discretionary	£16.35	£16.35	0.0%
Digitalisation - Reel to Reel	1/4 tapes	Discretionary	£27.30	£27.50	0.7%
Digitalisation - Reel to Reel	1/4 8 track tapes	Discretionary	£32.80	£33.00	0.6%
Digitalisation - Reel to Reel	Balking per tape	Discretionary	£6.20	£6.25	0.8%
Digitalisation - Duplicate CD's	Per CD	Discretionary	£7.40	£7.50	1.4%
Essex Outdoors					
A variety of different charges apply, see www.essexoutdoors.com for further details.					
Libraries					
Language courses; single item	Single item for 3 weeks	Discretionary	£1.10	£1.10	0.0%
Language courses; multiple sets	Multiple item sets for 6 weeks	Discretionary	£4.00	£4.00	0.0%
Performing Arts Service - annual subscription	Essex groups / individuals	Discretionary	£16.50	£16.90	2.4%
Performing Arts Service - annual subscription	Groups / individuals outside of essex	Discretionary	£44.00	£45.00	2.3%
Performing Arts Service - vocal scores	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£1.65	£1.70	3.0%
Performing Arts Service - music sheets	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£11.00	£11.25	2.3%
Performing Arts Service - chamber music	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£5.50	£5.60	1.8%
Performing Arts Service - orchestral sets	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£22.00	£22.50	2.3%
Performing Arts Service - plays	Per set per 12 weeks (or part of 12 weeks)	Discretionary	£11.00	£11.25	2.3%
Audio books; 1-3 cds	Per 3 week loan	Discretionary	£1.10	£1.15	4.5%
Audio books; 4+ cds	Per 3 week loan	Discretionary	£2.25	£2.30	2.2%
Audio books; childrens	Per 3 week loan	Discretionary	£1.10	£1.15	4.5%
Music CDs	Per 1 week loan	Discretionary	£1.10	£1.15	4.5%
CD-ROMs	Per 3 week loan	Discretionary	£2.90	£3.00	3.4%
DVD single item hire	All DVD and Video loans are charged per week or part thereof.	Discretionary	£2.20	£2.20	0.0%
Photocopying; black and white	Single copy A4 size (per copy up to 49 copies)	Discretionary	£0.15	£0.15	0.0%
Photocopying; black and white	Single copy A3 size (per copy up to 49 copies)	Discretionary	£0.45	£0.45	0.0%
Photocopying; blank and white	Single copy A4 size (per copy for copies 50+ copies)	Discretionary	£0.05	£0.05	0.0%
Photocopying; blank and white	Single copy A3 size (per copy for copies 50+ copies)	Discretionary	£0.05	£0.05	0.0%
Photocopying; colour	Single copy A4 size. No discount for multiple copies.	Discretionary	£1.30	£1.30	0.0%
Photocopying; colour	Single copy A3 size. No discount for multiple copies.	Discretionary	£2.10	£2.10	0.0%
Prints; black and white	Per A4 sheet	Discretionary	£0.20	£0.20	0.0%
Prints; colour	Per A4 sheet	Discretionary	£1.30	£1.30	0.0%
Prints; microfilm	Per sheet - sheets vary in size from A4 to A3	Discretionary	£0.35	£0.35	0.0%
Faxes; UK first page	First page	Discretionary	£1.35	£1.35	0.0%
Faxes; UK subsequent pages	Subsequent Pages per sheet	Discretionary	£0.75	£0.75	0.0%
Faxes; Europe first page	First page	Discretionary	£3.30	£3.30	0.0%
Faxes; UK Europe subsequent pages	Subsequent Pages, per sheet	Discretionary	£1.45	£1.45	0.0%
Faxes; rest of the world first page	First page	Discretionary	£4.10	£4.10	0.0%
Faxes; rest of the world subsequent pages	Subsequent Pages, per sheet	Discretionary	£2.30	£2.30	0.0%
Faxes; to ships	Flat fee	Discretionary	£8.10	£8.10	0.0%
Faxes; incoming from anywhere in the world	From anywhere: per transaction including the cost of telephone calls to notify arrival.	Discretionary	£1.15	£1.15	0.0%
Fines; per day late within the first week	Overdue charges will be levied at all libraries (with the exception of mobile libraries) on each item at a rate per day in the first week that the issuing library is open.	Discretionary	£0.25	£0.25	0.0%
Fines; per week after the first week	£1.55 per week or part of week thereafter up to a maximum of £7.75	Discretionary	£1.55	£1.55	0.0%
Interlending charges	Full cost to the library service of providing the service	Discretionary	£8.00	£8.20	2.5%
British Library Lending charges	British Library Lending charges	Discretionary	£2.60	£2.70	3.8%
British Library Lending renewals	Charge for customer requested renewals	Discretionary	£5.15	£5.30	2.9%
Replacement cards	Charge for a replacement card	Discretionary	£1.10	£1.15	4.5%
Hire of space in libraries	Basic rate per hour - part use up to 100 square metres	Discretionary	£11.00	£11.25	2.3%
Hire of space in libraries	Basic rate per hour - part use 100 to 200 square metres	Discretionary	£15.00	£15.30	2.0%
Hire of space in libraries	Basic rate per hour - part use over 200 square metres	Discretionary	£27.00	£27.60	2.2%
Hire of space in libraries	Basic rate per hour - sole use up to 100 square metres	Discretionary	£14.00	£14.30	2.1%
Hire of space in libraries	Basic rate per hour- sole use 100 to 200 square metres	Discretionary	£21.00	£21.50	2.4%
Hire of space in libraries	Basic rate per hour- sole use over 200 square metres	Discretionary	£36.00	£36.80	2.2%
Hire of space in libraries	Commercial rate per hour - part use up to 100 square metres	Discretionary	£16.00	£16.35	2.2%

Fee/Charge		Type (Discretionary / Statutory)	2020/21	2021/22	Change
Hire of space in libraries	Commercial rate per hour - part use 100 to 200 square metres	Discretionary	£24.00	£24.50	2.1%
Hire of space in libraries	Commercial rate per hour - part use over 200 square metres	Discretionary	£41.00	£41.90	2.2%
Hire of space in libraries	Commercial rate per hour - sole use up to 100 square metres	Discretionary	£22.00	£22.50	2.3%
Hire of space in libraries	Commercial rate per hour - sole use 100 to 200 square metres	Discretionary	£32.00	£32.70	2.2%
Hire of space in libraries	Commercial rate per hour - sole use over 200 square metres	Discretionary	£54.00	£55.20	2.2%
Hire of space in libraries	Concessionary rate per hour - part use up to 100 square metres	Discretionary	£5.50	£5.60	1.8%
Hire of space in libraries	Concessionary rate per hour - part use 100 to 200 square metres	Discretionary	£7.50	£7.70	2.7%
Hire of space in libraries	Concessionary rate per hour - part use over 200 square metres	Discretionary	£13.00	£13.30	2.3%
Hire of space in libraries	Concessionary rate per hour - sole use up to 100 square metres	Discretionary	£7.00	£7.15	2.1%
Hire of space in libraries	Concessionary rate per hour - sole use 100 to 200 square metres	Discretionary	£10.00	£10.20	2.0%
Hire of space in libraries	Concessionary rate per hour - sole use over 200 square metres	Discretionary	£17.00	£17.40	2.4%
Family Support & Protection					
Family Centres	Room Hire	Discretionary	£35.30	£36.00	2.0%
Flood & Surface Water					
Ordinary watercourse pre-application written advice	Ordinary watercourse pre-application written advice	Discretionary	£175.00	£179.00	2.3%
Ordinary watercourse consent	Ordinary watercourse consent	Statutory	£51.00	£52.00	2.0%
Watercourse regulation site visit with written pre-application advice	Watercourse regulation site visit with written pre-application advice	Discretionary	£344.00	£352.00	2.3%
Basic Report- Information request for data held by LLFA	Basic Report- Information request for data held by LLFA	Discretionary	£116.00	£119.00	2.6%
Detailed Report- Information request for data held by LLFA and detailed advice	Up to minor	Discretionary	£175.00	£179.00	2.3%
Detailed Report- Information request for data held by LLFA and detailed advice	Major	Discretionary	£227.00	£232.00	2.2%
Detailed Report- Information request for data held by LLFA and detailed advice	Large-major	Discretionary	£291.00	£297.00	2.1%
Supply of surface water managemnet plan modelling data	Up to Minor	Discretionary	£291.00	£297.00	2.1%
Supply of surface water managemnet plan modelling data	Major	Discretionary	£577.00	£590.00	2.3%
Supply of surface water managemnet plan modelling data	Large-major	Discretionary	£1,037.00	£1,060.00	2.2%
Written advice	Up to minor	Discretionary	£116.00	£119.00	2.6%
Written advice	Major	Discretionary	£227.00	£232.00	2.2%
Written advice	Large-major	Discretionary	£344.00	£352.00	2.3%
Meeting at County Hall with written advice	Up to minor	Discretionary	£227.00	£232.00	2.2%
Meeting at County Hall with written advice	Major	Discretionary	£344.00	£352.00	2.3%
Meeting at County Hall with written advice	Large-major	Discretionary	£460.00	£470.00	2.2%
Written advice and site visit	Up to minor	Discretionary	£344.00	£352.00	2.3%
Written advice and site visit	Major	Discretionary	£402.00	£411.00	2.2%
Written advice and site visit	Large-major	Discretionary	£519.00	£530.00	2.1%
Follow up written advice	Up to minor	Discretionary	£116.00	£119.00	2.6%
Follow up written advice	Major	Discretionary	£227.00	£232.00	2.2%
Follow up written advice	Large-major	Discretionary	£344.00	£352.00	2.3%
Highways					
S50 Licence	Charges for applicant placing private apparatus in the highway	Discretionary	£65 - £1,035	£65 - £1,035	-
Licence Fees	Skip licences	Discretionary	£60.00	Subject to CMA	-
Licence Fees	Scaffold/hoarding licences	Discretionary	£100.00	Subject to CMA	-
Administration Fees Income	Charges for defected work within the highway	Statutory	£65 - £1,035	£65 - £1,035	-
Licence Fees - Permit fee	Charges made to utilities to book road space for roadworks activities	Discretionary	£35 - £240	Subject to CMA	-
Collision data	Charges for provision of collision data to 3rd parties	Discretionary	£164.83	£168.46	2.2%
Traffic Management Enforcement	Charges for the processing and advertising of traffic regulation orders	Discretionary	£1,365.29	Subject to CMA	-
TRO 20mph Zone	Cost for advertising and consulting on TRO	Discretionary	£1,696.73	£1,734.06	2.2%
TRO Standard	Standard Traffic Regulation Order (e.g. speed limit, weight limit, waiting restriction - including school keep clear markings)	Discretionary	£2,263.71	£2,313.51	2.2%
Temp Road Closure (TTRO)	Cost for advertising and consulting on TRO	Discretionary	£1,127.68	£1,152.49	2.2%
S228 Notice	Cost for processing and posting on site	Discretionary	£241.76	£247.08	2.2%
S72 Agreement	Cost for processing to widen the highway	Discretionary	£569.86	£582.40	2.2%
Drainage Easements	Cost for processing	Discretionary	£232.72	£237.84	2.2%
Standard Vehicle Crossing Fee	Cost for processing	Discretionary	£301.37	£308.00	2.2%
Dropped Kerb	HPN 005 - Installation of a dropped kerb	Discretionary	£1,970.70	£2,014.06	2.2%
Drawing/Site Inspections	The minimum fee for a DM Works Permit scheme	Discretionary	£1,489.15	£1,521.91	2.2%
Boundary enquires (0-200m)	Processing Highway Boundary and written enquiries	Discretionary	£41.60	£42.52	2.2%
Boundary enquires (201-500m)	Processing Highway Boundary and written enquiries	Discretionary	£73.35	£74.96	2.2%
Boundary enquires (501-1000m)	Processing Highway Boundary and written enquiries	Discretionary	£135.76	£138.75	2.2%

Fee/Charge		Type (Discretionary / Statutory)	2020/21	2021/22	Change
Land searches	Highway Authority response to LA enquiries	Discretionary	£14.61	£14.93	2.2%
	Fee charged for the structural test of a street lighting column to ensure the additional load will not effect the structural integrity of the column				
Seasonal Decorations		Discretionary	£865.56	£884.60	2.2%
Temp PROW closure	Temp.closures PROW	Discretionary	£1,119.66	£1,144.30	2.2%
Declarations	Landowner applications	Discretionary	£481.51	£492.10	2.2%
Path Orders	Owners diverting paths	Discretionary	£3,135.69	£3,204.67	2.2%
Statutory Declarations	Statutory Declarations	Discretionary	£775.95	£793.02	2.2%
Organisational Risk					
Health & Safety	Schools health and safety advice, training, audit, docs 1-100 pupils	Discretionary	£310.00	£313.10	1.0%
Health & Safety	Schools health and safety advice, training, audit, docs 101 - 250 pupils	Discretionary	£412.00	£416.12	1.0%
Health & Safety	Schools health and safety advice, training, audit, docs 251 - 500 pupils	Discretionary	£567.00	£572.67	1.0%
Health & Safety	Schools health and safety advice, training, audit, docs 501 - 1000 pupils	Discretionary	£1,236.00	£1,248.36	1.0%
Health & Safety	Schools health and safety advice, training, audit, docs 1000 - 1200 pupils	Discretionary	£1,545.00	£1,560.45	1.0%
Health & Safety	Schools health and safety advice, training, audit, docs 1200 + pupils	Discretionary	£1,854.00	£1,872.54	1.0%
Health & Safety	Schools health and safety - additional work	Discretionary	£88.00	£88.88	1.0%
Health & Safety	Schools health and safety - Radiation Protection Officer visit	Discretionary	£200.00	£202.00	1.0%
Planning					
Pre-application advice	Minor	Discretionary	£190.00	£194.18	2.2%
Pre-application advice	Major	Discretionary	£255.00	£260.61	2.2%
Pre-application advice	Large Major	Discretionary	£320.00	£327.04	2.2%
Pre-application advice	Strategic	Discretionary	£510.00	£521.22	2.2%
Pre-application enquiry meeting and written advice	Minor at County Hall	Discretionary	£255.00	£260.61	2.2%
Pre-application enquiry meeting and written advice	Major at County Hall	Discretionary	£380.00	£388.36	2.2%
Pre-application enquiry meeting and written advice	Large Major at County Hall	Discretionary	£510.00	£521.22	2.2%
Pre-application enquiry meeting and written advice	Strategic at County Hall	Discretionary	£690.00	£705.18	2.2%
Pre-application enquiry meeting and written advice	Minor at other Location	Discretionary	£380.00	£388.36	2.2%
Pre-application enquiry meeting and written advice	Major at other Location	Discretionary	£510.00	£521.22	2.2%
Pre-application enquiry meeting and written advice	Large Major at other Location	Discretionary	£630.00	£643.86	2.2%
Pre-application enquiry meeting and written advice	Strategic at other Location	Discretionary	£815.00	£832.93	2.2%
Local Plan enquiry meeting and written advice	Minor at County Hall	Discretionary	£255.00	£260.61	2.2%
Local Plan enquiry meeting and written advice	Major at County Hall	Discretionary	£380.00	£388.36	2.2%
Local Plan enquiry meeting and written advice	Large Major at County Hall	Discretionary	£510.00	£521.22	2.2%
Local Plan enquiry meeting and written advice	Strategic at County Hall	Discretionary	£690.00	£705.18	2.2%
Local Plan enquiry meeting and written advice	Minor at other Location	Discretionary	£380.00	£388.36	2.2%
Local Plan enquiry meeting and written advice	Major at other Location	Discretionary	£510.00	£521.22	2.2%
Local Plan enquiry meeting and written advice	Large Major at other Location	Discretionary	£630.00	£643.86	2.2%
Local Plan enquiry meeting and written advice	Strategic at other Location	Discretionary	£815.00	£832.93	2.2%
Scoping of Transport Assessment/Transport Statement	Major at County Hall	Discretionary	£255.00	£260.61	2.2%
Scoping of Transport Assessment/Transport Statement	Large Major at County Hall	Discretionary	£320.00	£327.04	2.2%
Scoping of Transport Assessment/Transport Statement	Strategic at County Hall	Discretionary	£510.00	£521.22	2.2%
Scoping of Transport Assessment/Transport Statement	Major at other Location	Discretionary	£380.00	£388.36	2.2%
Scoping of Transport Assessment/Transport Statement	Large Major at other Location	Discretionary	£510.00	£521.22	2.2%
Scoping of Transport Assessment/Transport Statement	Strategic at other Location	Discretionary	£690.00	£705.18	2.2%
Review of Transport Assessment/Transport Statement	Major	Discretionary	£1,280.00	£1,308.16	2.2%
Review of Transport Assessment/Transport Statement	Large Major	Discretionary	£3,200.00	£3,270.40	2.2%
Review of Transport Assessment/Transport Statement	Strategic	Discretionary	£4,350.00	£4,445.70	2.2%
Registrars					
Birth/Death/Marriage/Civil Partnership Certificate	At Registration	Statutory	£11.00	£11.00	0.0%
Birth/Death/Marriage/Civil Partnership Certificate	From a current register	Statutory	£11.00	£11.00	0.0%
Birth/Death/Marriage/Civil Partnership Certificate	At Registration (24hr Service)	Statutory	£35.00	£35.00	0.0%
Birth/Death/Marriage/Civil Partnership Certificate	From a current register (24hr Service)	Statutory	£35.00	£35.00	0.0%
Notice of Marriage	Statutory fee for giving notice	Statutory	£35.00	£35.00	0.0%
Notice of Civil Partnership	Statutory fee for giving notice	Statutory	£35.00	£35.00	0.0%
Attendance Fees - Statutory Wedding Room	Fixed fee regardless of day	Statutory	£46.00	£46.00	0.0%
Community Wedding	Monday - Thursday	Discretionary	£200.00	£215.00	7.5%

Fee/Charge		Type (Discretionary / Statutory)	2020/21	2021/22	Change
Community Wedding	Friday	Discretionary	£280.00	£300.00	7.1%
Community Wedding	Saturday am	Discretionary	£350.00	£375.00	7.1%
Attendance Fees - Approved Premises	Monday - Thursday	Discretionary	£580.00	£610.00	5.2%
Attendance Fees - Approved Premises	Friday	Discretionary	£590.00	£625.00	5.9%
Attendance Fees - Approved Premises	Saturday	Discretionary	£610.00	£650.00	6.6%
Attendance Fees - Approved Premises	Sunday and Bank Holidays	Discretionary	£630.00	£670.00	6.3%
Naming / Renewal of Vows / Commitment Ceremonies	Approved Premises - weekday	Discretionary	£270.00	£290.00	7.4%
Naming / Renewal of Vows / Commitment Ceremonies	Approved Premises - Saturday	Discretionary	£300.00	£320.00	6.7%
Naming / Renewal of Vows / Commitment Ceremonies	Registration Office and Approved Premises - Sunday/Bank Holiday	Discretionary	£330.00	£350.00	6.1%
Naming / Renewal of Vows / Commitment Ceremonies	Non licenced premises – weekday	Discretionary	£300.00	£320.00	6.7%
Naming / Renewal of Vows / Commitment Ceremonies	Non licenced premises – Saturday	Discretionary	£330.00	£350.00	6.1%
Naming / Renewal of Vows / Commitment Ceremonies	Non licenced premises – Sunday/Bank Holiday	Discretionary	£360.00	£375.00	4.2%
Citizenship Ceremony	Individual ceremony	Discretionary	£150.00	£150.00	0.0%
Licencing of Approved Premises	Licence fee renewal (lasts 3 years)	Discretionary	£1,920.00	£1,980.00	3.1%
Licencing of Approved Premises	Licence fee - new application (lasts 3 years)	Discretionary	£2,030.00	£2,090.00	3.0%
Ceremonial Pen - birth registration	Sale of the official pen used to sign the birth register	Discretionary	n/a	£24.00	-
Ceremonial Pen - marriage registration	Sale of the official pen used to sign the marriage register	Discretionary	n/a	£72.00	-
Safeguarding					
LADO & MAPPA Service	External Foster Carer & Adoption Checks on behalf of VAA's and OLA's Simple checks completed by BS. Further checks completed by LADO	Discretionary	£45.88	£46.80	2.0%
Telephone and Digital Access					
Blue Badge Fees	There is a £10 fee for those that are deemed eligible for a blue badge.	Statutory	£10.00	£10.00	0.0%
Trading Standards					
Special Weighing & Measuring Equipment		Discretionary	£83.00	£84.50	1.8%
Cubic Ballast Measures		Discretionary	£182.00	£185.50	1.9%
Measuring Instruments for Liquid fuel or lubricants - Container Types (without subdivisions)		Discretionary	£83.00	£84.50	1.8%
Measuring Instruments for Liquid fuel or lubricants - Other Types - First Nozzle		Discretionary	£157.00	£160.00	1.9%
Measuring Instruments for Liquid fuel or lubricants - Subsequent Nozzles		Discretionary	£84.00	£85.50	1.8%
Road Tankers		Discretionary	£83.00	£84.50	1.8%
Road Tankers - two test liquids		Discretionary	£316.00	£322.00	1.9%
Non Automatic Weighing Instruments (tested on site)	Not Exceeding 75kg	Discretionary	£102.00	£104.00	2.0%
Non Automatic Weighing Instruments (tested on site)	Between 75kg and 1500kg	Discretionary	£280.00	£285.50	2.0%
Non Automatic Weighing Instruments (tested on site)	Exceeding 1500kg	Discretionary	£729.00	£743.50	2.0%
Non Automatic Weighing Instruments (tested on site)	When certified test weights are provided by the submitter to 1500kg	Discretionary	£131.50	£134.00	1.9%
Non Automatic Weighing Instruments (tested on site)	When certified test weights are provided by the submitter exceeding 1500kg	Discretionary	£319.50	£326.00	2.0%
Laminated calibration certificate	Per usage	Discretionary	£41.50	£42.00	1.2%
Petroleum Licencing (statutory fee)	Up to 2500 litres	Statutory	£44.00	£44.00	0.0%
Petroleum Licencing (statutory fee)	2501 to 50,000 litres	Statutory	£60.00	£60.00	0.0%
Petroleum Licencing (statutory fee)	Over 50,000 litres	Statutory	£125.00	£125.00	0.0%
Petroleum search enquiries	Per hour	Discretionary	£83.00	£84.50	1.8%
Explosives (statutory fee)	All year sales licence	Statutory	£500.00	£500.00	0.0%
Explosives (statutory fee)	Storage licence up to 250kg - new application	Statutory	£109.00	£109.00	0.0%
Explosives (statutory fee)	Storage licence 250kg to 200kg - new application	Statutory	£185.00	£185.00	0.0%
Explosives (statutory fee)	Storage licence up to 250kg - renewal	Statutory	£54.00	£54.00	0.0%
Explosives (statutory fee)	Storage licence 250kg to 200kg - renewal	Statutory	£86.00	£86.00	0.0%
Massage Licence	New licence	Discretionary	£219.00	£223.50	2.1%
Massage Licence	Renewal of licence	Discretionary	£74.50	£76.00	2.0%
Massage Licence	Additional therapist	Discretionary	£21.00	£21.50	2.4%
Domestic water metre		Discretionary	£83.00	£84.50	1.8%
TRADED SERVICES					
Place Services					
A range of charges apply for Natural Environment Services, Built Environment Services and Historic Environment Services. Further information can be found at www.placeservices.co.uk .					
Music Services					
A range of charges apply for instrument hire, workshops and concerts. Further information can be found at: www.essexmusicclub.org.uk					
Tuition Fees (in schools and at area based Music schools)	For individual and group instrumental and vocal tuition	Discretionary	£31.00	£31.60	1.9%
Instrument hire	Charge varies by instrument (£10-£60) - per term	Discretionary	£60.00	£60.00	0.0%
World Music Workshops	Instrumental tuition & workshops to schools and colleges in Essex - whole day	Discretionary	£175.00	£175.00	0.0%
Vocal CPD days	Per day	Discretionary	POA	POA	-
Ensemble provision - Membership of Essex Youth Orchestra	5 Day Residential Course	Discretionary	£165.00	£165.00	0.0%

Fee/Charge		Type (Discretionary / Statutory)	2020/21	2021/22	Change
Ensemble provision - Membership of Essex Youth Orchestra	Summer Tour	Discretionary	£650.00	£650.00	0.0%
Ensemble provision - Membership of Essex Young Peoples Orchestra	4 Day Residential Course	Discretionary	£120.00	£120.00	0.0%
Ensemble provision - Membership of Essex Youth Symphonic Wind Orchestra	Day Workshop	Discretionary	£15.00	£15.00	0.0%
Ensemble provision - Jazz, Orchestra, Brass & Percussion	Half Day Rehearsal	Discretionary	£7.50	£7.50	0.0%
Ensemble provision - Jazz, Orchestra, Brass & Percussion	Full Day Rehearsal	Discretionary	£15.00	£15.00	0.0%
Ensemble provision - Jazz, Orchestra, Brass & Percussion	Summer Tour	Discretionary	£650.00	£650.00	0.0%
Instrument specific workshop	Per day	Discretionary	£15.00	£15.00	0.0%
Concerts	Standard/Concession/Family	Discretionary	Varies by orchestra	Varies by orchestra	-
Music e-learning package	Subscription per school for the academic year. Access to various online resources	Discretionary	£100.00	£100.00	0.0%
Music curriculum delivery	Music curriculum delivery - provision of a classroom music tutor - per day	Discretionary	£195.00	£195.00	0.0%
Whole Class Instrumental tuition	Play It - classroom delivery	Discretionary	£31.00	£31.60	1.9%