

SALEM CITY

30 West 100 South Salem, Utah 84653
 801-423-2770, Fax 801-423-2818,
 www.salemcity.org



APPLICATION FOR SUBDIVISION FINAL PLAT SUBMITTAL

SPONSOR CONTACT INFORMATION			
Name of Owner(s):			
Address:			
City:	State:	Zip:	Phone:
Fax:	E-mail:		
Name of Engineer:			
Phone:		Fax:	
E-mail:			

APPLICATION INFORMATION			
Name of Applicant or Authorized Agent(s):			
Address:			
City:	State:	Zip:	Phone:
Fax:	E-mail:		

PROJECT INFORMATION	
Proposed Project Name:	Current Zone:
Project Location:	
Acreage of Property:	

*Attach to this application all necessary documentation as per the Subdivision Final Plat Submittal Checklist.

FOR OFFICE USE ONLY

Application Date:	
Development Review Committee (DRC) Date:	
Planning and Zoning (P&Z) Meeting Date:	
City Council Meeting Date:	
Final Plat Filing Fee \$434 plus _____ lots x \$51=_____	
Fees Paid _____	Receipt# _____ Date: _____

SALEM CITY

30 West 100 South Salem, Utah 84653
 801-423-2770, Fax 801-423-2818,
 www.salemcity.org



SUBDIVISION FINAL PLAT SUBMITTAL CHECKLIST

The following items, at a minimum, shall be included with the application for the Subdivision Final Plat Submittal.

1	<p>Submit five (5) complete sets Stamped Engineer Construction Drawings (additional sets may be required depending on the complexity of the project) of the improvement plans and dedicated plat(s), (4) 24" x 36" & (1) 11" x 17" including:</p> <ul style="list-style-type: none"> Subdivision Name _____ Developer/Owner Name & Address Title sheet with vicinity map. Zoning On and Adjacent to Project Names of All Adjacent Subdivisions and Land Owners Proposed Lot & Block Layout (including lot sizes in sq. ft., lot #'s & address) 5' Contour Interval Dedicated plat (final plat). Mylar plat. (Submit upon final approval) Project overview map. (If required) Utility overview sheet. Street improvement plans and profiles. Grading and drainage plans and profiles. Storm drains plans and profiles. Culinary water plans. Pressurized Irrigation plans. Sanitary sewer plans. Erosion control plans. Landscape and Irrigation plans. Traffic signing, striping, and control plans. Electrical Plans. Details and typical sections. Other special plans and drawings as required. FEMA 100 Year Flood Plain
2	Submit survey notes.
3	Submit all easements and agreements.
4	Submit all necessary permits.
5	Submit other information or documents as required.
6	Submit a master plan layout showing the development in phases.
7	Submit electronic files at the following stages for review in AUTOCAD & PDF Format: preliminary, final, as-built.

Note: Submittals will not be considered complete until all required items are submitted. The City has up to 30 days to review each complete submittal.