



TOWN OF GRAND LAKE
BOARD OF TRUSTEES – WORKSHOP/SPECIAL MEETING
MONDAY, SEPTEMBER 25, 2017 5:00 - 7:00 P.M. – TOWN HALL

Statement of Purpose: Workshops are held in the afternoon prior to each regular Board of Trustees meeting. Workshops are conducted:

- 1. To insure that the Board members have adequate information and background to make informed decisions on various agenda items.*
- 2. To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.*
- 3. To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.*
- 4. To make efficient and effective use of citizens' time at Board meetings but allow citizens time to make their comments known in a recorded evening meeting.*

◀ **Please turn cell phones off during the meeting. Be respectful and take personal conversations outside.** ▶

AGENDA

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS

- 1.) Dave Freeman, Pitkin Traffic Flow.

DISCUSSION

- * 1.) Items from Town Manager. *(Page A2)*
- 2.) Meeting Updates.
- * 3.) Trustee Generated Topics of Discussion. *(Page A11)*

BOARD ACTION ITEMS FOR EVENING MEETING

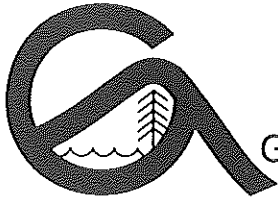
- #1.) Consideration to approve the Ratification and Confirmation of Lease Purchase Agreement between the Town of Grand Lake and Thomas E. Thomasson. *(Page E44)*
- #2.) Consideration to set a Public Hearing on 2018 Budget for the Town of Grand Lake. *(Page E49)*

FOR YOUR INFORMATION

- * 1.) Letter from Lance Sabo regarding meeting agendas. *(Page A12)*
- * 2.) Grand Lake Fire Annual Open House. *(Page A13)*
- * 3.) RMNP August Visitation Report. *(Page A14)*
- * 4.) Letter from S.W. Walker regarding Town appearance. *(Page A16)*

*items attached to workshop agenda

#items attached to evening agenda



TOWN OF
GRAND LAKE

Date: September 25, 2017

To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

RE: Items from the Town Manager

1. Streetscape Project/ Update

The timbers were removed on Grand Avenue from Hancock to Ellsworth on Monday, September 18, 2017. Milling was done on Tuesday, September 19, 2017. Paving was done on Wednesday, September 20, 2017 and Thursday, September 21, 2017 between Hancock and Ellsworth. Intersection paving was done on Friday, September 22, 2017.

Curb and gutter prep and grading were in progress on Ellsworth and Vine during the week of September 18-September 22, 2017. Boardwalk work continued on Grand Avenue near Humphreys' and near Jump Start Coffee the week of September 18-September 22, 2017. The inlet in the vicinity of the Terrance Inn and Spirit Lake Lodge was prepared and replaced in the same time period.

Consideration of the needs for the Cancer Run/Walk were addressed as the work headed toward the weekend and wrap up on Friday September 22, 2017.

In addition, we continue our weekly contractor meetings each Tuesday during which we are reviewing our schedule, documenting our activities, paying attention to budget matters, and identifying responsible parties for specific tasks and follow up assignments.

We secured two variable message boards from Grand County emergency services for use during the next two weeks on our Streetscape Project.

2. Shuttle Service

It was recommended by a local business owner that we consider a Shuttle Service during Constitution Week due the construction project and potential street closures during the week of September 11- September 16, 2017. We subsequently made arrangements with Elmer Lanzi to have parking at the Grand Lake Center and a shuttle route into Town three or four times each hour. We discontinued the service on Tuesday, September 19, 2017.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL town@townofgrandlake.com

3. Gentlemen's Club Stop Sign Plan

Peter Esmonde, a.k.a. Peter the Painter, has informed me that the Gentlemen's Club would like to help with the development of a "dedicated" stop sign at Grand and Garfield in memory of Doris Braun. It would be a median style design. They wanted to let the Town Board know so they could work with any feedback received.

4. Mountain Parks Electric

On Thursday, September 21, 2017, I met with Tom Sifers, Rob Taylor, and Nathan Klindt of Mountain Parks Electric to discuss plans to replace our high pressure sodium lights with LED lighting throughout Grand Lake. They offered this same plan to the Town of Fraser and completed the entire project in two months. We have 76 lights in the Town of Grand Lake that they would be working on, 48 of them with Evluma fixtures. The plan would involve removing the sag glass and replacing the bulbs with full cutoff fixtures. We would continue to be charged at our existing rates with no upfront costs. Mountain Parks estimated that to take approximately six years until we reached the breakeven point.

According to Mountain Parks Electric, once all the lighting is replaced and our agreement reaches the breakeven point, our costs would decrease by an estimated 50%. **Staff is requesting direction to proceed.** Mountain States believes it could complete the conversion this fall, weather permitting (SEE ATTACHMENT).

During our meeting, Mountain Parks Electric provided the Town of Grand Lake with a refund in the form of a capital credit check in the amount of **\$3702.97** (SEE ATTACHMENT).

In a separate discussion with Chris Michalowski, Power Use Advisor, and Rob Taylor, Mountain Parks indicated they would do a free basic energy audit at the Grand Lake Center at our request.

5. West Portal Bridge Update

Our West Portal Bridge Project is still moving forward. We sent final drawings and specifications from Alfred Benesch and Co Engineering to CDOT for review last week. On September 14, 2017, we received Right of Way clearance for construction from CDOT.

I am updating our initial grant with DOLA in the amount of \$73,520 by providing an updated status report and providing backup financial information. The additional funding we received earlier this year has solidified our ability to complete this project. I have prepared another extension letter for the Mayor's signature as we are now planning to send out RFP's this year for construction in the spring of 2018 (SEE ATTACHMENT).

ANNOUNCEMENTS

- On August 30, 2017, we met with Jason McCormick of Honeywell at the Grand Lake Center to address utility issues and heating concerns. Subsequently, we have begun soliciting bids for insulation in the building to help reduce utility costs.
- Trustee Steve Kudron and I attended the Water Clarity meeting in Golden, CO on Friday, September 8, 2017.
- Colorado Senator, Randy Baumgardner visited us at Town Hall on Thursday, September 14, 2017.
- Downtown Colorado, Inc held its Board of Directors meeting at the Community House on Friday, September 15, 2017 and Saturday, September 16, 2017. DCI had done a Community Assessment for the Town of Grand Lake several years ago which helped set the stage for the ensuing Streetscape Project developments.
- Three Lakes did provide verification of notice to business owners and residents in the immediate vicinity of the project slated to begin on September 18, 2017 at Hancock and Grand. An additional notice has been circulating in town. Three Lakes mobilized early in the week of September 18, 2017 and worked through Thursday, September 21, 2017. They left the Hancock intersection open during the weekend from Friday September 22, 2017 to Monday September 25, 2017.
- On Thursday, September 21, 2017, Paul Harrington Landscaping removed four large Evergreen trees with a tree spade from the site of the new lift station and moved them to the Grand Lake Center. Our Public Works crew had prepared the site at the Grand Lake Center earlier in the week.
- Jon T. Hall, Marina Director, has closed the Marina for the season and has been actively working on removing our boats and getting them winterized and stored for the winter.
- Scott Munn has prepared a preliminary design for the shelters at the Town Square Park. The old ones are dilapidated and need replacement.
- The Town has placed an ad for a part time temporary position at the Grand Lake Center to fill the void that will be created when Bea Kaufman leaves on September 30, 2017.

Jeff Wood and the University of Colorado students visited the week of September 11-15, 2017 to begin their research on the Lakeside Park MOU approved by the Town. They met with a variety of stakeholders that may be impacted by the plan.

- Katie Nicholls, Town Clerk, has accepted another position and submitted her resignation on Monday, September 18, 2017, effective at the end of business on Friday, September 29, 2017. As is our practice, I sent a notice out to any staff members who may wish to be considered for the position (SEE ATTACHMENT).
- I will be out of the office from Wednesday, September 27, 2017 through Monday, October 2, 2017.
- As always, please let me know if you have any questions or concerns. You may also directly contact department directors with questions as well.

Quotable Quote(s):

Permanence, perseverance and persistence in spite of all obstacles, discouragements, and impossibilities: It is this that in all things distinguishes the strong soul from the weak."

-Thomas Carlyle

202.06 Outdoor and Municipal Street Lighting.

A. Application.

Applicable to all Customers for permanent outdoor area lighting. Not applicable for temporary, construction, or shared service.

B. Type of service.

Dusk-to-dawn controlled security or street lights mounted on the Cooperative's wood poles with energy usage un-metered.

C. Monthly Rate and Estimated kWh Usage With Ballast Losses.

Each billing period the Customer shall be obligated to pay the following charges:

Type - Available for New Installations:	Monthly kWh	Charge per Light
100 Watt High Pressure Sodium	36	\$12.32
250 Watt High Pressure Sodium	90	\$21.97
400 Watt High Pressure Sodium	144	\$27.82
40 Watt Security LED	15	\$7.15
70 Watt Security LED	26	\$8.83
40 Watt Street Light LED	15	\$6.94
115 Watt Street Light LED	42	\$11.30
181 Watt Street Light LED	66	\$16.35
Additional Poles		\$4.40 per Pole

Type – No Longer Available for New Installations:	Monthly kWh	Charge per Light
175 Watt Mercury Vapor	63	\$12.32
250 Watt Mercury Vapor	90	\$17.15
400 Watt Mercury Vapor	144	\$21.97
Non-Metered Ornamental Seasonal		\$.109 per kWh
Non-Metered Street Lighting		\$.109 per kWh

D. Conditions of Service.

1. The Cooperative will install its standard outdoor luminaries, wood pole mounted, and it will be connected so that energy usage will not be metered.

2. The cost of all equipment and appurtenances including additional poles installed by the Cooperative will be paid for by the Customer. The above rate shows the additional charge per pole for any additional poles required for

lighting services (in addition to existing primary or other poles) to cover pole operating and maintenance costs.

To encourage the conversion from existing Mercury Vapor and HPS installations to energy efficient LED technology and at the Customer's request, the Cooperative will install LED lights at no upfront cost to the Customer and the Customer will pay the rate of a Mercury Vapor or HPS per light charge for a time period of six (6) years after conversion to an equivalent sized LED fixture in order for the Cooperative to recover the estimated installation cost of the LED fixture. At the end of the six (6) year time period, the billing will be changed to the current rate in effect for a LED fixture.

3. The Cooperative will maintain all equipment, including lamp replacement, at no additional expense to the Customer.
4. All equipment and appurtenances will become the property of the Cooperative. The Customer will make every reasonable effort to prevent deliberate damage to Cooperative property.
5. Customers requesting lighting that is non-standard to the Cooperative shall be supplied a metered service and the Cooperative will not be responsible for the installation or maintenance of any equipment on the load side of such installations.
6. In the past the Cooperative has in some cases allowed a town, homeowners association or county government to attach dusk to-dawn controlled ornamental lighting or street lighting (fixture) to non-metered facilities of the Cooperative. Said fixture and its attachment to Cooperative facilities shall meet National Electric Safety Code (NESC), current edition, standards and be approved by the Cooperative. The fixture will be the property of the Customer and the Cooperative will not maintain the fixture. Any costs incurred for labor or materials by the Cooperative shall be reimbursed to the Cooperative by the Customer. The Customer shall indemnify and hold harmless the Cooperative of any liability occurring due to the fixture being attached to the Cooperative facility. At the time of application the wattage of the fixture, and any losses, shall be determined and monthly energy usage will be based on twelve (12) hours per day for thirty (30) days. The energy usage will be billed at the rate for non-metered ornamental seasonal lighting and non-metered street lighting. Such non-metered supply arrangements are no longer available to new installations.

MEMBERNO	MEMBER	AMOUNT	
52550	TOWN OF GRAND LAKE	\$3,702.97	TOWN OF GRAND LAKE, M*JAMES C PETERSON PO BOX 99 GRAND LAKE, CO 80447-0099
			TOWN OF GRAND LAKE
			CAPITAL CREDIT CHECK

THIS CHECK IS VOID WITHOUT A BLUE & BURGUNDY BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

Mountain Parks Electric, Inc.
P.O. Box 170
321 West Agate Ave.
Granby, CO 80446

US Bank
Granby, Co 80446

231010 23-2 1020

Pay to the Order Of TOWN OF GRAND LAKE Date: 08/04/2017

*****THREE THOUSAND SEVEN HUNDRED TWO AND 97/100 DOLLARS*****

52550

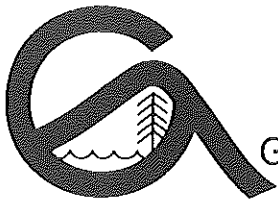
TOWN OF GRAND LAKE,
M*JAMES C PETERSON
PO BOX 99
GRAND LAKE, CO 80447-0099

Tom Syfers
Burt Anderson

VOID AFTER 90 DAYS
CAPITAL CREDIT CHECK

SIGNATURE HAS A COLORED BACKGROUND - BORDER CONTAINS MICROPRINTING

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TOWN OF
GRAND LAKE

September 26, 2017

Colorado Department of Local Affairs (DOLA)

Attn: Greg Winkler, Regional Manager

P.O. Box 687

Lake George, CO 80827-0687

RE: Grant Extension for the Grand Lake West Portal Bridge Rehabilitation Project
EIAF #7832

Dear Mr. Winkler,

On behalf of the citizens of Grand Lake, I am writing to request one more extension for our West Portal Bridge Rehabilitation Project. The design phase with Benesch Engineering is well underway. However, as that part of the project was continuing, and our engineers provided cost estimates as part of their work, we realized we did not have enough money to complete the project. In April of this year, our Town Manager requested additional funds from the off-site bridge program and we secured the required additional funding we needed.

Concurrently in 2017, we began a major Streetscape Project in our downtown area and it has subsequently taken most of our energy and time this summer. Meanwhile, we have secured Right of Way clearance and have requested a temporary relocation of the gas line from XCEL, so we have set into motion the elements that will help us complete this project.

We continue to work with CDOT on the arduous process they have in place for this type of project.

Consequently, the Town is requesting an extension to the grant agreement to allow for project completion. As a safeguard, we ask for an extension through December 31, 2018.

Thank you for your support and consideration.

Respectfully,

James C. Peterson, Mayor

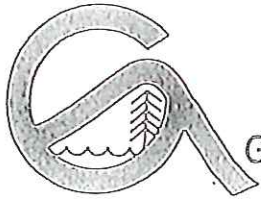
P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

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E-MAIL town@townofgrandlake.com

9



TOWN OF
GRAND LAKE

September 19, 2017

 To: All Employees
From: Jim White, Town Manager
RE: Position Vacancy

Yesterday, Katie Nicholls resigned her position as Town Clerk, effective at the end of business on Friday, September 29, 2017. She has accepted another position in Grand County. As is our practice at the Town of Grand Lake; , I am writing to inquire if any staff member may be interested in being considered for this position.

We will begin advertising soon, so please let me know of your interest no later than Wednesday, October 4, 2017. The job duties and salary range will be available in Town Hall beginning tomorrow, September 20, 2017.

TOWN OF GRAND LAKE
TRUSTEE GENERATED TOPICS OF DISCUSSION*
Monday, September 25, 2017 – Board of Trustees Workshop

**This is an ongoing list of topics the Trustees would like discussed. Topics may not necessarily be discussed at this workshop and postponed until a later workshop depending on time constraints and at the Board's discretion.*

TRUSTEE	TOPIC
Solgot – (8/24/17)	West Portal Bridge Schedule Update
Solgot – (8/24/17)	Boardwalk Maintenance
Solgot – (8/24/17)	Fireworks 2018 and Beyond
Solgot – (8/24/17)	Strategic Planning
Solgot – (8/24/17)	Home Rule

Town of Grand Town Manager
Mayor and Board of Trustees
P.O. Box 99
Grand Lake, Colorado 80447
Mr. Jim White



i.e. Posted and Written Workshop and Regular Meeting Agendas.

It was not that many years ago that the posted agendas for town meetings were almost always complete in every topic to be discussed. It seems as though it is now commonplace that various topics from both your posted Workshop/Special Meeting and Regular Board of Trustee Meeting Agendas are omitted.

Whether these omissions are intentional or not it is important for interested citizens to be able to review and determine if they would want to attend to see how a certain topic is discussed or decided.

This last meeting during a specific topic, some board members questioned several times why that company was not in attendance. The answer was, they knew nothing about it! The topic was not on either agenda and they were not contacted or notified about your plan to discuss them and their project.

In years past the written agendas were an important step for Trustees in planning and preparing for the meetings and anyone else that might like to attend.

Recently, the Town Attorney said it was not necessary to list every topic such as an Executive Session. However; the omissions of certain topics that might be important to some citizen appears more than coincidental.

I believe these posted Agendas are an important part of having open and forthright meetings and avoiding the appearance of making decisions without citizen input.

Sincerely,


Lance Sabo



Grand Lake Fire Protection District's Annual Open House

When: October 4, 2017 from 4 p.m. to 7 p.m.

Where: Grand Lake Fire's Main Station
201 West Portal Road, Grand Lake

This year's theme:

Every Second Counts!

Plan 2 Ways Out



There will be a complimentary BBQ and refreshments!

Fun event for all ages! Learn about the fire department and important fire prevention skills. Tour the station; climb on the trucks. We will have hands-on educational stations and FREE giveaways for children and adults; other Local and Federal agencies will also be present with their safety messages.

Sparky the Fire Dog and Smokey Bear are scheduled to make special appearances.

This is a great opportunity to meet your local firefighters and emergency responders!

For more information, please contact Grand Lake Fire Protection District at 970-627-8428.

Katie Nicholls

From: Jim White
Sent: Friday, September 22, 2017 10:54 AM
To: Katie Nicholls
Subject: FW: RMNP August Public Use Report

Categories: BOT

FYI for the packet!

Jim White
Town Manager
P.O. Box 99
Grand Lake, CO 80447
glmanager@townofgrandlake.com
970-627-3435 (w)
970-531-8900 (cell)

From: Sykes, Katy [mailto:katy_sykes@nps.gov]
Sent: Friday, September 22, 2017 10:50 AM
Subject: RMNP August Public Use Report

Hi - Here is the August visitation report for Rocky Mountain National Park

Rocky Mountain NP

Report Date: Aug 2017

	This Month	Same Month Last Year	% Change	This Year YTD	Last Year YTD	% Change YTD
Beaver Meadows Entrance	338,105	306,158	10.4	1,405,361	1,321,940	6.3
Fall River Entrance	174,721	180,235	-3.1	722,521	743,752	-2.9
Grand Lake Entrance	121,983	123,505	-1.2	420,288	424,391	-1.0
Total Recreation Visitors	782,625	772,849	1.3	3,170,476	3,157,565	0.4

August weather was very seasonal.

Recreational Visitation compared to the same month in previous years

August

+1.3% from 2016 [In August 2016 the NPS celebrated its 100th Birthday]

+2.23% from 2015

+26.88% from 2014

+25.85% from 2013

+32.84% from 2012

Katy

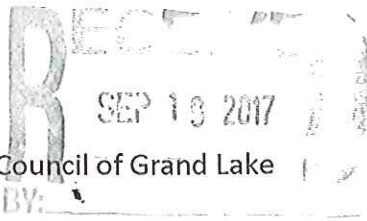
Katy Sykes
Manager, Information Office
Rocky Mountain National Park
Phone 970/586-1368 Fax 970/586-1256
1000 US Hwy. 36
Estes Park, CO 80517-8397

NPS.gov/ROMO
Twitter: RockyNPS
Like us on Facebook at RockyNPS

The National Park Service cares for special places saved by the
American people so that all may experience our heritage.
EXPERIENCE YOUR AMERICA

9/4/17

Mayor and City Council of Grand Lake
P.O. Box 99
Grand Lake, Co 80447



Dear Mayor and Council Members

My wife and I have been going to Grand Lake for over 40 years. It has been our dream to someday retire there or at least purchase a place for a summer getaway.

But this summer has been a real eye opener in seeing how Grand Lake has changed but not for the better.

This past weekend while having breakfast in the Sagebrush we overheard some couples talking about the town. How the town has had so many conflicts and decline.

We asked them if work being done was not an improvement and they said that was NOT the problem. Take a look around town, look at the unkept areas in town. If you have not then shame on you,

Finally we drove around and looked. When was the last time the town council went around town as a group took a real look.

We unloaded our kayaks down in the lot by the yacht club. Have you looked at the trash, the 4' tall weeds and all along the shore area?

Look around at the abandoned buildings and the place behind the abandoned bowling alley.

We stopped at a place being built and talked with a person who looked like they were in charge. His comment! Better take a good look before you chose Grand Lake.

Sometimes those closest to the problem are blinded by the actual facts.

Concerned soon to retire

S. W. Walker ~~Esq.~~

COPY

CELEBRATING TOP 10 SUMMER SUCCESSES IN GRAND LAKE:



1. Amazing rebuilding of historic boardwalk
2. Spectacular fireworks displays
3. \$500,000 DOLA Grant Funding for Phase 1 of Streetscape
4. Chamber grants received from CTO, RTCA, GCCTB
5. Successful Memorial Day Weekend honoring veterans, Spirit of the Lake Regatta, and Arts & Crafts Festivals
6. Creative economy tech assistance from State of CO
7. Town sales tax revenue up over 10%
8. RMRT celebrated their 50th Anniversary and had another record breaking season, selling out 40 performances this summer
9. GL Center success and membership has increased
10. Record breaking Bingo season for Rotary Club of Grand Lake



**Proposed Dates with the Town Board of Trustees
for the Next Budget Review Meeting**

<u>Day</u>	<u>Date</u>	<u>Time</u>
Friday	October 6, 2017	TBD
Monday	October 9, 2017	TBD
Tuesday	October 10, 2017	TBD
Monday	October 16, 2017	TBD
Tuesday	October 17, 2017	TBD

Public Hearing

Monday	October 23, 2017	7:30pm
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