



**How to set up UFS as
the single creditor**

Formatting a cXML invoice file

Note:

There could be variations in the format of invoices and how they are transferred depending on the e-procurement solution you are using.

cXML Role	Description http://cxml.org/ cXML User's Guide	Who	Example
	Version 1.2.036		
From	This element identifies the originator of the cXML request. (3.1.7.1 Header/From)	Unite Financial Services with c/o Country address	<pre> <InvoicePartner> <Contact role="from"> <!--from and issuerOfInvoice must be synonymous: Agency that creates the invoice in the name and on behalf of the supplier--> <Name xml:lang="en">Unite Financial Services EU GmbH</Name> <PostalAddress name="billing department"> <DeliverTo>c/o Mercateo Deutschland AG</DeliverTo> <Street>Fürstenfelder Straße 5</Street> <City>München</City> <PostalCode>80331</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
remitTo	The supplier's remittance address. For this role value, the Id Reference and PCard elements can be omitted. (10.2.3.1 Payment Partner/Contact)	Unite Financial Services with c/o Country address	<pre> <InvoicePartner> <Contact role="remitTo"> <!--According to clause 28.1 of the Unite Terms of Use, only payments made to the account specified by Unite Financial Services shall be deemed to directly benefit Unite Financial Services--> <Name xml:lang="en">Unite Financial Services EU GmbH</Name> <PostalAddress name="billing department"> <DeliverTo>c/o Mercateo Deutschland AG</DeliverTo> <Street>Fürstenfelder Str. 5</Street> <City>München</City> <PostalCode>80331</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
billTo	Copies the BillTo element from the OrderRequest document (13.3.2.4 ConfirmationHeader/Contact)	<Buyer>	<pre> <InvoicePartner> <Contact role="billTo" addressID="XXX"> <Name xml:lang="en">Buyer Muster GmbH</Name> <PostalAddress name="default"> <DeliverTo>Buyer Muster GmbH</DeliverTo> <Street>Postfach 1111</Street> <City>Musterstadt</City> <PostalCode>00000</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
shipFrom	Starting point for shipments related to this order (13.3.2.4 ConfirmationHeader/Contact)	<Seller / Supplier> Commission invoice: <Principal of commission agent which sends the goods>	<pre> <Contact role="shipFrom"> <Name xml:lang="en">Supplier Muster AG</Name> <PostalAddress name="standard"> <Street>Test Weg 8</Street> <City>Musterdorf</City> <PostalCode>00000</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </pre>
shipTo	Copies the ShipTo element from the OrderRequest document (13.3.2.4 ConfirmationHeader/Contact)	<Buyer>	<pre> <Contact addressID="XXX" role="shipTo"> <Name xml:lang="en">Buyer Muster GmbH</Name> <PostalAddress name="standard"><DeliverTo>Muster Banker</DeliverTo> <Street>Postfach 1111</Street> <City>Musterstadt</City> <PostalCode>00000</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </pre>
issuerOfInvoice	From and issuerOfInvoice must be synonymous. (14.2.1.3 InvoiceDetailRequestHeader/InvoicePartner)	Unite Financial Services with c/o Country address	<pre> <InvoicePartner> <Contact role="issuerOfInvoice"> <!--Agency that creates the invoice in the name and on behalf of the supplier--> <Name xml:lang="en">Unite Financial Services EU GmbH</Name> <PostalAddress name="billing department"> <DeliverTo>c/o Mercateo Deutschland AG</DeliverTo> <Street>Fürstenfelder Straße 5</Street> <City>München</City> <PostalCode>80331</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>

