



# Request for Natural Gas Service

## Service Agreement

### Site information

Customer name \_\_\_\_\_ Date \_\_\_\_\_

Service address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Site contact during construction \_\_\_\_\_

Site contact phone ( \_\_\_\_\_ ) \_\_\_\_\_

In this agreement, Northern States Power Company d/b/a Xcel Energy is called "Xcel Energy" and the Customer is called "I" or "my". Customer and Xcel Energy agree as follows:

**Request for gas service.** I request that Xcel Energy install natural gas service at the service address designated above. Xcel Energy agrees to install or have utilities installed for gas service at the service address. I grant Xcel Energy any right, privilege or easement necessary to install, operate and maintain its gas service on the property. Meter pressure requested:  7 inches WC or  2 PSI (check with heating contractor).

**Installation of requirements.** I agree that, prior to Xcel Energy starting work: 1) the route of Xcel Energy's service installation will be accessible to Xcel Energy's equipment; 2) I will remove all obstructions from the route at no cost or expense to Xcel Energy; 3) I will clearly mark all septic tanks, drain fields, sprinkler systems, water wells, owner-installed electric or pipeline facilities or other customer-owned facilities in the installation route; 4) the ground elevation along the route will not be above or more four inches below final grade. Xcel Energy will contact MISS DIG to locate third party utility facilities (phone, cable, etc) on my property. I agree Xcel Energy is not responsible for damage to customer-owned underground facilities not marked at the time of the gas service installation.

I agree to provide sufficient space and support as designated by Xcel Energy for installation of metering equipment. This space shall be located a minimum of three (3) feet from electrical equipment, windows, doors and other openings, and six (6) feet from mechanical fresh air intakes as required by 49 CFR Part 192.

**Restoration.** Xcel Energy will restore the boulevard. Xcel Energy will also backfill the service trench on property with existing soil so the trench is level and clean. I am responsible for final compacting, loaming, seeding or sodding and watering of the restored service trench at my expense.

**Connected load.** In consideration for Xcel Energy installing gas service, I agree to begin using gas service within 90 days after Xcel Energy completes the service installation, unless I am unable to complete the installation of gas utilization equipment for reasons beyond my control. The natural gas Monthly Minimum Metering charge will be chargeable to me (I) on the sixth (6) month after the installation of the gas service. If I fail to use natural gas service after a twelve (12) month period, Xcel Energy may cut and cap the gas service lateral for safety purposes and may charge me (I) the reasonable cost of installing the gas facilities plus the Monthly Minimum Metering Charge, plus any applicable surcharges or taxes.

**Gas Service, rate, payment of bills.** Xcel Energy will furnish gas service to me in accordance with its Rules, Regulations and Tariffs on file with the Public Service Commission of Wisconsin, which are subject to change. I elect service under Xcel Energy's Natural Gas Firm Service Schedule.

**Ownership.** The facilities installed by Xcel Energy (from gas main to meter) shall be the property of Xcel Energy. I have no ownership interests in these facilities. I own and am responsible for installation, operation and maintenance of all gas piping and gas utilization equipment beyond the outlet of the Xcel Energy gas meter.

**Maintenance, relocation, abandonment.** I agree to maintain a minimum of 18 inches of cover over all Xcel Energy underground service facilities after installation. I agree to pay the cost of relocating any portion of Xcel Energy's facilities made to accommodate my needs or required because of alterations to the property. I will not enclose or build over the gas service and/or meter at any time. I must maintain the proper clearance requirements set forth by the Xcel Energy Installation & Use Manual (Drawing CR-10). I agree that if service is terminated by me or Xcel Energy, Xcel Energy may abandon its gas facilities in place.

*I have read this Natural Gas Agreement and fully understand my responsibilities and all charges that may apply. I understand that I may cancel the Agreement any time prior to the time Xcel Energy installs gas service by notifying my Xcel Energy customer representative.*

**Customer information**

Customer name \_\_\_\_\_ Date \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
(If different from service address.)

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Customer signature \_\_\_\_\_

Xcel Energy representative \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Xcel Energy representative signature \_\_\_\_\_

**Internal use only**

Xcel Energy project number: \_\_\_\_\_ Account number: \_\_\_\_\_