



APPLICATION FOR EMPLOYMENT

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

An Equal Opportunity Employer

(PLEASE PRINT OR TYPE)

Position(s) Applied For

Date of Application

How Did You Learn About Us?

Advertisement
Employment Agency

Friend
Relative

Walk-In
Other

Last Name

First Name

Middle Name

Street

City

State

Zip

Phone

Are you under 18 years of age?

Can you provide required proof of your eligibility to work?

Have you ever filed an application with us before?

If Yes, give date

Have you ever been employed with us before?

If Yes, give date

Are you currently employed?

May we contact your present employer?

On what date would you be available for work?

Are you available to work:

Full Time

Part Time

Shift Work

Temporary

Can you travel if a job requires it?

EDUCATION

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other (specify)				

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer:

Address:

Phone Number(s)

Job Title:

Supervisor:

Reason for Leaving:

Dates Employed:
From To

Work Performed:

Employer:

Address:

Phone Number(s)

Job Title:

Supervisor:

Reason for Leaving:

Dates Employed:
From To

Work Performed:

Employer:

Address:

Phone Number(s)

Job Title:

Supervisor:

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Dates Employed:

From To

Work Performed:

Employer:

Address:

Phone Number(s)

Job Title:

Supervisor:

Reason for Leaving:

Dates Employed:

From To

Work Performed:

Additional Information

Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "*at will*" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "*at will*" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date