

New Member's & Orientation Checklist

Items to have on hand when speaking with non-members:

- ☐ Pocket Folder containing Welcome Book and 1187
- ☐ PSE Brochure
- ☐ Welcome to Career flier (*Craft specific*)
- ☐ APWU Member lanyards and badge holders for new member
- ☐ Local/State contact and website information (Flier and/or Labels*)
** See order form for assistance with labels*



Some Benefit programs for Members:

- ☐ Voluntary Benefits Plan Information *To Order Materials call: 800-422-4492*
- ☐ Accident Benefit Association Information *To Order Materials call: 800-526-2890*
- ☐ Union Plus benefits flier & materials *To Order Materials call: 202-293-5330 or visit www.unionplus.org*
- ☐ Aflac Information *To Order Materials call: 855-378-4712*

Other helpful organizing information:

- ☐ Helpful answers to objections about joining the APWU
- ☐ Postal Support Employee and APWU Health Benefits
<http://www.apwu.org/organizers-tool-kit>
- ☐ Collective Bargaining Agreement & JCIM *Re: New employee orientation*
- ☐ National MOUs that pertain to PSEs (Include LMOUs)

Missed opportunities to strengthen the APWU are happening every day. Each orientation for new hires, new career employees and PSE enrollment into Federal Employee Health Benefits (FEHB), is a chance for organizers and local union leaders to reach out to possible new members. Each of you can make a big impact by simply taking advantage of the language in the Collective Bargaining Agreement (CBA). We must jump on these crucial minutes to provide education, outreach and empowerment.