



How to set up UFS as the single creditor

Formatting a cXML invoice file

Note:

There could be variations in the format of invoices and how they are transferred depending on the e-procurement solution you are using.

cXML Role	Description http://cxml.org/cXML User's Guide Version 1.2.036	Who	Example
From	This element identifies the originator of the cXML request. (3.1.7.1 Header/From)	Unite Financial Services with c/o Country address	<pre> <InvoicePartner> <Contact role="from"> <!--From and issuerOfInvoice must be synonymous: Agency that creates the invoice in the name and on behalf of the supplier--> <Name xml:lang="en">Unite Financial Services EU GmbH</Name> <PostalAddress name="billing department"> <DeliverTo>c/o Mercateo Deutschland AG</DeliverTo> <Street>Fürstenfelder Straße 5</Street> <City>München</City> <PostalCode>80331</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
remitTo	The supplier's remittance address. For this role value, the Id Reference and PCard elements can be omitted. (10.2.3.1 Payment Partner/Contact)	Unite Financial Services with c/o Country address	<pre> <InvoicePartner> <Contact role="remitTo"> <!--According to clause 28.1 of the Unite Terms of Use, only payments made to the account specified by Unite Financial Services shall be deemed to discharge the debt--> <Name xml:lang="en">Unite Financial Services EU GmbH</Name> <PostalAddress name="billing department"> <DeliverTo>c/o Mercateo Deutschland AG</DeliverTo> <Street>Fürstenfelder Str. 5</Street> <City>München</City> <PostalCode>80331</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
billTo	Copies the BillTo element from the OrderRequest document (13.3.2.4 ConfirmationHeader/Contact)	<Buyer>	<pre> <InvoicePartner> <Contact role="billTo" addressID="XXX"> <Name xml:lang="en">Buyer Muster GmbH</Name> <PostalAddress name="default"> <DeliverTo>Buyer Muster GmbH</DeliverTo> <Street>Postfach 1111</Street> <City>Musterstadt</City> <PostalCode>00000</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
shipFrom	Starting point for shipments related to this order (13.3.2.4 ConfirmationHeader/Contact)	<Seller / Supplier> Commission invoice: <Principal of commission agent which sends the goods>	<pre> <Contact role = "shipFrom"> <Name xml:lang = "en">Supplier Muster AG</Name> <PostalAddress> <Street>Test Weg 8</Street> <City>Musterdorf</City> <PostalCode>00000</PostalCode> <Country isoCountryCode = "DE">DE</Country> </PostalAddress> </Contact> </pre>
shipTo	Copies the ShipTo element from the OrderRequest document (13.3.2.4 ConfirmationHeader/Contact)	<Buyer>	<pre> <Contact addressID = "XXX" role = "shipTo"> <Name xml:lang = "en">Buyer Muster GmbH</Name> <PostalAddress name = "standard"><DeliverTo>Muster Banfer</DeliverTo> <Street>Postfach 1111</Street> <City>Musterstadt</City> <PostalCode>00000</PostalCode> <Country isoCountryCode = "DE">DE</Country> </PostalAddress> </Contact> </pre>
issuerOfInvoice	From and issuerOfInvoice must be synonymous. (14.2.1.3 InvoiceDetailRequestHeader/InvoicePartner)	Unite Financial Services with c/o Country address	<pre> <InvoicePartner> <Contact role="issuerOfInvoice"> <!--Agency that creates the invoice in the name and on behalf of the supplier--> <Name xml:lang="en">Unite Financial Services EU GmbH</Name> <PostalAddress name="billing department"> <DeliverTo>c/o Mercateo Deutschland AG</DeliverTo> <Street>Fürstenfelder Straße 5</Street> <City>München</City> <PostalCode>80331</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>

soldTo	(14.2.1.3 InvoiceDetailReques tHeader/InvoicePart ner)	<Buyer>	<pre> <InvoicePartner> <Contact role="soldTo" addressID="YQXX"> <Name xml:lang="en">Buyer Muster GmbH</Name> <PostalAddress name="default"> <DeliverTo>Buyer Muster GmbH</DeliverTo> <Street>Postfach 1111</Street> <City>Musterstadt</City> <PostalCode>00000</PostalCode> <Country isoCountryCode="DE">DE</Country> </PostalAddress> </Contact> </InvoicePartner> </pre>
wireReceiving Bank			<pre> <InvoicePartner> <Contact role="wireReceivingBank"> <!--According to clause 20.1 of the Unite Terms of Use, only payments made to the account specified by Unite Financial Services shall be deemed to discharge the debt--> <Name xml:lang="en">Monqpay S.A.</Name> </Contact> <IdReference domain = "swiftID" identifier = "MONQUS11222" /></IdReference> <IdReference domain = "ibanID" identifier = "LU7880591872200401" /></IdReference> <IdReference domain = "accountName" identifier = "Unite Financial Services EU GmbH" /></IdReference> <IdReference domain = "accountID" identifier = "UAV7220001" /></IdReference> <IdReference domain = "accountType" identifier = "Checking" /></IdReference> <IdReference domain = "branchName" identifier = "Monqpay S.A." /></IdReference> </InvoicePartner> <InvoiceDetailShipping> ... </pre>
Extrinsic paymentTermsN ote		<Payment Terms>	<pre> </InvoiceDetailShipping> <PaymentTerm payInNumberOfDays="30"/> <Comments>Bis zum 04.08.2020 ohne Abzug</Comments> <Extrinsic name = "paymentTermsNote">Bis zum 04.08.2020 ohne Abzug</Extrinsic> <Extrinsic name = "buyerVatID">DE11111111</Extrinsic> <Extrinsic name = "supplierVatID">DE0000000000</Extrinsic> <Extrinsic name = "uniteFinancialVatID">DE313797705</Extrinsic> <!--UFS VAT-ID - not relevant for tax declaration--> <Extrinsic name = "uniteCustomerID">U10000250</Extrinsic> <Extrinsic name = "invoiceSourceDocument">PurchaseOrder</Extrinsic> <Extrinsic name = "invoiceSubmissionMethod">CML</Extrinsic> <Extrinsic name = "supplierOrderReference">0099789872</Extrinsic> <Extrinsic name = "noteToPayee">U10000250 880022464</Extrinsic> <Extrinsic name = "supplierCommercialIdentifier">HRB 000000</Extrinsic> <Extrinsic name = "legalNote">Unite Financial Services EU GmbH is the issuer of this invoice in the name and on behalf of Supplier Muster AG Test Muster Hwy 0 Musterdorf 00000 DE</Extrinsic> <!--legal note must be in readable format--> </pre>
Extrinsic buyerVatID		<Buyer VAT ID>	
Extrinsic supplierVatID		<Supplier VAT ID> Commission invoice: <commission agent VAT ID>	
Extrinsic UniteFinancialVa tID		UFS VAT ID DE313797705	
Extrinsic UniteCustomerI D		<Unite Customer ID>	
Extrinsic InvoiceSourceDo cument		<Invoice Source>	
Extrinsic InvoiceSubmissio nMethod		<Invoice Submission Method>	
Extrinsic SupplierOrderRe ference		<Supplier Order Reference>	
Extrinsic NoteToPayee		<Transfer Reference>	
Extrinsic legalNote		Unite Financial Services EU GmbH is the issuer of this invoice in the name and on behalf of the <supplier>	
Extrinsic supplierCommer cialIdentifier		<Commercial ID of supplier> Commission invoice: <Commercial ID of commission agent>	