



Town of Grand Lake Board of Trustees Workshop & Meeting

The Town of Grand Lake upholds the Six Pillars of Character: Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring

PLEASE ADHERE TO SOCIAL DISTANCING / FACE MASKS REQUESTS FOR IN PERSON ATTENDANCE

For remote options, this meeting will also be live streamed on Go To Meeting with the link below as there will be limited seating for this meeting in the Board Room.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/JennThompson/11-9-2020-grand-lake-board-of-trustee-workshop-and>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 879-679-813

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/879679813>

Monday November 9, 2020 – Work Session 4:30 PM Town Hall Board Room

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Trustee Interviews **(Pg W2)**
5. Discussion of GLMLAC
6. Discussion of Fire Recovery and Response

Monday November 9, 2020 – Evening Meeting 6:00 PM Town Hall Board Room

- A. Call to Order
- B. Pledge of Allegiance
- C. Announcements
- D. Roll Call
- E. Conflicts of Interest
- F. Public Comments (limited to 3 minute)
- G. Consideration of Resolution 22-2020 Appointment of new Trustee **(Pg E2)**
- H. Swearing in of new Trustee – Oath of Office **(Pg E5)**
- I. Financial Review – Approval of Accounts Payable November 2020 **(Pg E6)** Cash & Investment Account Balances September **(Pg E12)** 2020 and Sales Tax Reports **(Pg E52)**
- J. Consideration of Resolution 24-2020 to allow the removal and rebuilding of a Boathouse, located at 536 Cairns Avenue **(Pg E58)**
- K. Consideration of Resolution 23-2020 Certification of Participation Repayment of Monies Spent **(Pg E92)**
- L. Public Hearing on Proposed 2021 Budget **(Pg E94)**
- M. Managers' Report
- N. Mayors Report
- O. Future Items for Consideration
- P. Adjourn meeting

Statement of Purpose: Workshops are held in the afternoon prior to each Board of Trustee meeting. Workshops are conducted:

- 1) To ensure that the Board Members have adequate information and background to make informed decisions on various items.
- 2) To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.
- 3) To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.
- 4) To make efficient and effective use of citizens time at Board meetings but allow citizens time to make their comments known in a recorded meeting.



Date: November 9, 2020
To: Mayor Kudron and the Board of Trustees
From: John Crone, Town Manager

Re: Appointing a Trustee to Fill a Vacancy

Background

On September 7, 2020, the Board tragically lost Trustee Melissa Ratzmann. The Board immediately took steps to seek a qualified candidate to appoint to fill the vacancy in accordance with State statute and Grand Lake municipal code.

When a vacancy occurs on the Board of Trustees, the next steps are dictated by both Colorado Revised Statute § 31-4-205 and Municipal Code § 2-3-5. The language of the state statute dictates a timeline for filling a vacancy:

- (2) Within sixty days after a vacancy occurs in the city council, the council shall:
 - (a) Appoint a person possessed of all statutory qualifications to fill the vacancy until the term of office of a successor elected at the next regular election has commenced as provided in section 31-4-105; or
 - (b) Order an election, subject to the municipal election code, to be held as soon as practicable to fill the vacancy until the term of office of a successor elected at the next regular election has commenced as provided in section 31-4-105.
- C.R.S. § 31-4-205(2)

The language governing the process is largely mirrored in the Municipal Code:

Filling Vacancies in Elective Offices

- The Board of Trustees shall have power, by appointment, to fill all vacancies in the Board or in any other elected office, and the person so appointed shall hold office until the next regular election and until his successor is elected and qualified. If the term of the person creating the vacancy was to extend beyond the next regular election, the person elected to fill the vacancy shall be elected for the unexpired term. Where a vacancy or vacancies exist in the office of trustee and a successor or successors to be elected at the next election to fill the unexpired term or terms, the three candidates for trustee receiving the highest number of votes shall be elected to four-year terms and the candidate or candidates receiving the next highest number of votes, in descending order, shall be elected to fill the unexpired term or terms. (C.R.S. 31-4-301(5), 1973, 1979 Supp.)
- Grand Lake Municipal Code § 2-3-5.



The Emergency caused by the East Troublesome Fire necessitated that the appointment be delayed until this November 9, 2020 meeting.

The Town's Municipal Code requires that all Trustees meet certain qualifications:

Trustees shall be qualified electors who have resided within the limits of the Town for a period of at least twelve (12) consecutive months immediately preceding the date of the election; provided that in case of annexation, any person who has resided within the annexed territory for the time prescribed shall be deemed to have met the residence requirements for the Town to which the territory was annexed. (C.R.S. 31-4-301(1), 1973)

- Grand Lake Municipal Code § 2-4-1.

There are four qualified candidates who applied to fill the vacancy. Their qualifications have been confirmed by the Town Clerk. The candidates are:

- 1) Christina Berquist
- 2) John Murray
- 3) Tom Weydert
- 4) Fawn Calvin-Braleay

Recommendation

The Board must appoint a candidate to fill the vacancy on the Board of Trustees. To fill said vacancy, the Board should pass the following motion:

I move to adopt Resolution 22-2020 appointing _____ to fill the vacancy on the Grand Lake Board of Trustees.

TOWN OF GRAND LAKE RESOLUTION NO. 22- 2020

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL: town@townofgrandlake.com

TOWN OF GRAND LAKE

RESOLUTION NO. 22- 2020

A RESOLUTION APPOINTING A TRUSTEE TO FILL A VACANCY ON THE BOARD OF TRUSTEES

WHEREAS, the Town of Grand Lake Municipal Code and Colorado State Statute dictate the composition of the Board of Trustees; and

WHEREAS, the untimely death of Trustee Melissa Ratzmann has created a vacancy on the Board of Trustees; and

WHEREAS, the Town of Grand Lake has followed all steps required by law to solicit a qualified person to fill said vacancy; and,

WHEREAS, the Board of Trustees has considered all qualified candidates who have applied to fill said vacancy; and,

WHEREAS, the Board of Trustees of the Town of Grand Lake has determined that _____ is the most qualified candidate to fill the vacancy.

NOW THEREFORE BE IT RESOLVED BY THE GRAND LAKE BOARD OF TRUSTEES AS FOLLOWS:

The Board of Trustees of Grand Lake, Colorado appoints _____ as a Trustee to fill the vacancy created by the death of Melissa Ratzmann, with all the privileges and limitations as imposed by the Grand Lake Municipal Code and Colorado State Statutes thereof.

DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO, THIS 9th DAY OF NOVEMBER 2020.

(SEAL)

Votes Approving:

Votes Opposed:

Absent:

Abstained:

ATTEST:

TOWN OF GRAND LAKE

Jennifer Thompson
Town Clerk

Stephan Kudron
Town Mayor

OATH OF OFFICE

STATE OF COLORADO)

COUNTY OF GRAND) ss.

TOWN OF GRAND LAKE)

I, _____, do solemnly swear or affirm that I will support the Constitution of the United States of America, the Constitution of the State of Colorado, and the Ordinances of the Town of Grand Lake, Colorado; that I will bear true faith and allegiance to the same; that I take this obligation freely and without any mental reservations or purpose of evasion; and that I will well and faithfully perform the duties of the office of Trustee for the Town of Grand Lake, Colorado.

CANDIDATE NAME

Subscribed and sworn or affirmed to before me on this 9th day of November 2020.

Jennifer Thompson, Town Clerk
Authorized Official Administering Oath
TOWN OF GRAND LAKE, COLORADO

ATTACHMENT A

ACCOUNTS PAYABLE - ALREADY PAID

November 2020

PAYROLL ALREADY PAID	Gross Pay (no deductions)			
	GF	Water	Marina	Total
TOTAL Gross Salaries	\$57,405.23	\$21,097.17	\$9,220.54	\$87,722.94
Reimbursements				\$893.57
EFTPS	FICA/Federal Withholding			\$21,798.61
Colorado Department of Revenue	State Withholding			\$2,979.00
ICMA Retirement Trust	Retirement/Loan Repayment			\$8,804.94
CEBT	Health/Dental/Vision/Life/AD&D Insurance			\$17,370.74
The Hartford	Life/AD&D Insurance			\$153.41
			Total Payroll Taxes/Benefits	\$52,000.27

Town of Grand Lake

 Payment Approval Report
 Report dates: 11/1/2020-11/30/2020

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Invoice Date	GL Account and Title	Description	Net Invoice Amount
AFFILIATED BENEFITS CONSULTANTS INC			
10.31.20			
10/31/2020	10-415-355 Professional Services-Other	ADMIN - FSA & HRA ADMINISTRATION OCT	100.00
Total 10.31.20:			100.00
Total AFFILIATED BENEFITS CONSULTANTS INC:			100.00
CANON FINANCIAL SERVICES INC			
22051332			
10/24/2020	10-415-226 Small Equipment	ADMIN-CANON COPIER LEASE-NOV	173.00
Total 22051332:			173.00
Total CANON FINANCIAL SERVICES INC:			173.00
CARQUEST AUTO PARTS STORES			
9.30.20			
09/30/2020	10-431-232 Vehicle Maintenance	PW-WIPER BLADES,OIL FILTERS,AIR FILTERS	201.94
09/30/2020	40-460-223 Boat Supplies	MARINA-FUEL STABILIZER	59.94
Total 9.30.20:			261.88
Total CARQUEST AUTO PARTS STORES:			261.88
CASELLE INC			
105663			
11/01/2020	10-415-312 Computer Services	ADMIN - SOFTWARE SUPPORT DEC	425.00
11/01/2020	20-430-321 Computer System Support	WATER - SOFTWARE SUPPORT DEC	425.00
Total 105663:			850.00
Total CASELLE INC:			850.00
CENTURYLINK			
10.25.20			
10/25/2020	20-430-344 Telephone Utility	WATER - 970-627-3936 OCT	63.63
10/25/2020	40-460-344 Telephone/Internet Utility	MARINA - 970-627-5031 OCT	16.61
Total 10.25.20:			47.02
Total CENTURYLINK:			47.02
CIRSA			
201756			
10/16/2020	40-460-513 Property/Casualty Insurance	MARINA-2020 BARLETTA PANTOON BOAT & OUTBOARD MOTOR COVERAGE	24.60
10/16/2020	10-415-513 Property/Casualty Insurance	ADMIN-TRACTOR,SOLAR MESSAGE SIGN,721G WHEEL LOADER COVERAGE	405.33
Total 201756:			429.93
Total CIRSA:			429.93
COLORADO BOAT CENTER			
9.17.20-9.23.20-10.14.20			
09/17/2020	40-460-232 Vehicle Maintenance	MARINA-BOAT PARTS FOR THE 2020 SEASON	5,271.84

Town of Grand Lake

Payment Approval Report
Report dates: 11/1/2020-11/30/2020

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Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 9.17.20-9.23.20-10.14.20:			5,271.84
Total COLORADO BOAT CENTER:			5,271.84
COUNTRY ACE HARDWARE			
536533			
10/15/2020	40-460-237 Building/Facility Maintenanc	MARINA-LIGHT BULB	6.99
Total 536533:			6.99
Total COUNTRY ACE HARDWARE:			6.99
DEERE CREDIT, INC.			
11.01.20			
11/01/2020	10-831-510 Capital Equip Lease Interest	PW-2018 J.DEERE 772G MOTOR GRADER-INTEREST	553.90
11/01/2020	10-831-500 Capital Equip Lease Princip	PW-2018 J.DEERE 772G MOTOR GRADER-PRINCIPAL	3,764.02
Total 11.01.20:			4,317.92
Total DEERE CREDIT, INC.:			4,317.92
DPC INDUSTRIES, INC			
737004397-20			
10/06/2020	20-430-221 Chemicals	WATER - (98) 50# BAGS SODA ASH DENSE,(1)CHLORINE 150#	1,499.13
Total 737004397-20:			1,499.13
Total DPC INDUSTRIES, INC:			1,499.13
GEMPLER'S			
INV0004450212			
09/10/2020	10-452-220 Operating Supplies	PARKS-NITRILE GLOVES	149.98
Total INV0004450212:			149.98
Total GEMPLER'S:			149.98
GOVERNMENT LEASING AND FINANCE, INC			
077-0019882-001-NOV			
11/01/2020	10-831-510 Capital Equip Lease Interest	PW-INTEREST-2015 JD 624K LOADER--NOV-0770019882001	207.29
11/01/2020	10-831-500 Capital Equip Lease Princip	PW - PRINCIPAL 2015 JD 624K LOADER NOV-0770019882001	1,129.86
Total 077-0019882-001-NOV:			1,337.15
077-0019882-002-NOV			
11/01/2020	10-831-510 Capital Equip Lease Interest	PW - INTEREST 2019 JD TRACTOR & FORD F-350, 077-0019882-002-NOV	196.37
11/01/2020	10-831-500 Capital Equip Lease Princip	PW-PRINCIPAL 2019 JD TRACTOR & FORD F-350, 077-0019882-002 NOV	1,095.54
Total 077-0019882-002-NOV:			1,291.91
Total GOVERNMENT LEASING AND FINANCE, INC:			2,629.06
GRAND ENVIRONMENTAL SERVICES			
4766			
10/19/2020	10-452-450 Park Improvements	PARKS-CONSULTING FEES FOR SNOWMOBILE TRAIL	2,151.25

Town of Grand Lake

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Report dates: 11/1/2020-11/30/2020Page: 3
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Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 4766:			2,151.25
Total GRAND ENVIRONMENTAL SERVICES:			2,151.25
GRAND LAKE HARDWARE			
10.31.20			
10/31/2020	10-452-237 Building Maintenance	PARKS-SPRAY PAINT-PAINT SPRAYER-SANDING DISK-MASKING TAPE-CAULK	89.06
10/31/2020	10-450-220 General Operating Supplies	GLC-FLAG ROPE, VAC BELT	40.93
10/31/2020	10-415-211 General Office Supplies	ADMIN-TRASH BAGS	74.11
10/31/2020	40-460-227 Tools	MARINA-FILE, CLAMP LIGHT	22.86
10/31/2020	40-460-237 Building/Facility Maintenan	MARINA-KEY, LIGHT BULB, PAINT, ROLLER, CABLE TIE	99.47
10/31/2020	40-460-222 Shop Supplies	MARINA-DUCK TAPE	17.39
10/31/2020	20-430-238 Distribution Line Maintenan	WATER-BALL VALVE	41.48
Total 10.31.20:			385.30
Total GRAND LAKE HARDWARE:			385.30
INDIAN PEAKS RENTAL, LLC			
25825			
10/15/2020	10-452-239 Miscellaneous Maintenance	PARKS-AERATOR, PLUGGER, TRAILER 12X5	488.00
Total 25825:			488.00
Total INDIAN PEAKS RENTAL, LLC:			488.00
KBL SERVICES INC.			
22248			
09/30/2020	10-452-237 Building Maintenance	PARKS-BEACH RR-ADDED ANTI-FREEZE TO IN FLOOR HEATING	213.00
Total 22248:			213.00
Total KBL SERVICES INC.:			213.00
PEAK PERFORMANCE IMAGING SOLUTIONS			
60153			
10/16/2020	10-450-233 Office Equip Maint	GLC-COPIER MAINTENANCE SEPT/OCT	12.63
Total 60153:			12.63
Total PEAK PERFORMANCE IMAGING SOLUTIONS:			12.63
PERIZZOLO EXCAVATING INC			
393			
10/28/2020	10-952-971 Park Improvements	PARKS-ORDER, PICK UP AND DELIVER CULVERT TO SITE	7,941.15
Total 393:			7,941.15
Total PERIZZOLO EXCAVATING INC:			7,941.15
PLAN TOOLS, LLC			
20-46			
11/02/2020	10-412-380 Comp Plan Update	PLANNING - COMP PLAN UPDATE(TASK 3) - OCT 2020	687.50
Total 20-46:			687.50

Town of Grand Lake

Payment Approval Report
Report dates: 11/1/2020-11/30/2020Page: 4
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Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total PLAN TOOLS, LLC:			687.50
SYMMETRY ENERGY SOLUTIONS			
8738264			
10/26/2020	10-450-345 Natural Gas Utility	GLC-GAS SERVICE-SEPT	201.01
Total 8738264:			201.01
Total SYMMETRY ENERGY SOLUTIONS:			201.01
THE GREEN COMPANY			
175703			
10/12/2020	10-452-220 Operating Supplies	PARKS-JUMBO TP,CENTER PULL TOWEL, URINAL SCREEN, SPRAY BOTTLES	340.90
Total 175703:			340.90
176002			
10/19/2020	10-452-220 Operating Supplies	PARKS-JUMBO TP,CENTER PULL TOWEL,TRASH BAGS	307.10
Total 176002:			307.10
Total THE GREEN COMPANY:			648.00
THOMASSON, THOMAS E.			
12012020			
11/01/2020	10-815-983 Land Acquisition-Interest	LAND ACQUISITION-INTEREST	2,778.65
11/01/2020	10-815-982 Land Acquisition - Principal	LAND ACQUISITION-PRINCIPAL	3,690.09
Total 12012020:			6,468.74
Total THOMASSON, THOMAS E.:			6,468.74
VERIZON WIRELESS			
9865258743			
10/19/2020	10-415-344 Telephone/Internet Utility	ADMIN-(4) CELL PHONE& (1) I PAD SEPT/OCT	254.11
10/19/2020	10-431-344 Telephone/Internet Utility	PW-(5) PHONES & (1) I PAD SEPT/OCT	305.55
10/19/2020	20-430-344 Telephone Utility	WATER-(2) CELL PHONES SEPT/OCT	102.56
10/19/2020	40-460-344 Telephone/Internet Utility	MARINA - CELL PHONE SEPT/OCT	51.28
Total 9865258743:			713.50
Total VERIZON WIRELESS:			713.50
WASTE MANAGEMENT - HOT SULPHUR			
0415634-1195-2			
10/29/2020	10-415-347 Recycling - Town Hall	ADMIN - RECYCLING NOV	82.42
Total 0415634-1195-2:			82.42
Total WASTE MANAGEMENT - HOT SULPHUR:			82.42
WHATEVER FLOATS YOUR BOAT			
10588			
10/19/2020	40-460-233 Equipment (Boat) Maintena	MARINA - WINTERIZE (9) PONTOONS	12,295.85
Total 10588:			12,295.85

Town of Grand Lake

Payment Approval Report
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Invoice Date	GL Account and Title	Description	Net Invoice Amount
	Total WHATEVER FLOATS YOUR BOAT:		12,295.85
	Grand Totals:		48,025.10

TOWN OF GRAND LAKE COMBINED ACCOUNTS PAYABLE AND
ACCOUNTS PAYABLE - ALREADY PAID (ATTACHMENT A): OCTOBER 2020MAYOR: _____
STEVE KUDRON, MAYORATTEST: _____
JENNIFER THOMPSON, CLERK

TOWN OF GRAND LAKE
CASH AND INVESTMENT ACCOUNT BALANCES AS OF September 30, 2020

E12

	General Fund	Water Fund	Marina Fund	PAYT Fund	Cap Imp Fund
ColoTrust (NR)	\$942,013.49	\$1,523,771.43	\$415,808.39		\$713,006.17
CSAFE (NR)	\$197,760.88	\$66,064.94			
Grand Mountain Bank & US Bank (NR)	\$1,180,523.81	\$64,442.62	\$496,652.59	\$119,152.24	\$516,295.86
US Bank (NR)		\$46,170.59			
TOTAL	\$2,320,298.18	\$1,700,449.58	\$912,460.98	\$119,152.24	\$1,229,302.03

TOTAL CASH/INVESTMENTS: \$6,281,663.01

(R) - RESTRICTED (NR) - NON-RESTRICTED

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Revenues				
Taxes				
Property Tax	\$ 281,251	\$ 329,827	\$ 48,576	117.3
Specific Ownership Tax	18,000	16,535	(1,465)	91.9
General Sales Tax	1,659,230	996,278	(662,952)	60.0
Building Use Tax	30,000	-	(30,000)	-
Motor Vehicle Use Tax	38,000	38,727	727	101.9
Cigarette Tax	3,300	2,193	(1,107)	66.5
Franchise Tax	68,500	40,021	(28,479)	58.4
Subtotal Taxes	2,098,281	1,423,581	(674,700)	67.8
Licenses & Permits				
Business Licenses	30,000	24,397	(5,603)	81.3
Rental Licenses	84,000	71,400	(12,600)	85.0
Liquor License	2,500	3,911	1,411	156.5
Other Licenses	3,450	2,942	(508)	85.3
Subtotal Licenses & Permits	119,950	102,651	(17,299)	85.6
Intergovernmental				
County Road and Bridge	6,492	3,940	(2,552)	60.7
Grants	-	-	-	-
Highway Users Tax	31,000	19,569	(11,431)	63.1
Conservation Trust Fund	2,000	1,930	(70)	96.5
Other Intergovernmental	1,200	175	(1,025)	14.6
Subtotal Intergovernmental	40,692	25,614	(15,078)	62.9
Charges for Services				
Attainable Housing Fee	2,000	70	(1,930)	3.5
Zoning and Subdivision Review	2,000	300	(1,700)	15.0
Cemetery	6,000	4,800	(1,200)	80.0
Grand Lake Center	90,860	47,722	(43,138)	52.5
Other Charges for Services	12,600	10,102	(2,498)	80.2
Subtotal Charges for Services	113,460	62,994	(50,466)	55.5
Fines and Forfeitures	-	-	-	-
Fees and Leases	2,500	1,875	(625)	75.0
Net Investment Income	18,000	10,398	(7,602)	57.8
Contributions	100,000	-	(100,000)	-
Other Revenue	77,002	12,292	(64,710)	16.0
Capital Specific Revenue	175,962	50,000	(125,962)	28.4
Total Revenues	<u>\$ 2,745,847</u>	<u>\$ 1,689,405</u>	<u>\$ (1,056,442)</u>	<u>61.5</u>

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Expenditures				
Current:				
Boards and Committees				
Board of Trustees	\$ 83,036	\$ 80,068	\$ 2,968	96.4
Cemetery Committee	10,175	2,853	7,322	28.0
Planning Commission & Board of Adjustment	65,300	48,740	16,560	74.6
Greenways Committee	45,248	37,718	7,530	83.4
Subtotal Boards and Committees	203,759	169,378	34,381	83.1
Administration				
Personnel	329,392	227,842	101,550	69.2
Supplies	26,322	28,252	(1,930)	107.3
Repairs and Maintenance	20,250	3,757	16,493	18.6
Purchased Services	20,075	16,076	3,999	80.1
Utility Services	15,500	12,382	3,118	79.9
Professional Services	103,560	28,110	75,450	27.1
Marketing	126,970	103,420	23,550	81.5
Other	36,400	21,041	15,359	57.8
Subtotal Administration	678,469	440,880	237,589	65.0
Public Safety				
Personnel	19,877	20,147	(270)	101.4
Purchased Services	165,858	93,833	72,025	56.6
Subtotal Public Safety	185,735	113,980	71,755	61.4
Public Works				
Personnel	360,403	266,111	94,292	73.8
Supplies	16,500	818	15,682	5.0
Repairs and Maintenance	267,000	68,861	198,139	25.8
Purchased Services	16,770	13,191	3,579	78.7
Utility Services	38,300	24,460	13,840	63.9
Professional Services	2,000	1,078	923	53.9
Other	11,500	4,812	6,688	41.8
Subtotal Public Works	\$ 712,473	\$ 379,330	\$ 333,143	53.2

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Expenditures				
Grand Lake Center				
Personnel	\$ 164,128	\$ 115,723	\$ 48,405	70.5
Supplies	11,000	9,833	1,167	89.4
Repairs and Maintenance	31,700	7,655	24,045	24.1
Purchased Services	-	-	-	-
Utility Services	32,980	20,686	12,294	62.7
Professional Services	6,702	3,577	3,125	53.4
Other	22,542	12,226	10,316	54.2
Subtotal Grand Lake Center	269,052	169,701	99,351	63.1
Parks				
Personnel	66,155	47,923	18,232	72.4
Supplies	17,050	19,877	(2,827)	116.6
Repairs and Maintenance	45,950	9,329	36,621	20.3
Purchased Services	-	-	-	-
Utility Services	20,000	18,088	1,912	90.4
Professional Services	-	-	-	-
Other	7,250	122	7,128	1.7
Subtotal Parks	156,405	95,339	61,066	61.0
Capital Outlay	1,160,566	562,097	598,469	48.4
Debt service				
Lease Principal	85,291	63,642	21,649	74.6
Lease Interest	23,949	18,287	5,662	76.4
Subtotal Debt Service	109,240	81,930	27,310	75.0
Reserves	-	-	-	-
Total Expenditures	3,475,699	2,012,636	1,463,063	57.9
Net Change in Fund Balance*	(729,852)	(323,231)	406,621	44.3
Fund Balance - Beginning	1,932,884	2,193,734	260,850	113.5
Fund Balance - Ending	\$ 1,203,032	\$ 1,870,503	\$ 667,471	155.5

***Excess Revenues Over (Under) Expenditures**

**CAPITAL IMPROVEMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020**

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Revenues				
Taxes				
General Sales Tax	\$ 445,635	\$ 249,070	\$ (196,565)	55.9
Subtotal Taxes	445,635	249,070	(196,565)	55.9
Intergovernmental				
Grants	553,670	-	(553,670)	-
Other Intergovernmental	-	-	-	-
Subtotal Intergovernmental	553,670	-	(553,670)	-
Other Revenue	-	-	-	-
Net Investment Income	18,000	6,084	(11,916)	33.8
Total Revenues	1,017,305	255,154	(762,151)	25.1
Expenditures				
Current:				
Operations	1,000	-	1,000	-
Capital Outlay	1,657,631	193,320	1,464,311	11.7
Debt service				
Bond Principal	110,000	-	110,000	-
Bond Interest	167,250	83,625	83,625	50.0
Subtotal Debt Service	277,250	83,625	193,625	30.2
Reserves	-	-	-	-
Total Expenditures	1,935,881	276,945	1,658,936	14.3
Net Change in Fund Balance*	(918,576)	(21,791)	896,785	2.4
Fund Balance - Beginning	1,199,076	1,238,534	39,458	103.3
Fund Balance - Ending	\$ 280,500	\$ 1,216,743	\$ 936,243	433.8

***Excess Revenues Over (Under) Expenditures**

WATER FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Revenues				
Water Sales	\$ 611,941	\$ 427,373	\$ (184,568)	69.8
Tap Fees	\$ 32,500	84,500	52,000	260.0
Resale Meters	\$ 2,000	-	(2,000)	-
Bulk Water Permits	\$ 500	425	(75)	85.0
Miscellaneous	\$ -	605	605	-
Sale of Assets	\$ -	-	-	-
Interest Income	\$ 10,000	10,863	863	108.6
Capital Lease Proceeds	\$ -	-	-	-
Total Revenues	656,941	523,766	(133,175)	79.7
Expenditures				
Personnel	370,675	239,593	131,082	64.6
Office Supplies	12,200	5,676	6,524	46.5
Operations Supplies	20,600	14,592	6,008	70.8
Repairs and Maintenance	45,750	9,436	36,314	20.6
Resale Supplies	10,250	-	10,250	-
Purchased Services	24,920	10,267	14,653	41.2
Utilities	39,385	29,076	10,309	73.8
Professional Services	11,420	5,160	6,260	45.2
Other Expenses	16,150	9,403	6,747	58.2
Capital Contingency	26,000	25,857	143	99.5
Debt Service-Principal	68,958	32,482	36,476	47.1
Debt Service-Interest	30,196	14,902	15,294	49.3
Total Expenditures	676,504	396,445	280,059	58.6
Excess Revenues Over (Under)				
Expenditures	(19,563)	127,322	146,885	(650.8)
Funds Available - Beginning	1,490,692	1,546,246	55,554	103.7
Funds Available - Ending	\$ 1,471,129	\$ 1,673,568	\$ 202,439	113.8

MARINA FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Revenues				
Marina Rentals	\$ 250,000	\$ 460,229	\$ 210,229	184.1
Tours	65,000	46,291	(18,709)	71.2
Rentals	8,400	4,400	(4,000)	52.4
Miscellaneous	3,500	1,600	(1,900)	45.7
Interest Income	7,000	3,018	(3,982)	43.1
Sale of Assets	20,000	9,551	(10,449)	47.8
Total Revenues	<u>353,900</u>	<u>525,089</u>	<u>171,189</u>	<u>148.4</u>
Expenditures				
Personnel	167,617	110,285	57,332	65.8
Office Supplies	3,500	2,973	527	84.9
Operations Supplies	13,500	7,604	5,896	56.3
Repairs and Maintenance	20,000	3,034	16,966	15.2
Permits and Fees	26,965	904	26,062	3.4
Purchased Services	13,600	19,640	(6,040)	144.4
Utilities	4,250	2,614	1,636	61.5
Professional Services	2,260	2,211	49	97.8
Other Expenses	7,701	7,164	537	93.0
Capital Outlay	140,000	31,640	108,360	22.6
Total Expenditures	<u>399,393</u>	<u>188,069</u>	<u>211,324</u>	<u>47.1</u>
Excess Revenues Over (Under)				
Expenditures	(45,493)	337,020	382,513	(740.8)
Funds Available - Beginning	<u>564,087</u>	<u>566,686</u>	<u>2,599</u>	<u>100.5</u>
Funds Available - Ending	<u>\$ 518,594</u>	<u>\$ 903,706</u>	<u>\$ 385,112</u>	<u>174.3</u>

PAY AS YOU THROW FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended September 30, 2020

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%
Revenues				
Bag Sales	\$ 47,000	\$ 48,575	\$ 1,575	103.4
Interest Income	200	188	(12)	94.0
Total Revenues	47,200	48,763	1,563	103.3
Expenditures				
Operations Supplies	4,000	7,550	(3,550)	188.8
Repairs and Maintenance	2,000	197	1,803	9.9
Purchased Services	31,950	10,444	21,506	32.7
Professional Services	378	390	(12)	
Other Expenses	501	-	501	-
Capital Outlay	-	-	-	-
Total Expenditures	38,829	18,581	20,248	47.9
Excess Revenues Over (Under)				
Expenditures	8,371	30,182	21,811	360.6
Funds Available - Beginning	85,107	88,609	3,502	104.1
Funds Available - Ending	\$ 93,478	\$ 118,791	\$ 25,313	127.1
GRAND TOTAL REVENUE OVER EXPENDITURES	\$ (1,705,113)	\$ 95,719	\$ 1,800,832	(5.6)

TOWN OF GRAND LAKE
GRAND LAKE CENTER
 FINANCIAL REPORT FOR September 30, 2020

E20

	2020 Year-to-Date Actual	2020 Final Budget	2020 % of Budget
REVENUES			
10-350-101 GL Center - Rental Fees	\$18,422.60	\$17,600.00	104.7%
10-350-111 GL Center - (T) Merch Sales	\$0.00	\$1,000.00	0.0%
10-350-115 GL Center - (N) Merch Sales	\$60.00	\$0.00	0.0%
10-350-121 GL Center - Memberships	\$24,920.76	\$54,660.00	45.6%
10-350-131 GL Center - Rec Fees	\$4,318.50	\$17,600.00	24.5%
10-350-201 GL Center - Donations	\$0.00	\$0.00	0.0%
	<u>\$47,721.86</u>	<u>\$90,860.00</u>	<u>52.5%</u>
EXPENDITURES			
10-450-100 Gross Wages - GL Center	\$80,430.37	\$107,553.00	74.8%
10-450-103 OT/Comp Time Buyout	\$1,507.29	\$275.00	548.1%
10-450-105 Bonus	\$0.00	\$550.00	0.0%
10-450-110 Gross Wages-GLC PT/Seasonal	\$240.00	\$0.00	0.0%
10-450-130 GLC Membership Benefit	\$0.00	\$799.00	0.0%
10-450-131 Longevity Benefit	\$99.00	\$0.00	0.0%
10-450-132 ICMA Town Paid Benefit	\$2,166.42	\$8,604.00	25.2%
10-450-133 Health/Dental-Employee	\$18,662.28	\$30,073.00	62.1%
10-450-135 Dep. Health/Dental	\$5,103.39	\$1,765.00	289.1%
10-450-136 Medical Benefit Allowance	\$233.80	\$2,856.00	8.2%
10-450-141 Unemployment Insurance	\$223.10	\$331.00	67.4%
10-450-142 Workers' Compensation	\$691.35	\$2,273.00	30.4%
10-450-143 Social Security Match	\$5,159.49	\$7,334.00	70.4%
10-450-144 Medicare Match	\$1,206.38	\$1,715.00	70.3%
10-450-211 Gen Office Supplies	\$1,359.19	\$1,500.00	90.6%
10-450-220 General Operating Supplies	\$3,042.83	\$3,000.00	101.4%
10-450-226 Office Equip Lease	\$740.88	\$1,000.00	74.1%
10-450-233 Office Equip Maint	\$187.09	\$600.00	31.2%
10-450-234 Signage	\$0.00	\$1,000.00	0.0%
10-450-235 Fitness Equip Maint	\$0.00	\$1,500.00	0.0%
10-450-236 Minor/Misc Equipment	\$2,613.64	\$2,500.00	104.5%
10-450-237 Building Maintenance	\$3,818.43	\$25,000.00	15.3%
10-450-238 Minor/Misc Furnishings	\$2,076.89	\$2,000.00	103.8%
10-450-239 Minor Infrastructure Maint	\$0.00	\$0.00	0.0%
10-450-250 Backflow Maintenance	\$225.00	\$400.00	56.3%
10-450-252 Resale Supplies	\$0.00	\$1,000.00	0.0%
10-450-312 Computer Services	\$1,819.15	\$2,820.00	64.5%
10-450-317 Uniform Allowance	\$109.00	\$150.00	72.7%
10-450-318 Trash/Recycle Services	\$0.00	\$480.00	0.0%
10-450-320 Marketing	\$2,747.77	\$10,000.00	27.5%

75% OF THE FISCAL
 YEAR HAS ELAPSED

TOWN OF GRAND LAKE
GRAND LAKE CENTER
FINANCIAL REPORT FOR September 30, 2020

E21

10-450-341 Electric Utility	\$9,747.63	\$14,000.00	69.6%
10-450-342 Sewer Utility	\$2,772.00	\$4,500.00	61.6%
10-450-343 Water Utility	\$902.00	\$2,500.00	36.1%
10-450-344 Telephone/Internet/TV Utility	\$4,456.47	\$4,000.00	111.4%
10-450-345 Natural Gas Utility	\$2,808.28	\$7,500.00	37.4%
10-450-350 Maintenance Agreement	\$3,424.64	\$4,200.00	81.5%
10-450-351 Legal Services	\$0.00	\$1,000.00	0.0%
10-450-352 Audit	\$910.00	\$882.00	103.2%
10-450-355 Purchased Professional Serv.	\$847.53	\$2,000.00	42.4%
10-450-360 Sales Tax	\$0.00	\$92.00	0.0%
10-450-370 Training/Travel	\$418.75	\$300.00	139.6%
10-450-513 Property/Casualty Insurance	\$5,673.00	\$8,000.00	70.9%
10-450-755 Exercise Equipment	\$1,063.00	\$2,000.00	53.2%
10-450-870 Contingency - GL Center	\$2,214.93	\$1,000.00	221.5%
10-950-710 Other Capital Assets - No Depr	\$0.00	\$0.00	0.0%
	<u>\$169,700.97</u>	<u>\$269,052.00</u>	<u>63.1%</u>

NET REVENUES OVER / (UNDER) EXPENDITURES (\$121,979.11)

75% OF THE FISCAL
YEAR HAS ELAPSED

TOWN OF GRAND LAKE
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2020

COMBINED CASH ACCOUNTS

01-102000	USB CHECKING - PAYROLL	25,697.78
01-104000	2019 UBB MONEY MARKET	2,315,521.43
01-104500	2019 UBB CHKG - OPERATIONS	35,325.91
01-106000	RETURNED CHECK CLEARING ACCT	.00
01-107500	UTILITY CASH CLEARING ACCT	(745.54)
		<hr/>
	TOTAL COMBINED CASH	2,375,799.58
01-100000	CASH ALLOCATED TO OTHER FUNDS	(2,375,799.58)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,180,523.81
20	ALLOCATION TO WATER FUND	64,442.62
40	ALLOCATION TO MARINA FUND	496,652.59
50	ALLOCATION TO PAY-AS-YOU-THROW FUND	119,152.24
90	ALLOCATION TO CAPITAL IMPROVEMENT FUND	515,028.32
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,375,799.58
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(2,375,799.58)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
		<hr/>

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

GENERAL FUND

ASSETS

10-100000	CASH IN COMBINED CASH FUND	1,180,523.81	
10-103000	CSAFE	197,760.88	
10-109100	COLOTRUST	942,013.49	
10-116000	PETTY CASH	250.00	
10-116500	GLC PETTY CASH	80.00	
10-116501	AFTER SCHOOL PROG PETTY CASH	121.25	
10-117000	ACCOUNTS RECEIVABLE	495.63	
10-117100	PROPERTY TAXES RECEIVABLE	333,374.00	
10-123000	DUE TO G.L. FROM CUSTOMERS	1,298.46	
10-129000	UNLEADED GAS INVENTORY	2,991.73	
10-130000	DIESEL INVENTORY	2,054.99	
10-131000	DUE FROM WATER FUND	.00	
10-131001	DUE FROM MARINA FUND	.00	
10-131002	DUE FROM PAYT	.00	
10-143100	GF PREPAID EXPENSES	3,164.14	
10-143500	GLC PREPAID EXPENSES	.00	
10-149000	DEPOSITS PAID	998.00	
	TOTAL ASSETS		2,665,126.38

LIABILITIES AND EQUITY

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

GENERAL FUND

LIABILITIES

10-200000	ACCOUNTS PAYABLE GENERAL	39,104.02	
10-205000	RETAINAGE PAYABLE	.00	
10-217000	WAGES PAYABLE	(166.50)	
10-217100	SOCIAL SECURITY WITHHOLDING	(9.15)	
10-217200	FEDERAL W/H PAYABLE	9.17	
10-217300	STATE W/H PAYABLE	.00	
10-217400	MEDICARE WITHHOLDING	.00	
10-217500	SUTA PAYABLE	(198.07)	
10-217600	WC PAYABLE	(19,382.37)	
10-218100	HEALTH/DENTAL/VISION	15,560.57	
10-219100	FLEX MEDICAL	203.53	
10-219200	MEDICAL BENEFIT PAYABLE	962.14	
10-220000	ICMA W/H PAYABLE	(89.88)	
10-221000	ICMA EMP LOAN PAYABLE	.00	
10-221001	ICMA/ROTH IRA	.00	
10-221100	MISC DEDUCTIONS PAYABLE	(222.95)	
10-222000	DEFERRED REVENUE-PROPERTY TAX	333,374.00	
10-223100	PREPAID FEES	.00	
10-223180	PREPAID NRL	.00	
10-225000	ESCROW MONIES GENERAL	.00	
10-226000	USE TAX DEFERRED REVENUE	340,352.45	
10-228100	GLC CUSTOMER DEPOSITS	5,024.00	
10-228200	GLC PREPAID RENTAL FEES	.00	
10-228300	GLC PREPAID MEMBERSHIPS	1,249.64	
10-228400	EVENT DEPOSITS	(4,245.00)	
10-228500	LAND USE/MUNI PROP DEPOSITS	2,097.20	
10-232000	DUE TO WATER FROM GF	.00	
10-233000	DUE TO MARINA FROM GF	.00	
TOTAL LIABILITIES			713,622.80

FUND EQUITY

10-270000	PARKING FEE-IN-LIEU	81,000.00	
10-275000	FUND BALANCE	1,832,020.37	
10-281000	CEMETERY FUNDS	81,180.03	
10-283000	CONSERVATION TRUST FUNDS	32,604.32	
10-284000	ATTAINABLE HOUSING FUNDS	162,438.19	
10-285000	FUND BAL RESVD - INV & PRE PDS	5,091.51	
10-286000	EMERGENCY RESERVES	80,400.00	
UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		(323,230.84)	
BALANCE - CURRENT DATE		(323,230.84)	
TOTAL FUND EQUITY			1,951,503.58
TOTAL LIABILITIES AND EQUITY			2,665,126.38

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>GENERAL TAXES</u>					
10-311-100 PROPERTY TAXES	.00	328,936.06	280,701.00	(48,235.06)	117.2
10-311-110 SPECIFIC OWNERSHIP	.00	16,534.86	18,000.00	1,465.14	91.9
10-311-120 INTEREST & PENALTY-PROP TAXES	.00	890.69	550.00	(340.69)	161.9
10-311-130 MOTOR VEHICLE USE TAX	.00	38,726.89	38,000.00	(726.89)	101.9
10-311-140 SALES TAX	346,264.37	996,278.21	1,659,230.00	662,951.79	60.0
10-311-150 BUILDING USE TAX	.00	.00	30,000.00	30,000.00	.0
10-311-160 CIGARETTES-SELECT SALES TAX	373.19	2,193.30	3,300.00	1,106.70	66.5
TOTAL GENERAL TAXES	346,637.56	1,383,560.01	2,029,781.00	646,220.99	68.2
<u>UTILITY FRANCHISE TAX</u>					
10-316-170 CABLE FRANCHISE	.00	5,251.95	22,000.00	16,748.05	23.9
10-316-171 TELEPHONE FRANCHISE	6,143.68	9,953.17	3,500.00	(6,453.17)	284.4
10-316-172 ELECTRIC FRANCHISE	.00	17,636.31	30,000.00	12,363.69	58.8
10-316-173 NATURAL GAS FRANCHISE	657.17	7,179.25	13,000.00	5,820.75	55.2
TOTAL UTILITY FRANCHISE TAX	6,800.85	40,020.68	68,500.00	28,479.32	58.4
<u>LICENSES & PERMITS</u>					
10-321-100 LIQUOR LICENSE	.00	3,911.25	2,500.00	(1,411.25)	156.5
10-321-120 TOWN SALES TAX LICENSE	.00	492.50	400.00	(92.50)	123.1
10-321-130 MOTOR VEHICLE LICENSE	.00	1,674.55	2,000.00	325.45	83.7
10-321-140 SIGN PERMIT	20.00	180.00	300.00	120.00	60.0
10-321-150 GRADING PERMIT	.00	180.00	200.00	20.00	90.0
10-321-160 ANIMAL LICENSE	5.00	110.00	100.00	(10.00)	110.0
10-321-170 ENCROACHMENT PERMIT/LICENSE	.00	280.00	300.00	20.00	93.3
10-321-175 BUSINESS LICENSE COMMISSION	1,055.00	24,397.36	30,000.00	5,602.64	81.3
10-321-180 NIGHTLY RENTAL LICENSE	1,200.00	71,400.00	84,000.00	12,600.00	85.0
10-321-190 BOARDWALK SALES PERMIT	.00	25.00	150.00	125.00	16.7
TOTAL LICENSES & PERMITS	2,280.00	102,650.66	119,950.00	17,299.34	85.6
<u>GRANTS</u>					
10-334-210 ORTON - COMMUNITY HEART & SOUL	.00	5,000.00	10,000.00	5,000.00	50.0
10-334-900 GRANTS - OTHER	.00	.00	25,000.00	25,000.00	.0
TOTAL GRANTS	.00	5,000.00	35,000.00	30,000.00	14.3

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>INTERGOVERNMENTAL</u>					
10-335-130 GRAND CNTY ROAD & BRIDGE	.00	3,940.00	6,492.00	2,552.00	60.7
10-335-200 HIGHWAY USER TAX FUND	2,877.40	19,568.68	31,000.00	11,431.32	63.1
10-335-800 CONSERVATION TRUST FUND	588.51	1,929.91	2,000.00	70.09	96.5
10-335-900 OTHER INTERGOVERNMENTAL	.00	175.01	1,200.00	1,024.99	14.6
TOTAL INTERGOVERNMENTAL	3,465.91	25,613.60	40,692.00	15,078.40	63.0
<u>CHARGES FOR SERVICES</u>					
10-341-100 COURT FEES	.00	.00	.00	.00	.0
10-341-200 CEMETERY	1,100.00	4,400.00	5,000.00	600.00	88.0
10-341-201 HEADSTONE DEPOSIT	200.00	400.00	1,000.00	600.00	40.0
10-341-300 ZONING & SUBDIVISION REVIEW	.00	300.00	2,000.00	1,700.00	15.0
10-341-400 ATTAINABLE HOUSING FEE	.00	70.00	2,000.00	1,930.00	3.5
10-341-500 EV CHARGING STATION	178.71	275.94	300.00	24.06	92.0
10-341-600 FUEL DEPOT SURCHARGE	201.02	6,772.96	1,000.00	(5,772.96)	677.3
10-341-625 SPEC EV/MATERIAL RECOVERY FEE	.00	.00	10,000.00	10,000.00	.0
10-341-700 COPIES/FAXES/SODA	.00	163.50	100.00	(63.50)	163.5
10-341-850 NIGHTLY RENTAL APPLICATION FEE	330.00	2,890.00	1,200.00	(1,690.00)	240.8
TOTAL CHARGES FOR SERVICES	2,009.73	15,272.40	22,600.00	7,327.60	67.6
<u>GRAND LAKE CENTER REVENUES</u>					
10-350-101 GL CENTER - RENTAL FEES	2,879.00	18,422.60	17,600.00	(822.60)	104.7
10-350-111 GL CENTER - (T) MERCH SALES	.00	.00	1,000.00	1,000.00	.0
10-350-115 GL CENTER - (N) MERCH SALES	.00	60.00	.00	(60.00)	.0
10-350-121 GL CENTER - MEMBERSHIPS	2,115.00	24,920.76	54,660.00	29,739.24	45.6
10-350-131 GL CENTER - REC FEES	680.50	4,318.50	17,600.00	13,281.50	24.5
10-350-201 GL CENTER - DONATIONS	.00	.00	.00	.00	.0
TOTAL GRAND LAKE CENTER REVENUES	5,674.50	47,721.86	90,860.00	43,138.14	52.5
<u>FINES AND FORFEITURES</u>					
10-351-100 ORDINANCE/TRAFFIC FINES	.00	.00	.00	.00	.0
TOTAL FINES AND FORFEITURES	.00	.00	.00	.00	.0
<u>FEES AND LEASES</u>					
10-353-180 RENT - VISITORS CENTER	.00	1,875.00	2,500.00	625.00	75.0
TOTAL FEES AND LEASES	.00	1,875.00	2,500.00	625.00	75.0

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>INVESTMENT INCOME</u>					
10-355-100 INTEREST REVENUE	434.28	10,398.32	18,000.00	7,601.68	57.8
TOTAL INVESTMENT INCOME	434.28	10,398.32	18,000.00	7,601.68	57.8
<u>OTHER</u>					
10-360-110 SALE OF ASSETS	.00	.00	25,000.00	25,000.00	.0
10-360-130 MUNICIPAL FEE	.00	31.58	.00	31.58	.0
10-360-140 RENT - LAND, BUILDINGS	.00	5,930.00	10,000.00	4,070.00	59.3
10-360-160 RENT - ENTERPRISE FUND SITES	.00	.00	2.00	2.00	.0
10-360-190 GIFTS - DONATIONS	.00	.00	.00	.00	.0
10-360-200 MISC. REVENUES - GENERAL	1,017.52	1,330.66	7,000.00	5,669.34	19.0
10-360-230 MEMORIAL BENCHES	.00	.00	.00	.00	.0
TOTAL OTHER	1,017.52	7,292.24	42,002.00	34,709.76	17.4
<u>CAPITAL SPECIFIC</u>					
10-377-100 CAPITAL LEASE PROCEEDS	.00	.00	.00	.00	.0
10-377-120 CERTIFICATE OF PARTICIPATION	.00	.00	.00	.00	.0
10-377-140 GRANTS - CAPITAL	.00	.00	175,962.00	175,962.00	.0
10-377-150 CDOT OFF-SYSTEM BRIDGE PROGRAM	.00	.00	.00	.00	.0
10-377-160 SPACE TO CREATE REVENUE	.00	50,000.00	.00	50,000.00	.0
10-377-200 CAPITAL CONTRIBS (INTERFUND)	.00	.00	100,000.00	100,000.00	.0
TOTAL CAPITAL SPECIFIC	.00	50,000.00	275,962.00	225,962.00	18.1
TOTAL FUND REVENUE	368,320.35	1,689,404.77	2,745,847.00	1,056,442.23	61.5

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CEMETERY COMMITTEE</u>					
10-410-211 GENERAL SUPPLIES/MISC EXPENSES	.00	1,728.00	4,500.00	2,772.00	38.4
10-410-215 GRAVE MARKERS	1,125.00	1,125.00	1,675.00	550.00	67.2
10-410-242 GENERAL MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
TOTAL CEMETERY COMMITTEE	1,125.00	2,853.00	10,175.00	7,322.00	28.0
<u>PC/BOA</u>					
10-412-211 GENERAL OFFICE SUPPLIES	.00	420.53	1,000.00	579.47	42.1
10-412-311 POSTAGE/ADS/LEGAL NOTICES	.00	.00	2,200.00	2,200.00	.0
10-412-314 PURCHASED SERVICES	2,055.00	2,055.00	10,000.00	7,945.00	20.6
10-412-319 MISC.-PLANNING COMMISSION/BOA	.00	.00	100.00	100.00	.0
10-412-320 COMPUTER HARDWARE	.00	.00	.00	.00	.0
10-412-351 PLANNING LEGAL SERVICES	.00	.00	2,000.00	2,000.00	.0
10-412-370 TRAINING/TRAVEL	53.50	53.50	.00	(53.50)	.0
10-412-380 COMP PLAN UPDATE	6,448.41	46,210.85	50,000.00	3,789.15	92.4
TOTAL PC/BOA	8,556.91	48,739.88	65,300.00	16,560.12	74.6

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>BOARD OF TRUSTEES</u>					
10-413-142 WORKERS' COMPENSATION	.00	154.50	309.00	154.50	50.0
10-413-211 OFFICE/MEETING SUPPLIES	.00	.00	.00	.00	.0
10-413-215 ELECTIONS	.00	2,442.34	2,000.00	(442.34)	122.1
10-413-316 DUES/MEMBERSHIPS	.00	8,896.00	7,700.00	(1,196.00)	115.5
10-413-370 TRAINING/TRAVEL	574.19	1,778.93	7,500.00	5,721.07	23.7
10-413-452 HEADWATER TRAILS ALLIANCE	.00	4,500.00	4,500.00	.00	100.0
10-413-460 LONG RANGE/MISC	.00	750.86	1,500.00	749.14	50.1
10-413-461 APPRECIATION PROGRAM	.00	294.97	3,300.00	3,005.03	8.9
10-413-462 COMPUTER EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-413-463 WATER QUALITY ISSUES	.00	.00	1,000.00	1,000.00	.0
10-413-465 COMPUTER SOFTWARE	.00	848.70	425.00	(423.70)	199.7
10-413-722 GRAND LAKE TRAILGROOMING	.00	.00	22,500.00	22,500.00	.0
10-413-723 GRAND LAKE HISTORICAL SOCIETY	.00	347.00	347.00	.00	100.0
10-413-728 MISCELLANEOUS DONATIONS	1,000.00	37,500.00	500.00	(37,000.00)	7500.0
10-413-731 GRND CNTY COUNCIL ON AGING	.00	3,600.00	3,600.00	.00	100.0
10-413-782 ADVOCATES	.00	1,350.00	1,350.00	.00	100.0
10-413-793 GL FIREWORKS ORGANIZATION	.00	3,000.00	10,000.00	7,000.00	30.0
10-413-796 MOUNTAIN FAMILY CENTER	.00	5,400.00	5,400.00	.00	100.0
10-413-797 GRAND ARTS COUNCIL	.00	1,980.00	1,980.00	.00	100.0
10-413-843 ROCKY MTN REP THEATRE	1,350.00	1,350.00	1,350.00	.00	100.0
10-413-845 GC RURAL HEALTH NETWORK	.00	500.00	500.00	.00	100.0
10-413-850 GRAND LAKE YACHT CLUB SAILING	.00	225.00	225.00	.00	100.0
10-413-852 GRAND ANGELS	.00	.00	.00	.00	.0
10-413-854 GC SEARCH & RESCUE	.00	.00	.00	.00	.0
10-413-855 GL US CONSTITUTION WEEK	.00	4,050.00	4,050.00	.00	100.0
10-413-856 GRAND ENTERPRISE INITIATIVE	.00	.00	.00	.00	.0
10-413-859 GRAND FOUNDATION - GALA	.00	750.00	750.00	.00	100.0
10-413-860 GC HOUSING ASSISTANCE FUND	.00	.00	.00	.00	.0
10-413-861 GAP - GRAND FOUNDATION	.00	.00	1,000.00	1,000.00	.0
10-413-870 BOARD CONTINGENCY	.00	349.56	250.00	(99.56)	139.8
TOTAL BOARD OF TRUSTEES	2,924.19	80,067.86	83,036.00	2,968.14	96.4

GREENWAYS COMMITTEE

10-414-211 GENERAL SUPPLIES	.00	832.61	2,000.00	1,167.39	41.6
10-414-238 TREES/SHRUBS/PLANTINGS	.00	5,805.00	6,000.00	195.00	96.8
10-414-241 ARBOR DAY SUPPLIES	.00	.00	250.00	250.00	.0
10-414-319 CONTRACT LABOR	6,282.00	31,080.00	36,698.00	5,618.00	84.7
10-414-726 MISCELLANEOUS SERVICES	.00	.00	150.00	150.00	.0
10-414-870 CONTINGENCY	.00	.00	150.00	150.00	.0
TOTAL GREENWAYS COMMITTEE	6,282.00	37,717.61	45,248.00	7,530.39	83.4

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>ADMINISTRATION</u>					
10-415-100 GROSS WAGES - ADMINISTRATION	15,783.84	156,294.34	212,399.00	56,104.66	73.6
10-415-103 OT/COMP TIME BUYOUT	26.88	507.18	.00	(507.18)	.0
10-415-105 BONUS	.00	.00	1,550.00	1,550.00	.0
10-415-110 GROSS WAGES-ADMIN PT/SEASONAL	.00	12,175.12	22,065.00	9,889.88	55.2
10-415-130 GLC MEMBERSHIP BENEFIT	.00	.00	2,130.00	2,130.00	.0
10-415-131 LONGEVITY BENEFIT	.00	370.20	.00	(370.20)	.0
10-415-132 ICMA TOWN PAID BENEFIT	1,305.24	9,756.98	18,758.00	9,001.02	52.0
10-415-133 HEALTH/DENTAL-EMPLOYEE	.00	15,256.30	35,750.00	20,493.70	42.7
10-415-134 ALTERNATIVE BENEFIT	500.00	4,500.00	6,000.00	1,500.00	75.0
10-415-135 DEP HEALTH/DENTAL	9,245.13	11,969.03	6,178.00	(5,791.03)	193.7
10-415-136 MEDICAL BENEFIT ALLOWANCE	479.00	2,323.95	3,348.00	1,024.05	69.4
10-415-141 UNEMPLOYMENT INSURANCE	2.57	466.34	726.00	259.66	64.2
10-415-142 WORKERS' COMPENSATION	.00	317.85	539.00	221.15	59.0
10-415-143 SOCIAL SECURITY MATCH	1,529.22	11,269.30	16,168.00	4,898.70	69.7
10-415-144 MEDICARE MATCH	357.57	2,635.44	3,781.00	1,145.56	69.7
10-415-211 GENERAL OFFICE SUPPLIES	316.09	4,469.41	3,600.00	(869.41)	124.2
10-415-215 COMPUTER SOFTWARE	2,145.90	19,496.06	20,622.00	1,125.94	94.5
10-415-220 COMPUTER HARDWARE	409.80	1,579.46	.00	(1,579.46)	.0
10-415-226 SMALL EQUIPMENT	.00	2,706.99	2,100.00	(606.99)	128.9
10-415-231 GAS/FUEL	77.56	1,573.13	1,000.00	(573.13)	157.3
10-415-232 VEHICLE MAINTENANCE	.00	7.25	1,000.00	992.75	.7
10-415-233 OFFICE EQUIPMENT MAINTENANCE	.00	541.98	2,500.00	1,958.02	21.7
10-415-237 BUILDING MAINTENANCE	.00	1,634.40	15,500.00	13,865.60	10.5
10-415-238 TOWN HALL FURNISHINGS	.00	.00	250.00	250.00	.0
10-415-252 RESALE SUPPLIES	.00	.00	.00	.00	.0
10-415-311 POSTAGE/FREIGHT	775.78	1,693.57	2,100.00	406.43	80.7
10-415-312 COMPUTER SERVICES	1,674.85	8,058.35	14,750.00	6,691.65	54.6
10-415-314 ADS & LEGAL NOTICES	325.67	4,620.94	750.00	(3,870.94)	616.1
10-415-316 DUES & MEMBERSHIPS	.00	963.00	1,650.00	687.00	58.4
10-415-318 JANITORIAL SERVICES	.00	.00	.00	.00	.0
10-415-319 MISCELLANEOUS SERVICES	.00	139.65	150.00	10.35	93.1
10-415-330 BANK FEES	80.84	600.62	675.00	74.38	89.0
10-415-341 ELECTRIC UTILITY	211.92	2,534.30	4,100.00	1,565.70	61.8
10-415-342 SEWER UTILITY	.00	819.00	1,050.00	231.00	78.0
10-415-343 WATER UTILITY	.00	575.50	1,500.00	924.50	38.4
10-415-344 TELEPHONE/INTERNET UTILITY	733.75	5,759.99	4,300.00	(1,459.99)	134.0
10-415-345 NATURAL GAS UTILITY	65.80	1,182.13	2,500.00	1,317.87	47.3
10-415-346 WEBSITE HOSTING SERVICES	60.00	828.00	750.00	(78.00)	110.4
10-415-347 RECYCLING - TOWN HALL	94.97	683.29	1,300.00	616.71	52.6
10-415-351 LEGAL SERVICES	.00	11,867.00	40,000.00	28,133.00	29.7
10-415-352 AUDIT	.00	10,050.00	10,060.00	10.00	99.9
10-415-353 JUDGE-MUNICIPAL COURT	.00	.00	800.00	800.00	.0
10-415-355 PROFESSIONAL SERVICES-OTHER	100.00	6,192.98	52,700.00	46,507.02	11.8
10-415-370 TRAINING/TRAVEL	329.51	1,960.76	9,750.00	7,789.24	20.1
10-415-371 MISC EMPLOYEE EXPENSES	.00	.00	.00	.00	.0
10-415-385 TRANSIT SERVICE	.00	.00	.00	.00	.0
10-415-386 TRANSIT PLANNING	.00	.00	.00	.00	.0
10-415-387 TRANSIT CAPITAL INVESTMENT	.00	.00	.00	.00	.0
10-415-393 DOCUMENT RECORDING	.00	.00	250.00	250.00	.0
10-415-394 DEVELOPER REIMBURSEMENT	.00	.00	1,000.00	1,000.00	.0
10-415-513 PROPERTY/CASUALTY INSURANCE	.00	18,190.03	25,000.00	6,809.97	72.8
10-415-514 POSITION BONDS	.00	889.90	400.00	(489.90)	222.5

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
10-415-540 GRANTS TO NEIGHBORHOODS	.00	.00	.00	.00	.0
10-415-560 TREASURER'S FEES	.00	6,604.39	5,986.00	(618.39)	110.3
10-415-721 CHAMBER SERVICE AGREEMENT	.00	24,549.00	32,732.00	8,183.00	75.0
10-415-722 BLC FEE REMITTANCE	.00	28,500.00	38,000.00	9,500.00	75.0
10-415-723 VISITOR CENTER REPAIRS & MAINT	.00	15,102.00	15,102.00	.00	100.0
10-415-724 NRL VC OP	.00	22,500.00	30,000.00	7,500.00	75.0
10-415-800 ATTAINABLE HOUSING EXPENSES	.00	6,165.00	.00	(6,165.00)	.0
10-415-870 CONTINGENCY - GENERAL ADMIN	.00	.00	5,000.00	5,000.00	.0
10-415-875 MARKETING CONTINGENCY	.00	.00	150.00	150.00	.0
10-415-880 CHAMBER PUBLIC RELATIONS	.00	.00	.00	.00	.0
10-415-885 TOWN EVENTS	.00	.00	.00	.00	.0
TOTAL ADMINISTRATION	36,631.89	440,880.11	678,469.00	237,588.89	65.0

ECONOMIC DEVELOPMENT GRANTS

10-416-100 TRAIL GROOMERS	.00	.00	.00	.00	.0
10-416-150 HEART AND SOUL	.00	.00	.00	.00	.0
10-416-200 SPACE TO CREATE	.00	.00	.00	.00	.0
10-416-250 HEADWATERS TRAIL ASSOC- HTA	.00	.00	.00	.00	.0
10-416-260 GRAND ART COUNCIL	.00	.00	.00	.00	.0
10-416-270 ROCKY MTN REP	.00	.00	.00	.00	.0
TOTAL ECONOMIC DEVELOPMENT GRANTS	.00	.00	.00	.00	.0

PUBLIC SAFETY

10-421-100 GROSS WAGES - PUBLIC SAFETY	2,772.00	6,946.99	.00	(6,946.99)	.0
10-421-105 BONUS	.00	.00	.00	.00	.0
10-421-110 GROSS WAGES-PUBLIC SAFETY PT	.00	.00	16,640.00	16,640.00	.0
10-421-130 GLC MEMBERSHIP BENEFIT	.00	.00	355.00	355.00	.0
10-421-131 LONGEVITY BENEFIT	.00	.00	.00	.00	.0
10-421-132 ICMA TOWN PAID BENEFIT	.00	.00	1,331.00	1,331.00	.0
10-421-133 HEALTH/DENTAL-EMPLOYEE	.00	701.89	.00	(701.89)	.0
10-421-135 DEP HEALTH/DENTAL	11,432.38	11,839.38	.00	(11,839.38)	.0
10-421-136 MEDICAL BENEFIT	.00	.00	.00	.00	.0
10-421-141 UNEMPLOYMENT INSURANCE	10.32	22.85	50.00	27.15	45.7
10-421-142 WORKERS' COMPENSATION	.00	113.95	93.00	(20.95)	122.5
10-421-143 SOCIAL SECURITY MATCH	164.50	423.35	1,114.00	690.65	38.0
10-421-144 MEDICARE MATCH	38.47	99.00	294.00	195.00	33.7
10-421-314 DISPATCH OPERATIONS	.00	20,857.70	20,858.00	.30	100.0
10-421-339 SHERIFF'S CONTRACT	.00	72,975.00	145,000.00	72,025.00	50.3
10-421-340 SPECIAL EVENT SECURITY	.00	.00	.00	.00	.0
TOTAL PUBLIC SAFETY	14,417.67	113,980.11	185,735.00	71,754.89	61.4

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
PUBLIC WORKS					
10-431-100 GROSS WAGES - PUBLIC WORKS	18,941.02	163,607.49	214,082.00	50,474.51	76.4
10-431-103 OT/COMP TIME BUYOUT	1,337.74	11,316.24	9,350.00	(1,966.24)	121.0
10-431-105 BONUS	.00	.00	1,500.00	1,500.00	.0
10-431-111 ON CALL PAY	1,300.00	12,450.00	18,200.00	5,750.00	68.4
10-431-130 GLC MEMBERSHIP BENEFIT	.00	.00	1,420.00	1,420.00	.0
10-431-131 LONGEVITY	.00	990.00	.00	(990.00)	.0
10-431-132 ICMA DEFERRED COMPENSATION	1,226.50	9,406.72	17,127.00	7,720.28	54.9
10-431-133 HEALTH/DENTAL-EMPLOYEE	(.97)	28,271.79	50,470.00	22,198.21	56.0
10-431-135 DEP HEALTH/DENTAL	2,583.20	11,905.32	6,087.00	(5,818.32)	195.6
10-431-136 MEDICAL BENEFIT ALLOWANCE	(12.14)	1,715.24	4,800.00	3,084.76	35.7
10-431-141 UNEMPLOYMENT INSURANCE	.00	496.88	724.00	227.12	68.6
10-431-142 WORKERS' COMPENSATION	.00	11,233.91	16,896.00	5,662.09	66.5
10-431-143 SOCIAL SECURITY MATCH	1,649.22	11,927.51	16,003.00	4,075.49	74.5
10-431-144 MEDICARE MATCH	385.65	2,789.45	3,744.00	954.55	74.5
10-431-222 GENERAL SUPPLIES	.00	219.04	4,000.00	3,780.96	5.5
10-431-224 SAFETY SUPPLIES	.00	585.01	5,000.00	4,414.99	11.7
10-431-226 VEHICLE SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-431-227 SMALL TOOLS	.00	14.06	5,000.00	4,985.94	.3
10-431-231 GAS/FUEL/LIQUIDS	1,319.09	10,088.94	20,000.00	9,911.06	50.4
10-431-232 VEHICLE MAINTENANCE	130.95	1,373.65	7,500.00	6,126.35	18.3
10-431-233 EQUIPMENT MAINTENANCE	.00	9,192.41	25,000.00	15,807.59	36.8
10-431-235 TIRES/CHAINS	.00	1,326.17	12,000.00	10,673.83	11.1
10-431-236 MISC. BRIDGE WORK	.00	16,074.37	17,000.00	925.63	94.6
10-431-237 BUILDING MAINTENANCE	.00	207.02	5,000.00	4,792.98	4.1
10-431-238 STREET LIGHT MAINTENANCE	.00	212.00	2,000.00	1,788.00	10.6
10-431-239 MISCELLANEOUS MAINTENANCE	.00	.00	500.00	500.00	.0
10-431-242 ROAD MAINTENANCE	.00	30,386.91	76,000.00	45,613.09	40.0
10-431-245 BOARDWALK MAINTENANCE	.00	.00	100,000.00	100,000.00	.0
10-431-253 TREE REMOVAL	.00	.00	1,500.00	1,500.00	.0
10-431-255 STORMWATER FILTER MAINTENANCE	.00	.00	500.00	500.00	.0
10-431-312 COMPUTER SERVICES	66.71	517.50	2,070.00	1,552.50	25.0
10-431-314 ADS/BID NOTICES	.00	.00	1,800.00	1,800.00	.0
10-431-317 UNIFORM ALLOWANCE	222.25	1,822.25	2,400.00	577.75	75.9
10-431-318 TRASH/RECYCLE SERVICES	3,376.05	8,950.75	9,000.00	49.25	99.5
10-431-319 MISC. PURCHASED SERVICES	155.91	1,900.02	1,500.00	(400.02)	126.7
10-431-341 ELECTRIC UTILITY	210.48	3,778.94	6,000.00	2,221.06	63.0
10-431-343 WATER UTILITY	.00	383.00	600.00	217.00	63.8
10-431-344 TELEPHONE/INTERNET UTILITY	467.85	4,101.55	3,200.00	(901.55)	128.2
10-431-345 NATURAL GAS UTILITY	133.67	2,375.85	4,500.00	2,124.15	52.8
10-431-349 STREET LIGHT ELECTRIC UTILITY	1,529.51	13,820.89	24,000.00	10,179.11	57.6
10-431-354 ENGINEERING/SURVEYING SERVICES	1,077.50	1,077.50	2,000.00	922.50	53.9
10-431-370 TRAINING/TRAVEL	.00	10.00	3,000.00	2,990.00	.3
10-431-399 EQUIP RENTAL	.00	3,052.00	8,000.00	4,948.00	38.2
10-431-870 CONTINGENCY- PUBLIC WORKS	.00	1,749.99	500.00	(1,249.99)	350.0
TOTAL PUBLIC WORKS	36,100.19	379,330.37	712,473.00	333,142.63	53.2

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GRAND LAKE CENTER EXPENDITURES</u>					
10-450-100 GROSS WAGES - GL CENTER	8,606.47	80,430.37	107,553.00	27,122.63	74.8
10-450-103 OT/COMP TIME BUYOUT	207.68	1,507.29	275.00	(1,232.29)	548.1
10-450-105 BONUS	.00	.00	550.00	550.00	.0
10-450-110 GROSS WAGES-GLC PT/SEASONAL	.00	240.00	.00	(240.00)	.0
10-450-130 GLC MEMBERSHIP BENEFIT	.00	.00	799.00	799.00	.0
10-450-131 LONGEVITY BENEFIT	.00	99.00	.00	(99.00)	.0
10-450-132 ICMA TOWN PAID BENEFIT	382.01	2,166.42	8,604.00	6,437.58	25.2
10-450-133 HEALTH/DENTAL-EMPLOYEE	.00	18,662.28	30,073.00	11,410.72	62.1
10-450-135 DEP. HEALTH/DENTAL	4,826.66	5,103.39	1,765.00	(3,338.39)	289.1
10-450-136 MEDICAL BENEFIT ALLOWANCE	200.00	233.80	2,856.00	2,622.20	8.2
10-450-141 UNEMPLOYMENT INSURANCE	.00	223.10	331.00	107.90	67.4
10-450-142 WORKERS' COMPENSATION	.00	691.35	2,273.00	1,581.65	30.4
10-450-143 SOCIAL SECURITY MATCH	458.33	5,159.49	7,334.00	2,174.51	70.4
10-450-144 MEDICARE MATCH	107.10	1,206.38	1,715.00	508.62	70.3
10-450-211 GEN OFFICE SUPPLIES	209.96	1,359.19	1,500.00	140.81	90.6
10-450-220 GENERAL OPERATING SUPPLIES	.00	3,042.83	3,000.00	(42.83)	101.4
10-450-226 OFFICE EQUIP LEASE	82.32	740.88	1,000.00	259.12	74.1
10-450-233 OFFICE EQUIP MAINT	11.48	187.09	600.00	412.91	31.2
10-450-234 SIGNAGE	.00	.00	1,000.00	1,000.00	.0
10-450-235 FITNESS EQUIP MAINT	.00	.00	1,500.00	1,500.00	.0
10-450-236 MINOR/MISC EQUIPMENT	.00	2,613.64	2,500.00	(113.64)	104.6
10-450-237 BUILDING MAINTENANCE	.00	3,818.43	25,000.00	21,181.57	15.3
10-450-238 MINOR/MISC FURNISHINGS	.00	2,076.89	2,000.00	(76.89)	103.8
10-450-239 MINOR INFRASTRUCTURE MAINT	.00	.00	.00	.00	.0
10-450-250 BACKFLOW MAINTENANCE	.00	225.00	400.00	175.00	56.3
10-450-252 RESALE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-450-312 COMPUTER SERVICES	167.21	1,819.15	2,820.00	1,000.85	64.5
10-450-317 UNIFORM ALLOWANCE	9.00	109.00	150.00	41.00	72.7
10-450-318 TRASH/RECYCLE SERVICES	.00	.00	480.00	480.00	.0
10-450-320 MARKETING	144.17	2,747.77	10,000.00	7,252.23	27.5
10-450-341 ELECTRIC UTILITY	919.02	9,747.63	14,000.00	4,252.37	69.6
10-450-342 SEWER UTILITY	.00	2,772.00	4,500.00	1,728.00	61.6
10-450-343 WATER UTILITY	.00	902.00	2,500.00	1,598.00	36.1
10-450-344 TELEPHONE/INTERNET/TV UTILITY	570.98	4,456.47	4,000.00	(456.47)	111.4
10-450-345 NATURAL GAS UTILITY	.00	2,808.28	7,500.00	4,691.72	37.4
10-450-350 MAINTENANCE AGREEMENT	.00	3,424.64	4,200.00	775.36	81.5
10-450-351 LEGAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-450-352 AUDIT	.00	910.00	882.00	(28.00)	103.2
10-450-355 PURCHASED PROFESSIONAL SERV.	.00	847.53	2,000.00	1,152.47	42.4
10-450-360 SALES TAX	.00	.00	92.00	92.00	.0
10-450-370 TRAINING/TRAVEL	.00	418.75	300.00	(118.75)	139.6
10-450-513 PROPERTY/CASUALTY INSURANCE	.00	5,673.00	8,000.00	2,327.00	70.9
10-450-755 EXERCISE EQUIPMENT	.00	1,063.00	2,000.00	937.00	53.2
10-450-870 CONTINGENCY - GL CENTER	19.95	2,214.93	1,000.00	(1,214.93)	221.5
TOTAL GRAND LAKE CENTER EXPENDITUR	16,922.34	169,700.97	269,052.00	99,351.03	63.1

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS</u>					
10-452-100 GROSS WAGES - PARKS	3,275.28	28,645.13	38,347.00	9,701.87	74.7
10-452-103 OT/COMP TIME BUYOUT	218.73	1,265.41	1,575.00	309.59	80.3
10-452-105 BONUS	.00	.00	300.00	300.00	.0
10-452-130 GLC MEMBERSHIP BENEFIT	.00	.00	266.00	266.00	.0
10-452-131 LONGEVITY	.00	765.00	.00	765.00	.0
10-452-132 ICMA DEFERRED COMPENSATION	110.30	945.71	3,068.00	2,122.29	30.8
10-452-133 HEALTH/DENTAL-EMPLOYEE	.00	6,089.18	9,458.00	3,368.82	64.4
10-452-135 DEP. HEALTH/DENTAL	1,766.75	6,027.13	6,087.00	59.87	99.0
10-452-136 MEDICAL BENEFIT ALLOWANCE	.00	259.99	900.00	640.01	28.9
10-452-141 UNEMPLOYMENT INSURANCE	.00	87.99	133.00	45.01	66.2
10-452-142 WORKERS' COMPENSATION	.00	1,541.02	2,413.00	871.98	63.9
10-452-143 SOCIAL SECURITY MATCH	.00	1,861.15	2,924.00	1,062.85	63.7
10-452-144 MEDICARE MATCH	.00	435.22	684.00	248.78	63.6
10-452-220 OPERATING SUPPLIES	2,915.68	19,876.78	13,500.00	6,376.78	147.2
10-452-226 SMALL EQUIPMENT	.00	.00	2,550.00	2,550.00	.0
10-452-227 SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
10-452-232 BEAR-RESISTANT CANS MAINT	.00	4,950.19	3,000.00	1,950.19	165.0
10-452-233 EQUIPMENT MAINTENANCE	.00	13.74	2,500.00	2,486.26	.6
10-452-234 INFORMATION SIGNS	.00	128.53	2,000.00	1,871.47	6.4
10-452-235 GREENBELT MAINTENANCE	.00	479.70	7,500.00	7,020.30	6.4
10-452-236 SAND & DREDGE	.00	.00	1,000.00	1,000.00	.0
10-452-237 BUILDING MAINTENANCE	488.00	633.76	3,000.00	2,366.24	21.1
10-452-238 DOCK MAINTENANCE	.00	283.75	5,000.00	4,716.25	5.7
10-452-239 MISCELLANEOUS MAINTENANCE	.00	495.65	8,000.00	7,504.35	6.2
10-452-243 BENCHES/PLANTERS/FENCES	.00	.00	1,000.00	1,000.00	.0
10-452-244 THOMASSON PARK MAINTENANCE	248.04	248.04	1,000.00	751.96	24.8
10-452-248 IRRIGATION SYSTEM MAINTENANCE	.00	658.68	3,000.00	2,341.32	22.0
10-452-250 BACKFLOW MAINTENANCE	.00	1,118.45	3,000.00	1,881.55	37.3
10-452-317 UNIFORM ALLOWANCE	18.75	318.75	450.00	131.25	70.8
10-452-319 MISCELLANEOUS SERVICES	.00	.00	2,000.00	2,000.00	.0
10-452-341 ELECTRIC UTILITY	435.44	3,991.17	6,500.00	2,508.83	61.4
10-452-342 SEWER UTILITY	.00	362.25	1,000.00	637.75	36.2
10-452-343 WATER UTILITY	.00	11,553.50	8,500.00	3,053.50	135.9
10-452-345 NATURAL GAS UTILITY	187.48	2,181.50	4,000.00	1,818.50	54.5
10-452-399 EQUIPMENT RENTAL	.00	.00	3,500.00	3,500.00	.0
10-452-400 GRAND AVENUE GARDENS	.00	.00	2,500.00	2,500.00	.0
10-452-450 PARK IMPROVEMENTS	.00	17.99	1,000.00	982.01	1.8
10-452-870 CONTINGENCY - PARKS	.00	103.57	250.00	146.43	41.4
10-452-961 MEMORIAL BENCHES	.00	.00	3,500.00	3,500.00	.0
TOTAL PARKS	9,664.45	95,338.93	156,405.00	61,066.07	61.0
<u>DEPARTMENT 460</u>					
10-460-750 FIREWORKS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 460	.00	.00	.00	.00	.0

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>ADMIN DEBT SERVICE</u>					
10-815-982 LAND ACQUISITION - PRINCIPAL	3,644.35	10,798.07	14,488.00	3,689.93	74.5
10-815-983 LAND ACQUISITION-INTEREST	2,824.39	8,608.15	11,387.00	2,778.85	75.6
TOTAL ADMIN DEBT SERVICE	6,468.74	19,406.22	25,875.00	6,468.78	75.0
<u>PUBLIC WORKS DEBT SERVICE</u>					
10-831-500 CAPITAL EQUIP LEASE PRINCIPAL	5,947.63	52,844.19	70,803.00	17,958.81	74.6
10-831-510 CAPITAL EQUIP LEASE INTEREST	999.35	9,679.17	12,562.00	2,882.83	77.1
TOTAL PUBLIC WORKS DEBT SERVICE	6,946.98	62,523.36	83,365.00	20,841.64	75.0
<u>ADMIN CAPITAL</u>					
10-915-922 ADMIN CAPITAL EXPENDITURES	.00	.00	.00	.00	.0
10-915-923 TOWN HALL CAPITAL OUTLAY	.00	6,718.00	25,000.00	18,282.00	26.9
10-915-950 SPACE TO CREATE EXPENDITURES	.00	150,000.00	150,000.00	.00	100.0
10-915-986 REPLACEMENT VEHICLE	.00	.00	.00	.00	.0
TOTAL ADMIN CAPITAL	.00	156,718.00	175,000.00	18,282.00	89.6
<u>PUBLIC WORKS CAPITAL</u>					
10-931-910 CAPITAL EQUIPMENT PURCHASE	(450.00)	216,470.84	313,066.00	96,595.16	69.2
10-931-911 CAPITALIZED EQUIPMENT REPAIR	.00	.00	.00	.00	.0
10-931-921 PAVING	.00	151,812.00	325,000.00	173,188.00	46.7
10-931-922 DRAINAGE	.00	.00	.00	.00	.0
10-931-923 TOWN SHOP CAPITAL OUTLAY	.00	18,984.65	.00	(18,984.65)	.0
10-931-972 W PORTAL BRIDGE REHAB	.00	.00	.00	.00	.0
10-931-973 PUBLIC WAY FINDING SIGNS	.00	.00	.00	.00	.0
10-931-974 STREETScape PROJECT FUNDING	.00	.00	165,000.00	165,000.00	.0
TOTAL PUBLIC WORKS CAPITAL	(450.00)	387,267.49	803,066.00	415,798.51	48.2
<u>GRAND LAKE CENTER CAPITAL</u>					
10-950-710 OTHER CAPITAL ASSETS - NO DEPR	.00	.00	.00	.00	.0
TOTAL GRAND LAKE CENTER CAPITAL	.00	.00	.00	.00	.0

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS CAPITAL</u>					
10-952-500 DOCK IMPROVEMENTS	.00	.00	.00	.00	.0
10-952-970 LAND PURCHASE	.00	.00	.00	.00	.0
10-952-971 PARK IMPROVEMENTS	12,471.29	18,111.69	182,500.00	164,388.31	9.9
10-952-972 BOARDWALKS	.00	.00	.00	.00	.0
10-952-995 LAKEFRONT IMPROVEMENTS	.00	.00	.00	.00	.0
TOTAL PARKS CAPITAL	12,471.29	18,111.69	182,500.00	164,388.31	9.9
TOTAL FUND EXPENDITURES	158,061.65	2,012,635.60	3,475,699.00	1,463,063.40	57.9
NET REVENUE OVER EXPENDITURES	210,258.70	(323,230.83)	(729,852.00)	(406,621.17)	(44.3)

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

WATER FUND

ASSETS

20-100000	CASH IN COMBINED CASH FUND	64,442.62	
20-101000	US BANK	46,170.59	
20-102000	CSAFE	66,064.94	
20-109100	COLOTRUST	1,523,771.43	
20-117000	ACCTS RECEIVABLE/WATER SALES	14,959.32	
20-117099	ACCTS RECEIVABLE-OTHER	139.78	
20-118000	ASSET - LAND	2,270.00	
20-119000	ASSET - DISTRIBUTION SYSTEM	2,831,627.28	
20-122000	ASSET-TREATMENT FACILITY	145,465.94	
20-124000	ASSET - WELLS	123,640.53	
20-125000	ASSET-TANK RESERVOIR	1,466,565.72	
20-126000	ASSET-EQUIPMENT	388,004.73	
20-127000	ASSET-METERS/INSTL IN PROGRESS	7,146.80	
20-128000	ASSET-CONSTRUCTION IN PROGRESS	.00	
20-129000	ACCUM. DEPRECIATION/ALL PRPTY	(2,596,479.55)	
20-133000	ASSET/BLDG-TOWN HALL	26,934.62	
20-135000	DUE FROM GENERAL FUND	.00	
20-136000	DUE FROM MARINA FUND	.00	
20-143100	PREPAID EXPENSES	.00	
TOTAL ASSETS			4,110,724.75

LIABILITIES AND EQUITY

LIABILITIES

20-200000	ACCOUNTS PAYABLE GENERAL	7,517.51	
20-201001	DWRF PAYABLE-PRINCIPAL	1,459,398.10	
20-217000	WAGES PAYABLE	(52.24)	
20-217100	SOCIAL SECURITY PAYABLE	.01	
20-217200	FEDERAL W/H PAYABLE	.00	
20-217300	STATE TAX W/H PAYABLE	.00	
20-217400	MEDICARE WITHHOLDING	.00	
20-217500	SUTA PAYABLE	(54.02)	
20-217600	WC PAYABLE	(459.00)	
20-218100	HEALTH/DENTAL/VISION	3,084.72	
20-219100	FLEX MEDICAL	.00	
20-219200	MEDICAL BENEFIT PAYABLE	1,150.58	
20-220000	ICMA W/H PAYABLE	.00	
20-221000	ICMA LOAN PAYABLE	.00	
20-221001	ICMA/ROTH IRA	.00	
20-222000	DEFERRED REVENUE-PREPAID FEES	.00	
20-223000	ACCRUED VACATION PAYABLE	37,940.98	
20-231000	DUE TO G.F. FROM WATER FUND	.00	
TOTAL LIABILITIES			1,508,526.64

FUND EQUITY

20-275000	UNAPPROP. RETAINED EARNINGS	(1,266,269.80)	
20-281000	CIP RESERVE	1,526,004.00	
20-287000	CONTRIBUTED CAPITAL EQUITY	2,215,142.08	

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

WATER FUND

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	127,321.83		
		127,321.83	
BALANCE - CURRENT DATE			2,602,198.11
TOTAL FUND EQUITY			4,110,724.75
TOTAL LIABILITIES AND EQUITY			

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>WATER REVENUES</u>					
20-344-100 WATER SALES	311.48	427,276.23	610,441.00	183,164.77	70.0
20-344-105 HP NET METER REVENUE	.00	97.13	1,500.00	1,402.87	6.5
20-344-110 TAP FEES - CAPITAL	26,000.00	84,500.00	32,500.00	(52,000.00)	260.0
20-344-120 RESALE METERS	.00	.00	2,000.00	2,000.00	.0
20-344-140 INTEREST REVENUE	303.90	10,863.45	10,000.00	(863.45)	108.6
20-344-150 SALE/TRADE-IN OF ASSETS	.00	.00	.00	.00	.0
20-344-160 MISC. REVENUES	.00	604.64	.00	(604.64)	.0
20-344-190 BULK WATER PERMITS	100.00	425.00	500.00	75.00	85.0
20-344-200 CAPITAL LEASE PROCEEDS	.00	.00	.00	.00	.0
20-344-260 REIMBURSEMENT INCOME	.00	.00	.00	.00	.0
TOTAL WATER REVENUES	26,715.38	523,766.45	656,941.00	133,174.55	79.7
TOTAL FUND REVENUE	26,715.38	523,766.45	656,941.00	133,174.55	79.7

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>WATER OPERATIONS</u>					
20-430-100 GROSS WAGES - WATER	19,285.57	130,894.09	190,307.00	59,412.91	68.8
20-430-103 OT/COMP TIME BUYOUT	7.17	746.93	5,900.00	5,153.07	12.7
20-430-105 BONUS	.00	.00	1,000.00	1,000.00	.0
20-430-110 GROSS WAGES-WATER PT/SEASONAL	1,872.00	33,828.20	49,863.00	16,034.80	67.8
20-430-111 ON CALL PAY	1,350.00	13,250.00	18,200.00	4,950.00	72.8
20-430-119 YEAR END LEAVE EXPENSE	.00	.00	1,000.00	1,000.00	.0
20-430-130 GLC MEMBERSHIP BENEFIT	.00	.00	710.00	710.00	.0
20-430-131 LONGEVITY	.00	1,741.80	.00	1,741.80	.0
20-430-132 ICMA DEFERRED COMPENSATION	1,311.18	9,333.64	19,213.00	9,879.36	48.6
20-430-133 HEALTH/DENTAL-EMPLOYEE	.00	22,401.74	37,118.00	14,716.26	60.4
20-430-135 DEP HEALTH/DENTAL	5,523.36	6,253.15	7,942.00	1,688.85	78.7
20-430-136 MEDICAL BENEFIT ALLOWANCE	.00	592.88	3,516.00	2,923.12	16.9
20-430-141 UNEMPLOYMENT INSURANCE	34.84	512.17	799.00	286.83	64.1
20-430-142 WORKERS' COMPENSATION	.00	5,923.10	13,253.00	7,329.90	44.7
20-430-143 SOCIAL SECURITY MATCH	1,181.18	11,439.90	17,712.00	6,272.10	64.6
20-430-144 MEDICARE MATCH	276.19	2,675.39	4,142.00	1,466.61	64.6
20-430-210 OFFICE SUPPLIES	.00	1,080.67	2,200.00	1,119.33	49.1
20-430-211 COMPUTER SUPPLIES	.00	.00	1,000.00	1,000.00	.0
20-430-215 COMPUTER SOFTWARE	1,504.00	4,307.66	6,500.00	2,192.34	66.3
20-430-220 COMPUTER HARDWARE	.00	288.00	2,500.00	2,212.00	11.5
20-430-221 CHEMICALS	2,572.50	11,891.77	15,000.00	3,108.23	79.3
20-430-222 LAB SUPPLIES/EQUIPMENT	14.99	655.48	2,500.00	1,844.52	26.2
20-430-223 WELL/PLANT SUPPLIES	.00	382.34	1,000.00	617.66	38.2
20-430-225 METER PARTS	.00	458.68	500.00	41.32	91.7
20-430-227 SMALL EQUIPMENT/TOOLS	26.98	128.93	1,000.00	871.07	12.9
20-430-228 SAFETY EQUIPMENT	.00	1,075.15	500.00	575.15	215.0
20-430-229 MISC OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
20-430-231 GAS/FUEL/FLUIDS	217.72	1,762.08	4,000.00	2,237.92	44.1
20-430-232 VEHICLE MAINTENANCE	.00	79.74	1,000.00	920.26	8.0
20-430-233 EQUIPMENT MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
20-430-234 WELL/PLANT MAINTENANCE	.00	3,102.64	5,000.00	1,897.36	62.1
20-430-235 TIRES & CHAINS	.00	.00	1,000.00	1,000.00	.0
20-430-237 BUILDING MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
20-430-238 DISTRIBUTION LINE MAINTENANCE	13.23	2,048.12	25,000.00	22,951.88	8.2
20-430-239 MISC. MAINTENANCE	.00	75.00	250.00	175.00	30.0
20-430-240 ROAD MATERIALS	.00	.00	5,000.00	5,000.00	.0
20-430-241 MOTORS & PUMPS	.00	2,368.00	2,500.00	132.00	94.7
20-430-251 RESALE PARTS	.00	.00	250.00	250.00	.0
20-430-252 RESALE METERS	.00	.00	.00	.00	.0
20-430-253 COGS-METER	.00	.00	10,000.00	10,000.00	.0
20-430-310 MISC SERVICE FEES	19.95	179.55	.00	179.55	.0
20-430-311 POSTAGE/FREIGHT	.00	1,135.00	2,100.00	965.00	54.1
20-430-314 LEGAL NOTICES/ADS	.00	233.14	500.00	266.86	46.6
20-430-316 MEMBERSHIPS	.00	360.00	700.00	340.00	51.4
20-430-317 UNIFORM ALLOWANCE	100.00	900.00	1,200.00	300.00	75.0
20-430-318 TESTING SERVICES	.00	2,073.60	5,000.00	2,926.40	41.5
20-430-319 MISCELLANEOUS SERVICES	.00	.00	200.00	200.00	.0
20-430-320 TELEMETRY MAINTENANCE	85.00	765.00	5,000.00	4,235.00	15.3
20-430-321 COMPUTER SYSTEM SUPPORT	532.00	4,236.00	9,920.00	5,684.00	42.7
20-430-330 BANK FEES	47.23	384.92	300.00	84.92	128.3
20-430-341 ELECTRIC UTILITY	3,371.01	24,729.58	32,000.00	7,270.42	77.3
20-430-344 TELEPHONE UTILITY	172.40	1,729.69	2,885.00	1,155.31	60.0

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
20-430-345 NATURAL GAS UTILITY	173.70	2,616.60	4,500.00	1,883.40	58.2
20-430-347 INTERNET SERVICE	.00	.00	.00	.00	.0
20-430-351 LEGAL SERVICES	.00	.00	1,000.00	1,000.00	.0
20-430-352 AUDIT	.00	4,850.00	5,020.00	170.00	96.6
20-430-354 SYSTEM ANALYSIS/ENG & SURVEY	.00	.00	5,000.00	5,000.00	.0
20-430-355 STATE FEES	.00	310.00	400.00	90.00	77.5
20-430-370 TRAINING/TRAVEL	110.06	110.06	2,000.00	1,889.94	5.5
20-430-513 PROPERTY/CASUALTY INSURANCE	.00	9,147.00	13,000.00	3,853.00	70.4
20-430-514 POSITION BONDS	.00	146.42	150.00	3.58	97.6
20-430-700 DEPRECIATION RESERVE	.00	.00	.00	.00	.0
20-430-870 CONTINGENCY-OPERATIONS	.00	.00	1,000.00	1,000.00	.0
TOTAL WATER OPERATIONS	39,802.26	323,203.81	551,350.00	228,146.19	58.6
WATER DEBT SERVICE					
20-830-640 DWRF LOAN - PRINCIPAL	.00	32,482.11	68,958.00	36,475.89	47.1
20-830-645 DWRF LOAN - INTEREST	.00	14,901.70	30,196.00	15,294.30	49.4
TOTAL WATER DEBT SERVICE	.00	47,383.81	99,154.00	51,770.19	47.8
WATER CAPITAL					
20-930-994 SYSTEM UPGRADES	.00	.00	.00	.00	.0
20-930-995 CAPITAL CONTINGENCY	.00	25,857.00	26,000.00	143.00	99.5
20-930-997 CAPITAL DIRECT PURCHASE	.00	.00	.00	.00	.0
20-930-999 CONTRA CAPITAL OUTLAY	.00	.00	.00	.00	.0
TOTAL WATER CAPITAL	.00	25,857.00	26,000.00	143.00	99.5
DEPARTMENT 931					
20-931-999 CONTRA DEBT SERVICE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 931	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	39,802.26	396,444.62	676,504.00	280,059.38	58.6
NET REVENUE OVER EXPENDITURES	(13,086.88)	127,321.83	(19,563.00)	(146,884.83)	650.8

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

MARINA FUND

ASSETS

40-100000	CASH IN COMBINED CASH FUND	496,652.59	
40-109100	COLOTRUST	415,808.39	
40-116000	PETTY CASH	.00	
40-117000	ACCOUNTS RECEIVABLE	.00	
40-118000	ASSET - BOATS	371,146.13	
40-118500	ASSET - BOATS-IN PROGRESS	.00	
40-119000	ASSET - OTHER	7,480.69	
40-123000	DUE TO MARINA FROM GF	.00	
40-129000	ACCUM DEPRECIATION/ALL PROP	(195,681.33)	
40-143100	PREPAID EXPENSES	.00	
	TOTAL ASSETS		1,095,406.47

LIABILITIES AND EQUITY

LIABILITIES

40-200000	ACCOUNTS PAYABLE GENERAL	3,162.36	
40-217000	WAGES PAYABLE	(18.41)	
40-217100	SOCIAL SECURITY PAYABLE	.94	
40-217200	FEDERAL W/H PAYABLE	.00	
40-217300	STATE TAX W/H PAYABLE	.00	
40-217400	MEDICARE WITHHOLDING	.23	
40-217500	SUTA PAYABLE	(48.02)	
40-217600	WC PAYABLE	1,034.31	
40-218100	HEALTH/DENTAL/VISION	222.37	
40-219100	FLEX MEDICAL	.00	
40-219200	MEDICAL BENEFIT PAYABLE	50.34	
40-220000	ICMA W/H PAYABLE	89.88	
40-221000	ICMA LOAN PAYABLE	.00	
40-221001	ICMA/ROTH IRA	.00	
40-223000	ACCRUED VACATION PAYABLE	959.21	
40-231000	DUE TO GF FROM MARINA	.00	
40-232000	DUE TO WATER FROM MARINA	.00	
	TOTAL LIABILITIES		5,453.21

FUND EQUITY

40-275000	UNAPPROP. RETAINED EARNINGS	752,795.70	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	337,020.10	
	BALANCE - CURRENT DATE	337,020.10	
	TOTAL FUND EQUITY		1,089,815.80
	TOTAL LIABILITIES AND EQUITY		1,095,269.01

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>MARINA REVENUES</u>					
40-344-113 RENTALS (NON-TAXABLE)	36,024.00	460,229.01	250,000.00	(210,229.01)	184.1
40-344-115 TOURS	10,736.00	46,291.00	65,000.00	18,709.00	71.2
40-344-120 BUILDING SPACE RENTAL	.00	1,100.00	3,300.00	2,200.00	33.3
40-344-145 KAYAK SLIP RENTAL	.00	3,300.00	4,200.00	900.00	78.6
40-344-155 SUP SLIP RENTAL	.00	.00	900.00	900.00	.0
40-344-160 MISC REVENUE	.00	.00	.00	.00	.0
40-344-170 INTEREST EARNED	106.03	3,018.41	7,000.00	3,981.59	43.1
40-344-180 BOAT DAMAGE	600.00	1,600.00	1,000.00	(600.00)	160.0
40-344-200 SALE OF ASSETS	.00	9,551.00	20,000.00	10,449.00	47.8
40-344-220 CONTRIBUTED SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL MARINA REVENUES	47,466.03	525,089.42	353,900.00	(171,189.42)	148.4
TOTAL FUND REVENUE	47,466.03	525,089.42	353,900.00	(171,189.42)	148.4

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MARINA OPERATIONS</u>					
40-460-100 GROSS WAGES - MARINA	13,124.91	25,583.76	12,941.00	(12,642.76)	197.7
40-460-103 OT/COMP TIME BUYOUT	1,511.04	1,526.04	.00	(1,526.04)	.0
40-460-105 BONUS	.00	.00	100.00	100.00	.0
40-460-110 GROSS WAGES-MARINA PT/SEASONAL	849.00	68,253.60	125,471.00	57,217.40	54.4
40-460-119 ACCRUED LEAVE EXPENSE	.00	.00	500.00	500.00	.0
40-460-130 GLC MEMBERSHIP BENEFIT	.00	.00	2,663.00	2,663.00	.0
40-460-131 LONGEVITY	.00	54.00	.00	(54.00)	.0
40-460-132 ICMA DEFERRED COMPENSATION	94.88	853.80	1,153.00	299.20	74.1
40-460-133 HEALTH/DENTAL - EMPLOYEE	.00	1,154.93	1,932.00	777.07	59.8
40-460-135 DEP HEALTH/DENTAL	291.80	413.85	1,765.00	1,351.15	23.5
40-460-136 MEDICAL BENEFIT ALLOWANCE	.00	53.04	180.00	126.96	29.5
40-460-141 UNEMPLOYMENT INSURANCE	44.13	283.90	415.00	131.10	68.4
40-460-142 WORKERS' COMPENSATION	.00	4,861.76	9,813.00	4,951.24	49.5
40-460-143 SOCIAL SECURITY MATCH	886.40	5,872.99	8,660.00	2,787.01	67.8
40-460-144 MEDICARE MATCH	207.34	1,373.54	2,024.00	650.46	67.9
40-460-211 GENERAL OFFICE SUPPLIES	235.92	829.20	1,500.00	670.80	55.3
40-460-214 SMALL EQUIP/COMP HRDWARE	.00	2,143.99	2,000.00	(143.99)	107.2
40-460-222 SHOP SUPPLIES	.00	1,337.75	1,000.00	(337.75)	133.8
40-460-223 BOAT SUPPLIES	59.94	126.26	2,000.00	1,873.74	6.3
40-460-227 TOOLS	49.36	228.67	500.00	271.33	45.7
40-460-231 FUEL	851.09	5,911.55	10,000.00	4,088.45	59.1
40-460-232 VEHICLE MAINTENANCE	475.60	1,007.29	1,000.00	(7.29)	100.7
40-460-233 EQUIPMENT (BOAT) MAINTENANCE	846.10	846.10	17,000.00	16,153.90	5.0
40-460-237 BUILDING/FACILITY MAINTENANCE	140.23	1,180.91	2,000.00	819.09	59.1
40-460-301 CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
40-460-312 COMPUTER SERVICES	103.50	1,279.50	1,500.00	220.50	85.3
40-460-314 ADS AND LEGAL NOTICES	625.00	4,351.00	100.00	(4,251.00)	4351.0
40-460-316 DUES/MEMBERSHIPS	.00	275.00	500.00	225.00	55.0
40-460-317 UNIFORMS	77.96	1,287.92	1,000.00	(287.92)	128.8
40-460-318 MISCELLANEOUS SERVICES	19.95	179.55	500.00	320.45	35.9
40-460-320 MARKETING	.00	.00	2,000.00	2,000.00	.0
40-460-330 BANK/CREDIT CARD FEES	.00	12,266.65	8,000.00	(4,266.65)	153.3
40-460-341 ELECTRIC UTILITY	63.37	413.31	750.00	336.69	55.1
40-460-342 SEWER UTILITY	.00	315.00	400.00	85.00	78.8
40-460-343 WATER UTILITY	.00	383.00	600.00	217.00	63.8
40-460-344 TELEPHONE/INTERNET UTILITY	50.84	1,503.09	2,500.00	996.91	60.1
40-460-350 BOAT REGISTRATION	.00	903.50	1,500.00	596.50	60.2
40-460-351 LICENSES	.00	.00	165.00	165.00	.0
40-460-355 PURCHASED PROFESSIONAL SERV.	.00	911.00	1,000.00	89.00	91.1
40-460-360 SALES TAX	.00	.00	25,300.00	25,300.00	.0
40-460-370 TRAINING/TRAVEL	172.50	493.41	1,000.00	506.59	49.3
40-460-510 LEGAL	.00	.00	.00	.00	.0
40-460-512 AUDIT	.00	1,300.00	1,260.00	(40.00)	103.2
40-460-513 PROPERTY/CASUALTY INSURANCE	.00	2,007.00	3,000.00	993.00	66.9
40-460-514 POSITION BONDS	.00	142.26	200.00	57.74	71.1
40-460-515 ENGINEERING/SURVEY	.00	.00	.00	.00	.0
40-460-516 SITE LEASE	.00	.00	1.00	1.00	.0
40-460-700 DEPRECIATION RESERVE	.00	.00	.00	.00	.0
40-460-750 FIREWORKS	.00	.00	.00	.00	.0
40-460-870 CONTINGENCY	(70.95)	4,521.20	1,000.00	(3,521.20)	452.1
TOTAL MARINA OPERATIONS	20,709.91	156,429.32	259,393.00	102,963.68	60.3

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MARINA CAPITAL</u>					
40-960-610 CAPITAL EQUIPMENT	.00	31,640.00	40,000.00	8,360.00	79.1
40-960-750 CAPITAL CONTRIBS (INTERFUND)	.00	.00	100,000.00	100,000.00	.0
40-960-995 FACILITIES IMPROVEMENTS	.00	.00	.00	.00	.0
40-960-999 CONTRA CAPITAL OUTLAY	.00	.00	.00	.00	.0
TOTAL MARINA CAPITAL	.00	31,640.00	140,000.00	108,360.00	22.6
TOTAL FUND EXPENDITURES	20,709.91	188,069.32	399,393.00	211,323.68	47.1
NET REVENUE OVER EXPENDITURES	26,756.12	337,020.10	(45,493.00)	(382,513.10)	740.8

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

PAY-AS-YOU-THROW FUND

ASSETS

50-100000	CASH IN COMBINED CASH FUND	119,152.24	
50-116000	PETTY CASH	50.00	
50-117000	ACCOUNTS RECEIVABLE	.00	
50-127000	ASSET - BAG INVENTORY	7,858.94	
50-143100	PREPAID EXPENSES	.00	
		<hr/>	
	TOTAL ASSETS		127,061.18
			<hr/>

LIABILITIES AND EQUITY

LIABILITIES

50-200000	ACCOUNTS PAYABLE GENERAL	8,270.00	
50-223100	PREPAID ACCOUNTS	.00	
50-231000	DUE TO G.F. FROM PAYT	.00	
		<hr/>	
	TOTAL LIABILITIES		8,270.00

FUND EQUITY

50-275000	UNAPPROP. RETAINED EARNINGS	88,608.94	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	30,182.24	
		<hr/>	
	BALANCE - CURRENT DATE	30,182.24	
		<hr/>	
	TOTAL FUND EQUITY		118,791.18
			<hr/>
	TOTAL LIABILITIES AND EQUITY		127,061.18
			<hr/>

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

PAY-AS-YOU-THROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>PAYT REVENUES</u>					
50-344-110 BAGS: DIRECT SALES (T)	187.00	1,257.00	2,000.00	743.00	62.9
50-344-115 BAGS: VENDOR PURCHASE (NT)	5,148.00	47,318.00	45,000.00	(2,318.00)	105.2
50-344-140 INTEREST REVENUE	14.85	188.01	200.00	11.99	94.0
TOTAL PAYT REVENUES	5,349.85	48,763.01	47,200.00	(1,563.01)	103.3
TOTAL FUND REVENUE	5,349.85	48,763.01	47,200.00	(1,563.01)	103.3

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

PAY-AS-YOU-THROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PAYT OPERATIONS</u>					
50-470-200 BAGS FOR RESALE	7,550.00	7,550.00	.00	(7,550.00)	.0
50-470-250 COGS - BAGS	.00	.00	4,000.00	4,000.00	.0
50-470-300 DUMPSTER SERVICE	2,066.07	9,443.75	30,000.00	20,556.25	31.5
50-470-301 RECYCLING CONTRIBUTION	125.00	1,000.00	1,500.00	500.00	66.7
50-470-305 RECYCLING PROGRAM	.00	.00	.00	.00	.0
50-470-310 SITE LEASE	.00	.00	1.00	1.00	.0
50-470-312 COMPUTER SERVICES	.00	.00	450.00	450.00	.0
50-470-315 SITE MAINTENANCE	.00	197.02	2,000.00	1,802.98	9.9
50-470-320 BUSINESS LICENSE	.00	.00	200.00	200.00	.0
50-470-350 SALES TAX	.00	.00	300.00	300.00	.0
50-470-512 AUDIT	.00	390.00	378.00	(12.00)	103.2
50-470-870 CONTINGENCY	.00	.00	.00	.00	.0
TOTAL PAYT OPERATIONS	9,741.07	18,580.77	38,829.00	20,248.23	47.9
<u>PAYT CAPITAL</u>					
50-970-751 SITE IMPROVEMENTS	.00	.00	.00	.00	.0
TOTAL PAYT CAPITAL	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	9,741.07	18,580.77	38,829.00	20,248.23	47.9
NET REVENUE OVER EXPENDITURES	(4,391.22)	30,182.24	8,371.00	(21,811.24)	360.6

TOWN OF GRAND LAKE
BALANCE SHEET
SEPTEMBER 30, 2020

CAPITAL IMPROVEMENT FUND

ASSETS

90-100000	CASH IN COMBINED CASH FUND	515,028.32	
90-109100	COLOTRUST	713,006.17	
90-117000	ACCOUNTS RECEIVABLE	17,900.34	
	TOTAL ASSETS		1,245,934.83

LIABILITIES AND EQUITY

LIABILITIES

90-200000	ACCOUNTS PAYABLE GENERAL	29,191.58	
	TOTAL LIABILITIES		29,191.58

FUND EQUITY

90-270000	SURPLUS FUND	280,500.00	
90-275000	RETAINED EARNINGS - PRIOR	958,034.29	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(21,791.04)	
	BALANCE - CURRENT DATE	(21,791.04)	
	TOTAL FUND EQUITY		1,216,743.25
	TOTAL LIABILITIES AND EQUITY		1,245,934.83

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>CIF REVENUES</u>					
90-344-110 1% SALES & USE TAX	86,566.09	249,069.54	445,635.00	196,565.46	55.9
90-344-140 INTEREST REVENUES	229.34	6,084.22	18,000.00	11,915.78	33.8
90-344-160 MISC REVENUE	.00	.00	.00	.00	.0
90-344-910 DOLA 2017 TIER II PHASE 1	.00	.00	.00	.00	.0
90-344-920 DOLA 2017 TIER II PHASE 2	.00	.00	553,670.00	553,670.00	.0
TOTAL CIF REVENUES	86,795.43	255,153.76	1,017,305.00	762,151.24	25.1
<u>CIF OTHER REVENUES</u>					
90-391-360 TXFR IN FROM WATER ENTERPRISE	.00	.00	.00	.00	.0
TOTAL CIF OTHER REVENUES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	86,795.43	255,153.76	1,017,305.00	762,151.24	25.1

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
CAP IMP FUND OPERATIONS					
90-431-870 CONTINGENCY	.00	.00	1,000.00	1,000.00	.0
90-431-999 TABOR REQ'D EMERGENCY RESERVE	.00	.00	.00	.00	.0
TOTAL CAP IMP FUND OPERATIONS	.00	.00	1,000.00	1,000.00	.0
CAP IMP FUND DEBT SERVICE					
90-831-471 SALES TAX BONDS - PRINCIPAL	.00	.00	110,000.00	110,000.00	.0
90-831-472 SALES TAX BONDS - INTEREST	.00	83,625.00	167,250.00	83,625.00	50.0
TOTAL CAP IMP FUND DEBT SERVICE	.00	83,625.00	277,250.00	193,625.00	30.2
CAP IMP FUND CAPITAL					
90-931-910 STREETS	(160,307.59)	.00	1,657,631.00	1,657,631.00	.0
90-931-915 STREETS PLANNING/PROJECT MAN	23,950.20	23,950.20	.00	(23,950.20)	.0
90-931-916 STREET- BELOW GROUND	.00	.00	.00	.00	.0
90-931-917 STREETS- ABOVE GROUND	89,971.58	89,971.58	.00	(89,971.58)	.0
90-931-918 STREETS- MISC.	77,048.02	77,048.02	.00	(77,048.02)	.0
90-931-919 STREETS- LANDSCAPING	2,350.00	2,350.00	.00	(2,350.00)	.0
TOTAL CAP IMP FUND CAPITAL	33,012.21	193,319.80	1,657,631.00	1,464,311.20	11.7
TOTAL FUND EXPENDITURES	33,012.21	276,944.80	1,935,881.00	1,658,936.20	14.3
NET REVENUE OVER EXPENDITURES	53,783.22	(21,791.04)	(918,576.00)	(896,784.96)	(2.4)

4% SALES TAX CASH FLOW REPORT:
TOWN OF GRAND LAKE
FISCAL YEAR 2020

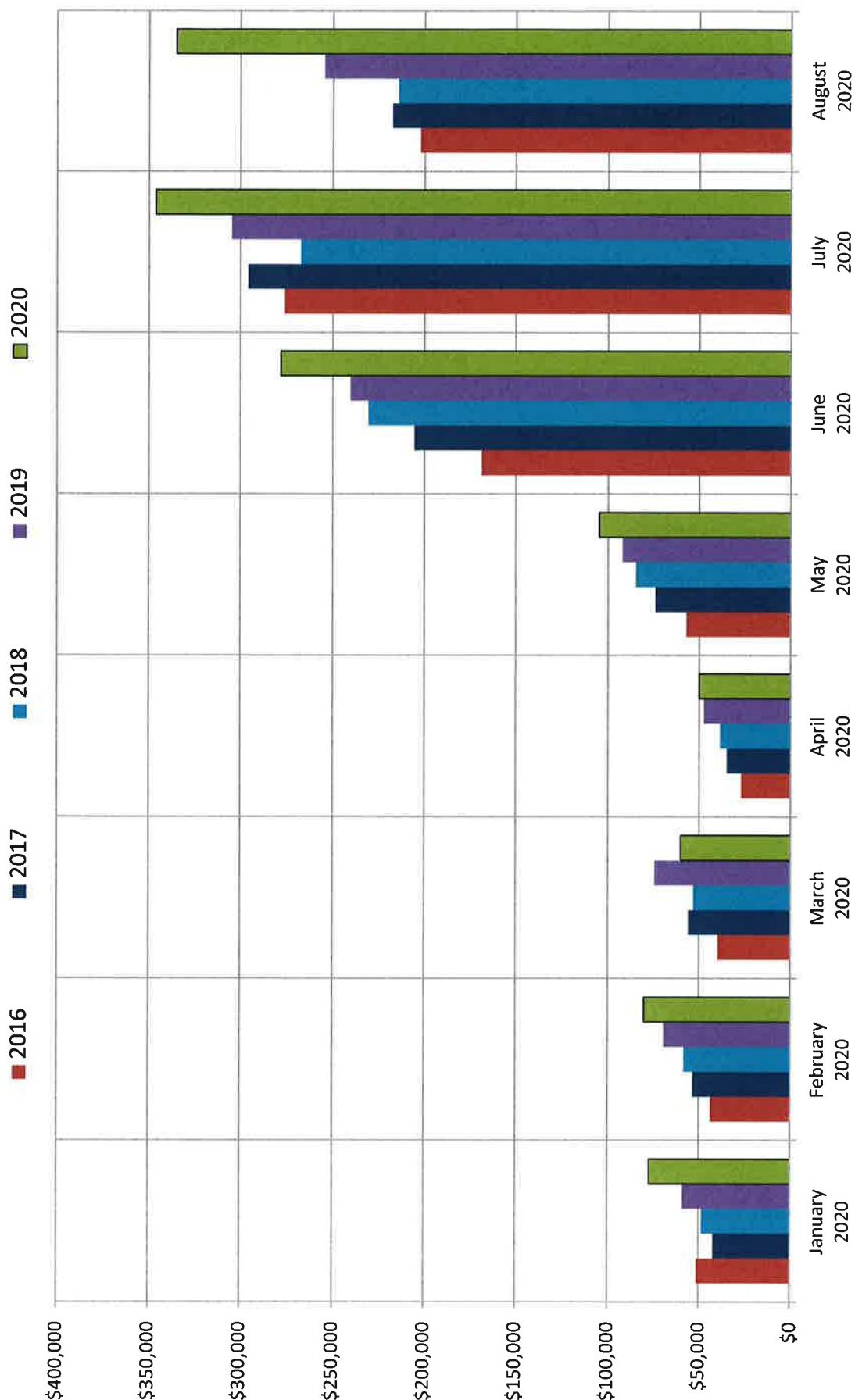
Sales Month	2020	2019	Fiscal Year 2018	2017	2016
January 2020	\$77,149	\$58,933	\$48,333	\$42,037	\$51,196
February 2020	\$80,166	\$69,478	\$58,344	\$53,326	\$43,528
March 2020	\$60,184	\$74,443	\$53,192	\$55,964	\$39,568
April 2020	\$49,912	\$47,378	\$38,591	\$34,821	\$26,769
May 2020	\$104,689	\$92,138	\$84,862	\$74,172	\$57,188
June 2020	\$277,913	\$240,589	\$230,804	\$205,468	\$168,446
July 2020	\$346,264	\$304,721	\$267,371	\$295,836	\$275,977
August 2020	\$335,005	\$254,709	\$214,246	\$217,698	\$202,184
September 2020		\$322,285	\$263,514	\$197,896	\$192,607
October 2020		\$110,559	\$68,969	\$63,605	\$57,975
November 2020		\$65,583	\$44,932	\$41,909	\$38,189
December 2020		\$95,751	\$80,654	\$68,832	\$61,633

YEAR TO DATE CASH FLOW COMPARISON

BUDGET COMPARISON

	Year to Date Total	Percent of Budget	Percent change from previous Year to Date	Dollar change from previous Year to Date	Budgeted Amount
2020	\$1,331,284	80.24%	49.97%	\$ 443,603.12	\$1,659,230
2019	\$887,680	63.45%	13.59%	\$ 106,183.23	\$1,398,967
2018	\$781,497	61.52%	2.61%	\$ 19,873.04	\$1,270,354
2017	\$761,624	64.41%	14.93%	\$ 98,951.22	\$1,182,454
2016	\$662,673	56.90%	5.26%	\$ 33,087.39	\$1,164,718

4% SALES TAX CASH FLOW 2020 August 2020



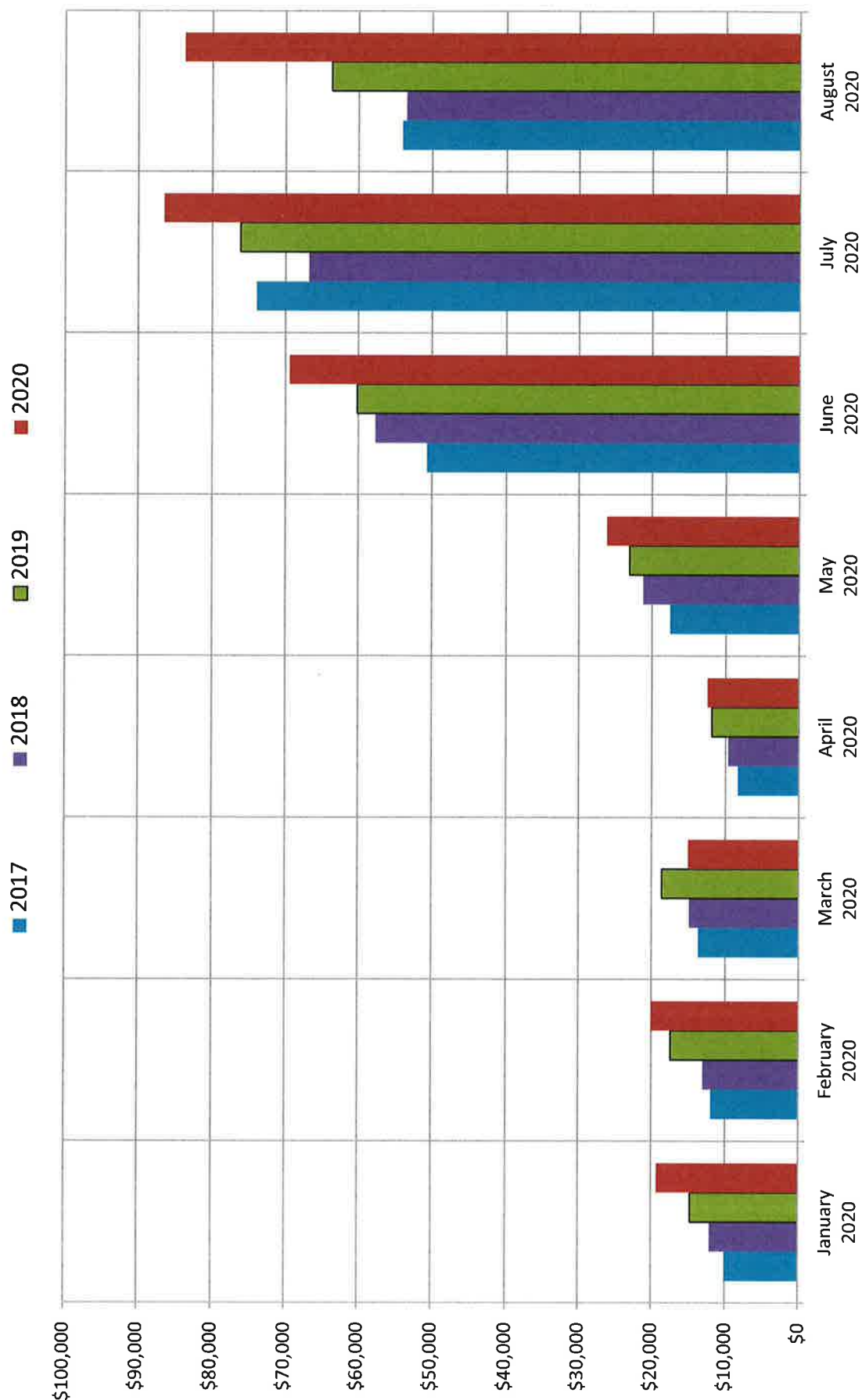
1% SALES TAX CASH FLOW REPORT:**TOWN OF GRAND LAKE****FISCAL YEAR 2020**

Sales Month	FISCAL YEAR			
	2020	2019	2018	2017
January 2020	\$19,287	\$14,712	\$12,082	\$10,086
February 2020	\$20,042	\$17,367	\$13,041	\$11,969
March 2020	\$15,046	\$18,583	\$14,915	\$13,693
April 2020	\$12,478	\$11,844	\$9,638	\$8,340
May 2020	\$26,172	\$23,035	\$21,219	\$17,539
June 2020	\$69,478	\$60,147	\$57,697	\$50,722
July 2020	\$86,566	\$76,180	\$66,841	\$73,964
August 2020	\$83,751	\$63,677	\$53,530	\$54,100
September 2020		\$80,571	\$65,870	\$49,408
October 2020		\$27,640	\$17,200	\$15,923
November 2020		\$16,396	\$11,248	\$10,295
December 2020		\$23,938	\$19,978	\$17,274

YEAR TO DATE CASH FLOW COMPARISON**BUDGET COMPARISON**

	Year to Date Total	Percent of Budget	Percent change from previous Year to Date	Dollar change from previous Year to Date	Budgeted Amount
2020	\$332,821	74.68%	50.01%	\$ 110,952.42	\$445,635
2019	\$221,868	62.34%	13.53%	\$ 26,434.74	\$355,882
2018	\$195,434	62.34%	4.90%	\$ 9,121.05	\$313,491
2017	\$186,313	48.14%	N/A		\$387,000

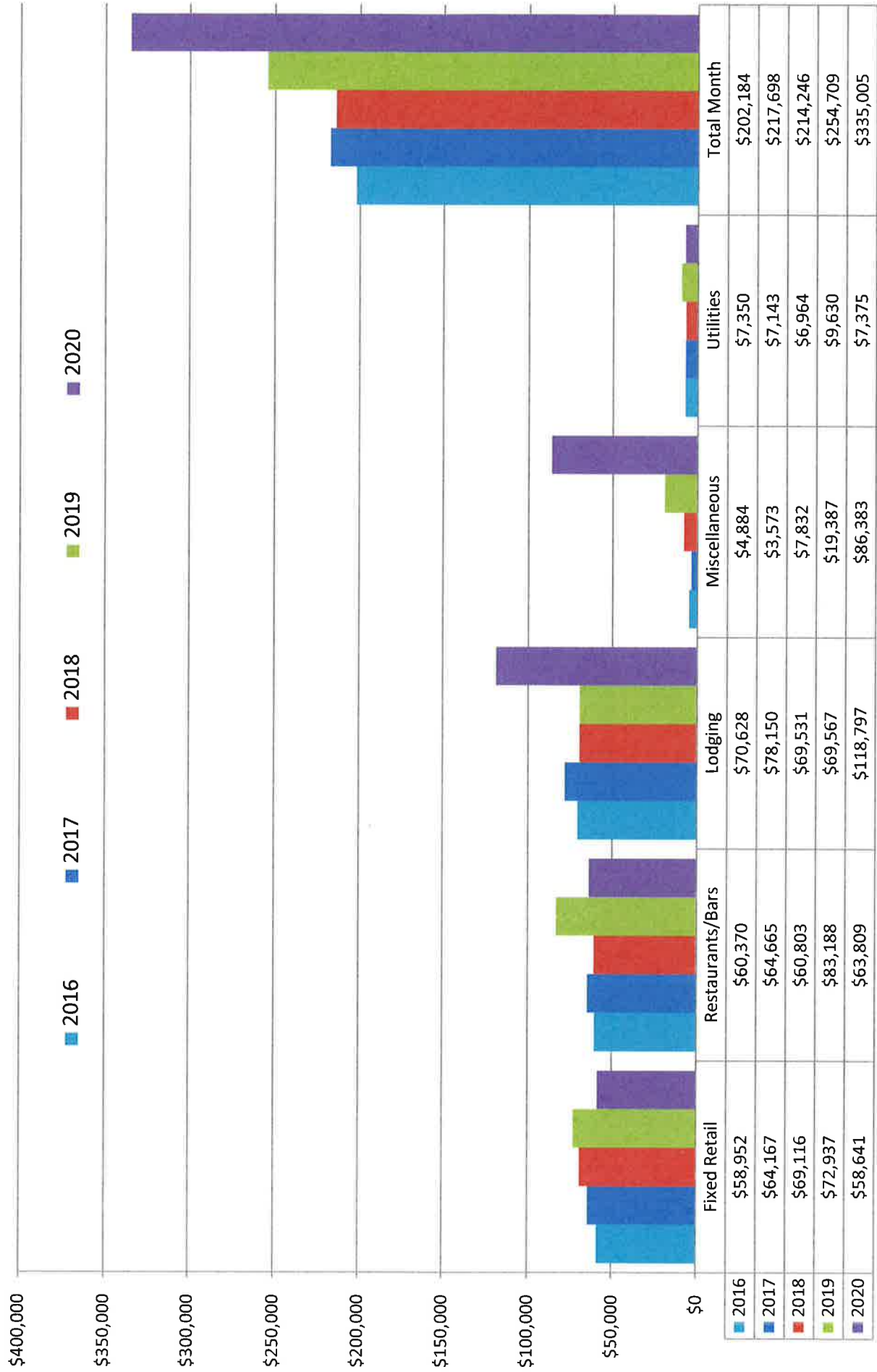
1% SALES TAX CASH FLOW 2020 August 2020



TOWN OF GRAND LAKE

Monthly 4% Sales Tax Collection by Industry

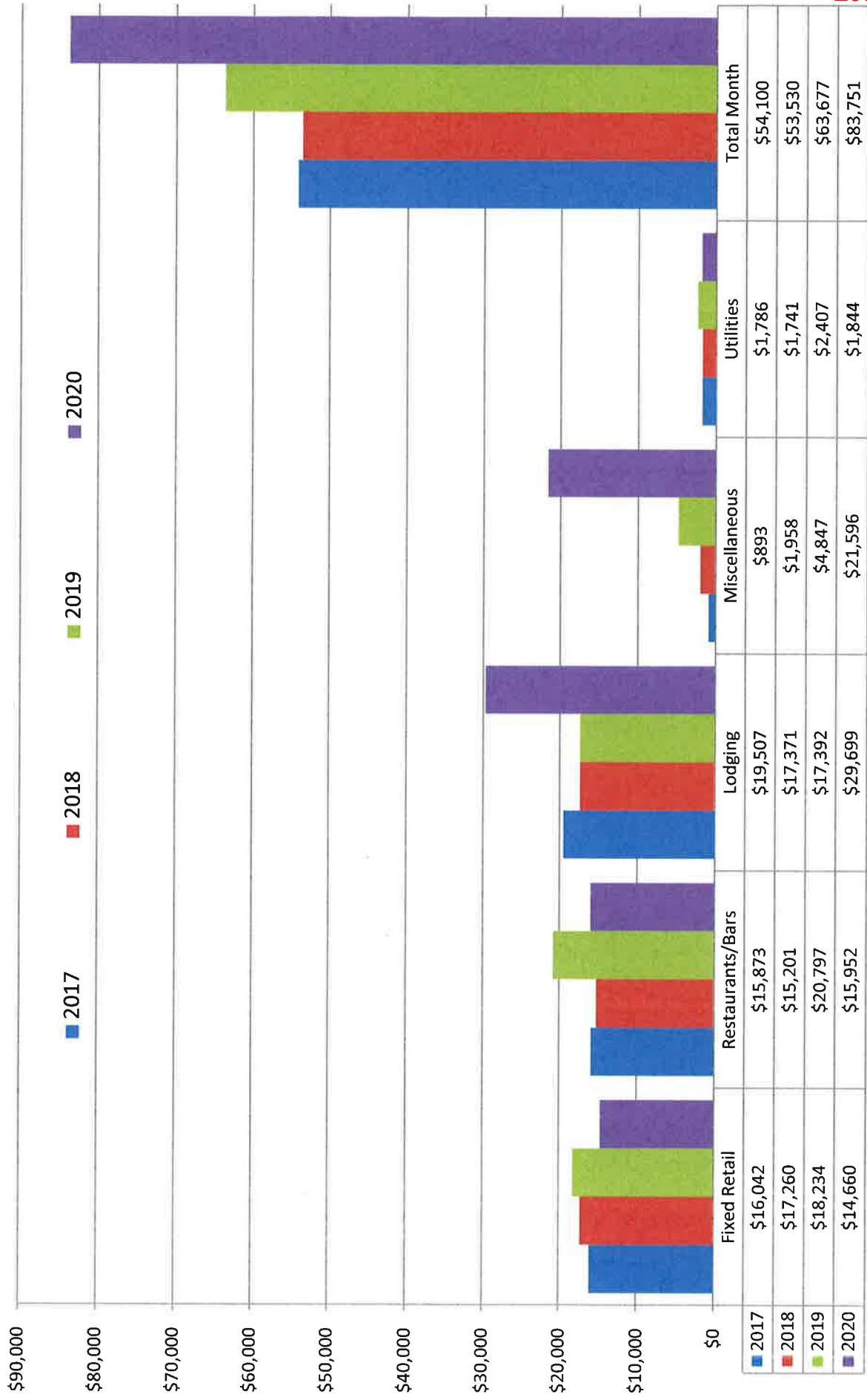
for August 2016-2020



TOWN OF GRAND LAKE

Monthly 1% Sales Tax Collection by Industry

for August 2017-2020





Date: November 5, 2020

To: Mayor Kudron and the Trustees

From: Kimberly White, Town Planner

Re: Recommendation to allow the removal and rebuilding of a boathouse on 536 Cairns

Attachments: 536 Cairns Boathouse construction documents, USACE documents,

Background

536 Cairns has an existing, conforming boathouse. The owners need a larger opening to accommodate their boat, so are requesting approval to construct a boathouse of similar size in place of the existing boathouse. On November 4th, 2020, during a properly noticed public meeting, the planning commission voted in favor to recommend the removal and rebuilding of the boathouse on 536 Cairns.

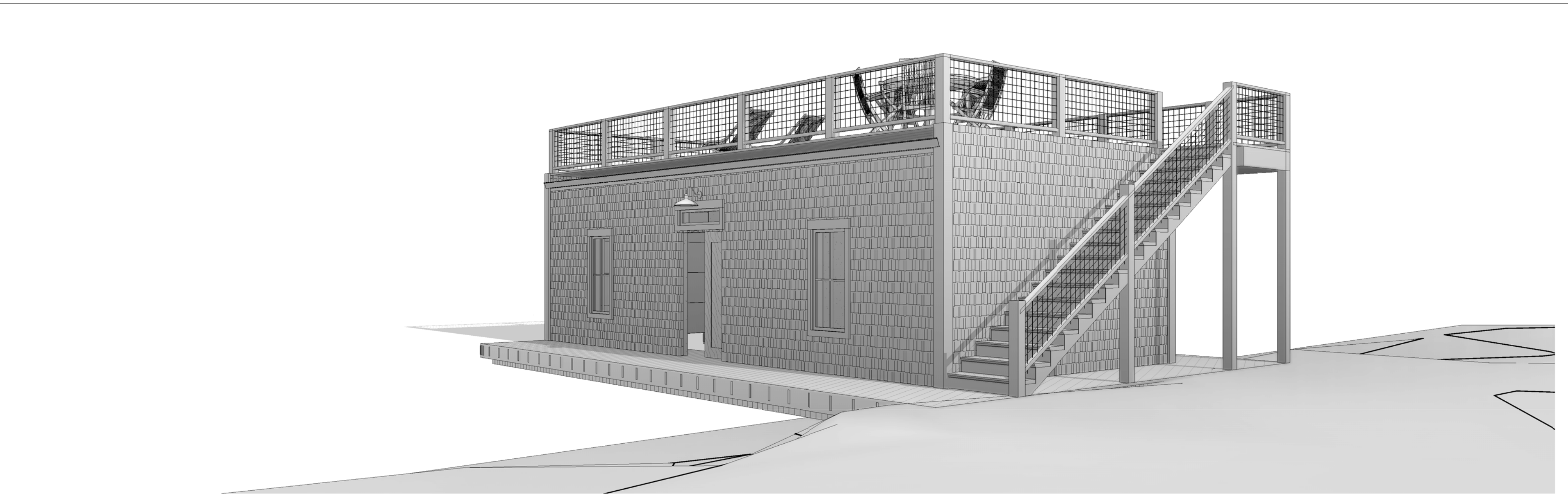
Analysis

Notice was made to all neighboring properties within 200 ft of the home without any remarks for or against the proposal. The contractor will work closely with an environmental engineer who will oversee the placement of the water curtains to protect the lake from sediment. The existing boathouse has 6 existing piers, and the new boathouse has proposed 28 piers. The basic footprint, size, scope and character of the boathouse structure itself is the same and it replaces an existing previously-permitted structure, therefore the standard NWP #3 would be the appropriate permitting mechanism. All other standard permit conditions and requirements have been met so the NWP #3 will automatically apply. The USACE is already in receipt of the PCN notice as required and has granted permit approval for this property.

Recommendation

Staff recommends that the Board of Trustees vote to allow the replacement of the current boathouse with the proposed boathouse as attached.

I move that the replacement of the boathouse at 536 Cairns be approved.



GENERAL NOTES

- 1) COPYRIGHT:
ALL PLANS, DESIGNS AND CONCEPTS SHOWN IN THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF MUNN ARCHITECTURE, AIA, LLC AND SHALL NOT BE USED, DISCLOSED, OR REPRODUCED FOR ANY PURPOSE WHATSOEVER WITHOUT THE ARCHITECT'S WRITTEN PERMISSION.
- 2) CODES:
THIS PROJECT IS GOVERNED BY THE LOCALLY ENFORCED BUILDING CODES AS ADOPTED BY THE AUTHORITY HAVING JURISDICTION (AHJ). CODE COMPLIANCE IS MANDATORY. THE DRAWINGS AND SPECIFICATIONS SHALL NOT PERMIT WORK THAT DOES NOT CONFORM TO THESE CODES, UNLESS NOTED OTHERWISE. THE GENERAL CONTRACTOR AND THE SUBCONTRACTORS SHALL BE RESPONSIBLE FOR SATISFYING ALL APPLICABLE CODES AND OBTAINING ALL PERMITS AND REQUIRED APPROVALS. BUILDING AREAS ARE SHOWN FOR CODE PURPOSES ONLY AND SHALL BE RECALCULATED FOR ANY OTHER PURPOSES.
- 3) FIELD VERIFICATION:
VERIFY ALL DIMENSIONS, CONDITIONS, AND UTILITY LOCATIONS ON THE JOB SITE PRIOR TO BEGINNING ANY WORK OR ORDERING ANY MATERIALS. NOTIFY ARCHITECT OF ANY CONFLICTS OR DISCREPANCIES IN THE DRAWINGS IMMEDIATELY.
- 4) DIMENSIONS:
WRITTEN DIMENSIONS ALWAYS TAKE PRECEDENCE OVER SCALED DIMENSIONS. DO NOT SCALE DRAWINGS. VERIFY ALL DIMENSIONS SHOWN PRIOR TO BEGINNING ANY WORK AND NOTIFY ARCHITECT OF ANY CONFLICTS OR DISCREPANCIES FOR INTERPRETATION OR CLARIFICATION. PLAN DIMENSIONS ARE TO THE FACE OF THE FRAMING MEMBERS, FACE OF WOOD FURRING OR FACE OF CONCRETE WALLS UNLESS OTHERWISE NOTED. SECTION OR ELEVATION DIMENSIONS ARE TO TOP OF CONCRETE, TOP OF PLYWOOD, OR TOP OF WALL PLATES OR BEAMS UNLESS OTHERWISE NOTED
- 5) DISCREPANCIES:
THE OWNER HAS REQUESTED THE ARCHITECT TO PROVIDE LIMITED ARCHITECTURAL AND ENGINEERING SERVICES. IN THE EVENT THAT ADDITIONAL DETAILS OR GUIDANCE ARE NEEDED BY THE CONTRACTOR FOR THE CONSTRUCTION OF ANY ASPECT OF THIS PROJECT, HE OR SHE SHALL IMMEDIATELY NOTIFY THE ARCHITECT. FAILURE TO GIVE SIMPLE NOTICE SHALL RELIEVE THE ARCHITECT OF RESPONSIBILITY. DO NOT PROCEED IN AREAS OF DISCREPANCY UNTIL ALL SUCH DISCREPANCIES HAVE BEEN FULLY RESOLVED WITH WRITTEN DIRECTIONS FROM THE ARCHITECT.
- 6) DUTY OF COOPERATION:
RELEASE OF THESE PLANS CONTemplates FURTHER COOPERATION BETWEEN THE OWNER AND/OR OWNER'S REPRESENTATIVE, HIS OR HER CONTRACTOR, AND THE ARCHITECT. DESIGN AND CONSTRUCTION ARE COMPLEX. ALTHOUGH THE ARCHITECT AND HIS CONSULTANTS HAVE PERFORMED THEIR SERVICES WITH DUE CARE AND DILIGENCE, THEY CANNOT GUARANTEE PERFECTION. COMMUNICATION IS IMPERFECT, AND EVERY CONTINGENCY CANNOT BE ANTICIPATED. ANY AMBIGUITY OR DISCREPANCY DISCOVERED BY THE USE OF THESE PLANS SHALL BE REPORTED IMMEDIATELY TO THE ARCHITECT. FAILURE TO NOTIFY THE ARCHITECT COMPOUNDS MISUNDERSTANDING AND INCREASES CONSTRUCTION COSTS. A FAILURE TO COOPERATE BY A SIMPLE NOTICE TO THE ARCHITECT SHALL RELIEVE THE ARCHITECT FROM RESPONSIBILITY FOR ALL CONSEQUENCES.
- 7) CHANGES TO WORK:
ANY ITEMS DESCRIBED HEREIN THAT IMPACT PROJECT BUDGET OR TIME SHALL BE REQUESTED FROM THE CONTRACTOR VIA A WRITTEN CHANGE ORDER REQUEST PRIOR TO SUCH WORK. PERFORMANCE OF SUCH WORK WITHOUT APPROVAL BY CHANGE ORDER INDICATES THE GENERAL CONTRACTOR'S ACKNOWLEDGMENT OF NO INCREASE IN CONTRACT SUM OR TIME. CHANGES FROM THE PLANS OR SPECIFICATIONS MADE WITHOUT THE CONSENT OF THE ARCHITECT ARE UNAUTHORIZED AND SHALL RELIEVE THE ARCHITECT OF RESPONSIBILITY FOR ANY AND ALL CONSEQUENCES RESULTING FROM SUCH CHANGES.
- 8) WORKMANSHIP:
IT IS THE INTENT AND MEANING OF THESE DRAWINGS THAT THE CONTRACTOR AND EACH SUBCONTRACTOR PROVIDE ALL LABOR, MATERIALS, TRANSPORTATION, SUPPLIES, EQUIPMENT, ETC. TO OBTAIN A COMPLETE JOB WITHIN THE RECOGNIZED STANDARDS OF THE INDUSTRY.
- 9) SUBSTITUTIONS:
SUBSTITUTION OF "EQUAL" PRODUCTS WILL BE ACCEPTABLE WITH THE ARCHITECT'S WRITTEN APPROVAL.
- 10) CONSTRUCTION SAFETY:
THESE DRAWINGS DO NOT INCLUDE THE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY. THE GENERAL CONTRACTOR SHALL PROVIDE FOR THE SAFETY, CARE OF UTILITIES AND ADJACENT PROPERTIES DURING CONSTRUCTION AND SHALL COMPLY WITH STATE AND FEDERAL SAFETY REGULATIONS.
- 11) EXCAVATION PROCEDURES:
UPON COMPLETION OF ANY EXCAVATION, THE OWNER SHALL RETAIN A SOILS ENGINEER TO INSPECT THE SUBSURFACE CONDITIONS IN ORDER TO DETERMINE THE ADEQUACY OF FOUNDATION DESIGN. CONTRACTOR SHALL NOT POUR ANY CONCRETE UNTIL APPROVAL IS OBTAINED FROM SOILS ENGINEER.
- 12) FIELD CUTTING OF STRUCTURAL MEMBERS:
THE GENERAL CONTRACTOR AND THE SUBCONTRACTORS SHALL FIELD COORDINATE AND OBTAIN APPROVAL FROM ENGINEER BEFORE ANY CUTTING, NOTCHING OR DRILLING OF ANY CAST-IN-PLACE CONCRETE, STEEL FRAMING OR ANY OTHER STRUCTURAL ELEMENTS WHICH MAY AFFECT THE STRUCTURAL INTEGRITY OF THE BUILDING. REFER TO 2009 I.R.C., MANUFACTURER'S OR SUPPLIER'S INSTRUCTIONS, AND STRUCTURAL DRAWINGS FOR ADDITIONAL REQUIREMENTS.

- 13) WEATHER CONDITIONS:
THE OWNER HAS BEEN ADVISED THAT DUE TO HARSH WINTER CONDITIONS, ROOF AND DECK SURFACE MUST BE MAINTAINED REASONABLY FREE OF ICE AND SNOW TO ENSURE MINIMAL PROBLEMS WITH THESE SURFACES. ALL ROOFING, ROOFING MEMBRANE AND WATERPROOFING SHALL BE APPROVED IN WRITING BY PRODUCT MANUFACTURER (W.R. GRACE FOR BITUTHENE, ETC.) PRIOR TO PROCEEDING WITH ANY WORK. FAILURE TO PROVIDE THESE WRITTEN APPROVALS REMOVES ALL RESPONSIBILITY FOR THE WORK FROM THE ARCHITECT.
- 14) BUILDING AREA:
BUILDING AREAS ARE SHOWN FOR CODE PURPOSES ONLY AND SHALL BE RECALCULATED FOR ANY OTHER USE.
- 15) PROJECT STAKING:
THE GENERAL CONTRACTOR SHALL VERIFY ALL EXISTING GRADES AND STAKE ALL BUILDING CORNERS AND DRIVEWAY LOCATION FOR OWNER/ARCHITECT AND DESIGN REVIEW BOARD APPROVAL PRIOR TO BEGINNING ANY SITE CLEARING.
- 16) SITE DISTURBANCE:
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT THE EXISTING TREES TO REMAIN AND ADJACENT PROPERTIES FROM DAMAGE DURING CONSTRUCTION. PROVIDE PROTECTIVE FENCING THROUGHOUT CONSTRUCTION.
- 17) PROJECT GRADES:
THE GENERAL CONTRACTOR SHALL CHECK AND VERIFY ALL GRADES INCLUDING PAVED AREAS SLOPES PRIOR TO POURING ANY FOUNDATION. SURVEY WORK SHOULD BE VERIFIED IN DETAIL.
- 18) SEPTIC DESIGN:
IF A SEPTIC SYSTEM IS REQUIRED, THE GENERAL CONTRACTOR IS TO BID NEW SEPTIC FIELD AND ALL NECESSARY PLUMBING PER COUNTY REQUIREMENTS AND PER SEPTIC DESIGN BY A SOILS ENGINEER.

SUSTAINABLE CONSTRUCTION PRACTICES

- 1) ENVIRONMENTAL HEALTH
IT IS THE ARCHITECT'S INTENT THAT THE CLIENT RECEIVE A PRODUCT THAT IS BOTH FUNCTIONAL AND DESIGNED WITH THE HEALTH AND WELL-BEING OF THE CLIENT IN MIND. TO THIS END, IT IS ASSUMED THAT MATERIALS SPECIFIED WILL BE, WHENEVER AND WHEREVER POSSIBLE, OF THE HIGHEST QUALITY AND OF AN ENVIRONMENTALLY SOUND NATURE. THIS INCLUDES, BUT IS NOT LIMITED TO, PAINTS AND CARPETS WITH NO TO LOW VOLATILE ORGANIC COMPOUND EMISSIONS.
- 2) RECYCLED MATERIALS & PRODUCTS
FULLY OR PARTIALLY RECYCLED MATERIALS & PRODUCTS ARE TO BE USED AS ALTERNATIVES TO ORIGINAL-USE PRODUCTS WHENEVER APPROPRIATE (e.g. LUMBER, FLOORING, ETC.). IT IS FURTHER EXPECTED THAT THE CONTRACTOR WILL PURCHASE MATERIALS THAT ARE MANUFACTURED AS PHYSICALLY CLOSE TO THE LOCATION OF THE PROJECT AS CAN BE REASONABLY EXPECTED, WITH THE CONSIDERATION OF CARBON EMISSIONS IN MIND.
- 3) INSULATIONS
WHERE CELLULOSE INSULATION IS USED AS AN ALTERNATIVE TO FIBERGLASS BATT OR FOAM, CONTRACTOR IS TO ADHERE STRICTLY TO MANUFACTURER'S GUIDELINES FOR INSTALLATION AND MOISTURE CONTROL. R-VALUES MUST EQUAL OR EXCEED SPECIFIED R-VALUES ON PLANS.
- 4) GLUES AND ADHESIVES
LOW V.O.C. GLUES AND ADHESIVES ARE TO BE USED WHEN THEY MEET PROJECT TOLERANCES. EXAMPLES INCLUDE: DAP® 2000® Heavy-Duty Projects VOC-Compliant Construction Adhesive & PL 400® Low VOC Heavy Duty Construction Adhesive.
- 5) PAINTS AND SOLVENTS
USE LOW- OR ZERO-V.O.C. PAINTS SUCH AS KELLY-MOORE 'ENVIRO-COTE' OR DEVCO 'WONDERPURE' TYPE PAINTS. EXTERIOR OIL-BASED PAINTS ARE TO BE THINNED OR CLEANED WITH TURPENTINE, OR OTHER NATURAL SOLVENTS. USE NATURAL PAINTS WHERE POSSIBLE, AS THE CLIENT REQUIRES.
- 6) RESOURCES
USE THE LEED ONLINE GUIDELINES FOR SUSTAINABLE OPTIONS. ADDITIONAL RESOURCES CAN BE FOUND AT:
<http://www.green-buildings.com/products-certification>
THE NAHB GREEN ICC 700 NATIONAL GREEN BUILDING STANDARD CAN ALSO BE USED TO INFORM THE SUSTAINABLE BUILDING PRACTICES PLAN OUTLINED BELOW.
<http://www.NAHBGREEN.ORG>
- 7) THE CONTRACTOR IS TO PRESENT A SUSTAINABLE BUILDING PRACTICES PLAN TO THE ARCHITECT & CLIENT DETAILING THE PROPOSED SUSTAINABLE ALTERNATIVES HE OR SHE INTENDS TO IMPLEMENT.

CONTACT INFO:

ARCHITECT: MUNN ARCHITECTURE, LLC SCOTT MUNN, AIA 315 E. AGATE AVENUE GRANBY, CO 80446 PH: 970-887-9366	SURVEYOR: AZIMUTH SURVEY COMPANY WARREN D. WARD P.O. BOX 653 FRASER, CO 80442 PH: 970-531-1120	STRUCTURAL ENGINEER: JVA, INCORPORATED CRAIG KOBE 47 COOPER CREEK WAY, SUITE 328 WINTER PARK, CO 80482 PH: 303-444-1951	ENVIRONMENTAL ENGINEER: ENVIRONMENTAL SOLUTIONS, INC. STEVE DAHMER 600 COUNTY ROAD 216 RIFLE, CO 81650 PH: 970-618-6841
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SHEET INDEX LEGEND:

- | | |
|--|---|
| <input checked="" type="checkbox"/> ISSUED | <input checked="" type="checkbox"/> ISSUED FOR REFERENCE ONLY |
| <input type="checkbox"/> NOT ISSUED | <input checked="" type="checkbox"/> REMOVED FROM DRAWING SET |

SHEET INDEX

SHEET #	SHEET TITLE	2020-0505 - PERMIT SUBMITTAL

GENERAL
G0.00 COVER SHEET

CIVIL
SU1.00 SITE SURVEY

ARCHITECTURAL
A0.01 ARCHITECTURAL ABBREVIATIONS AND SYMBOLS LEGEND
A0.20 DOOR, WINDOW, AND FINISH SCHEDULE
A1.00 PROJECT SITE PLAN
A3.01 OVERALL FLOOR PLANS
A5.01 OVERALL EXTERIOR ELEVATIONS
A6.10 OVERALL BUILDING SECTIONS

STRUCTURAL
S0 GENERAL NOTES
S1 FOUNDATION AND FRAMING PLAN
S2 SECTIONS

68 PSF (ROOF)
115 MPH
CATEGORY II

MINIMUM DESIGN CRITERIA

1. DESIGN SNOW LOAD: _____
2. WIND LOAD (ULTIMATE): _____
3. SIESMIC DESIGN: _____

APPLICABLE CODES AND STANDARDS

JURISDICTION	GRAND COUNTY BUILDING DEPARTMENT THREE LAKES WATER AND SANITATION DISTRICT GRAND LAKE FIRE PROTECTION DISTRICT #2 COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT
APPLICABLE CODES	2015 IRC - INTERNATIONAL RESIDENTIAL CODE 2015 IECC - INTERNATIONAL ENERGY CONSERVATION CODE 2015 IFCC - INTERNATIONAL FIRE CODE 2015 IFGC - INTERNATIONAL FUEL GAS CODE 2015 IMC - INTERNATIONAL MECHANICAL CODE 2015 IPC - INTERNATIONAL PLUMBING CODE 2017 NEC - NATIONAL ELECTRIC CODE

ARCHITECT :

Munn Architecture, LLC
315 EAST AGATE AVENUE
P.O. BOX 21
GRANBY, CO 80446
970-887-9366
WWW.MUNNARCH.COM

STAMP :

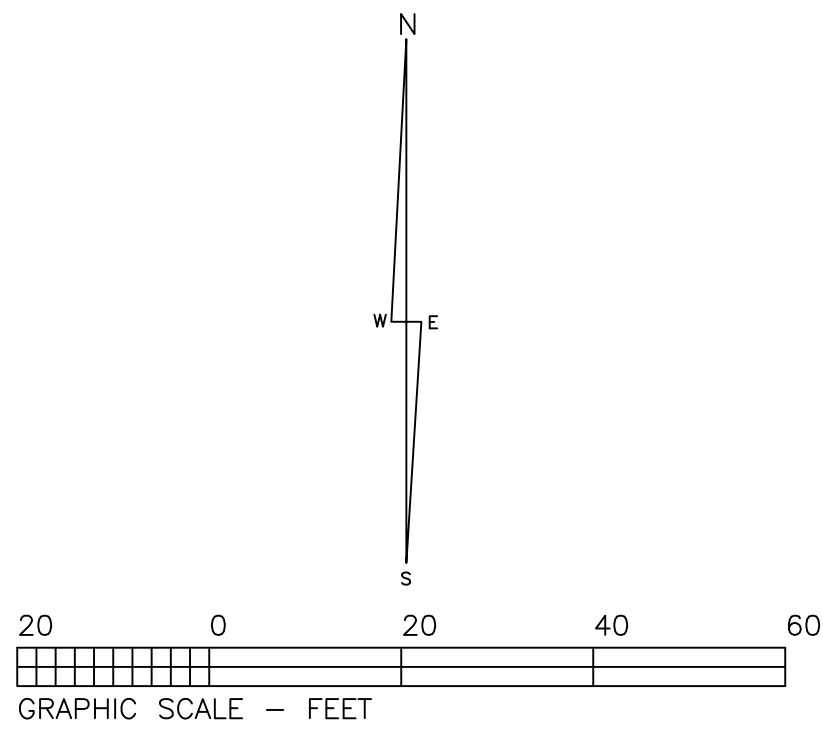
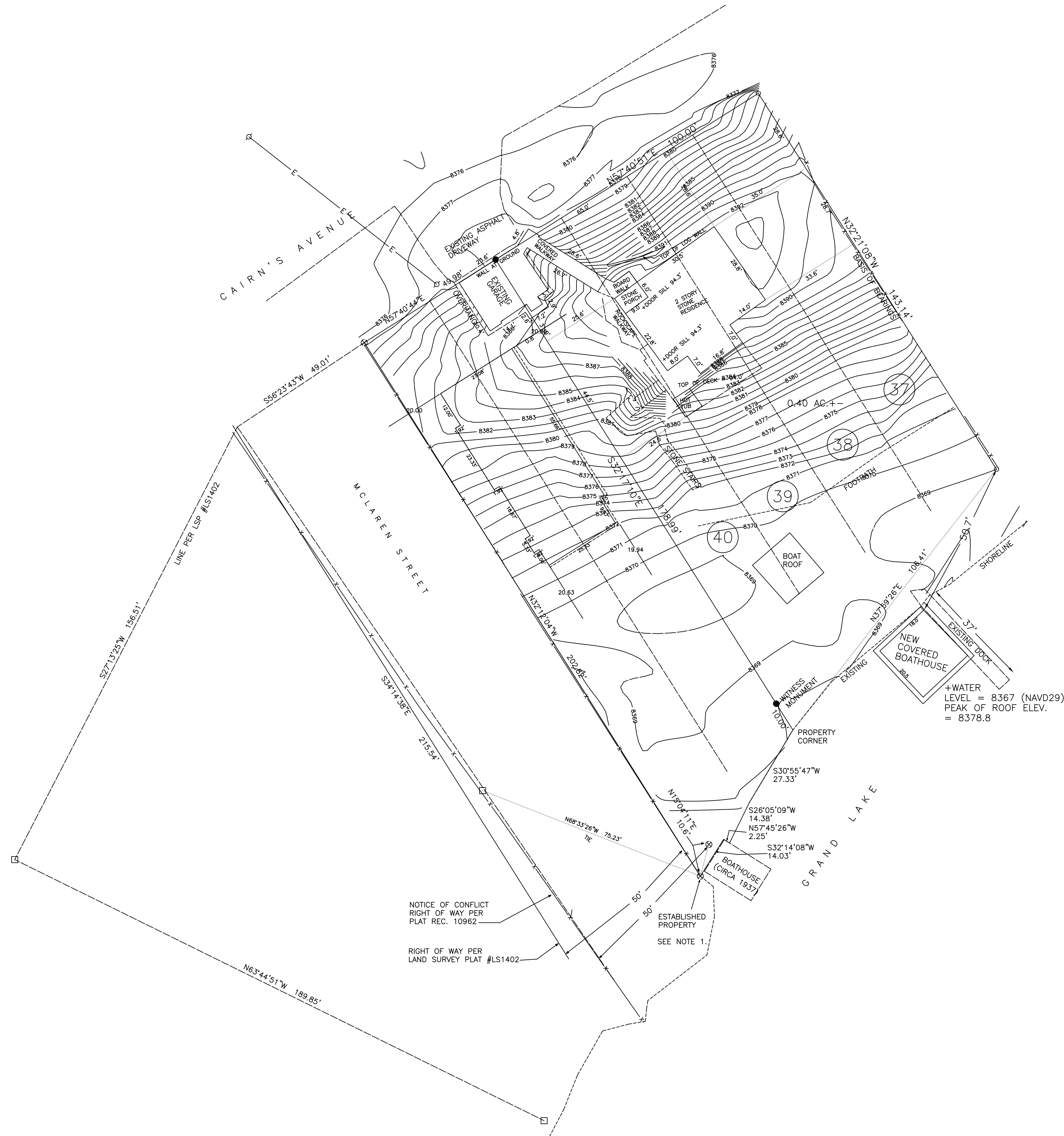

STRUNA BOATHOUSE
STEPHEN AND SUSAN STRUNA
536 CAIRNS AVE, GRAND LAKE, CO 80447
PROJECT #: 1940

ISSUANCE : DATE :
PERMIT 2020-0505
SUBMITTAL

SHEET TITLE :
COVER SHEET

SHEET NUMBER :
G0.00

SITE PLAN 536 CAIRNS AVE
Lots 37-40
Cairn's Addition to Grand Lake
Grand County, Colorado



BASIS OF BEARINGS: N32°21'08"W assumed along the northeast line of Lot 37, monumented as shown.

LEGEND:

- ⊗ - Found 2" aluminum capped, 3/4" rebar stamped PLS 11415.
- - Found boat spike, LS 3660
- - Found plastic capped rebar stamped PLS 26950.
- - Set plastic capped, 1/2" rebar stamped PLS 25971.
- - Found 1.5" square bolt in concrete.
- x--- RAIL FENCE

Note 1. The southwest line of Lot 42 is shown as established at least since 1937, and is hereby accepted as established and as sufficiently oriented mathematically by the 1905 record plat of Cairn's Addition to Grand Lake.

Note 2. This land survey plat is not a determination of title by Topo-Graphics, Ltd. Record easements as disclosed by a title insurance policy are not shown.

Note 3. According to Colorado Law, you MUST commence any legal action based upon any defect in this survey within three years from the time you first discovered such defect. In no event, may any action based upon any defect in this survey be commenced more than ten years from the date of certification hereon.

This land survey plat was produced for Jane Kemp, shows the result of a field survey done by me and under my direction, complies with applicable statutes, and is not a warranty or guarantee, either express or implied.

Warren D. Ward, Colorado PLS 25971.

Azimuth Survey Company
P.O.Box 653, Fraser, CO 80442
phone 970-531-1120 fax 800-725-2734

SITE PLAN - 536 CAIRNS AVE
Lots 37-40 Cairns Add to the
Town of Grand Lake
Grand County, Colorado

10-24-11 job 0907 by ww fba49, 50

ARCHITECTURAL ABBREVIATIONS

&	AND
@	AT (THE RATE OF)
A	ANGLE
A/C, AC	AIR CONDITIONER / CONDITIONING
AB	ANCHOR BOLT
ABV	ABOVE
ACC	ACCESS
ACF	ARCHITECTURAL CONCRETE FINISH
ACFL, ACFLR	ACCESS FLOOR(ING)
ACI	AMERICAN CONCRETE INSTITUTE
ACL	ACROSS THE LINE
ACSDR	ACCESS DOOR
ACST, ACOUST	ACOUSTICAL
ACT	ACOUSTICAL CEILING TILE
AD	AREA DRAIN
ADA	AMERICANS WITH DISABILITIES ACT
ADD, ADDL	ADDITIONAL
ADDM	ADDENDUM
ADH	ADHESIVE
ADJ	ADJACENT
ADMIN	ADMINISTRATION
AED	AUTOMATED EXTERNAL DEFIBRILLATOR
AF	ABOVE THE FLOOR
AFC	ABOVE FINISHED COUNTER
AFF	ABOVE FINISHED FLOOR
AFG	ABOVE FINISHED GRADE
AFS	ABOVE FINISHED SLAB
AGA	AMERICAN GAS ASSOCIATION
AGG, AGGR	AGGREGATE
AHJ	AUTHORITY HAVING JURISDICTION
AHR	ANCHOR
AHU	AIR HANDLING UNIT
AIA	AMERICAN INSTITUTE OF ARCHITECTS
AL, ALUM	ALUMINUM
ALM	ALARM
ALNMT	ALIGNMENT
ALT	ALTERNATE
ANOD	ANODIZED
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE
ANT	ANTENNA
AP	ACCESS PANEL
APC	ACOUSTICAL PANEL CEILING
APPROX	APPROXIMATE(LY)
APPVD	APPROVED
ARCH	ARCHITECT(URAL)
ASC	ABOVE SUSPENDED CEILING
ASPH	ASPHALT
ASSEMB, ASSY	ASSEMBLY
ASSOC	ASSOCIATION, ASSOCIATE(D)
ASTM	AMERICAN SOCIETY FOR TESTING MATERIALS
AT	ACCOUSTIC TILE / ASPHALT TILE
ATM	AUTOMATIC TELLER MACHINE
ATIN	ATTENTION
AUTH	AUTHORIZED
AUTO	AUTOMATIC
AVG	AVERAGE
AX	AXIS
B-TO-B	BACK TO BACK
BAF	BAFFLE
BBD	BULLETIN BOARD
BC	BROOM CLOSET
BD	BOARD
BDRM, BR	BEDROOM
BEL	BELOW
BEL, BETW	BETWEEN
BEV	BEVEL
BF	BOARD FOOT (FEET)
BG	BUMPER GUARD
BITUM	BITUMINOUS
BL	BLACK
BLDG	BUILDING
BLK	BLOCK
BLKG	BLOCKING
BLT-IN	BUILT-IN
BM	BEAM
BMS	BALANCE MAGNETIC SWITCH
BN	BULLNOSE
BNT	BENT
BO, B/	BOTTOM OF
BOD	BASIS OF DESIGN
BOS	BOTTOM OF STEEL
BOT	BOTTOM
BP	BASE PLATE
BPL	BEARING PLATE
BRK	BRICK
BRKR	BREAKER
BRKT	BRACKET
BRZ	BRONZE
BS	BOTH SIDES
BSMT	BASEMENT
BT	BATHTUB
BTR	BETTER
BTU	BRITISH THERMAL UNIT(S)
BTUH	BRITISH THERMAL UNITS PER HOUR
BUR	BUILT-UP ROOF
BW	BOTH WAYS
C-TO-C, C/C	CENTER TO CENTER

CA	CONSTRUCTION ADMINISTRATION
CAB	CABINET
CAP	CAPACITY
CAR, CPT, CRPT	CARPET(ED)(ING)
CAS	CASEWORK
CAV	CAVITY
CB	CATCH BASIN
CCW	COUNTER CLOCKWISE
CD	CONSTRUCTION DOCUMENTS
CEM	CEMENT
CER	CERAMIC
CF	CUBIC FOOT (FEET)
CFL	COUNTERFLASHING
CG	CORNER GUARD
CH	CEILING HEIGHT
CHAM	CHAMFER
CHAN	CHANNEL
CHBD	CHALKBOARD
CI	CONTRACTOR INSTALLED
CIN BL	CINDER BLOCK
CIP	CAST IN PLACE
CIR	CIRCLE / CIRCULAR
CIRC	CIRCUMFERENCE
CJ	CONTROL JOINT
CL	CENTER LINE
CLG	CEILING
CLKG	CAULKING
CLO	CLOSET
CLR	CLEAR(ANCE)
CLR OPG	CLEAR OPENING
CMU	CONCRETE MASONRY UNIT
CNTP	COUNTERTOP
CNTR	CENTER
CO	CLEAN/CLEAR OUT
COEF	COEFFICIENT
COL	COMMON
COMB	COMBINATION
COMP	COMPRESSED
CONC	CONCRETE
CONST, CON	CONSTRUCTION
CONTIN	CONTINUOUS
COP, CPR	COPPER
COR	CORNER
CORR	CORRUGATE(D)
COV	COVER
CSG	CASING
CSK	COUNTERSINK
CSN	CAISSON
CT	CERAMIC TILE
CTD	COATED
CTR	COUNTER
CU FT	CUBIC FOOR (FEET)
CU IN	CUBIC INCH(ES)
DB	DECIBEL
DBL	DOUBLE
DD	DESIGN DEVELOPMENT
DEFS	DIRECT APPLIED EXTERIOR FINISH SYSTEM
DEG	DEGREE
DEMO	DEMOLISH / DEMOLITION
DEP	DEPRESSION / DEPRESSED
DEPT	DEPARTMENT
DET	DETAIL
DF	DRINKING FOUNTAIN
DH	DOUBLE HUNG
DIA, Ø	DIAMETER
DIAG	DIAGONAL
DIFF	DIFFUSER
DIM, DIMS	DIMENSION(S)
DISL	DISPOSAL
DISP	DISPENSER
DIV	DIVISION
DN	DOWN
DPS	DRAPES
DR	DOOR
DS	DOWNSPOUT
DT	DRAIN TILE
DTL	DETAIL
DWG, DWGS	DRAWING(S)
DWR	DRAWER
E	EAST
EA	EACH
EGS	EXTERIOR GLASS SYSTEM
EHS	EXTERIOR INSULATION AND FINISH SYSTEM
EJ	EXPANSION JOINT
EL	ELEVATION, ELEVATOR
ELEC, ELECT	ELECTRICAL
ELEV	ELEVATION, ELEVATOR
EM(ER)	EMERGENCY
ENCL	ENCLOSED / ENCLOSURE
ENG(R)	ENGINEER
ENT(R)	ENTRANCE
EOD	EDGE OF DECK
EOS	EDGE OF SLAB
EQ	EQUAL(LY)
EOP, EQPT, EQUIP	EQUIPMENT
ESC	ESCALATOR
EST	ESTIMATE
ETC	ETCETERA, AND SO ON
EW	EXTERIOR WINDOW
EWA	EXTERIOR WALL ASSEMBLY
EWG	ELECTRIC WATER COOLER
EXG, EXIST	EXISTING
EXP	EXPANSION
EXT	EXTERIOR
UNEX, UNEXC	UNEXCAVATED
FA	FIRE ALARM
FAB, FABR	FABRICATE(D)

FACP	FIRE ALARM CONTROL PANEL
FAK	FIRST AID KIT
FAR	FLOOR AREA RATIO
FAST	FASTEN(ER)
FBD	FIBERBOARD
FBP	FABRIC PANEL
FCB	FIBER-CEMENT BOARD
FCCO	FLOOR CLEAN OUT
FD	FLOOR DRAIN
FDC	FIRE DEPARTMENT CONNECTION
FDN	FOUNDATION
FE	FIRE EXTINGUISHER
FEC	FIRE EXTINGUISHER CABINET
FEC (R)	FIRE EXTINGUISHER CABINET, RECESSED
FEC (SR)	FIRE EXTINGUISHER CABINET, SEMI-RECESSED
FEW	FIRE EXTINGUISHER, WALL MOUNTED
FF	FINISHED FLOOR
FGL	FIBERGLASS
FHC	FIRE HOSE CABINET
FHY	FIRE HYDRANT
FIL	FILLET
FIN	FINISH(ED)
FIX, FIXT	FIXTURE
FL, FLR	FLOOR
FLASH	FLASH(ING)
FLUOR	FLUORESCENT
FLX, FLEX	FLEXIBLE
FOC	FACE OF CONCRETE
FOF	FACE OF FINISH
FOM	FACE OF MASONRY
FOS	FACE OF STUDS
FOW	FACE OF WALL
FP, FPRF	FIREPROOF
FPL	FIREPLACE
FR, FRM	FRAME
FRC	FIBER REINFORCED CONCRETE
FRGP	FIBER REINFORCED GYPSUM PLASTER
FRP	FIBERGLASS REINFORCED PANEL
FRT	FIRE RETARDANT TREATED
FS	FLOOR SINK
FT, ' "	FOOT / FEET
FTG	FOOTING
FURN	FURNITURE
FURR	FURRING
FUT	FUTURE
GA	GAUGE
GALV, GV	GALVANIZE(D)
GB	GRAB BAR
GC	GENERAL CONTRACTOR
GCB	GYPSUM CEILING BOARD
GFCI	GROUND FAULT CIRCUIT INTERRUPTED
GL	GRID LINE
GLS	GLASS / GLAZING
GLS BLK	GLASS BLOCK
GLULAM	GLUED LAMINATED TIMBER
GND, GRND	GROUND
GR	GRADE
GRT	GROUT
GRV	GRAVEL
GT	GLASS TILE
GVL	GRAVEL
GWB	GYPSUM WALL BOARD
GYP	GYPSUM
GYP BD	GYPSUM BOARD
HB	HOSE BIB
HC	HOLLOW CORE
HCP, HDCP	HANDICAPPED
HD	HEAVY DUTY
HDR	HEADER
HDW, HDWR	HARDWARE
HI	HIGH
HM	HOLLOW METAL
HMI	HOLLOW METAL INSULATED
HOR / HORIZ	HORIZONTAL
HP	HIGH POINT
HR	HANDRAIL
HT	HEIGHT
HVAC	HEATING / VENTILATION / AIR CONDITIONING
HW	HARDWARE
HWY	HIGHWAY
HYD	HYDRANT
IBC	INTERNATIONAL BUILDING CODE
ICC	INTERNATIONAL CODE COUNCIL
ID	INSIDE DIAMETER
IECC	INTERNATIONAL ENERGY CONSERVATION CODE
IFC	INTERNATIONAL FIRE CODE
IFGC	INTERNATIONAL FUEL GAS CODE
IMC	INTERNATIONAL MECHANICAL CODE
IN, " "	INCH(ES)
INCL, INCAND	INCANDESCENT
INCL	INCLUDE(D) / INCLUDING
INFO	INFORMATION
INS, INSUL	INSULATE / INSULATION
INT	INTERIOR
INTERM	INTERMEDIATE
INVT	INVERT
IPC	INTERNATIONAL PLUMBING CODE
IPD	INTEGRATED PROJECT DELIVERY (METHOD)

IRC	INTERNATIONAL RESIDENTIAL CODE
IW	INTERIOR WINDOW
JAN	JANITOR
JB, J-BOX	JUNCTION BOX
JC	JANITOR CLOSET
JF	JOINT FILLER
JST	JOIST
JT	JOINT
KIT	KITCHEN
KP, KPL	KICK PLATE
KS	KITCHEN SINK
LA	LANDSCAPE ARCHITECT
LAB	LABORATORY, LABOR
LAD	LADDER
LAM	LAMINATE(D)
LAT	LATERAL
LAV	LAVATORY
LB(S)	POUND(S)
LBR	LUMBER
LEED	LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN
LF	LINEAR FOOT (FEET)
LH	LEFT HAND
LIB, LIBR	LIBRARY
LIN, LINO	LINOLEUM
LQ	LIQUID
LKR	LOCKER
LN DG	LANDING
LNS	LINOLEUM SHEET
LNT	LINOLEUM TILE
LP	LOW POINT
LT	LIGHT
LTL, LNTL	LINTEL
LVL	LAMINATED VENEER LUMBER
LVR	LOUVER
LWT	LIGHT WEIGHT
MACH	MACHINE
MAINT	MAINTENANCE
MAR, MARB	MARBLE
MAS	MASONRY
MAT, MATL	MATERIAL
MAX	MAXIMUM
MB	MAIL BOX
MC	MEDICINE CABINET
ME	MECHANICAL ENGINEER
MECH	MECHANICAL
MEMB, MMB	MEMBRANE
MEZZ	MEZZANINE
MFR, MFG	MANUFACTURE(R), MANUFACTURING
MH	MANHOLE
MIN	MINIMUM
MIR	MIRROR
MISC	MISCELLANEOUS
MKBD	MARKER BOARD
MLD, MLDG	MOULDING
MM	MILLIMETER
MO	MASONRY OPENING
MOD	MODULE
MONO	MONOLITHIC
MOV	MOVABLE
MP	METAL PANEL
MR	MOISTURE RESISTANT
MTD	MOUNTED
MTL	METAL
MULL, MULL	MULLION
MWK	MILLWORK
N	NORTH
NA, N/A	NOT AVAILABLE / APPLICABLE
NEC	NATIONAL ELECTRIC CODE
NFPA	NATIONAL FIRE PROTECTION ASSOCIATION
NI	NICKEL
NIC	NOT IN CONTRACT
NO, #	NUMBER
NOM	NOMINAL
NR	NOISE REDUCTION
NTS	NOT TO SCALE
OA	OVERALL
OBS	OBSURE
OC	ON CENTER
OD	OUTSIDE DIAMETER
OFCI	OWNER FURNISHED CONTRACTOR INSTALLED
OFF	OFFICE
OH	OPPOSITE HAND / MIRROR IMAGE
OHD	OVERHEAD DOOR
OP	OPAQUE
OPG / OPNG	OPENING
OPP	OPPOSITE
OR	OUTSIDE RADIUS
ORN	ORNAMENTAL
OTS	OPEN TO STRUCTURE
OUT	OUTLET
OVFL	OVERFLOW
OZ	OUNCE
PAR	PARALLEL
PART	PARTIAL
PARTN, PRTN	PARTITION
PAT	PATTERN
PBD	PARTICLE BOARD
PC	POWDER COATED
PCC	PRECAST CONCRETE
PCF	POUNDS PER CUBIC FOOT
PCS	PRE-CAST STONE

PED	PEDESTAL
PER	ACCORDING TO / BY MEANS OF
PERF	PERFORATED
PERIM	PERIMETER
PERP	PERPENDICULAR
PRF, PRE, PREFIN	PRE-FINISHED
PH	PHASE
PIP	POURED-IN-PLACE
PIV	PIVOT
PKG	PARKING
PL	PLATE
PLAM	PLASTIC LAMINATE
PLAS	PLASTER
PLBG, PLUMB	PLUMBING
PLTF	PLATFORM
PLWD, PLYWD	PLYWOOD
PMF	PRESSED METAL FRAMES
PNEU	PNEUMATIC
PNL	PANEL
PNT, PT	PAINT
POL	POLISH(ED)
POP	POINT OF PRESENCE
PORC	PORCELAIN
PORT	PORTABLE
PR	PAIR
PRC, PRGST	PRE-CAST
PREFAB	PREFABRICATE(D)
PROP	PROPERTY
PROP LN	PROPERTY LINE
PRT	PORCELAIN TILE
PSF	POUNDS PER SQUARE FOOT
PSI	POUNDS PER SQUARE INCH
PT	POINT
PTC	POST-TENSIONED CONCRETE
PTD	PAINTED (FINISH)
PTD/WR	PAPER TOWEL DISPENSER & WASTE RECEPTACLE
PTDF	PRESSURE TREATED DOUGLAS FIR
PTL	PRESSURE TREATED LUMBER
PTN	PARTITION
PTR	PAPER TOWEL RECEPTACLE
PV	PAVING
PVC	POLYVINYL CHLORIDE
PVMT	PAVEMENT
PWR	POWER
Q	QUARTZ
QA/QC	QUALITY ASSURANCE / QUALITY CONTROL
QT	QUARRY TILE
QTY	QUANTITY
QUAL	QUALITY
QUANT	QUANTITY
R	RISER
RAD	RADIUS
RB	RUBBER BASE
RCP	REFLECTED CEILING PLAN
RD	ROOF DRAIN
RE, REF	REFER TO
RECEP	RECEPTACLE
REFR	REFRIGERATOR
REG	REGISTER
REINF	REINFORCE(D)
REQ, REQ'D	REQUIRED / REQUIREMENT
RESIL	RESILIENT
RESS	RESILIENT SHEET
REST	RESILIENT TILE
RET	RETURN
RETG	RETAINING
REV	REVISE / REVISION
RF, RFG	ROOF(ING)
RFL	REFLECTED
RH	RIGHT HAND
RM	ROOM
RO, RGH	ROUGH OPENING
OPNG	
ROW	RIGHT OF WAY
RR	RAILROAD
RS	RUBBER SHEET FLOORING
RST	RUBBER STAIR TREADS
RSTR	RUBBER STAIR TREADS & RISERS
RT	RUBBER TILE
RWD	REDWOOD
RWL	RAIN WATER LEADER
S	SOUTH
SALV	SALVAGE
SAN	SANITARY
SB	SPLASH BLOCK
SC	SOLID CORE
SCD	SEAT COVER DISPENSER
SCH, SCHED	SCHEDULE(D)
SCN, SCR	SCREEN
SCUP	SCUPPER
SD	SOAP DISPENSER / STORM DRAIN
SD	SCHEMATIC DESIGN
SDC	SEALED CONCRETE
SEAL, SNT	SEALANT
SEC	SECOND(ARY)
SECT	SECTION
SEL	SELECT
SERV	SERVICE
SF	SQUARE FOOT (FEET)
SFGLS	SAFETY GLASS
SH, SHT	SHEET
SHR, SHWR	SHOWER
SHTG, SHTHG	SHEATHING
SIG	SIGNAL
SIM	SIMILAR

SIP	STRUCTURAL INSULATED PANEL
SK	SINK
SKL	SKYLIGHT
SLOT	SLOTTED
SND	SANITARY NAPKIN DISPENSER
SNR	SANITARY NAPKIN RECEPTACLE
SOG	SLAB ON GRADE
SPC	SPACER
SPEC	SPECIFY, SPECIFICATION
SPK	SPEAKER
SPLR	SPRINKLER
SQ	SQUARE
SQFT	SQUARE FEET
SGIN	SQUARE INCH(ES)
SS	STAINLESS STEEL
SSF	SOLID SURFACE
SSK	SERVICE SINK
ST	STONE
STA	STATION
STC	SOUND TRANSMISSION CLASS
STD	STANDARD
STDS	STUDS
STGR	STAGGER
STIFF	STIFFENER
STK	STACK
STL	STEEL
STN	STAINED
STO, STOR	STORAGE
STRL, STRUCT	STRUCTURE / STRUCTURAL
STUC	STUCCO
STWY	STAIRWAY
SUPP	SUPPLEMENTARY
SUR	SURFACE
SUSP	SUSPEND(ED)
SW	SWITCH
SYM	SYMMETRICAL
SYN	SYNTHETIC
SYS	SYSTEM
T&B	TOP AND BOTTOM
T&G	TONGUE AND GROOVE
T, TR, TRD	TREAD
T/, TO	TOP OF
TAN	TANGENT
TB	TOWEL BAR
TBD	TO BE DETERMINED
TC	TOP OF CURB
TEL	TELEPHONE
TEMP	TEMPORARY, TEMPERATURE
TERR, TZ	TERRAZZO
TH, THRMST, TSTAT	THERMOSTAT
THK	THICK
THR, THRESH	THRESHOLD
THRU	THROUGH
TKBD	TACKBOARD
TLT	TOILET
TOC	TOP OF CONCRETE
TOL	TOLERANCE
TOS, TSL	TOP OF SLAB
TP	TOP OF PAVEMENT
TPD	TOILET PAPER DISPENSER
TPIN	TOILET PARTITION
TRANS	TRANSFORMER, TRANSLUSCENT
TST	TOP OF STEEL
TV	TELEVISION
TW, TOW	TOP OF WALL
TYP	TYPICAL
UC	UNDERCUT
UG	UNDERGROUND
UH	UNIT HEATER
UL	UNDERWRITER'S LABORATORY
UNF, UNFIN	UNFINISHED
UNO	UNLESS NOTED OTHERWISE
UON	UNLESS OTHERWISE NOTED
UPH	UPHOLSTERY
UPS	UNINTERRUPTIBLE POWER SUPPLY
UR	URINAL
USGBC	U.S. GREEN BUILDING COUNCIL
UT	UTILITY
V	VOLT
VAC	VACUUM
VAR	VARNISH
VB	VAPOR BARRIER
VCT	VINYL COMPOSITION TILE
VENT	VENTILATE
VERT	VERTICAL
VEST	VESTIBULE
VIF	VERIFY IN FIELD
VIN	VINYL
VLT	VAULT
VNR	VENEER
VOL	VOLUME
VP	VAPOR PROOF
VR	VAPOR RETARDER
VS	VENT STACK
VST	VINYL STAIR TREADS
VSTR	VINYL STAIR TREADS & RISERS
VT	VINYL TILE
VTR	VENT THRU ROOF
VWC	VINYL WALL COVERING
W	WEST
W/	WITH
W/O	WITHOUT

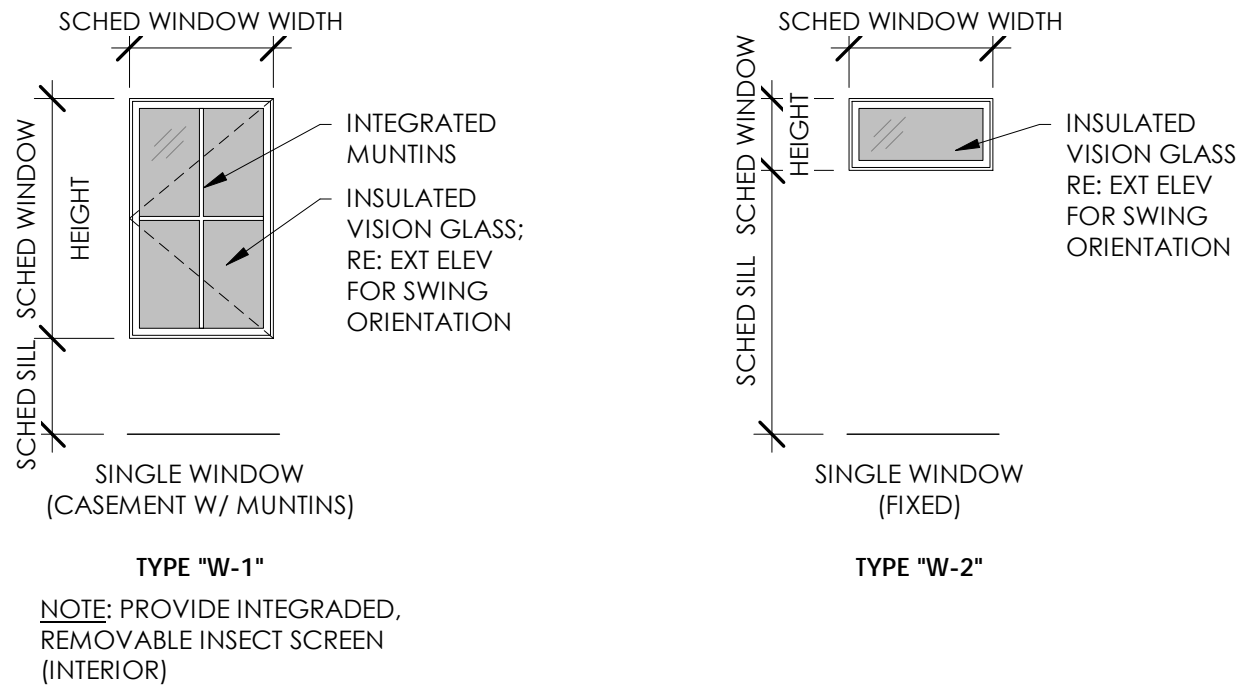


EXISTING BOATHOUSE - PROPOSED EXTERIOR MATERIALS TO MATCH EXISTING

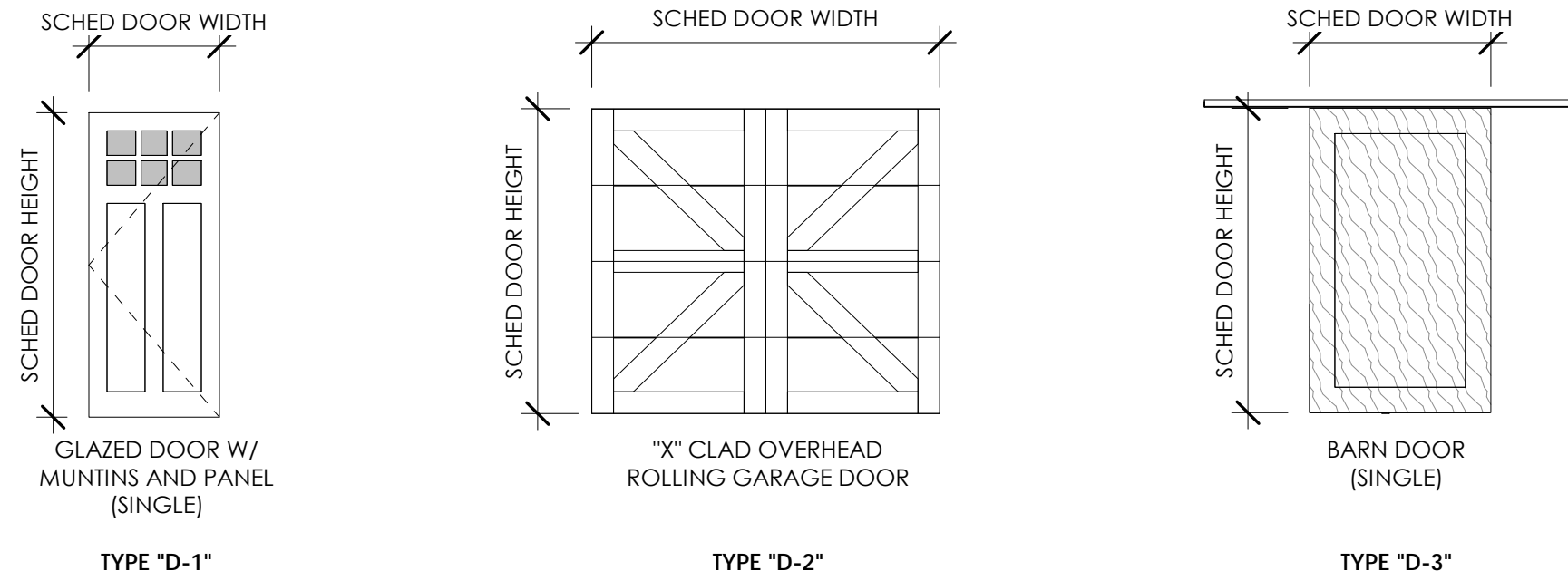


TREX COMPOSITE DECKING - TOASTED SAND

WINDOW TYPES LEGEND

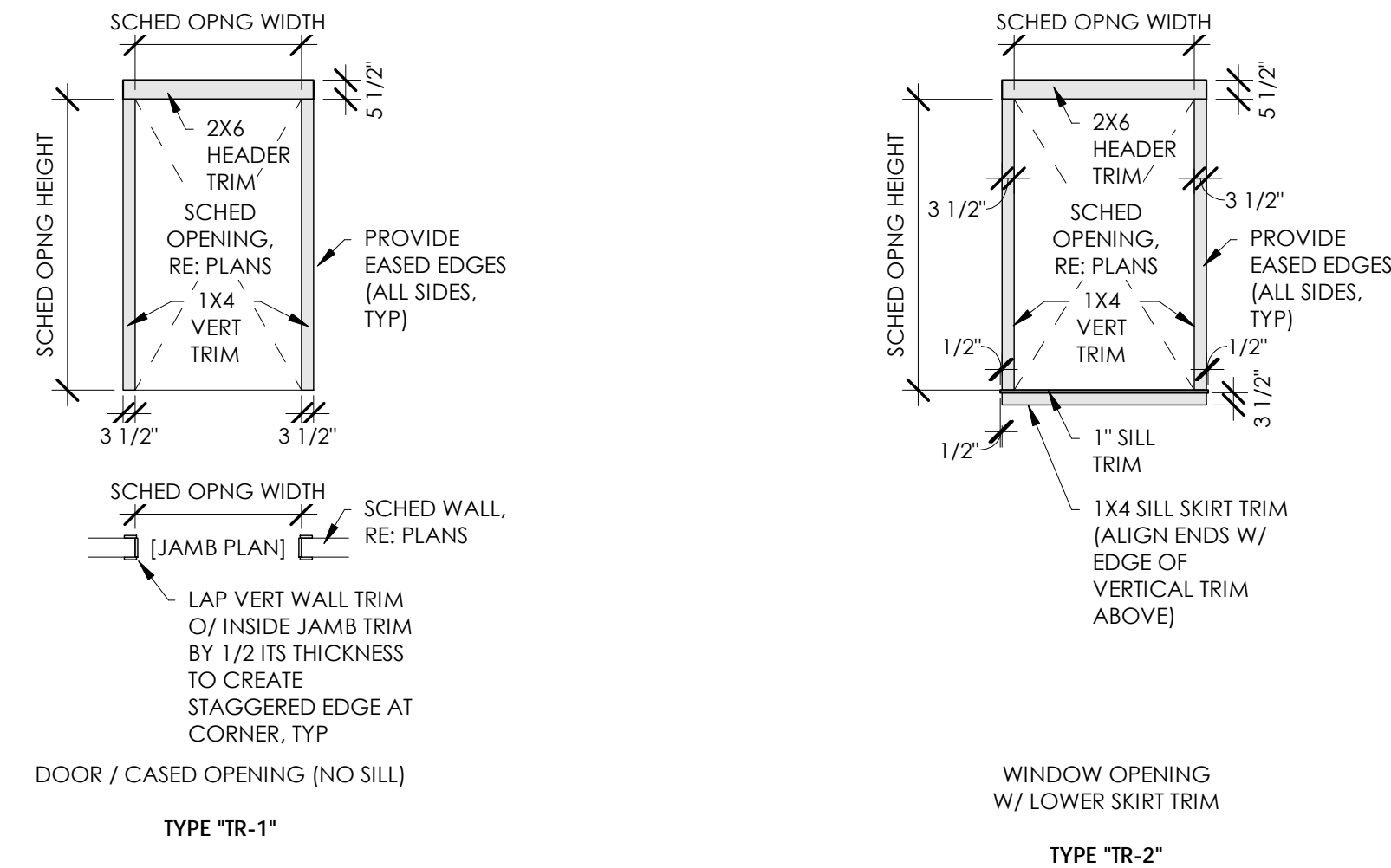


DOOR TYPES LEGEND



NOTE:
DOOR STYLE &
PANELING DIMS TBD

TRIM TYPES LEGEND



NOTE: WALL TRIM MAY VARY ON EACH SIDE OF OPENING.
RE: DOOR / WINDOW SCHEDULE

DOOR SCHEDULE

DOOR NUMBER	DOOR TYPE	DOOR							FRAME / TRIM						COMMENTS
		WIDTH	HEIGHT	THICKNESS	MATERIAL	FINISH	UNDER CUT	FIRE RATING	TYPE	MATERIAL	FINISH	JAMB DETAIL	SILL DETAIL	HEAD DETAIL	
T.O. LVL 1															
100A	D-1	3' - 0"	7' - 0"	0' - 1 1/2"	WD	STAIN (TBD)	-	-	TR-1	WD	STAIN (TBD)	-	-	-	1, 2, 3, 4
100B	D-3	4' - 0"	7' - 0"	0' - 1 1/2"	WD	STAIN (TBD)	-	-	TR-1	WD	STAIN (TBD)	-	-	-	HARDWARE BY MANUFACTURER
100C	D-2	10' - 0"	9' - 0"	0' - 1 1/2"	WD	STAIN (TBD)	-	-	TR-1	WD	STAIN (TBD)	-	-	-	5

WINDOW SCHEDULE

WINDOW NUMBER	WINDOW TYPE	WINDOW					HARDWARE SET	TRIM						COMMENTS
		WIDTH	HEIGHT	SILL HEIGHT	HEAD HEIGHT	FRAME MATERIAL		EXTERIOR			INTERIOR			
								TYPE	MATERIAL	FINISH	TYPE	MATERIAL	FINISH	
T.O. LVL 1														
100A	W-1	2' - 6"	5' - 0"	2' - 0"	7' - 0"	WD	-	TR-2	WD	STAIN (TBD)	TR-2	WD	STAIN (TBD)	
100B	W-1	2' - 6"	5' - 0"	2' - 0"	7' - 0"	WD	-	TR-2	WD	STAIN (TBD)	TR-2	WD	STAIN (TBD)	
100C	W-1	2' - 6"	5' - 0"	2' - 0"	7' - 0"	WD	-	TR-2	WD	STAIN (TBD)	TR-2	WD	STAIN (TBD)	
100D	W-1	2' - 6"	5' - 0"	2' - 0"	7' - 0"	WD	-	TR-2	WD	STAIN (TBD)	TR-2	WD	STAIN (TBD)	
100E	W-2	4' - 0"	1' - 0"	7' - 4"	8' - 4"	WD	-	TR-2	WD	STAIN (TBD)	TR-2	WD	STAIN (TBD)	

DOOR SCHEDULE COMMENTS / ACCESSORIES LEGEND

- KEYED ENTRY LOCK SET W/ THUMB TURN AT INTERIOR (EXTERIOR GRADE), FINISH TBD
- SINGLE CYLINDER DEADBOLT LOCK SET W/ THUMB TURN AT INTERIOR (BUMP KEY RESISTANT), FINISH TBD
- BASEBOARD-MOUNTED DOOR STOP (SOLID WITH RUBBER TIP - NO SPRINGS), FINISH TO MATCH DOOR HARDWARE
- ALUM THRESHOLD / DOOR TRANSITION (ADA COMPLIANT) W/ BLACK ANODIZED FINISH IN CONTIN BED OF SEALANT
- ELECTRONIC GARAGE DOOR OPERATOR SYSTEM W/ MULTIPLE REMOTES

DOOR NOTES:

- ALL EXTERIOR DOORS SHALL BE WEATHER STRIPPED PER DOOR MFR.
- ALL ROUGH OPENINGS TO BE PROVIDED BY DOOR MFR AND FIELD VERIFIED BY THE CONTRACTOR.
- DOOR MANUFACTURER SHALL PROVIDE TEMPERED GLASS WHERE REQUIRED BY CODE.
- CONTRACTOR SHALL VERIFY DOOR ACCESSORIES AND FINISHES WITH OWNER PRIOR TO ORDERING.
- CONTRACTOR SHALL VERIFY DOOR MODEL NUMBERS / SIZES / QUANTITIES WITH MANUFACTURER PRIOR TO STARTING CONSTRUCTION AND INSTALL PER MFR'S WRITTEN INSTRUCTIONS.
- WHERE TRANSOM WINDOWS ARE SCHEDULED ABOVE DOORS, UNITS / FRAMES SHALL BE MULLED TOGETHER PER WINDOW / DOOR MFR AS A SINGLE CONSTRUCTED UNIT, UON.
- CONTRACTOR SHALL PROVIDE DOOR SHOP DRAWINGS FOR ARCHITECT REVIEW PRIOR TO CONSTRUCTION.
- DOOR MANUFACTURER SHALL PROVIDE A BLACK ANODIZED SPACER AT ALL INSULATED GLASS ASSEMBLIES WHERE SCHEDULED WITH A WOOD DOOR FINISH, TYP UON. FOR ALL OTHER FRAME FINISHES, PROVIDE CLEAR ANODIZED SPACERS.
- WHERE SCHED DOOR COLOR / STAIN FINISH IS TBD, CONTRACTOR SHALL PROVIDE SAMPLES TO OWNER AND ARCHITECT FOR APPROVAL PRIOR TO ORDERING.
- CONTRACTOR SHALL FIELD VERIFY DIMS FOR ALL EXISTING DOORS SCHEDULED FOR REPLACEMENT PRIOR TO ORDERING.

WINDOW NOTES:

- ALL EXTERIOR WINDOWS SHALL BE WEATHER STRIPPED PER WINDOW MFR.
- ALL ROUGH OPENINGS TO BE PROVIDED BY WINDOW MFR AND FIELD VERIFIED BY THE CONTRACTOR.
- CONTRACTOR SHALL VERIFY LOCAL CODE EGRESS WINDOW REQUIREMENTS PRIOR TO CONSTRUCTION.
- WINDOW MANUFACTURER SHALL PROVIDE TEMPERED GLASS WHERE REQUIRED BY CODE.
- WINDOW MANUFACTURER SHALL CONFIRM WINDOW SWING / ORIENTATION PER ARCHITECTURAL EXTERIOR ELEVATIONS.
- CONTRACTOR SHALL VERIFY WINDOW MODEL NUMBERS / SIZES / QUANTITIES WITH MANUFACTURER BEFORE STARTING CONSTRUCTION AND INSTALL PER MFR'S WRITTEN INSTRUCTIONS.
- WHERE MULTIPLE WINDOWS ARE SHOWN CONNECTED PER PLANS / ELEVATIONS, UNITS SHALL BE MULLED TOGETHER PER WINDOW MFR AS A SINGLE CONSTRUCTED UNIT, UON.
- CONTRACTOR SHALL PROVIDE WINDOW SHOP DRAWINGS FOR ARCHITECT REVIEW PRIOR TO CONSTRUCTION.
- REFER TO A0.28 FOR TYPICAL WINDOW JAMB, SILL AND HEAD DETAILS.
- WINDOW MANUFACTURER SHALL PROVIDE A BLACK ANODIZED SPACER AT ALL INSULATED GLASS ASSEMBLIES WHERE SCHEDULED FOR BRONZE WINDOW FRAMES, TYP UON. FOR ALL OTHER FRAME FINISHES, PROVIDE CLEAR ANODIZED SPACERS.
- WHERE SCHED WINDOW FRAME COLOR / STAIN FINISH IS TBD, CONTRACTOR SHALL PROVIDE SAMPLES TO OWNER AND ARCHITECT FOR APPROVAL PRIOR TO ORDERING.
- CONTRACTOR SHALL FIELD VERIFY DIMS FOR ALL EXISTING WINDOWS SCHEDULED FOR REPLACEMENT PRIOR TO ORDERING.

MATERIALS AND FINISHES LEGEND

PAINT COLOR SELECTION KEY

KEY	SHEEN	GLOSS RANGE
A	FLAT	BELOW 15
B	EGGSHELL	15 TO 20
C	SEMI-GLOSS	30 TO 45
D	GLOSS	OVER 65

PAINTING

PT-1 SHERWIN-WILLIAMS - SIMPLE WHITE (SW7021), (TYP INTERIORS, UON)

(FINAL COLOR SELECTION AND ACCENT WALLS TO BE FIELD VERIFIED WITH OWNER AND ARCHITECT PRIOR TO BEGINNING WORK)

COMPOSITE DECKING (EXTERIOR FLOORING)

CDG-1 MFR: TREX (OR APPROVED EQUIVALENT)
PRODUCT: 1" TRANSCEND BRAND COMPOSITE DECKING W/ GROOVED EDGE AND CONCEALED FASTENERS
FINISH: STAIN TBD

GLAZING

EGL-1 MFR: PPG
PRODUCT: 1" INSULATED EXTERIOR GLASS
FINISH: BLACK W/ CLEAR ANODIZED SPACER
(BLACK ANODIZED SPACER IF USING BLACK FRAME COLOR)

SIDING (EXTERIOR)

SDG-1 MFR: TBD
PRODUCT: WOOD SHAKE SIDING TO MATCH EXISTING HOUSE
FINISH: MATCH EXISTING TRANSPARENT STAIN

EPDM SINGLE PLY MEMBRANE ROOFING SYSTEM

EPDM-1 MFR: FIRESTONE
PRODUCT: RUBBERGARD EPDM
FINISH: BLACK

WOOD TRIM & TIMBER ACCENTS (EXTERIOR)

WTR-1 MFR: TBD
PRODUCT: 2X6 EXTERIOR-GRADE CORNER TRIM
FINISH: ROUGH SAWN DF-2 WITH TRANSPARENT LIFETIME WOOD TREATMENT / STAIN (MFR: VALHALLA)

HR-1 MFR: TBD
PRODUCT: HANDRAIL TO MATCH EXTERIOR SIDING
FINISH: TRANSPARENT LIFETIME WOOD TREATMENT / STAIN

TR-1/TR-2 MFR: TBD
PRODUCT: WINDOW AND DOOR TRIM TO MATCH EXTERIOR SIDING
FINISH: TRANSPARENT LIFETIME WOOD TREATMENT / STAIN

FLOOR ASSEMBLIES

FLOOR TYPE	SECTION	DESCRIPTION	FIRE RATING
F-01		2X6 WOOD DECKING FLOOR FRAMING PER STRUCT	N/A

ROOF ASSEMBLIES

ROOF TYPE	SECTION	DESCRIPTION	FIRE RATING
R-01		EPDM ROOFING SYSTEM (EPDM-1) INSTALLED PER MANUFACTURER'S SPECS 5/8" EXTERIOR PLYWOOD SHEATHING ROOF FRAMING PER STRUCTRAL 1/2" GYP WALL BOARD (TAPED, TEXTURED, & PAINTED)	N/A

EXTERIOR WALL ASSEMBLIES

WALL TYPE	SECTION	DESCRIPTION	FIRE RATING
EWA-01		SCHED WD SIDING, RE: EXT ELEV FOR TYPE AND ORIENTATION PT 7/16" CDX PLYWOOD OR OSB SHEATHING 2x6 WD STUD FRAMING PER STRUCTURAL 1/2" GYP WALL BOARD (TAPED, TEXTURED, & PAINTED) OVER VAPOR BARRIER (WARM-SIDE OF WALL)	N/A

ARCHITECT :



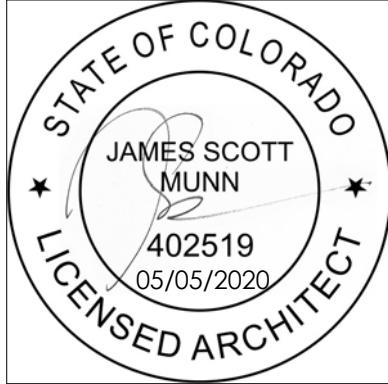
Munn Architecture, LLC

315 EAST AGATE AVENUE
P.O. BOX 21
GRANBY, CO 80446

970-887-9366

WWW.MUNNARCH.COM

STAMP :



STRUNA BOATHOUSE
STEPHEN AND SUSAN STRUNA
536 CAIRNS AVE, GRAND LAKE, CO 80447
PROJECT #: 1940

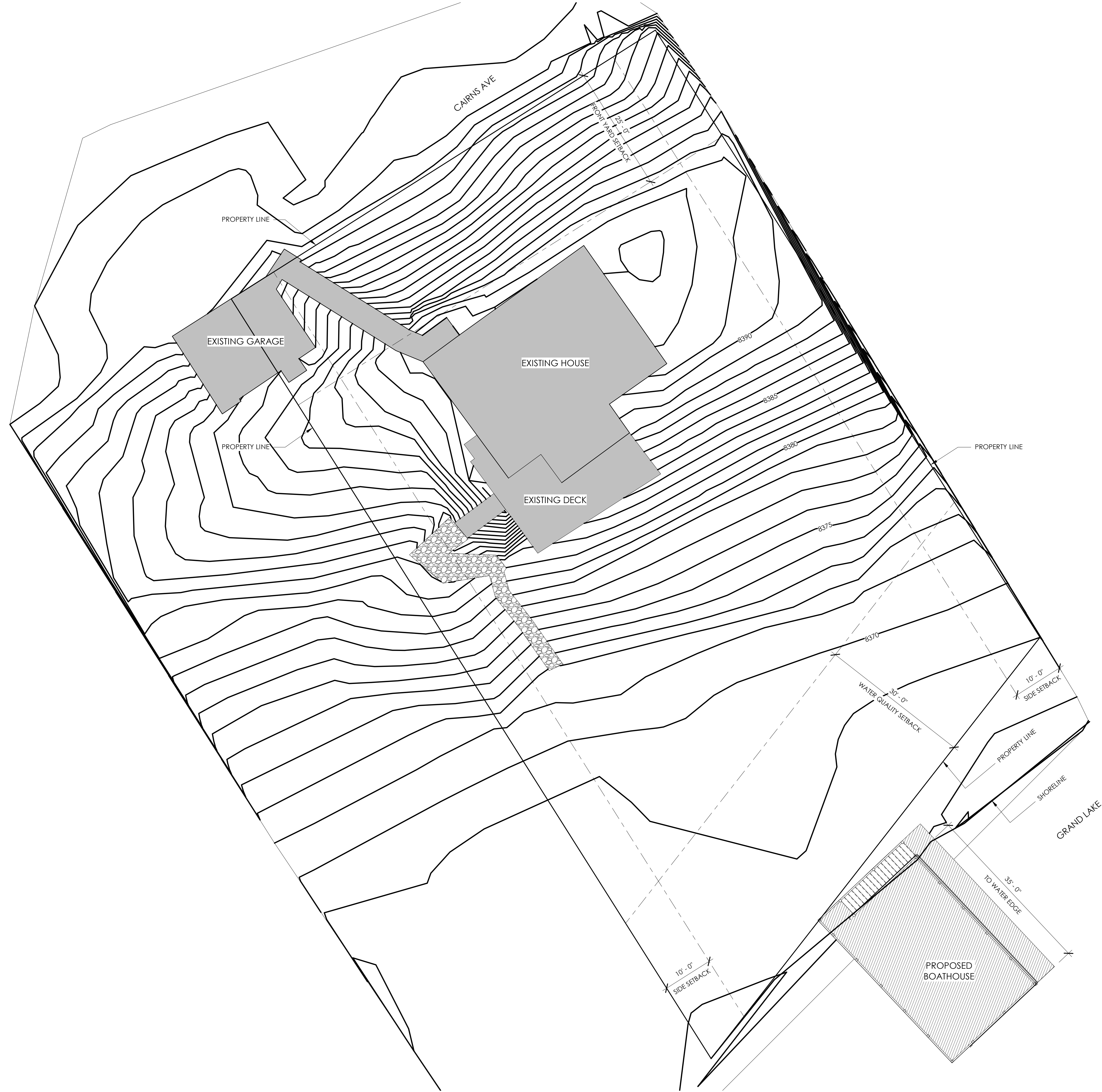
ISSUANCE : DATE :

PERMIT SUBMITTAL 2020-0505

SHEET TITLE :
DOOR, WINDOW,
AND FINISH
SCHEDULE

SHEET NUMBER :

A0.20



PROJECT ZONING SUMMARY

LEGAL DESCRIPTION:	SUBD: CAIRNS ADDITION TO GRAND LAKE LOT: 37 - 40
	000536 CAIRNS AVE TOWN OF GRAND LAKE, 80447 COUNTY OF GRAND, STATE OF COLORADO
CONSTRUCTION TYPE:	VB - WOOD FRAMED (NON-FIRE RATED)
ZONING CLASSIFICATION:	SFR_HD - SINGLE FAMILY RES_HIGH DENSITY
FRONT YARD SETBACK:	25' - 0"
SIDE YARD SETBACK:	10' - 0"
REAR YARD SETBACK:	10' - 0"
WATER QUALITY SETBACK:	30' - 0"
MAX BUILDING HEIGHT:	16' - 0" (MEASURED FROM THE WATER LINE TO THE HIGHEST POINT OF THE STRUCTURE)
HEIGHT (STORIES):	1
GROSS SITE AREA:	0.426 ACRES @ PROPERTY LINE
EXTENSION BEYOND SHORELINE:	CANNOT EXTEND MORE THAN 35' - 0" BEYOND THE NATURAL SHORELINE
WIDTH:	CANNOT EXCEED 30' - 0" IN WIDTH (DOESN'T INCLUDE ANY UNCOVERED DOCK OR DECKING WITH A PHYSICAL CONNECTION TO THE STRUCTURE)
LIGHTING (EXTERIOR):	LIGHTING SHALL BE CONSISTENT WITH THE 'DARK-SKY CONCEPT' THROUGH THE UTILIZATION OF APPROVED NIGHTSCAPING FIXTURES, WHICH PREVENT ADVERSE EFFECTS OF ARTIFICIAL NIGHT LIGHTING. THIS SHALL INCLUDE COMPONENTS TO REDUCE: SKY GLOW GLARE, LIGHT TRESPASSING AND CLUTTER, DECREASED NIGHT VISIBILITY, AND ENERGY WASTE. (TOGL ARTICLE 7: DESIGN REVIEW STANDARDS 12-7-6)
EXTERIOR MATERIAL REQUIREMENTS:	ALL PAINT COLORS SHALL BE APPROVED BY TOWN STAFF PRIOR TO PAINTING. (TOGL ARTICLE 1: BUILDING REGULATIONS 12-7-4(A))

BUILDING AREA SUMMARY

BOATHOUSE:	630 SF
TOTAL FOOTPRINT:	1092 SF

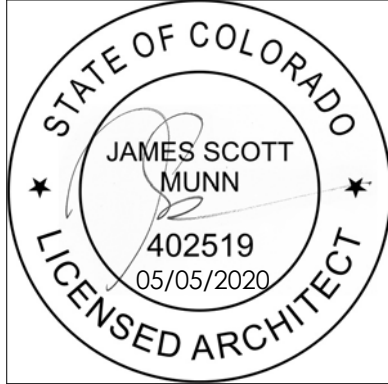
ARCHITECT :



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315 EAST AGATE AVENUE
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WWW.MUNNARCH.COM

STAMP :



STRUNA BOATHOUSE
STEPHEN AND SUSAN STRUNA
536 CAIRNS AVE, GRAND LAKE, CO 80447
PROJECT #: 1940

ISSUANCE : DATE :
PERMIT SUBMITTAL 2020-0505

SHEET TITLE :
PROJECT SITE PLAN

SHEET NUMBER :
A1.00

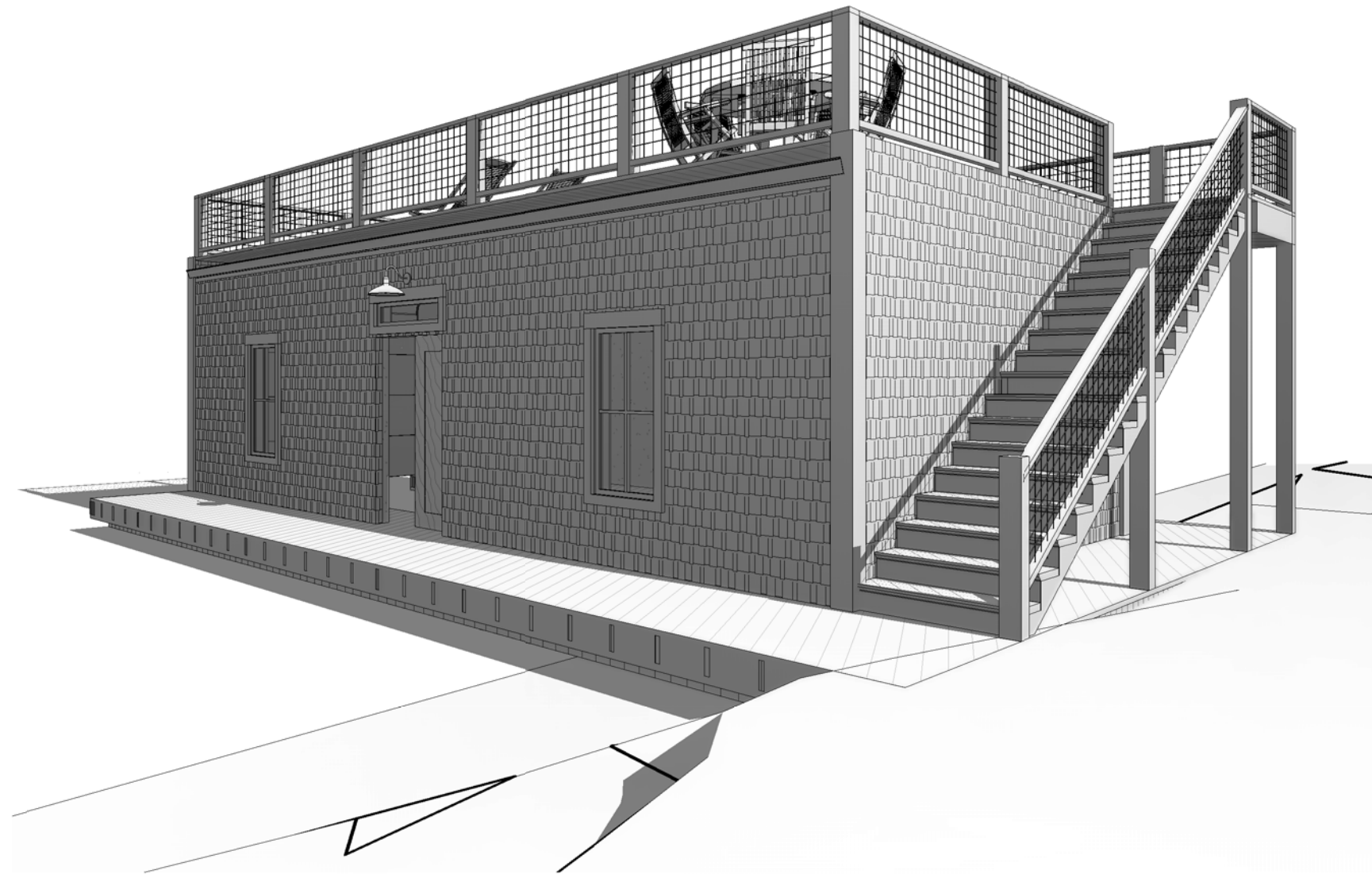
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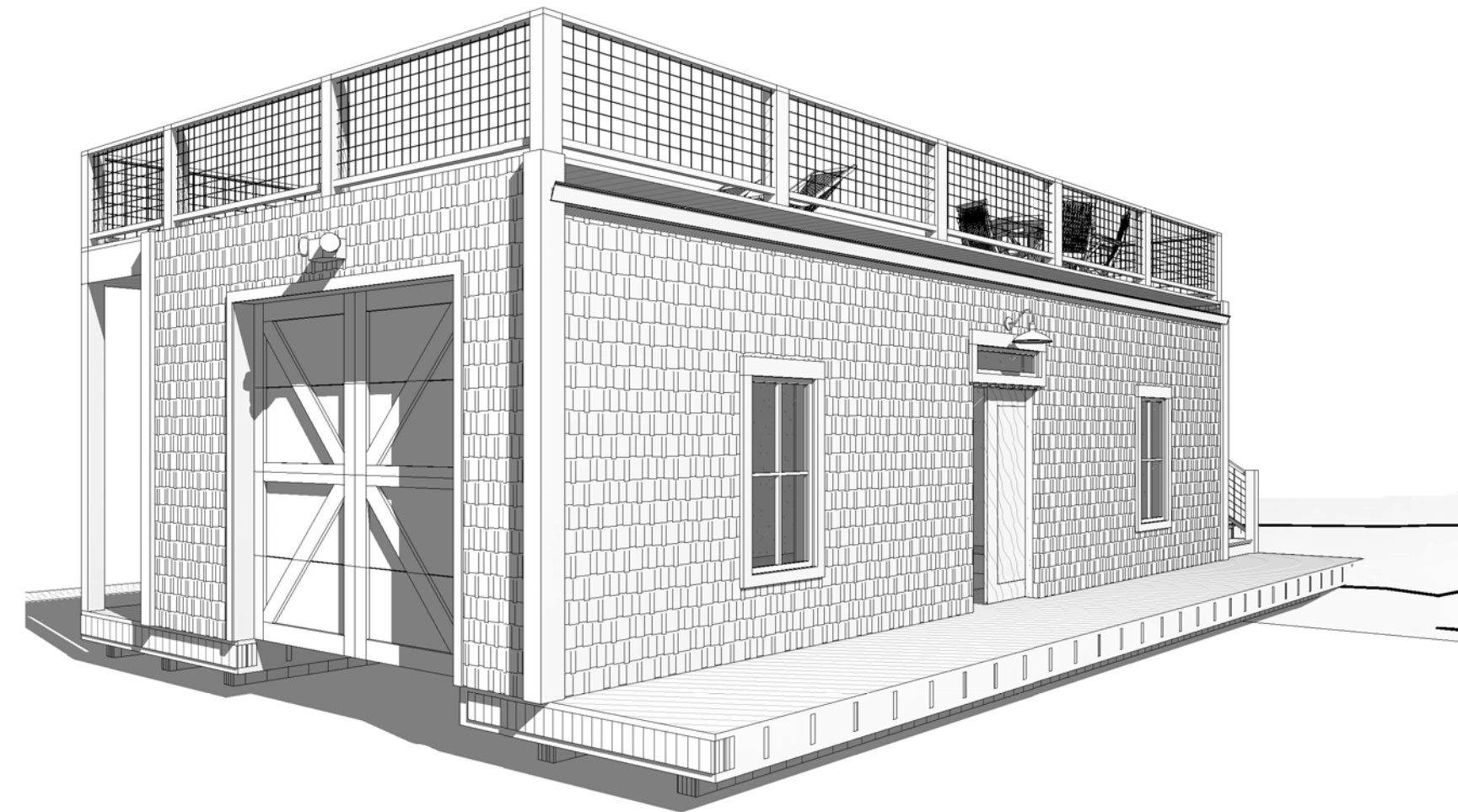
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A3.01 SCALE:

BACK REF:



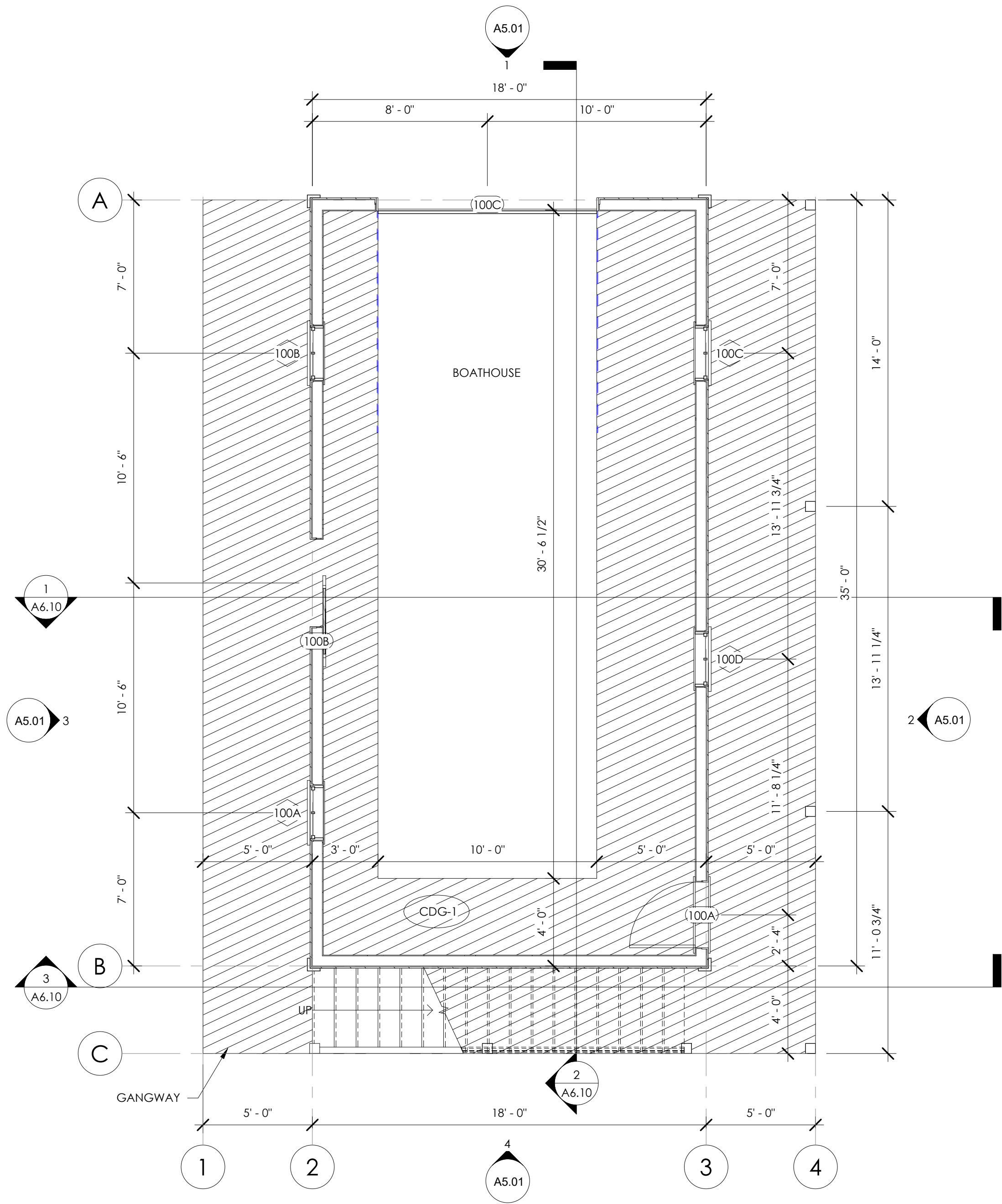
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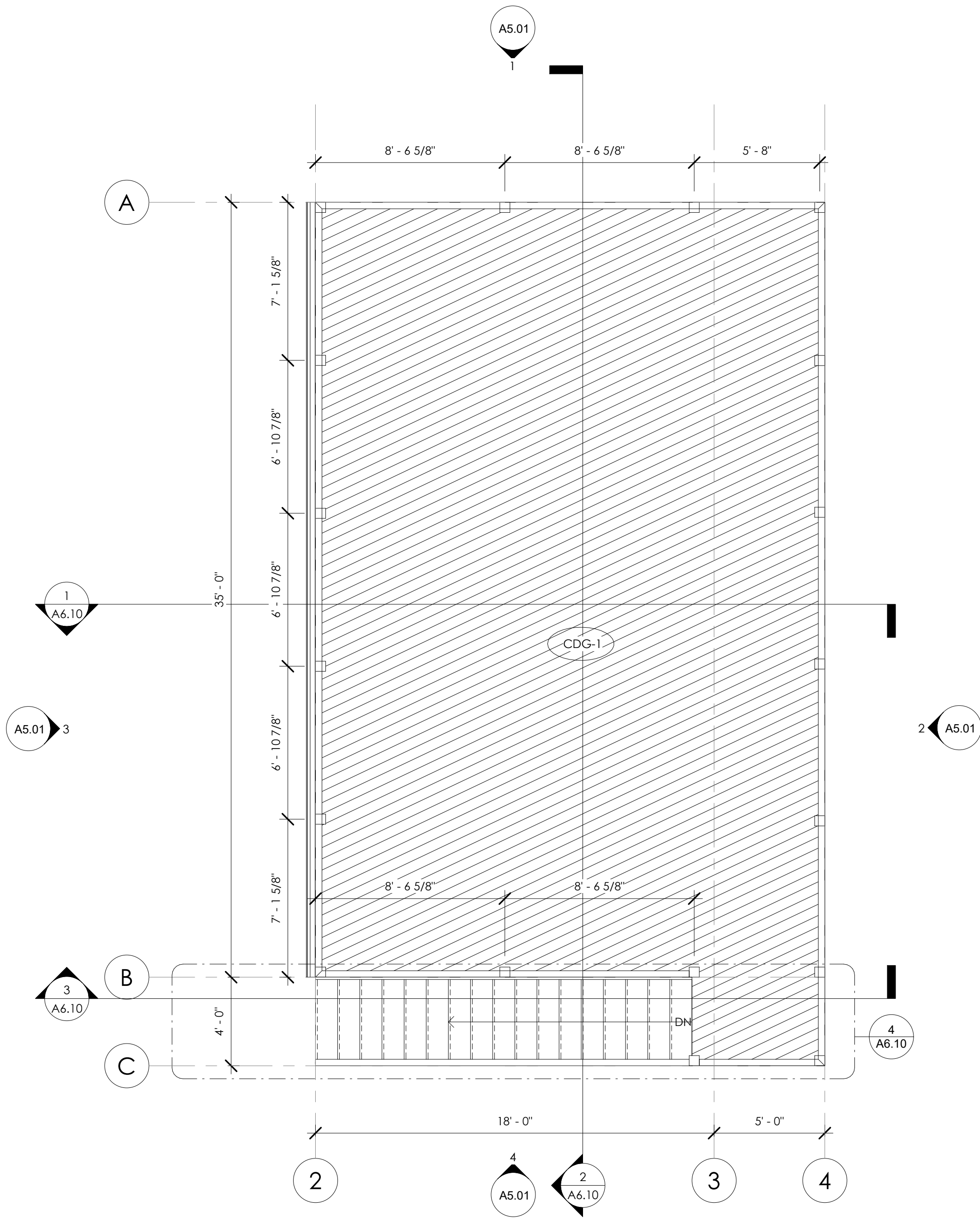


6 3D View 4
A3.01 SCALE:

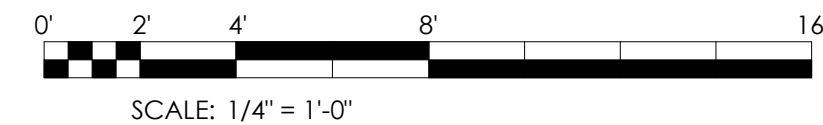
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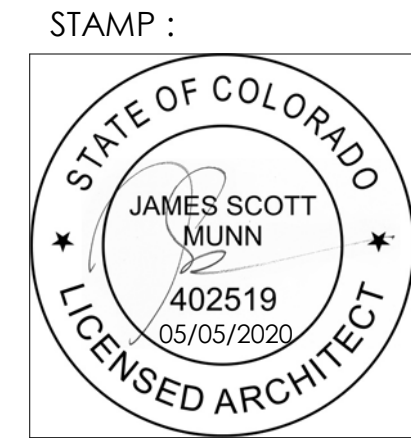
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A3.01 SCALE: 1/4" = 1'-0" BACK REF:



2 ROOF DECK
A3.01 SCALE: 1/4" = 1'-0" BACK REF:



ARCHITECT :
MA
Munn Architecture, LLC
315 EAST AGATE AVENUE
P.O. BOX 21
GRANBY, CO 80446
970-887-9366
WWW.MUNNARCH.COM

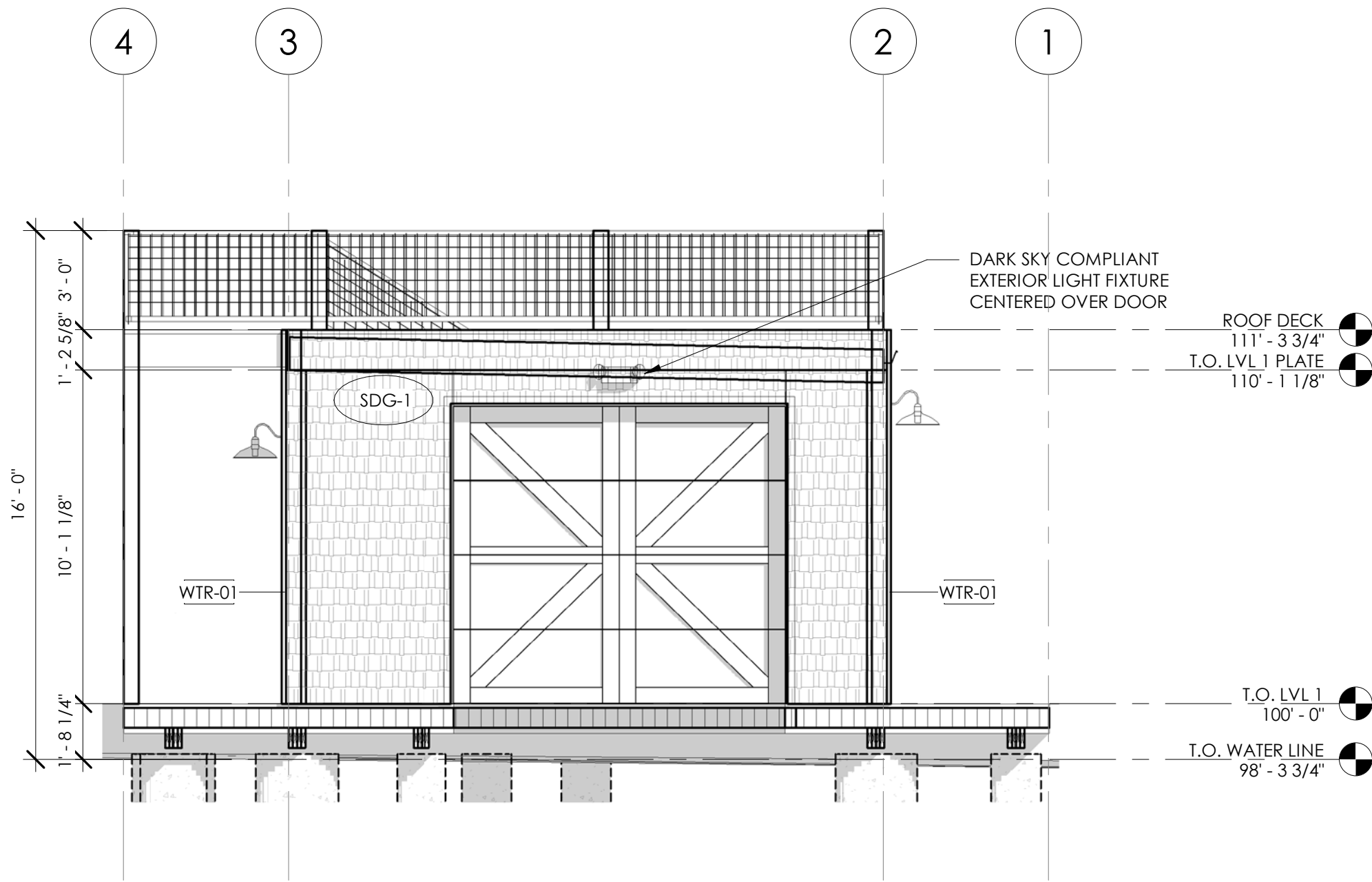


STRUNA BOATHOUSE
STEPHEN AND SUSAN STRUNA
536 CAIRNS AVE, GRAND LAKE, CO 80447
PROJECT #: 1940

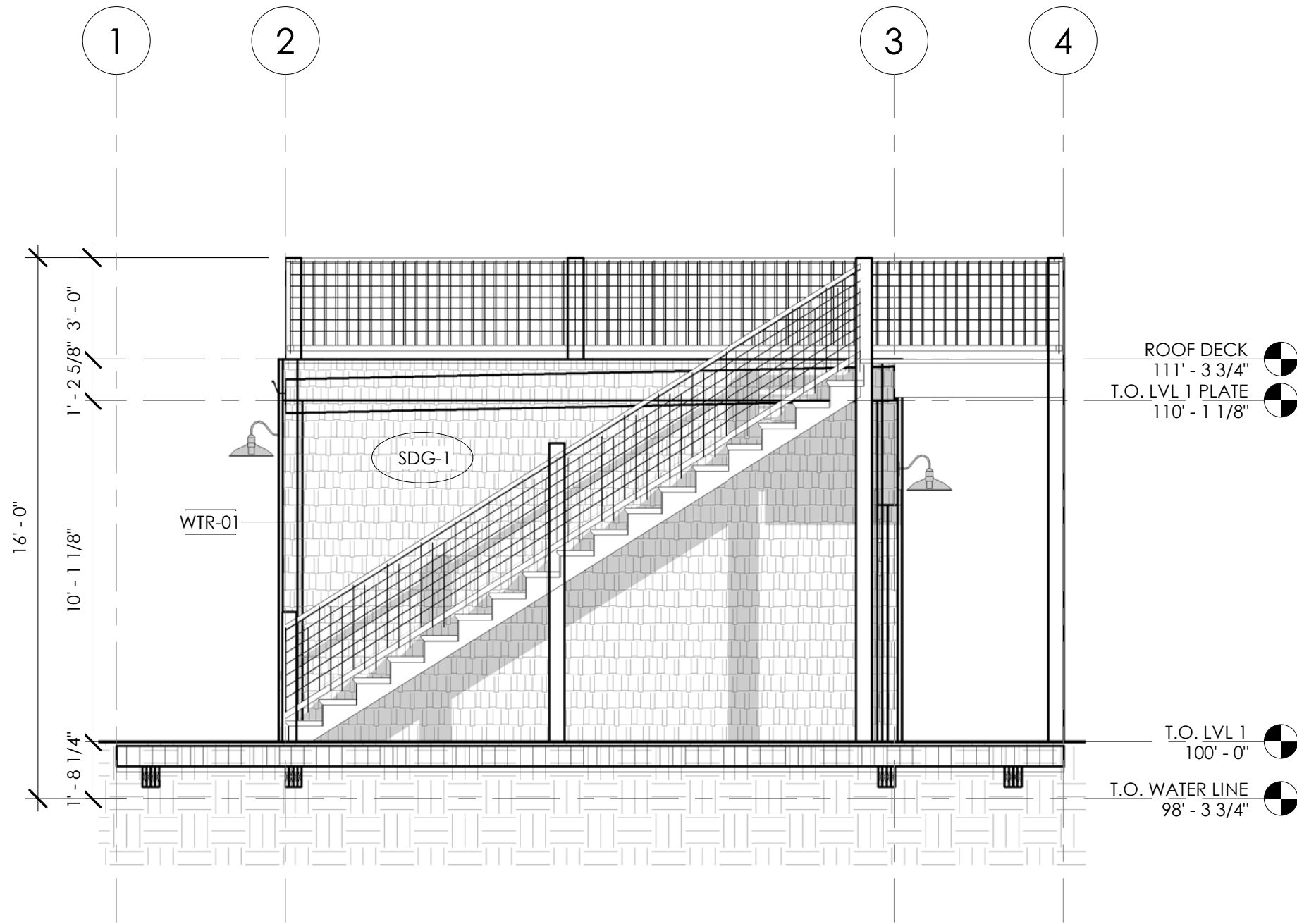
ISSUANCE : DATE :
PERMIT SUBMITTAL 2020-0505

SHEET TITLE :
OVERALL FLOOR PLANS

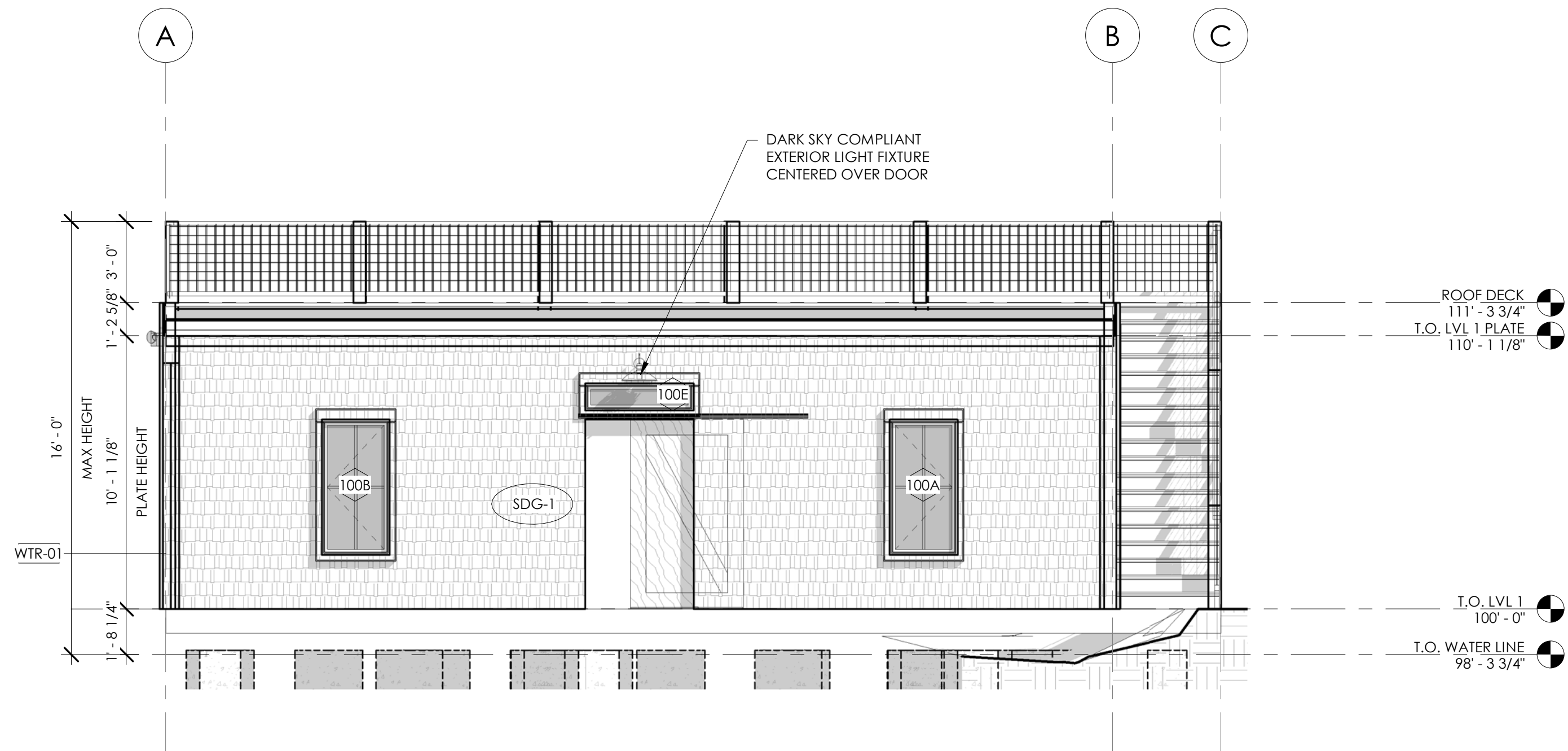
SHEET NUMBER :
A3.01



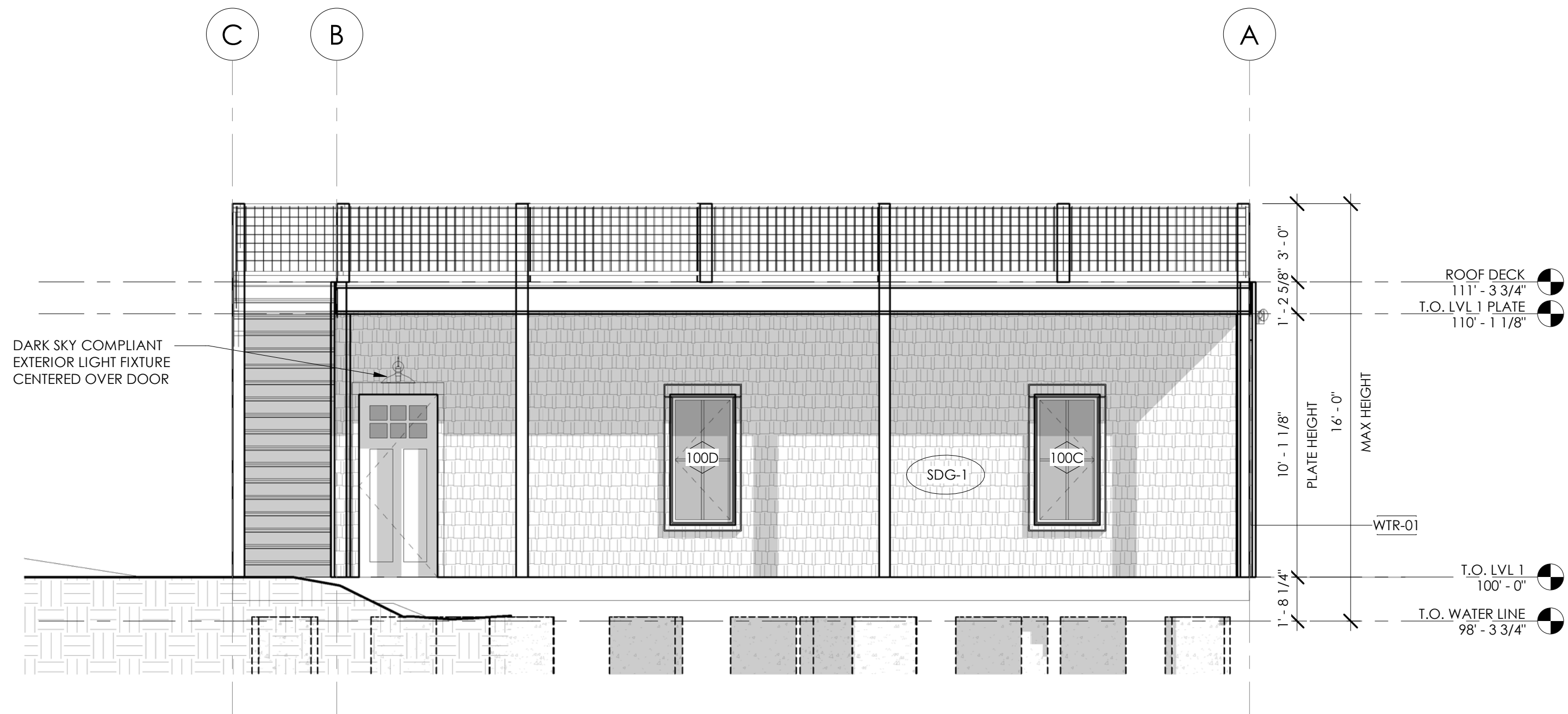
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AS.01 SCALE: 1/4" = 1'-0" BACK REF: A3.01



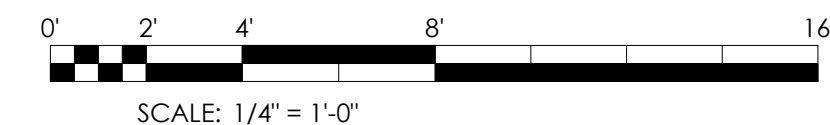
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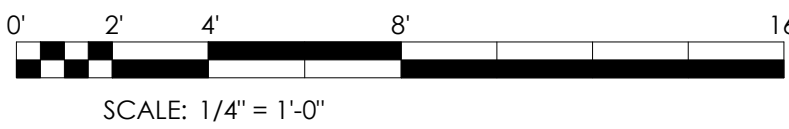
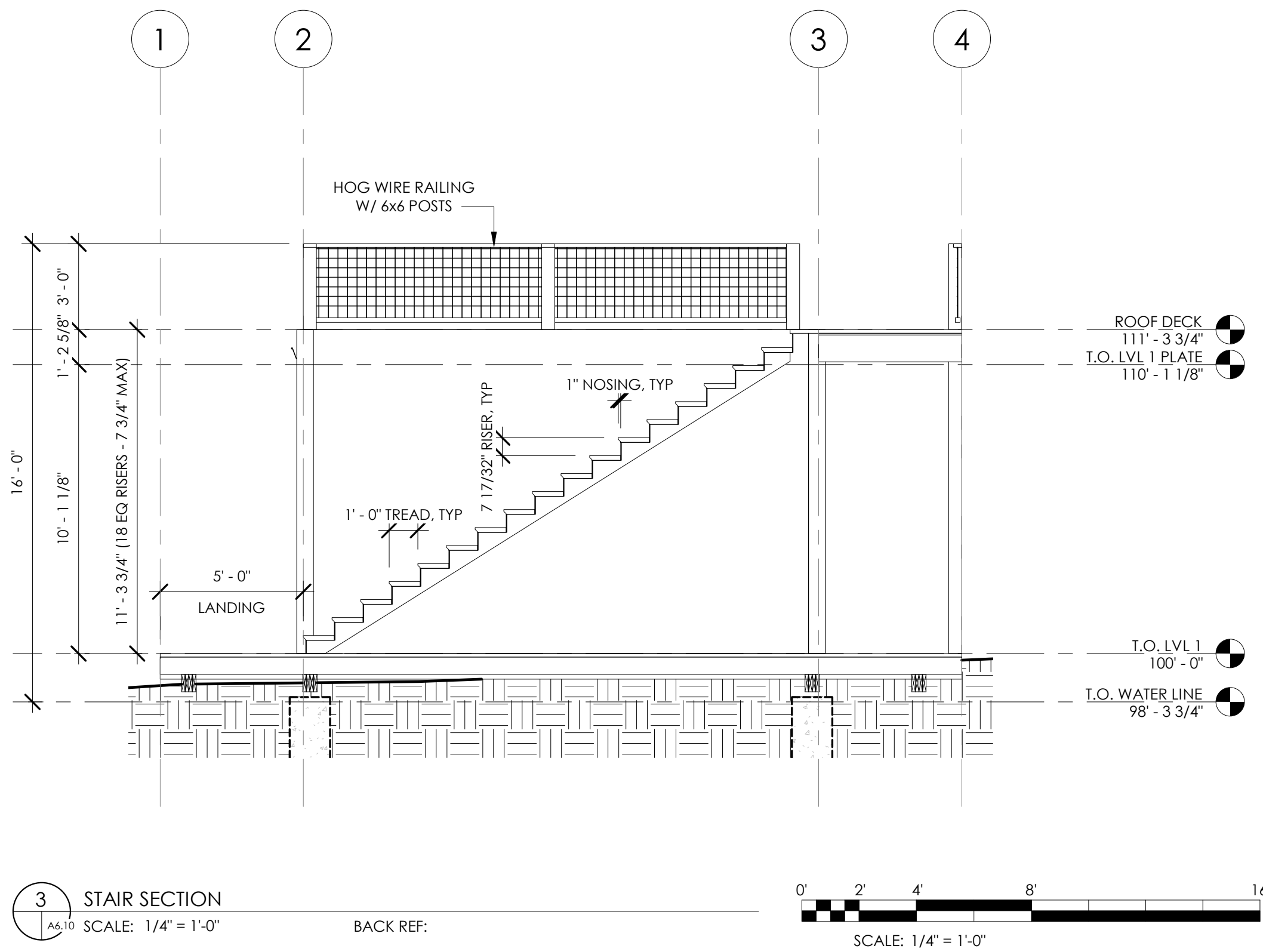
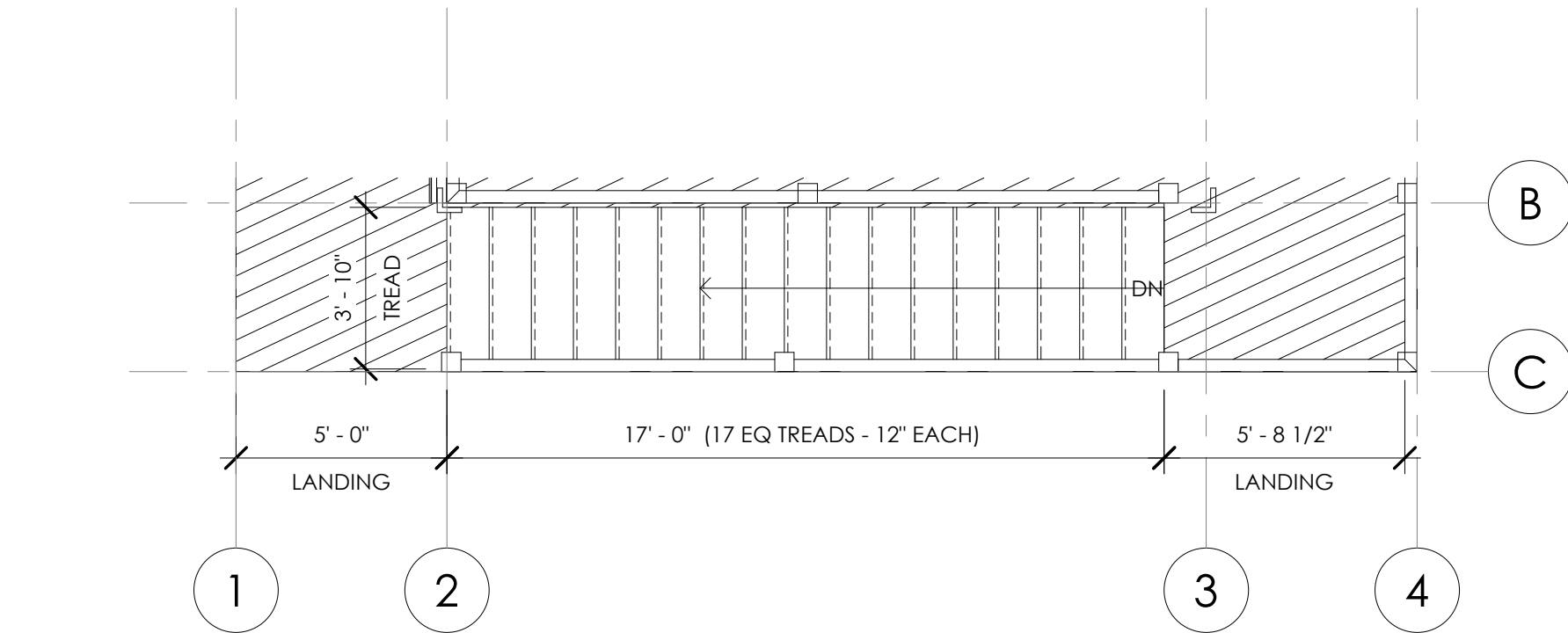
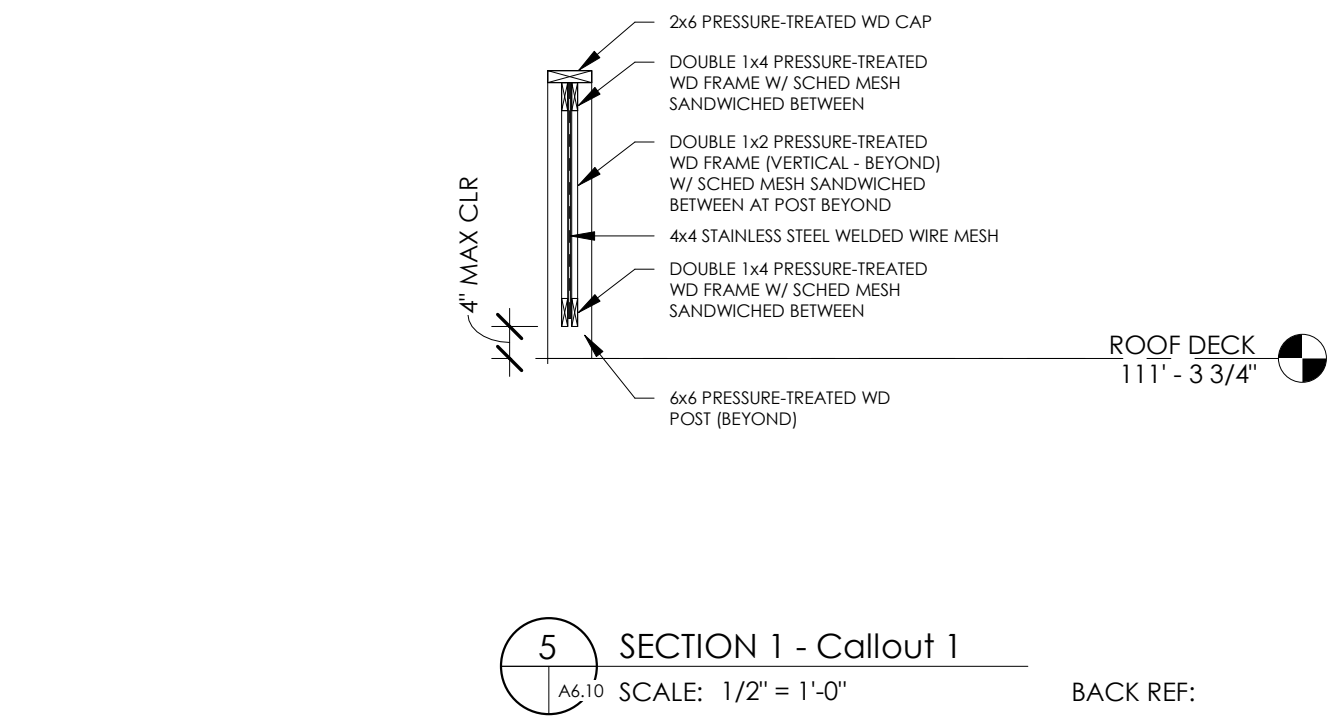
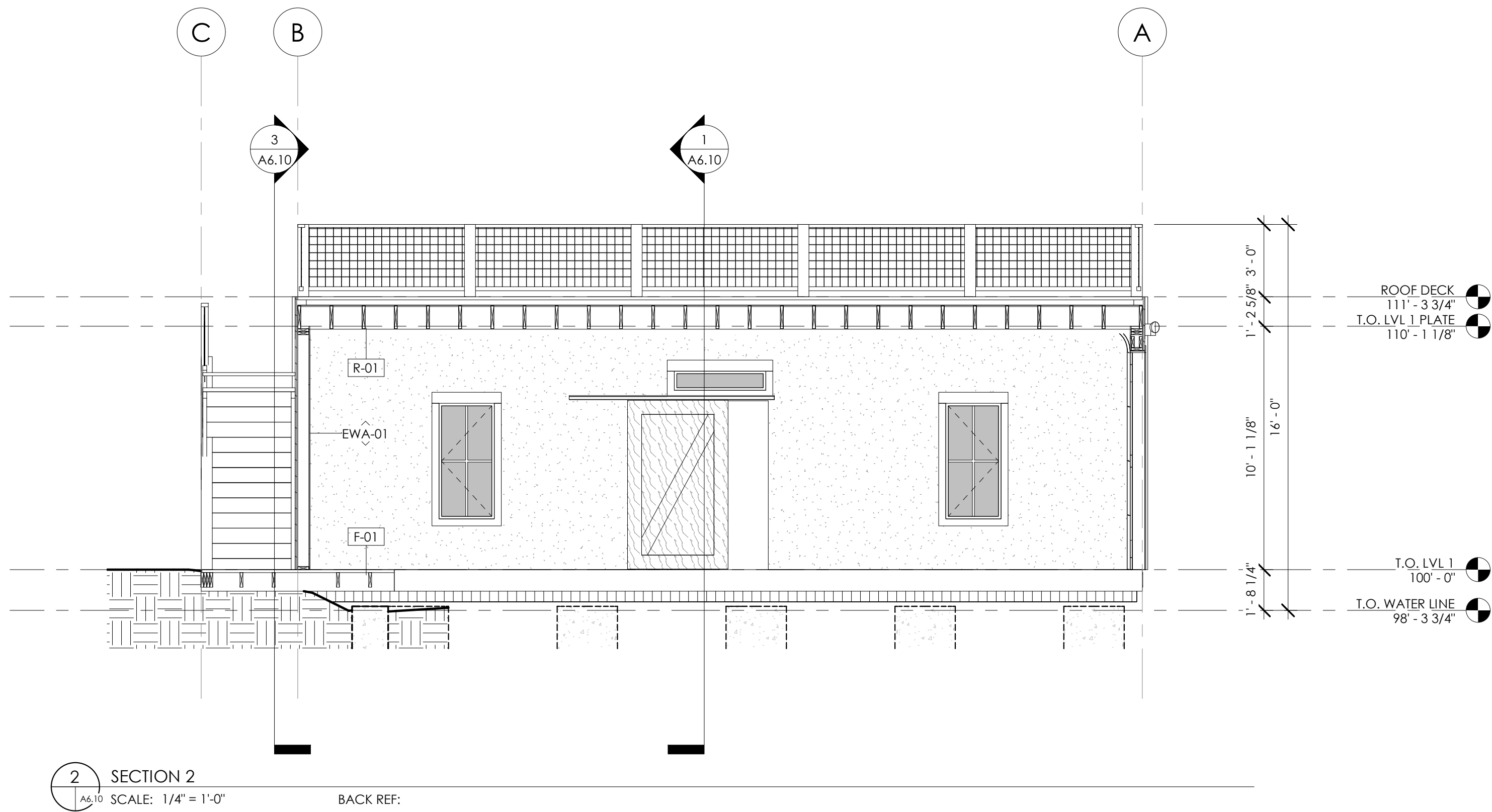
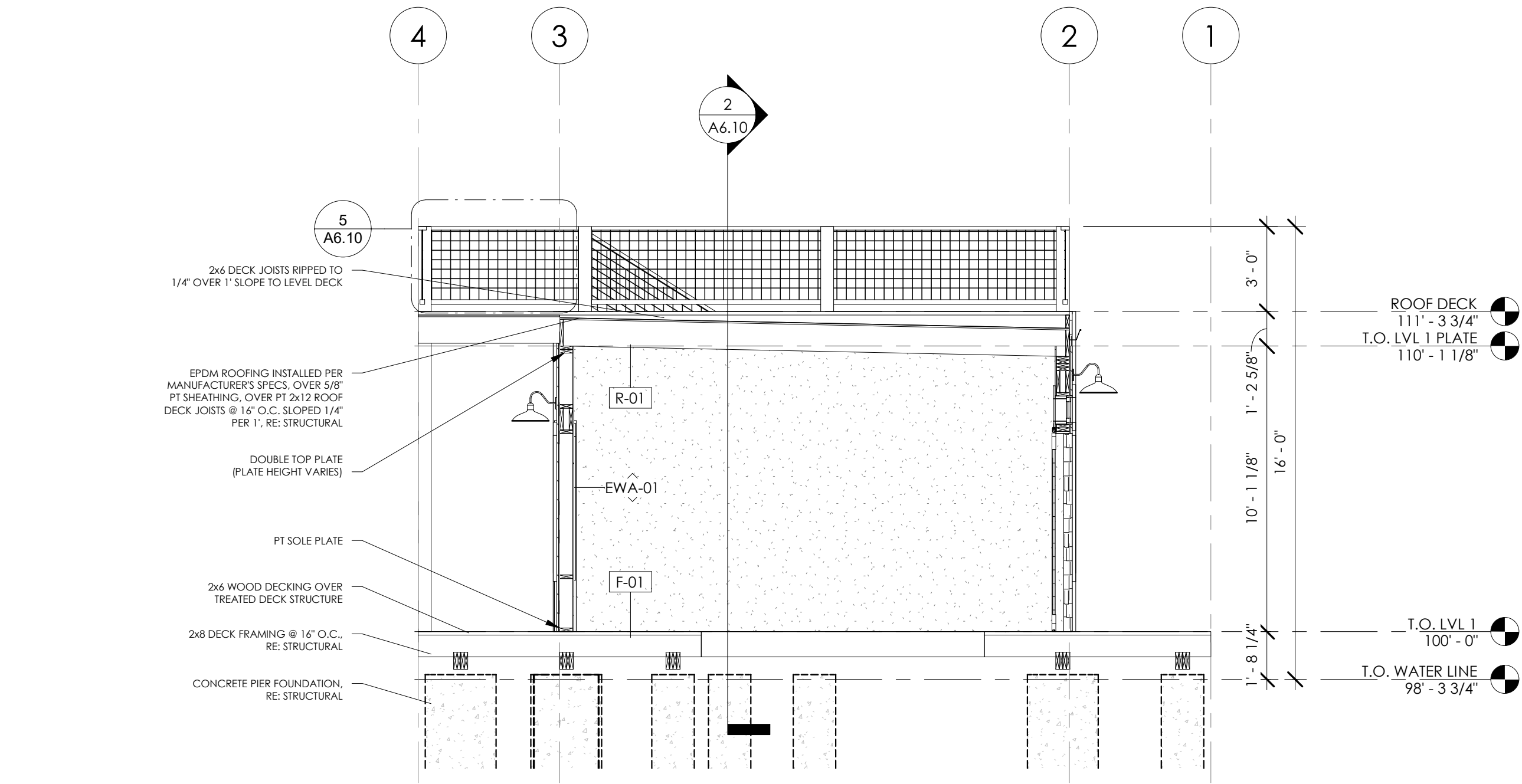


3 OVERALL BUILDING ELEVATION - EAST
AS.01 SCALE: 1/4" = 1'-0" BACK REF: A3.01



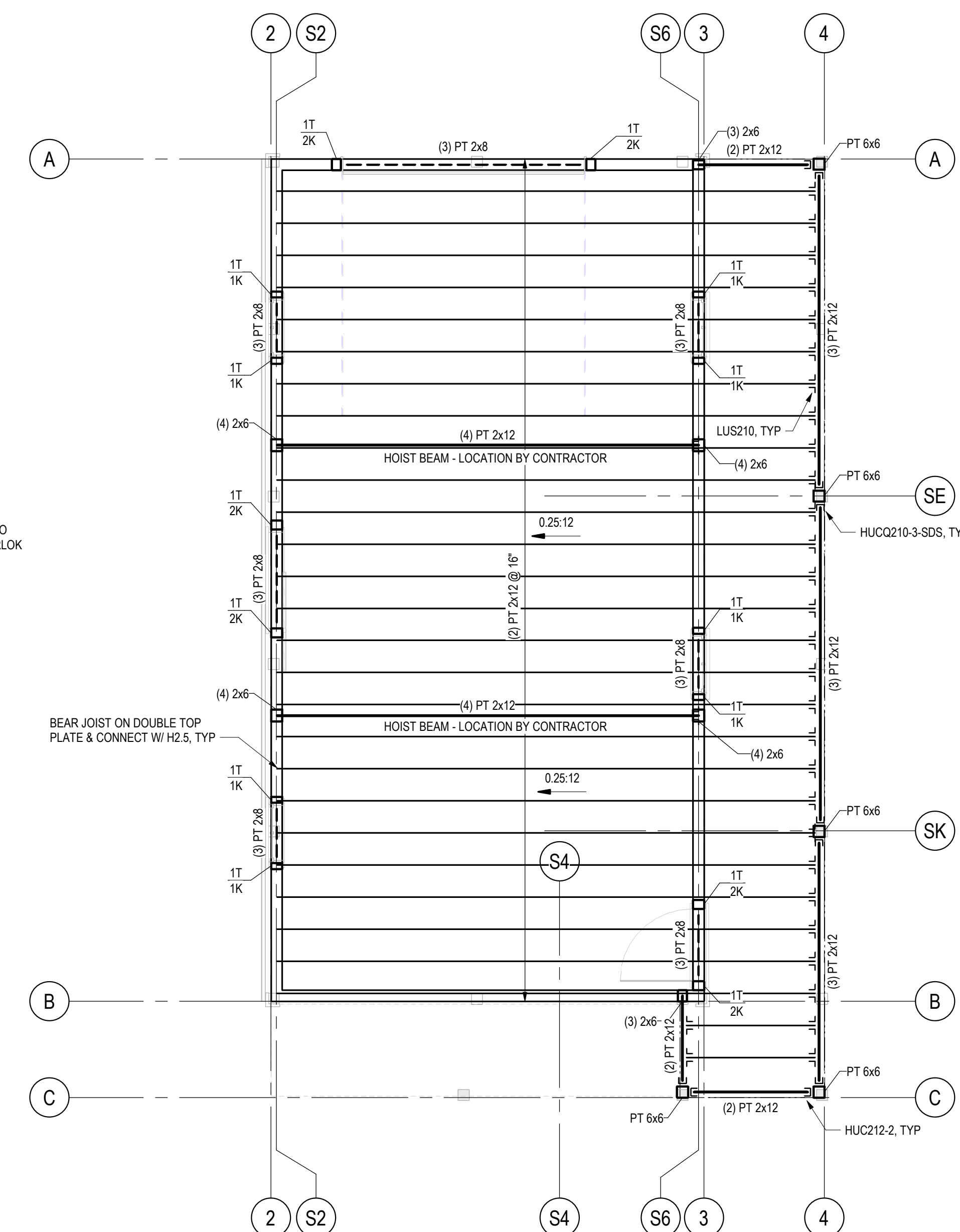
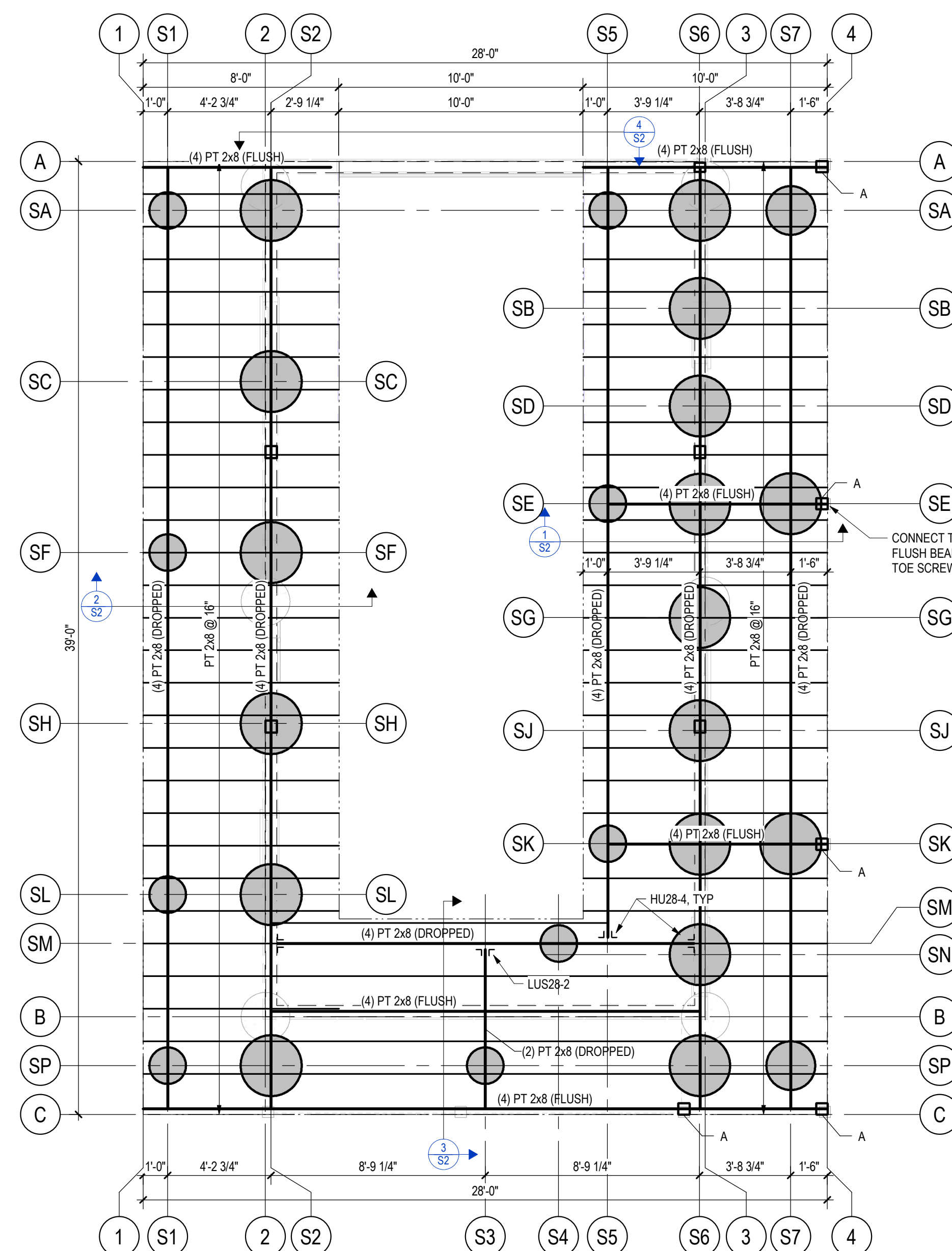
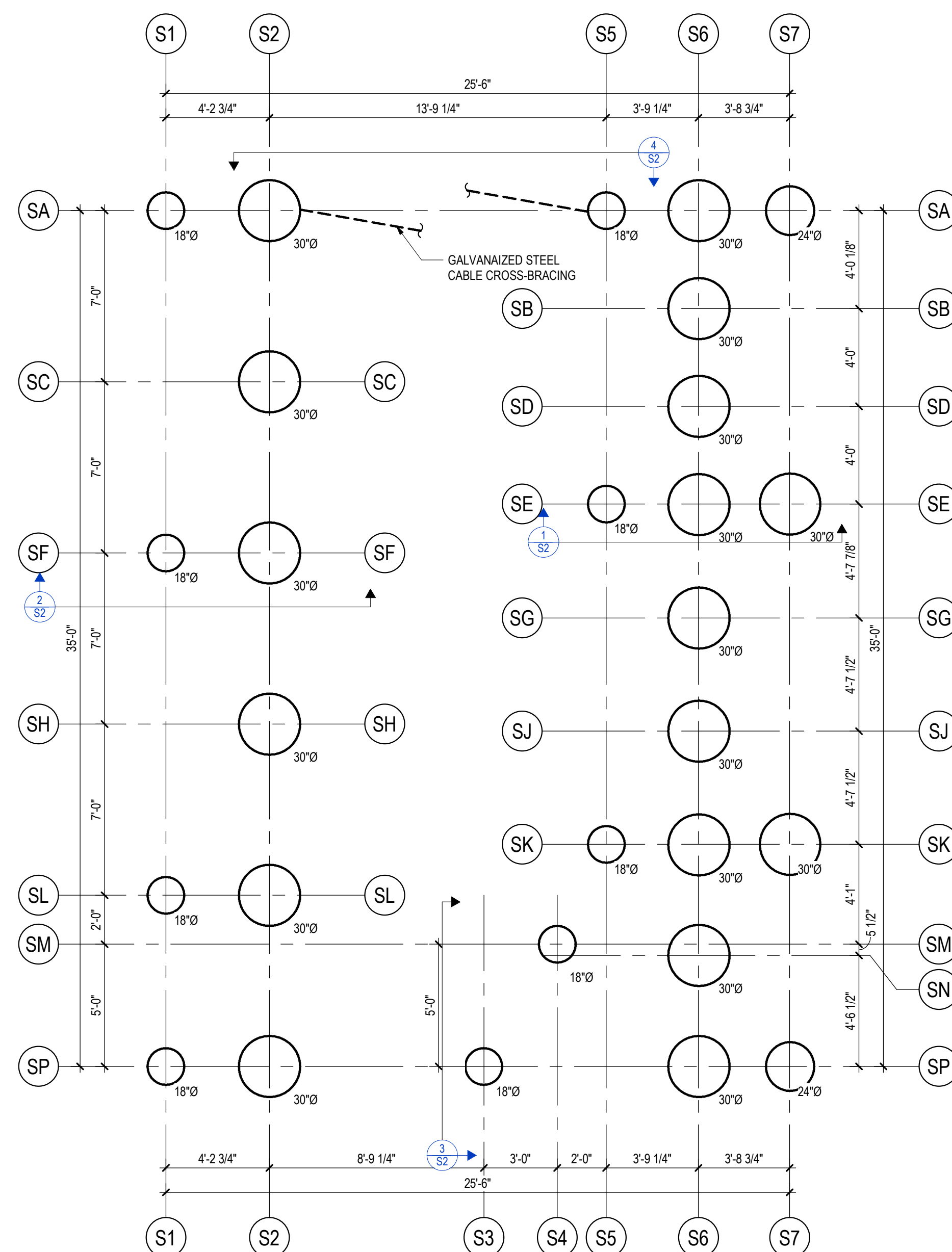
2 OVERALL BUILDING ELEVATION - WEST
AS.01 SCALE: 1/4" = 1'-0" BACK REF: A3.01







JVA, Incorporated Post Office Box 1860
47 Cooper Creek Way Winter Park, CO
Zip Code 80482 Phone: 970.722.7677
Fax: 970.722.7679 E-mail: info@jva.com

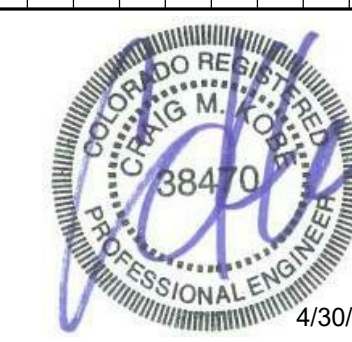


Revision Description

Issued by

Date

No.



Designed by ETV
Checked by CMK
Job # 20079
Date 4/22/20
Issue CONSTRUCTION

STRUNA BOATHOUSE
536 Cairns Ave.
Grand Lake, CO 80447

SHEET No.

S1

4
S2

SECTION

$\frac{3}{4}" = 1'-0"$

0 6" 1'

5 SECTION
S2 $\frac{3}{4}" = 1'-0"$
 $\frac{3}{4}"$
0 6" 1'

1
S2

SECTION

$\frac{3}{4}" = 1'-0"$

0 6" 1'

2
S2

SECTION

$\frac{3}{4}" = 1'-0"$

0 6" 1'

3
S2

SECTION

$\frac{3}{4}" = 1'-0"$

0 6" 1'



2017 Regional Conditions to Nationwide Permits in the State of Colorado

**U.S. Army Corps of Engineers
Albuquerque District
Omaha District
Sacramento District**

Regional Conditions Applicable to Specific Nationwide Permits within the State of Colorado

1. Nationwide Permit No. 12: Utility Line Activities. Notification to the District Engineer (DE) in accordance with General Condition (GC) No. 32, pre- construction notification (PCN) is required for utility line activities that propose open trenching in perennial waters or for the purpose of creating a water intake.
2. Nationwide Permit No. 13: Bank Stabilization. PCN is required for bank stabilization activities that are necessary for erosion prevention in streams with an average width of less than 20 feet (measured between the ordinary high water marks (OHWM)). Bank stabilization activities in these small streams are limited to the placement of no more than ¼ cubic yard of fill material per linear foot below the plane of the OHWM unless the Corps determines on a case-by-case basis that the use of larger or greater quantities of material is appropriate.
3. Nationwide Permit No. 23: Approved Categorical Exclusions. PCN is required for all projects utilizing Categorical Exclusions.
4. Nationwide Permit No. 27: Aquatic Habitat Restoration, Establishment, and Enhancement Activities. This permit is revoked for activities in which the project purpose is fishery enhancement in perennial streams. These types of projects may qualify for authorization under Regional General Permit No. 12 for Aquatic Habitat Improvement for Stream Channels in Colorado.
 - a. Channel realignment is not authorized by this permit unless it is demonstrated that the realignment is consistent with the natural morphological evolution of the stream.
 - b. The use of concrete/grouting is not allowed in perennial streams unless waived in writing by the DE.
 - c. The construction of water parks (e.g. kayak courses) and flood control projects are not authorized by this permit.

Regional Conditions Applicable to All Nationwide Permits within the State of Colorado

5. Important Spawning Areas. Activities are not authorized by any nationwide permit except after case-by-case review and consultation with Colorado Parks and Wildlife (CPW) if the activities would adversely affect important spawning areas or would be conducted in these waters during trout and Kokanee spawning seasons. Bio-engineering techniques, such as native riparian shrub plantings, are required for all bank protection activities that exceed 50 linear feet in important spawning areas. For activities located in these important spawning areas, PCN is required and consultation with CPW must be conducted in accordance with the timeframes established in GC 32 (Pre-Construction Notification). Important spawning areas are considered Gold Medal Waters in Colorado (Attachment 2).

NOTE: Pre-application consultation with the CPW, preferably on-site, is highly recommended. Providing documentation of pre-application consultation with CPW, stating that CPW has reviewed the proposed project and has no concerns, will be helpful in project evaluation by the Corps. Please visit the following state website to determine the appropriate CPW office for coordination: <http://cpw.state.co.us>.

6. Fens. All nationwide permits, with the exception of 3, 5, 6, 20, 27, 32, 37, and 38, are revoked for activities located in fens and wetlands adjacent to fens. PCN is required for activities proposed for authorization by Nationwide Permits. The PCN will address potential adverse effects to fen hydrology. The permittee may not begin the activity until the Corps determines the adverse environmental effects are minimal.

A fen is defined as a groundwater-fed wetland with saturated organic soil (greater than or equal to 16 inches in thickness) that is classified as a histosol in the Natural Resources Conservation Service (NRCS) Field Indicators of Hydric Soils in the United States (Version 8.0, 2016). A copy of the document can be obtained from the NRCS at http://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/nrcs142p2_053171.pdf.

Note: A fen may be part of a larger aquatic system (fen complex) where wetlands and other waters adjacent to the fen may provide a critical source of hydrology necessary for sustaining the fen.

7. Springs. PCN is required for all Nationwide Permits if the activities occur within 100 feet of the discharge point of a spring. The Corps will determine if the proposed project will have more than a minimal effect to the spring and may require an Individual Permit or project modification to reduce/eliminate the spring impacts. For the purposes of this regional condition, a spring is defined as any location where groundwater flow emanates from a distinct point. Springs do not include seeps or other groundwater discharge areas where there is no distinct point source.

8. Suitable Fill. A PCN is required for the use of broken concrete as fill material within the State of Colorado. Permittees must demonstrate that soft engineering methods utilizing native or non-man made materials are not practicable (with respect to cost, existing technology, and logistics), before broken concrete is allowed as suitable fill. Use of broken concrete with exposed rebar is prohibited.

ADDITIONAL INFORMATION

The following additional information relates to minimization of impacts to jurisdictional waters of the United States and compliance with the General Conditions:

1. **Permittees are reminded** that appropriate erosion and sediment controls are required in accordance with GC No. 12 in order to properly stabilize the site and prevent erosion and siltation into wetlands and other waters downstream. Streambed material or other small aggregate material placed alone for bank stabilization will not meet GC No. 12.

2. **Permittee best management practices.** In order to prevent the spread of invasive and/or nuisance species (e.g., Asian Clam, Grand Valley Asian Tapeworm, Green River Mud Snail, New Zealand Mud Snail), the permittee is strongly encouraged to clean heavy equipment prior to and after construction if the equipment was previously used in another stream, river, lake, pond or wetland within 10 days of initiating work. The following are recommended methods for preventing the spread of invasive aquatic organisms:

Remove all mud and debris from equipment (tracks, turrets, buckets, drags, teeth, etc.) and spray/soak equipment with a 1:15 solution of disinfection solution containing the following ingredients:

- Dialkyl dimethyl ammonium chloride (5-10% by weight);

- Alkyl dimethyl benzyl ammonium chloride (5-10% by weight);
- Nonyl phenol ethoxylate (5-10% by weight);
- Sodium sesquicarbonate (1-5%); and,
- Tetrasodium ethylene diaminetetraacetate (1-15%)

The equipment should be kept moist for at least 10 minutes, and rinsate should be managed as a solid waste in accordance with local, county, state, or federal regulations. Alternately, equipment, hand tools, boots and any other equipment that was previously used in a river, stream, lake, pond, or wetland prior to moving the equipment to another water body may be disinfected using the following methods:

- Spray/soak equipment with water greater than 140 degrees Fahrenheit for at least 10 minutes.
- Sanitize water suction hoses and water transportation tanks (using methods described above) and discard rinse water at an appropriately permitted disposal facility.

3. Designated Critical Resource Waters. Within the State of Colorado, the waters listed in **Attachment 1** are designated as Critical Resource Waters. In accordance with GC 22, the discharge of dredged or fill material is not authorized by the following nationwide permits in these waters or their adjacent wetlands: NWPs 7, 12, 14, 16, 17, 21, 29, 31, 35, 39, 40, 42, 43, 44, 49, 50, A and B. In addition, in accordance with GC 32, notification to the DE is required for the use of the following nationwide permits in these waters and their adjacent wetlands: NWPs 3, 8, 10, 13, 15, 18, 19, 22, 23, 25, 27, 28, 30, 33, 34, 36, 37 and 38.

4. Gold Medal Waters. Within the State of Colorado, the waters listed in **Attachment 2** are designated as Gold Medal Waters. Requirements for projects located in these waters and their adjacent wetlands are set forth in RC 5 above.

ATTACHMENT 1

DESIGNATED CRITICAL RESOURCE WATERS

The Colorado Water Quality Control Division designates Critical Resource Waters (Outstanding Waters) within the State of Colorado. Please note that the following list is subject to change and typically changes on an annual basis. For the most current list, or for more information on specific designations within these watersheds and their tributaries, please refer to the Colorado Water Quality Control Commission website: <https://www.colorado.gov/pacific/cdphe/wqcc> or Water Quality Control Division's website: <https://www.colorado.gov/pacific/cdphe/clean-water-gis-maps>

Animas and Florida River Basins. All tributaries to the Animas River and Florida River, including all wetlands, which are within the Weminuche Wilderness Area.

Hermosa Creek, including all tributaries, from the source to immediately below the confluence with Long Hollow, except for the East Fork of Hermosa Creek.

All lakes and reservoirs tributary to the Animas River and Florida River which are within the Weminuche Wilderness Area. This segment includes Lillie Lake, Castilleja Lake, City Reservoir, Emerald Lake, Ruby Lake, Balsam Lake, Garfield Lake, Vestal Lake, Eldorado Lake, Highland Mary Lakes, Verde Lakes, Lost Lake, and Crater Lake.

Bear Creek Basin. The main stem of Bear Creek and all tributaries, lakes, and reservoirs, including wetlands, within the Mt. Evans Wilderness Area.

Big Thompson River Basin. The main stem of the Big Thompson River, including all tributaries, lakes, reservoirs, and wetlands, located within Rocky Mountain National Park (RMNP).

Blue River Basin. North Fork of the Swan River, including all tributaries and wetlands, from the source to the confluence with the Swan River.

All tributaries to the Blue River, including wetlands within the Eagle Nest and Ptarmigan Peak Wilderness Areas.

All lakes and reservoirs within the Eagle Nest and Ptarmigan Peak Wilderness Areas.

Boulder Creek Basin. All tributaries to Boulder Creek, including lakes, reservoirs, and wetlands, located within the Indian Peaks Wilderness Area.

Cache la Poudre River Basin. All tributaries to the Cache La Poudre River, including lakes, reservoirs, and wetlands, located within RMNP and Rawah, Neota, Comanche Peak, and Cache La Poudre Wilderness Areas.

Clear Creek Basin. All tributaries to Clear Creek, including lakes, reservoirs, and wetlands, located within Mt. Evans Wilderness Area.

San Luis Valley (Closed Basin). All tributaries in the Closed Basin, including wetlands, lakes, and reservoirs, located within the La Garita Wilderness Area.

The main stem of Sand Creek, including all tributaries and wetlands, from the source to the mouth.

The main stem of Medano Creek, including all tributaries and wetlands, from the source to the mouth

Colorado River Basin. The main stem of the Colorado River, including all tributaries and wetlands, located within or flowing into RMNP.

All tributaries to the Colorado River and Frasier River within RMNP and within the Never Summer, Indian Peaks, Byers, Vasquez, Eagles Nest, and Flat Top Wilderness Areas.

Main stem of Northwater Creek and Trapper Creek, including all tributaries and wetlands, from their source to the confluence with the East Fork of Parachute Creek. East Middle Fork of Parachute Creek, including all tributaries and wetlands from the source to the confluence with Middle Fork of Parachute Creek.

Battlement Creek, including all tributaries and wetlands, from its source to a point immediately downstream boundary of BLM lands.

Main stem of Rapid Creek, including all tributaries and wetlands, from the source to a point immediately below the confluence with Cottonwood Creek including Kruzen Springs.

Dolores River Basin. All tributaries to the Dolores River and West Dolores River, including all wetlands, tributaries, which are within the Lizard Head Wilderness area. main stem of Rio Lado from the source to the confluence with the Dolores River. Main stem of Spring Creek from the source to the confluence with Stoner Creek. Main stem of Little Taylor Creek from the source to the confluence with Taylor Creek. All lakes, and reservoirs tributary to the Dolores River and West Dolores River, which are within the Lizard Head Wilderness area. This segment includes Navajo Lake.

Eagle River Basin. All tributaries to the Eagle River system, including lakes, reservoirs, and wetlands, located within the Eagle Nest and Holy Cross Wilderness Areas of the Gore Range. Abrams Creek, including all tributaries and wetlands, from the source to the eastern boundary of the BLM lands.

Fountain Creek Basin. Severy Creek, including all tributaries, from the source to a point just upstream of where the Forest Service Road 330 crosses the stream.

Bear Creek, including all tributaries, from the source to a point upstream of GPS coordinated N3847682, W10454917 (this location is at elevation 8,200 feet above sea level at a 250 degree angle and 3,000 feet from the trailhead of the Mount Buckhorn Trail off High Drive).

Upper Gunnison River Basin. All tributaries to the Gunnison River, including and wetlands, within the La Garita, Powderhorn, West Elk, Collegiate Peaks, Maroon Bells, Fossil Ridge, or Uncompahgre Wilderness Areas.

All tributaries and wetlands from North Beaver Creek to Meyers Gulch, from the West Elk Wilderness boundary to their confluences with Blue Mesa Reservoir, Morrow Point Reservoir, or the Gunnison River, excluding Steuben Creek, North Willow Creek, and Soap Creek.

All lakes and reservoirs that are tributary to the Gunnison River and within the La Garita, Powderhorn, West Elk, Collegiate Peaks, Maroon Bells, Raggeds, Fossil Ridge, or Uncompahgre Wilderness Areas.

Lower Gunnison River Basin. All tributaries to the Smith Fork, including all wetlands, which are within the West Elk Wilderness Area.

All lakes and reservoirs tributary to the Smith Fork, and are within the West Elk Wilderness Area.

North Fork of the Gunnison River Basin. All tributaries to North Fork of the Gunnison River, including all wetlands, within the West Elk or Raggeds Wilderness Areas.

All lakes and reservoirs that are tributary to the North Fork of the Gunnison River and within the West Elk or Raggeds Wilderness areas.

Laramie River Basin. All tributaries to the Laramie River system, including lakes, reservoirs, and wetlands, located within the Rawah Wilderness Area.

Los Pinos River Basin. All tributaries to the Los Pinos River, including all wetlands, which are within the Weminuche Wilderness Area.

All lakes and reservoirs tributary to the Los Pinos River which are within the Weminuche Wilderness Area. This includes Granite Lake, Divide Lakes, Elk Lake, Flint Lakes, Moon Lake, Rock Lake, Betty Lake, Lost Lake, Hidden Lake, Vallecito Lake, Eldorado Lake, Trinity Lake, Leviathan Lake, Sunlight Lake, Hazel Lake, Columbine Lake, and Emerald Lake.

Mancos River Basin. All tributaries of the Mancos River located within Mesa Verde National Park.

North Fork of the Gunnison River Basin. All tributaries to North Fork of the Gunnison River, including lakes, reservoirs, and wetlands, located within the West Elk and Raggeds Wilderness Areas.

North Platte River Basin. All tributaries to the North Platte River and Encampment Rivers, including lakes and reservoirs.

All wetlands located within the Mount Zirkle, Never Summer, and Platte River Wilderness Areas.

Piedra River Basin. All tributaries to the Piedra River, including all wetlands, which are within the Weminuche Wilderness Area.

All lakes and reservoirs tributary to the Piedra River which are within the Weminuche Wilderness Area. This segment includes Window Lake, Monument Lake, Hossick Lake, and Williams Lakes.

Rio Grande Basin. All tributaries to the Rio Grande, including lakes, reservoirs, and wetlands, located within the Weminuche Wilderness Area.

Roaring Fork River. All tributaries of the Roaring Fork River system, including lakes and reservoirs, located within the Maroon Bells/Snowmass, Holy Cross, Raggeds, Collegiate Peaks, and Hunter/Fryingpan Wilderness Areas.

San Juan River Basin. All tributaries to the San Juan River, Rio Blanco, and Navajo River including all wetlands which are within the Weminuche Wilderness area and South San Juan Wilderness Area.

All lakes and reservoirs which are tributary to the San Juan River, Rio Blanco, and Navajo River and located within the Weminuche Wilderness Area and South San Juan Wilderness Area.

This segment includes Archuleta Lake, Spruce Lakes, Turkey Creek Lake, Fourmile Lake, Upper Fourmile Lake, Crater Lake, Quartz Lake, Fish Lake, and Opal Lake.

San Miguel River Basin. All tributaries, including wetlands, to the San Miguel River, and within the boundaries of the Lizard Head, or Mount Sneffels Wilderness Areas.

All lakes and reservoirs tributary to the San Miguel River and within the boundaries of the Lizard Head, or Mount Sneffels Wilderness Areas.

South Platte River Basin. All tributaries to the South Platte River, including lakes, reservoirs, and wetlands, located within the Lost Creek and Mt. Evans Wilderness Areas.

St. Vrain Creek Basin. All tributaries to St. Vrain Creek, including lakes, reservoirs, and wetlands, located within the Indian Peaks Wilderness Areas and RMNP.

Uncompahgre River Basin. All tributaries to the Uncompahgre River, including all wetlands, which are within the Mt. Sneffels or Uncompahgre Wilderness Areas.

All lakes and reservoirs tributary to the Uncompahgre River and within the Mt. Sneffels or Uncompahgre Wilderness Areas.

White River Basin. All tributaries to the White River, including lakes, reservoirs, and wetlands, located within the Flat Tops Wilderness Area, including Trapper's Lake.

Yampa River Basin. All tributaries to the Yampa River, including lakes, reservoirs, and wetlands, located within Zirkle, Flat Tops, and Sarvis Creek Wilderness Areas.

ATTACHMENT 2

GOLD MEDAL WATERS

The following list of important spawning areas has been defined as Gold Medal Waters by the State of Colorado. As a reminder, according to RC 5 above, PCN is required for all proposed nationwide permit activities in these waters; consultation with CPW must be conducted in accordance with the timeframes established in GC 32.

NOTE: This list of Gold Medal Waters is subject to change. For the most current list, please refer to the Colorado Parks and Wildlife (CPW) Colorado Fishing Brochure available on the CPW website (<http://cpw.state.co.us/aboutus/Pages/RegulationsBrochures.aspx>) Fishing Brochure or contact any CPW or Corps office in Colorado.

GOLD MEDAL LAKES:

North Delaney Butte Lake in Jackson County.

Spinney Mountain Reservoir in Park County.

Steamboat Lake in Routt County.

GOLD MEDAL STREAMS:

Animas River from Lightner Creek to Rivera Crossing Bridge.

Arkansas River from the confluence with the Lake Fork of the Arkansas, near Leadville, downstream to Parkdale at the Hwy. 50 bridge crossing above the Royal Gorge.

Blue River from Dillon Reservoir Dam to Green Mountain Reservoir inlet; and From Green Mountain Reservoir dam to Colorado River confluence.

Colorado River from Fraser River to Troublesome Creek confluence. Also, the 24 mile reach from the confluence with Canyon Creek, at the mouth of Gore Canyon, downstream to the confluence of Rock Creek, near the town of McCoy.

Fryingpan River from Ruedi Reservoir dam to Roaring Fork River Confluence.

Gore Creek from Red Sandstone Creek to Eagle River confluence.

Gunnison River from the upper boundary of the Black Canyon of the Gunnison National Monument downstream to the confluence with the North Fork of the Gunnison River.

North Platte River from the Routt National Forest boundary to the Wyoming border.

Rio Grande from Farmer's Union Canal upstream to the upper boundary of Collier State Wildlife Area.

Roaring Fork River from the confluence with the Crystal River downstream to the confluence with the Colorado River.

South Platte River: The **Middle Fork** of the South Platte River downstream from U.S. Highway 285, the **South Fork** of the South Platte River downstream from the outlet at Antero Reservoir, and from the confluence of the **Middle and South Forks** of the South Platte River downstream to the inlet of Spinney Mountain Reservoir.



U S Army Corps of
Engineers
Sacramento District

Nationwide Permit Summary

33 CFR Part 330; Issuance of Nationwide
Permits – March 19, 2017

3. Maintenance.

(a) The repair, rehabilitation, or replacement of any previously authorized, currently serviceable structure or fill, or of any currently serviceable structure or fill authorized by 33 CFR 330.3, provided that the structure or fill is not to be put to uses differing from those uses specified or contemplated for it in the original permit or the most recently authorized modification. Minor deviations in the structure's configuration or filled area, including those due to changes in materials, construction techniques, requirements of other regulatory agencies, or current construction codes or safety standards that are necessary to make the repair, rehabilitation, or replacement are authorized. This NWP also authorizes the removal of previously authorized structures or fills. Any stream channel modification is limited to the minimum necessary for the repair, rehabilitation, or replacement of the structure or fill; such modifications, including the removal of material from the stream channel, must be immediately adjacent to the project. This NWP also authorizes the removal of accumulated sediment and debris within, and in the immediate vicinity of, the structure or fill. This NWP also authorizes the repair, rehabilitation, or replacement of those structures or fills destroyed or damaged by storms, floods, fire or other discrete events, provided the repair, rehabilitation, or replacement is commenced, or is under contract to commence, within two years of the date of their destruction or damage. In cases of catastrophic events, such as hurricanes or tornadoes, this two-year limit may be waived by the district engineer, provided the permittee can demonstrate funding, contract, or other similar delays.

(b) This NWP also authorizes the removal of accumulated sediments and debris outside the immediate vicinity of existing structures (e.g., bridges, culverted road crossings, water intake structures, etc.). The removal of sediment is limited to the minimum necessary to restore the waterway in the vicinity of the structure to the approximate dimensions that existed when the structure was built, but cannot extend farther than 200 feet in any direction from the structure. This 200 foot limit does not apply to maintenance dredging to remove accumulated sediments blocking or restricting outfall and intake structures or to maintenance dredging to remove accumulated sediments

from canals associated with outfall and intake structures. All dredged or excavated materials must be deposited and retained in an area that has no waters of the United States unless otherwise specifically approved by the district engineer under separate authorization.

(c) This NWP also authorizes temporary structures, fills, and work, including the use of temporary mats, necessary to conduct the maintenance activity. Appropriate measures must be taken to maintain normal downstream flows and minimize flooding to the maximum extent practicable, when temporary structures, work, and discharges, including cofferdams, are necessary for construction activities, access fills, or dewatering of construction sites. Temporary fills must consist of materials, and be placed in a manner, that will not be eroded by expected high flows. After conducting the maintenance activity, temporary fills must be removed in their entirety and the affected areas returned to preconstruction elevations. The areas affected by temporary fills must be revegetated, as appropriate.

(d) This NWP does not authorize maintenance dredging for the primary purpose of navigation. This NWP does not authorize beach restoration. This NWP does not authorize new stream channelization or stream relocation projects.

Notification: For activities authorized by paragraph (b) of this NWP, the permittee must submit a preconstruction notification to the district engineer prior to commencing the activity (see general condition 32). The pre-construction notification must include information regarding the original design capacities and configurations of the outfalls, intakes, small impoundments, and canals. (Authorities: Section 10 of the Rivers and Harbors Act of 1899 and section 404 of the Clean Water Act (Sections 10 and 404))

Note: This NWP authorizes the repair, rehabilitation, or replacement of any previously authorized structure or fill that does not qualify for the Clean Water Act section 404(f) exemption for maintenance..

A. Regional Conditions

1. Regional Conditions for California, excluding the Tahoe Basin

http://www.spk.usace.army.mil/Portals/12/documents/regulatory/nwp/2017_nwps/Final_SPK_Regional_Conditions_for_California.pdf?ver=2017-03-23-120307-207

2. Regional Conditions for Nevada, including the Tahoe Basin

http://www.spk.usace.army.mil/Portals/12/documents/regulatory/nwp/2017_nwps/Final_SPK_Regional_Conditions_for_Nevada.pdf?ver=2017-03-23-120306-910

3. Regional Conditions for Utah

[http://www.spk.usace.army.mil/Portals/12/documents/regulatory/nwp/2017_nwps/Final SPK Regional Conditions for Utah.pdf?ver=2017-03-23-120303-503](http://www.spk.usace.army.mil/Portals/12/documents/regulatory/nwp/2017_nwps/Final_SPK_Regional_Conditions_for_Utah.pdf?ver=2017-03-23-120303-503)

4. Regional Conditions for Colorado.

[http://www.spk.usace.army.mil/Portals/12/documents/regulatory/nwp/2017_nwps/Final 2017 Regional Conditions in Colorado.pdf?ver=2017-03-23-133821-047](http://www.spk.usace.army.mil/Portals/12/documents/regulatory/nwp/2017_nwps/Final_2017_Regional_Conditions_in_Colorado.pdf?ver=2017-03-23-133821-047)

B. Nationwide Permit General Conditions

Note: To qualify for NWP authorization, the prospective permittee must comply with the following general conditions, as applicable, in addition to any regional or case-specific conditions imposed by the division engineer or district engineer. Prospective permittees should contact the appropriate Corps district office to determine if regional conditions have been imposed on an NWP. Prospective permittees should also contact the appropriate Corps district office to determine the status of Clean Water Act Section 401 water quality certification and/or Coastal Zone Management Act consistency for an NWP. Every person who may wish to obtain permit authorization under one or more NWPs, or who is currently relying on an existing or prior permit authorization under one or more NWPs, has been and is on notice that all of the provisions of 33 CFR 330.1 through 330.6 apply to every NWP authorization. Note especially 33 CFR 330.5 relating to the modification, suspension, or revocation of any NWP authorization.

☐ 1. Navigation.

☐ (a) No activity may cause more than a minimal adverse effect on navigation.

☐ (b) Any safety lights and signals prescribed by the U.S. Coast Guard, through regulations or otherwise, must be installed and maintained at the permittee's expense on authorized facilities in navigable waters of the United States.

☐ (c) The permittee understands and agrees that, if future operations by the United States require the removal, relocation, or other alteration, of the structure or work herein authorized, or if, in the opinion of the Secretary of the Army or his authorized representative, said structure or work shall cause unreasonable obstruction to the free navigation of the navigable waters, the permittee will be required, upon due notice from the Corps of Engineers, to remove, relocate, or alter the structural work or obstructions caused thereby, without expense to the United States. No claim shall be made against the United States on account of any such removal or alteration.

☐ 2. **Aquatic Life Movements.** No activity may substantially disrupt the necessary life cycle movements of those species of aquatic life indigenous to the waterbody, including those species that normally migrate through the area, unless the activity's primary purpose is to impound water. All permanent and temporary crossings of waterbodies shall be suitably culverted, bridged, or otherwise designed and constructed to maintain low flows to sustain the movement of those aquatic

species. If a bottomless culvert cannot be used, then the crossing should be designed and constructed to minimize adverse effects to aquatic life movements.

☐ 3. **Spawning Areas.** Activities in spawning areas during spawning seasons must be avoided to the maximum extent practicable. Activities that result in the physical destruction (e.g., through excavation, fill, or downstream smothering by substantial turbidity) of an important spawning area are not authorized.

☐ 4. **Migratory Bird Breeding Areas.** Activities in waters of the United States that serve as breeding areas for migratory birds must be avoided to the maximum extent practicable.

☐ 5. **Shellfish Beds.** No activity may occur in areas of concentrated shellfish populations, unless the activity is directly related to a shellfish harvesting activity authorized by NWPs 4 and 48, or is a shellfish seeding or habitat restoration activity authorized by NWP 27.

☐ 6. **Suitable Material.** No activity may use unsuitable material (e.g., trash, debris, car bodies, asphalt, etc.). Material used for construction or discharged must be free from toxic pollutants in toxic amounts (see section 307 of the Clean Water Act).

☐ 7. **Water Supply Intakes.** No activity may occur in the proximity of a public water supply intake, except where the activity is for the repair or improvement of public water supply intake structures or adjacent bank stabilization.

☐ 8. **Adverse Effects From Impoundments.** If the activity creates an impoundment of water, adverse effects to the aquatic system due to accelerating the passage of water, and/or restricting its flow must be minimized to the maximum extent practicable.

☐ 9. **Management of Water Flows.** To the maximum extent practicable, the preconstruction course, condition, capacity, and location of open waters must be maintained for each activity, including stream channelization, storm water management activities, and temporary and permanent road crossings, except as provided below. The activity must be constructed to withstand expected high flows. The activity must not restrict or impede the passage of normal or high flows, unless the primary purpose of the activity is to impound water or manage high flows. The activity may alter the preconstruction course, condition, capacity, and location of open waters if it benefits the aquatic environment (e.g., stream restoration or relocation activities).

☐ 10. **Fills Within 100-Year Floodplains.** The activity must comply with applicable FEMA-approved state or local floodplain management requirements.

☐ 11. **Equipment.** Heavy equipment working in wetlands or mudflats must be placed on mats, or other measures must be taken to minimize soil disturbance.

☐ 12. **Soil Erosion and Sediment Controls.** Appropriate soil erosion and sediment controls must be used and maintained in effective operating condition during construction, and all exposed soil and other fills, as well as any work below the ordinary high water mark or high tide line, must be permanently stabilized at the earliest practicable date. Permittees are encouraged to perform work within waters of the United States during periods of low-flow or no-flow, or during low tides.

☐ 13. **Removal of Temporary Fills.** Temporary fills must be removed in their entirety and the affected areas returned to pre-construction elevations. The affected areas must be revegetated, as appropriate.

☐ 14. **Proper Maintenance.** Any authorized structure or fill shall be properly maintained, including maintenance to ensure public safety and compliance with applicable NWP general conditions, as well as any activity-specific conditions added by the district engineer to an NWP authorization.

☐ 15. **Single and Complete Project.** The activity must be a single and complete project. The same NWP cannot be used more than once for the same single and complete project.

☐ 16. **Wild and Scenic Rivers.**

☐ (a) No NWP activity may occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a “study river” for possible inclusion in the system while the river is in an official study status, unless the appropriate Federal agency with direct management responsibility for such river, has determined in writing that the proposed activity will not adversely affect the Wild and Scenic River designation or study status.

☐ (b) If a proposed NWP activity will occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a “study river” for possible inclusion in the system while the river is in an official study status, the permittee must submit a pre-construction notification (see general condition 32). The district engineer will coordinate the PCN with the Federal agency with direct management responsibility for that river. The permittee shall not begin the NWP activity until notified by the district engineer that the Federal agency with direct management responsibility for that river has determined in writing that the proposed NWP activity will not adversely affect the Wild and Scenic River designation or study status.

☐ (c) Information on Wild and Scenic Rivers may be obtained from the appropriate Federal land management agency responsible for the designated Wild and Scenic River or study river (e.g., National Park Service, U.S. Forest Service, Bureau of Land Management, U.S. Fish and Wildlife Service). Information on these rivers is also available at: <http://www.rivers.gov/>.

☐ 17. **Tribal Rights.** No NWP activity may cause more than minimal adverse effects on tribal rights (including treaty rights), protected tribal resources, or tribal lands.

☐ 18. **Endangered Species.**

☐ (a) No activity is authorized under any NWP which is likely to directly or indirectly jeopardize the continued existence of a threatened or endangered species or a species proposed for such designation, as identified under the Federal Endangered Species Act (ESA), or which will directly or indirectly destroy or adversely modify the critical habitat of such species. No activity is authorized under any NWP which “may affect” a listed species or critical habitat, unless ESA section 7 consultation addressing the effects of the proposed activity has been

completed. Direct effects are the immediate effects on listed species and critical habitat caused by the NWP activity. Indirect effects are those effects on listed species and critical habitat that are caused by the NWP activity and are later in time, but still are reasonably certain to occur.

☐ (b) Federal agencies should follow their own procedures for complying with the requirements of the ESA. If preconstruction notification is required for the proposed activity, the Federal permittee must provide the district engineer with the appropriate documentation to demonstrate compliance with those requirements. The district engineer will verify that the appropriate documentation has been submitted. If the appropriate documentation has not been submitted, additional ESA section 7 consultation may be necessary for the activity and the respective federal agency would be responsible for fulfilling its obligation under section 7 of the ESA.

☐ (c) Non-federal permittees must submit a pre-construction notification to the district engineer if any listed species or designated critical habitat might be affected or is in the vicinity of the activity, or if the activity is located in designated critical habitat, and shall not begin work on the activity until notified by the district engineer that the requirements of the ESA have been satisfied and that the activity is authorized. For activities that might affect Federally-listed endangered or threatened species or designated critical habitat, the pre-construction notification must include the name(s) of the endangered or threatened species that might be affected by the proposed activity or that utilize the designated critical habitat that might be affected by the proposed activity. The district engineer will determine whether the proposed activity “may affect” or will have “no effect” to listed species and designated critical habitat and will notify the non-Federal applicant of the Corps’ determination within 45 days of receipt of a complete pre-construction notification. In cases where the non-Federal applicant has identified listed species or critical habitat that might be affected or is in the vicinity of the activity, and has so notified the Corps, the applicant shall not begin work until the Corps has provided notification that the proposed activity will have “no effect” on listed species or critical habitat, or until ESA section 7 consultation has been completed. If the non-Federal applicant has not heard back from the Corps within 45 days, the applicant must still wait for notification from the Corps.

☐ (d) As a result of formal or informal consultation with the FWS or NMFS the district engineer may add species specific permit conditions to the NWPs.

☐ (e) Authorization of an activity by an NWP does not authorize the “take” of a threatened or endangered species as defined under the ESA. In the absence of separate authorization (e.g., an ESA Section 10 Permit, a Biological Opinion with “incidental take” provisions, etc.) from the FWS or the NMFS, the Endangered Species Act prohibits any person subject to the jurisdiction of the United States to take a listed species, where “take” means to harass, harm, pursue, hunt, shoot, wound, kill,

trap, capture, or collect, or to attempt to engage in any such conduct. The word “harm” in the definition of “take” means an act which actually kills or injures wildlife. Such an act may include significant habitat modification or degradation where it actually kills or injures wildlife by significantly impairing essential behavioral patterns, including breeding, feeding or sheltering.

☐ (f) If the non-federal permittee has a valid ESA section 10(a)(1)(B) incidental take permit with an approved Habitat Conservation Plan for a project or a group of projects that includes the proposed NWP activity, the non-federal applicant should provide a copy of that ESA section 10(a)(1)(B) permit with the PCN required by paragraph (c) of this general condition. The district engineer will coordinate with the agency that issued the ESA section 10(a)(1)(B) permit to determine whether the proposed NWP activity and the associated incidental take were considered in the internal ESA section 7 consultation conducted for the ESA section 10(a)(1)(B) permit. If that coordination results in concurrence from the agency that the proposed NWP activity and the associated incidental take were considered in the internal ESA section 7 consultation for the ESA section 10(a)(1)(B) permit, the district engineer does not need to conduct a separate ESA section 7 consultation for the proposed NWP activity. The district engineer will notify the non-federal applicant within 45 days of receipt of a complete pre-construction notification whether the ESA section 10(a)(1)(B) permit covers the proposed NWP activity or whether additional ESA section 7 consultation is required.

☐ (g) Information on the location of threatened and endangered species and their critical habitat can be obtained directly from the offices of the FWS and NMFS or their world wide Web pages at <http://www.fws.gov/> or <http://www.fws.gov/ipac> and <http://www.nmfs.noaa.gov/pr/species/esa/> respectively.

☐ 19. **Migratory Birds and Bald and Golden Eagles.** The permittee is responsible for ensuring their action complies with the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act. The permittee is responsible for contacting appropriate local office of the U.S. Fish and Wildlife Service to determine applicable measures to reduce impacts to migratory birds or eagles, including whether “incidental take” permits are necessary and available under the Migratory Bird Treaty Act or Bald and Golden Eagle Protection Act for a particular activity.

☐ 20. **Historic Properties.**

☐ (a) In cases where the district engineer determines that the activity may have the potential to cause effects to properties listed, or eligible for listing, in the National Register of Historic Places, the activity is not authorized, until the requirements of Section 106 of the National Historic Preservation Act (NHPA) have been satisfied.

☐ (b) Federal permittees should follow their own procedures for complying with the requirements of section 106 of the National Historic Preservation Act. If pre-construction notification is required for the proposed NWP activity, the Federal permittee must provide the

district engineer with the appropriate documentation to demonstrate compliance with those requirements. The district engineer will verify that the appropriate documentation has been submitted. If the appropriate documentation is not submitted, then additional consultation under section 106 may be necessary. The respective federal agency is responsible for fulfilling its obligation to comply with section 106.

☐ (c) Non-federal permittees must submit a pre-construction notification to the district engineer if the NWP activity might have the potential to cause effects to any historic properties listed on, determined to be eligible for listing on, or potentially eligible for listing on the National Register of Historic Places, including previously unidentified properties. For such activities, the preconstruction notification must state which historic properties might have the potential to be affected by the proposed NWP activity or include a vicinity map indicating the location of the historic properties or the potential for the presence of historic properties. Assistance regarding information on the location of, or potential for, the presence of historic properties can be sought from the State Historic Preservation Officer, Tribal Historic Preservation Officer, or designated tribal representative, as appropriate, and the National Register of Historic Places (see 33 CFR 330.4(g)). When reviewing pre-construction notifications, district engineers will comply with the current procedures for addressing the requirements of section 106 of the National Historic Preservation Act. The district engineer shall make a reasonable and good faith effort to carry out appropriate identification efforts, which may include background research, consultation, oral history interviews, sample field investigation, and field survey. Based on the information submitted in the PCN and these identification efforts, the district engineer shall determine whether the proposed NWP activity has the potential to cause effects on the historic properties. Section 106 consultation is not required when the district engineer determines that the activity does not have the potential to cause effects on historic properties (see 36 CFR 800.3(a)). Section 106 consultation is required when the district engineer determines that the activity has the potential to cause effects on historic properties. The district engineer will conduct consultation with consulting parties identified under 36 CFR 800.2(c) when he or she makes any of the following effect determinations for the purposes of section 106 of the NHPA: no historic properties affected, no adverse effect, or adverse effect. Where the non-Federal applicant has identified historic properties on which the activity might have the potential to cause effects and so notified the Corps, the non-Federal applicant shall not begin the activity until notified by the district engineer either that the activity has no potential to cause effects to historic properties or that NHPA section 106 consultation has been completed.

☐ (d) For non-federal permittees, the district engineer will notify the prospective permittee within 45 days of receipt of a complete pre-construction notification whether NHPA section 106 consultation is required. If NHPA section 106 consultation is required, the district

engineer will notify the non-Federal applicant that he or she cannot begin the activity until section 106 consultation is completed. If the non-Federal applicant has not heard back from the Corps within 45 days, the applicant must still wait for notification from the Corps.

☐ (e) Prospective permittees should be aware that section 110k of the NHPA (54 U.S.C. 306113) prevents the Corps from granting a permit or other assistance to an applicant who, with intent to avoid the requirements of section 106 of the NHPA, has intentionally significantly adversely affected a historic property to which the permit would relate, or having legal power to prevent it, allowed such significant adverse effect to occur, unless the Corps, after consultation with the Advisory Council on Historic Preservation (ACHP), determines that circumstances justify granting such assistance despite the adverse effect created or permitted by the applicant. If circumstances justify granting the assistance, the Corps is required to notify the ACHP and provide documentation specifying the circumstances, the degree of damage to the integrity of any historic properties affected, and proposed mitigation. This documentation must include any views obtained from the applicant, SHPO/ THPO, appropriate Indian tribes if the undertaking occurs on or affects historic properties on tribal lands or affects properties of interest to those tribes, and other parties known to have a legitimate interest in the impacts to the permitted activity on historic properties.

☐ **21. Discovery of Previously Unknown Remains and Artifacts.** If you discover any previously unknown historic, cultural or archeological remains and artifacts while accomplishing the activity authorized by this permit, you must immediately notify the district engineer of what you have found, and to the maximum extent practicable, avoid construction activities that may affect the remains and artifacts until the required coordination has been completed. The district engineer will initiate the Federal, Tribal, and state coordination required to determine if the items or remains warrant a recovery effort or if the site is eligible for listing in the National Register of Historic Places.

☐ **22. Designated Critical Resource Waters.** Designated Critical Resource Waters. Critical resource waters include, NOAA-managed marine sanctuaries and marine monuments, and National Estuarine Research Reserves. The district engineer may designate, after notice and opportunity for public comment, additional waters officially designated by a state as having particular environmental or ecological significance, such as outstanding national resource waters or state natural heritage sites. The district engineer may also designate additional critical resource waters after notice and opportunity for public comment.

☐ (a) Discharges of dredged or fill material into waters of the United States are not authorized by NWP 7, 12, 14, 16, 17, 21, 29, 31, 35, 39, 40, 42, 43, 44, 49, 50, 51, and 52 for any activity within, or directly affecting, critical resource waters, including wetlands adjacent to such waters.

☐ (b) For NWPs 3, 8, 10, 13, 15, 18, 19, 22, 23, 25, 27, 28, 30, 33, 34, 36, 37, 38, and 54, notification is required in accordance with general condition 32, for any activity proposed in the designated critical resource waters

including wetlands adjacent to those waters. The district engineer may authorize activities under these NWPs only after it is determined that the impacts to the critical resource waters will be no more than minimal.

☐ **23. Mitigation.** The district engineer will consider the following factors when determining appropriate and practicable mitigation necessary to ensure that the individual and cumulative adverse environmental effects are no more than minimal:

☐ (a) The activity must be designed and constructed to avoid and minimize adverse effects, both temporary and permanent, to waters of the United States to the maximum extent practicable at the project site (i.e., on site).

☐ (b) Mitigation in all its forms (avoiding, minimizing, rectifying, reducing, or compensating for resource losses) will be required to the extent necessary to ensure that the individual and cumulative adverse environmental effects are no more than minimal.

☐ (c) Compensatory mitigation at a minimum one-for-one ratio will be required for all wetland losses that exceed 1/10-acre and require preconstruction notification, unless the district engineer determines in writing that either some other form of mitigation would be more environmentally appropriate or the adverse environmental effects of the proposed activity are no more than minimal, and provides an activity-specific waiver of this requirement. For wetland losses of 1/10-acre or less that require preconstruction notification, the district engineer may determine on a case-by-case basis that compensatory mitigation is required to ensure that the activity results in only minimal adverse environmental effects.

☐ (d) For losses of streams or other open waters that require pre-construction notification, the district engineer may require compensatory mitigation to ensure that the activity results in no more than minimal adverse environmental effects. Compensatory mitigation for losses of streams should be provided, if practicable, through stream rehabilitation, enhancement, or preservation, since streams are difficult-to-replace resources (see 33 CFR 332.3(e)(3)).

☐ (e) Compensatory mitigation plans for NWP activities in or near streams or other open waters will normally include a requirement for the restoration or enhancement, maintenance, and legal protection (e.g., conservation easements) of riparian areas next to open waters. In some cases, the restoration or maintenance/protection of riparian areas may be the only compensatory mitigation required. Restored riparian areas should consist of native species. The width of the required riparian area will address documented water quality or aquatic habitat loss concerns. Normally, the riparian area will be 25 to 50 feet wide on each side of the stream, but the district engineer may require slightly wider riparian areas to address documented water quality or habitat loss concerns. If it is not possible to restore or maintain/protect a riparian area on both sides of a stream, or if the waterbody is a lake or coastal waters, then restoring or maintaining/protecting a riparian area along a single bank or shoreline may be sufficient. Where both wetlands and open waters exist on the project site, the district engineer

will determine the appropriate compensatory mitigation (e.g., riparian areas and/or wetlands compensation) based on what is best for the aquatic environment on a watershed basis. In cases where riparian areas are determined to be the most appropriate form of minimization or compensatory mitigation, the district engineer may waive or reduce the requirement to provide wetland compensatory mitigation for wetland losses.

☐ (f) Compensatory mitigation projects provided to offset losses of aquatic resources must comply with the applicable provisions of 33 CFR part 332.

☐ (1) The prospective permittee is responsible for proposing an appropriate compensatory mitigation option if compensatory mitigation is necessary to ensure that the activity results in no more than minimal adverse environmental effects. For the NWP, the preferred mechanism for providing compensatory mitigation is mitigation bank credits or in-lieu fee program credits (see 33 CFR 332.3(b)(2) and (3)). However, if an appropriate number and type of mitigation bank or in-lieu credits are not available at the time the PCN is submitted to the district engineer, the district engineer may approve the use of permittee-responsible mitigation.

☐ (2) The amount of compensatory mitigation required by the district engineer must be sufficient to ensure that the authorized activity results in no more than minimal individual and cumulative adverse environmental effects (see 33 CFR 330.1(e)(3)). (See also 33 CFR 332.3(f)).

☐ (3) Since the likelihood of success is greater and the impacts to potentially valuable uplands are reduced, aquatic resource restoration should be the first compensatory mitigation option considered for permittee-responsible mitigation.

☐ (4) If permittee-responsible mitigation is the proposed option, the prospective permittee is responsible for submitting a mitigation plan. A conceptual or detailed mitigation plan may be used by the district engineer to make the decision on the NWP verification request, but a final mitigation plan that addresses the applicable requirements of 33 CFR 332.4(c)(2) through (14) must be approved by the district engineer before the permittee begins work in waters of the United States, unless the district engineer determines that prior approval of the final mitigation plan is not practicable or not necessary to ensure timely completion of the required compensatory mitigation (see 33 CFR 332.3(k)(3)).

☐ (5) If mitigation bank or in-lieu fee program credits are the proposed option, the mitigation plan only needs to address the baseline conditions at the impact site and the number of credits to be provided.

☐ (6) Compensatory mitigation requirements (e.g., resource type and amount to be provided as compensatory mitigation, site protection, ecological performance standards, monitoring requirements) may be addressed through conditions added to the

NWP authorization, instead of components of a compensatory mitigation plan (see 33 CFR 332.4(c)(1)(ii)).

☐ (g) Compensatory mitigation will not be used to increase the acreage losses allowed by the acreage limits of the NWPs. For example, if an NWP has an acreage limit of 1/2-acre, it cannot be used to authorize any NWP activity resulting in the loss of greater than 1/2-acre of waters of the United States, even if compensatory mitigation is provided that replaces or restores some of the lost waters. However, compensatory mitigation can and should be used, as necessary, to ensure that an NWP activity already meeting the established acreage limits also satisfies the no more than minimal impact requirement for the NWPs.

☐ (h) Permittees may propose the use of mitigation banks, in-lieu fee programs, or permittee-responsible mitigation. When developing a compensatory mitigation proposal, the permittee must consider appropriate and practicable options consistent with the framework at 33 CFR 332.3(b). For activities resulting in the loss of marine or estuarine resources, permittee-responsible mitigation may be environmentally preferable if there are no mitigation banks or in-lieu fee programs in the area that have marine or estuarine credits available for sale or transfer to the permittee. For permittee-responsible mitigation, the special conditions of the NWP verification must clearly indicate the party or parties responsible for the implementation and performance of the compensatory mitigation project, and, if required, its long-term management.

☐ (i) Where certain functions and services of waters of the United States are permanently adversely affected by a regulated activity, such as discharges of dredged or fill material into waters of the United States that will convert a forested or scrub-shrub wetland to a herbaceous wetland in a permanently maintained utility line right-of-way, mitigation may be required to reduce the adverse environmental effects of the activity to the no more than minimal level.

☐ **24. Safety of Impoundment Structures.** To ensure that all impoundment structures are safely designed, the district engineer may require non-Federal applicants to demonstrate that the structures comply with established state dam safety criteria or have been designed by qualified persons. The district engineer may also require documentation that the design has been independently reviewed by similarly qualified persons, and appropriate modifications made to ensure safety.

☐ **25. Water Quality.** Where States and authorized Tribes, or EPA where applicable, have not previously certified compliance of an NWP with CWA section 401, individual 401 Water Quality Certification must be obtained or waived (see 33 CFR 330.4(c)). The district engineer or State or Tribe may require additional water quality management measures to ensure that the authorized activity does not result in more than minimal degradation of water quality.

☐ **26. Coastal Zone Management.** In coastal states where an NWP has not previously received a state coastal zone management consistency concurrence, an individual state coastal

zone management consistency concurrence must be obtained, or a presumption of concurrence must occur (see 33 CFR 330.4(d)). The district engineer or a State may require additional measures to ensure that the authorized activity is consistent with state coastal zone management requirements.

☐ **27. Regional and Case-By-Case Conditions.** The activity must comply with any regional conditions that may have been added by the Division Engineer (see 33 CFR 330.4(e)) and with any case specific conditions added by the Corps or by the state, Indian Tribe, or U.S. EPA in its section 401 Water Quality Certification, or by the state in its Coastal Zone Management Act consistency determination.

☐ **28. Use of Multiple Nationwide Permits.** The use of more than one NWP for a single and complete project is prohibited, except when the acreage loss of waters of the United States authorized by the NWPs does not exceed the acreage limit of the NWP with the highest specified acreage limit. For example, if a road crossing over tidal waters is constructed under NWP 14, with associated bank stabilization authorized by NWP 13, the maximum acreage loss of waters of the United States for the total project cannot exceed 1/3-acre.

☐ **29. Transfer of Nationwide Permit Verifications.** If the permittee sells the property associated with a nationwide permit verification, the permittee may transfer the nationwide permit verification to the new owner by submitting a letter to the appropriate Corps district office to validate the transfer. A copy of the nationwide permit verification must be attached to the letter, and the letter must contain the following statement and signature:

When the structures or work authorized by this nationwide permit are still in existence at the time the property is transferred, the terms and conditions of this nationwide permit, including any special conditions, will continue to be binding on the new owner(s) of the property. To validate the transfer of this nationwide permit and the associated liabilities associated with compliance with its terms and conditions, have the transferee sign and date below.

(Transferee)

(Date)

☐ **30. Compliance Certification.** Each permittee who receives an NWP verification letter from the Corps must provide a signed certification documenting completion of the authorized activity and implementation of any required compensatory mitigation. The success of any required permittee-responsible mitigation, including the achievement of ecological performance standards, will be addressed separately by the district engineer. The Corps will provide the permittee the certification document with the NWP verification letter. The certification document will include:

☐ (a) A statement that the authorized activity was done in accordance with the NWP authorization, including any general, regional, or activity-specific conditions;

☐ (b) A statement that the implementation of any required compensatory mitigation was completed in accordance with the permit conditions. If credits from a mitigation bank or in-lieu fee program are used to satisfy the compensatory mitigation requirements, the certification must include the documentation required by 33 CFR 332.3(l)(3) to confirm that the permittee secured the appropriate number and resource type of credits; and

☐ (c) The signature of the permittee certifying the completion of the activity and mitigation. The completed certification document must be submitted to the district engineer within 30 days of completion of the authorized activity or the implementation of any required compensatory mitigation, whichever occurs later.

☐ **31. Activities Affecting Structures or Works Built by the United States.** If an NWP activity also requires permission from the Corps pursuant to 33 U.S.C. 408 because it will alter or temporarily or permanently occupy or use a U.S. Army Corps of Engineers (USACE) federally authorized Civil Works project (a “USACE project”), the prospective permittee must submit a preconstruction notification. See paragraph (b)(10) of general condition 32. An activity that requires section 408 permission is not authorized by NWP until the appropriate Corps office issues the section 408 permission to alter, occupy, or use the USACE project, and the district engineer issues a written NWP verification.

☐ **32. Pre-Construction Notification.**

☐ (a) **Timing.** Where required by the terms of the NWP, the prospective permittee must notify the district engineer by submitting a pre-construction notification (PCN) as early as possible. The district engineer must determine if the PCN is complete within 30 calendar days of the date of receipt and, if the PCN is determined to be incomplete, notify the prospective permittee within that 30 day period to request the additional information necessary to make the PCN complete. The request must specify the information needed to make the PCN complete. As a general rule, district engineers will request additional information necessary to make the PCN complete only once. However, if the prospective permittee does not provide all of the requested information, then the district engineer will notify the prospective permittee that the PCN is still incomplete and the PCN review process will not commence until all of the requested information has been received by the district engineer. The prospective permittee shall not begin the activity until either:

☐ (1) He or she is notified in writing by the district engineer that the activity may proceed under the NWP with any special conditions imposed by the district or division engineer; or

☐ (2) 45 calendar days have passed from the district engineer’s receipt of the complete PCN and the prospective permittee has not received written notice from the district or division engineer. However, if the permittee was required to notify the Corps pursuant to general condition 18 that listed

species or critical habitat might be affected or are in the vicinity of the activity, or to notify the Corps pursuant to general condition 20 that the activity might have the potential to cause effects to historic properties, the permittee cannot begin the activity until receiving written notification from the Corps that there is “no effect” on listed species or “no potential to cause effects” on historic properties, or that any consultation required under Section 7 of the Endangered Species Act (see 33 CFR 330.4(f)) and/or section 106 of the National Historic Preservation Act (see 33 CFR 330.4(g)) has been completed. Also, work cannot begin under NWP 21, 49, or 50 until the permittee has received written approval from the Corps. If the proposed activity requires a written waiver to exceed specified limits of an NWP, the permittee may not begin the activity until the district engineer issues the waiver. If the district or division engineer notifies the permittee in writing that an individual permit is required within 45 calendar days of receipt of a complete PCN, the permittee cannot begin the activity until an individual permit has been obtained. Subsequently, the permittee’s right to proceed under the NWP may be modified, suspended, or revoked only in accordance with the procedure set forth in 33 CFR 330.5(d)(2).

☐ (b) Contents of Pre-Construction Notification: The PCN must be in writing and include the following information:

- ☐ (1) Name, address and telephone numbers of the prospective permittee;
- ☐ (2) Location of the proposed activity;
- ☐ (3) Identify the specific NWP or NWP(s) the prospective permittee wants to use to authorize the proposed activity;
- ☐ (4) A description of the proposed activity; the activity’s purpose; direct and indirect adverse environmental effects the activity would cause, including the anticipated amount of loss of wetlands, other special aquatic sites, and other waters expected to result from the NWP activity, in acres, linear feet, or other appropriate unit of measure; a description of any proposed mitigation measures intended to reduce the adverse environmental effects caused by the proposed activity; and any other NWP(s), regional general permit(s), or individual permit(s) used or intended to be used to authorize any part of the proposed project or any related activity, including other separate and distant crossings for linear projects that require Department of the Army authorization but do not require pre-construction notification. The description of the proposed activity and any proposed mitigation measures should be sufficiently detailed to allow the district engineer to determine that the adverse environmental effects of the activity will be no more than minimal and to determine the need for compensatory mitigation or other mitigation measures. For single and complete linear projects, the PCN must include the quantity of anticipated losses of wetlands, other special aquatic sites, and other

waters for each single and complete crossing of those wetlands, other special aquatic sites, and other waters. Sketches should be provided when necessary to show that the activity complies with the terms of the NWP. (Sketches usually clarify the activity and when provided results in a quicker decision. Sketches should contain sufficient detail to provide an illustrative description of the proposed activity (e.g., a conceptual plan), but do not need to be detailed engineering plans);

☐ (5) The PCN must include a delineation of wetlands, other special aquatic sites, and other waters, such as lakes and ponds, and perennial, intermittent, and ephemeral streams, on the project site. Wetland delineations must be prepared in accordance with the current method required by the Corps. The permittee may ask the Corps to delineate the special aquatic sites and other waters on the project site, but there may be a delay if the Corps does the delineation, especially if the project site is large or contains many wetlands, other special aquatic sites, and other waters. Furthermore, the 45 day period will not start until the delineation has been submitted to or completed by the Corps, as appropriate;

☐ (6) If the proposed activity will result in the loss of greater than 1/10-acre of wetlands and a PCN is required, the prospective permittee must submit a statement describing how the mitigation requirement will be satisfied, or explaining why the adverse environmental effects are no more than minimal and why compensatory mitigation should not be required. As an alternative, the prospective permittee may submit a conceptual or detailed mitigation plan.

☐ (7) For non-Federal permittees, if any listed species or designated critical habitat might be affected or is in the vicinity of the activity, or if the activity is located in designated critical habitat, the PCN must include the name(s) of those endangered or threatened species that might be affected by the proposed activity or utilize the designated critical habitat that might be affected by the proposed activity. For NWP activities that require pre-construction notification, Federal permittees must provide documentation demonstrating compliance with the Endangered Species Act;

☐ (8) For non-Federal permittees, if the NWP activity might have the potential to cause effects to a historic property listed on, determined to be eligible for listing on, or potentially eligible for listing on, the National Register of Historic Places, the PCN must state which historic property might have the potential to be affected by the proposed activity or include a vicinity map indicating the location of the historic property. For NWP activities that require pre-construction notification, Federal permittees must provide documentation demonstrating compliance with section 106 of the National Historic Preservation Act;

☐ (9) For an activity that will occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a “study river” for possible inclusion in the system while the river is in an official study status, the PCN must identify the Wild and Scenic River or the “study river” (see general condition 16); and

☐ (10) For an activity that requires permission from the Corps pursuant to 33 U.S.C. 408 because it will alter or temporarily or permanently occupy or use a U.S. Army Corps of Engineers federally authorized civil works project, the pre-construction notification must include a statement confirming that the project proponent has submitted a written request for section 408 permission from the Corps office having jurisdiction over that USACE project.

☐ (c) Form of Pre-Construction Notification: The standard individual permit application form (Form ENG 4345) may be used, but the completed application form must clearly indicate that it is an NWP PCN and must include all of the applicable information required in paragraphs (b)(1) through (10) of this general condition. A letter containing the required information may also be used. Applicants may provide electronic files of PCNs and supporting materials if the district engineer has established tools and procedures for electronic submittals.

☐ (d) Agency Coordination:

☐ (1) The district engineer will consider any comments from Federal and state agencies concerning the proposed activity’s compliance with the terms and conditions of the NWPs and the need for mitigation to reduce the activity’s adverse environmental effects so that they are no more than minimal.

☐ (2) Agency coordination is required for: (i) All NWP activities that require pre-construction notification and result in the loss of greater than 1/2-acre of waters of the United States; (ii) NWP 21, 29, 39, 40, 42, 43, 44, 50, 51, and 52 activities that require pre-construction notification and will result in the loss of greater than 300 linear feet of stream bed; (iii) NWP 13 activities in excess of 500 linear feet, fills greater than one cubic yard per running foot, or involve discharges of dredged or fill material into special aquatic sites; and (iv) NWP 54 activities in excess of 500 linear feet, or that extend into the waterbody more than 30 feet from the mean low water line in tidal waters or the ordinary high water mark in the Great Lakes.

☐ (3) When agency coordination is required, the district engineer will immediately provide (e.g., via email, facsimile transmission, overnight mail, or other expeditious manner) a copy of the complete PCN to the appropriate Federal or state offices (FWS, state natural resource or water quality agency, EPA, and, if appropriate, the NMFS). With the exception of NWP 37, these agencies will have 10 calendar days from the date the material is transmitted to notify the

district engineer via telephone, facsimile transmission, or email that they intend to provide substantive, site-specific comments. The comments must explain why the agency believes the adverse environmental effects will be more than minimal. If so contacted by an agency, the district engineer will wait an additional 15 calendar days before making a decision on the preconstruction notification. The district engineer will fully consider agency comments received within the specified time frame concerning the proposed activity’s compliance with the terms and conditions of the NWPs, including the need for mitigation to ensure the net adverse environmental effects of the proposed activity are no more than minimal. The district engineer will provide no response to the resource agency, except as provided below. The district engineer will indicate in the administrative record associated with each pre-construction notification that the resource agencies’ concerns were considered. For NWP 37, the emergency watershed protection and rehabilitation activity may proceed immediately in cases where there is an unacceptable hazard to life or a significant loss of property or economic hardship will occur. The district engineer will consider any comments received to decide whether the NWP 37 authorization should be modified, suspended, or revoked in accordance with the procedures at 33 CFR 330.5.

☐ (4) In cases of where the prospective permittee is not a Federal agency, the district engineer will provide a response to NMFS within 30 calendar days of receipt of any Essential Fish Habitat conservation recommendations, as required by section 305(b)(4)(B) of the Magnuson-Stevens Fishery Conservation and Management Act.

☐ (4) Applicants are encouraged to provide the Corps with either electronic files or multiple copies of preconstruction notifications to expedite agency coordination.

C. District Engineer’s Decision

☐ 1. In reviewing the PCN for the proposed activity, the district engineer will determine whether the activity authorized by the NWP will result in more than minimal individual or cumulative adverse environmental effects or may be contrary to the public interest. If a project proponent requests authorization by a specific NWP, the district engineer should issue the NWP verification for that activity if it meets the terms and conditions of that NWP, unless he or she determines, after considering mitigation, that the proposed activity will result in more than minimal individual and cumulative adverse effects on the aquatic environment and other aspects of the public interest and exercises discretionary authority to require an individual permit for the proposed activity. For a linear project, this determination will include an evaluation of the individual crossings of waters of the United States to determine whether they individually satisfy the terms and conditions of the NWP(s), as well as the cumulative effects caused by all of the crossings authorized by NWP. If an applicant requests a waiver of the 300 linear foot limit on impacts to streams or of an otherwise applicable limit, as

provided for in NWP 13, 21, 29, 36, 39, 40, 42, 43, 44, 50, 51, 52, or 54, the district engineer will only grant the waiver upon a written determination that the NWP activity will result in only minimal individual and cumulative adverse environmental effects. For those NWPs that have a waivable 300 linear foot limit for losses of intermittent and ephemeral stream bed and a 1/2-acre limit (i.e., NWPs 21, 29, 39, 40, 42, 43, 44, 50, 51, and 52), the loss of intermittent and ephemeral stream bed, plus any other losses of jurisdictional waters and wetlands, cannot exceed 1/2-acre.

□ 2. When making minimal adverse environmental effects determinations the district engineer will consider the direct and indirect effects caused by the NWP activity. He or she will also consider the cumulative adverse environmental effects caused by activities authorized by NWP and whether those cumulative adverse environmental effects are no more than minimal. The district engineer will also consider site specific factors, such as the environmental setting in the vicinity of the NWP activity, the type of resource that will be affected by the NWP activity, the functions provided by the aquatic resources that will be affected by the NWP activity, the degree or magnitude to which the aquatic resources perform those functions, the extent that aquatic resource functions will be lost as a result of the NWP activity (e.g., partial or complete loss), the duration of the adverse effects (temporary or permanent), the importance of the aquatic resource functions to the region (e.g., watershed or ecoregion), and mitigation required by the district engineer. If an appropriate functional or condition assessment method is available and practicable to use, that assessment method may be used by the district engineer to assist in the minimal adverse environmental effects determination. The district engineer may add case-specific special conditions to the NWP authorization to address site-specific environmental concerns.

□ 3. If the proposed activity requires a PCN and will result in a loss of greater than 1/10-acre of wetlands, the prospective permittee should submit a mitigation proposal with the PCN. Applicants may also propose compensatory mitigation for NWP activities with smaller impacts, or for impacts to other types of waters (e.g., streams). The district engineer will consider any proposed compensatory mitigation or other mitigation measures the applicant has included in the proposal in determining whether the net adverse environmental effects of the proposed activity are no more than minimal. The compensatory mitigation proposal may be either conceptual or detailed. If the district engineer determines that the activity complies with the terms and conditions of the NWP and that the adverse environmental effects are no more than minimal, after considering mitigation, the district engineer will notify the permittee and include any activity-specific conditions in the NWP verification the district engineer deems necessary. Conditions for compensatory mitigation requirements must comply with the appropriate provisions at 33 CFR 332.3(k). The district engineer must approve the final mitigation plan before the permittee commences work in waters of the United States, unless the district engineer determines that prior approval of the final mitigation plan is not practicable or not necessary to ensure timely completion of the required compensatory mitigation. If the prospective permittee elects to submit a compensatory mitigation plan with the PCN, the district engineer will

expeditiously review the proposed compensatory mitigation plan. The district engineer must review the proposed compensatory mitigation plan within 45 calendar days of receiving a complete PCN and determine whether the proposed mitigation would ensure the NWP activity results in no more than minimal adverse environmental effects. If the net adverse environmental effects of the NWP activity (after consideration of the mitigation proposal) are determined by the district engineer to be no more than minimal, the district engineer will provide a timely written response to the applicant. The response will state that the NWP activity can proceed under the terms and conditions of the NWP, including any activity-specific conditions added to the NWP authorization by the district engineer.

□ 4. If the district engineer determines that the adverse environmental effects of the proposed activity are more than minimal, then the district engineer will notify the applicant either: (a) That the activity does not qualify for authorization under the NWP and instruct the applicant on the procedures to seek authorization under an individual permit; (b) that the activity is authorized under the NWP subject to the applicant's submission of a mitigation plan that would reduce the adverse environmental effects so that they are no more than minimal; or (c) that the activity is authorized under the NWP with specific modifications or conditions. Where the district engineer determines that mitigation is required to ensure no more than minimal adverse environmental effects, the activity will be authorized within the 45-day PCN period (unless additional time is required to comply with general conditions 18, 20, and/or 31, or to evaluate PCNs for activities authorized by NWPs 21, 49, and 50), with activity-specific conditions that state the mitigation requirements. The authorization will include the necessary conceptual or detailed mitigation plan or a requirement that the applicant submit a mitigation plan that would reduce the adverse environmental effects so that they are no more than minimal. When compensatory mitigation is required, no work in waters of the United States may occur until the district engineer has approved a specific mitigation plan or has determined that prior approval of a final mitigation plan is not practicable or not necessary to ensure timely completion of the required compensatory mitigation.

D. Further Information

1. District Engineers have authority to determine if an activity complies with the terms and conditions of an NWP.
2. NWPs do not obviate the need to obtain other federal, state, or local permits, approvals, or authorizations required by law.
3. NWPs do not grant any property rights or exclusive privileges.
4. NWPs do not authorize any injury to the property or rights of others.
5. NWPs do not authorize interference with any existing or proposed Federal project (see general condition 31).

E. Definitions

Best management practices (BMPs): Policies, practices, procedures, or structures implemented to mitigate the adverse environmental effects on surface water quality resulting from

development. BMPs are categorized as structural or non-structural.

Compensatory mitigation: The restoration (re-establishment or rehabilitation), establishment (creation), enhancement, and/or in certain circumstances preservation of aquatic resources for the purposes of offsetting unavoidable adverse impacts which remain after all appropriate and practicable avoidance and minimization has been achieved.

Currently serviceable: Useable as is or with some maintenance, but not so degraded as to essentially require reconstruction.

Direct effects: Effects that are caused by the activity and occur at the same time and place.

Discharge: The term “discharge” means any discharge of dredged or fill material into waters of the United States.

Ecological reference: A model used to plan and design an aquatic habitat and riparian area restoration, enhancement, or establishment activity under NWP 27. An ecological reference may be based on the structure, functions, and dynamics of an aquatic habitat type or a riparian area type that currently exists in the region where the proposed NWP 27 activity is located. Alternatively, an ecological reference may be based on a conceptual model for the aquatic habitat type or riparian area type to be restored, enhanced, or established as a result of the proposed NWP 27 activity. An ecological reference takes into account the range of variation of the aquatic habitat type or riparian area type in the region.

Enhancement: The manipulation of the physical, chemical, or biological characteristics of an aquatic resource to heighten, intensify, or improve a specific aquatic resource function(s). Enhancement results in the gain of selected aquatic resource function(s), but may also lead to a decline in other aquatic resource function(s). Enhancement does not result in a gain in aquatic resource area.

Ephemeral stream: An ephemeral stream has flowing water only during, and for a short duration after, precipitation events in a typical year. Ephemeral stream beds are located above the water table year-round. Groundwater is not a source of water for the stream. Runoff from rainfall is the primary source of water for stream flow.

Establishment (creation): The manipulation of the physical, chemical, or biological characteristics present to develop an aquatic resource that did not previously exist at an upland site. Establishment results in a gain in aquatic resource area.

High Tide Line: The line of intersection of the land with the water’s surface at the maximum height reached by a rising tide. The high tide line may be determined, in the absence of actual data, by a line of oil or scum along shore objects, a more or less continuous deposit of fine shell or debris on the foreshore or berm, other physical markings or characteristics, vegetation lines, tidal gages, or other suitable means that delineate the general height reached by a rising tide. The line encompasses spring high tides and other high tides that occur with periodic frequency but does not include storm surges in which there is a departure from the normal or predicted reach of the tide due to the piling up of water against a coast by

strong winds such as those accompanying a hurricane or other intense storm.

Historic Property: Any prehistoric or historic district, site (including archaeological site), building, structure, or other object included in, or eligible for inclusion in, the National Register of Historic Places maintained by the Secretary of the Interior. This term includes artifacts, records, and remains that are related to and located within such properties. The term includes properties of traditional religious and cultural importance to an Indian tribe or Native Hawaiian organization and that meet the National Register criteria (36 CFR part 60).

Independent utility: A test to determine what constitutes a single and complete non-linear project in the Corps Regulatory Program. A project is considered to have independent utility if it would be constructed absent the construction of other projects in the project area. Portions of a multi-phase project that depend upon other phases of the project do not have independent utility. Phases of a project that would be constructed even if the other phases were not built can be considered as separate single and complete projects with independent utility.

Indirect effects: Effects that are caused by the activity and are later in time or farther removed in distance, but are still reasonably foreseeable.

Intermittent stream: An intermittent stream has flowing water during certain times of the year, when groundwater provides water for stream flow. During dry periods, intermittent streams may not have flowing water. Runoff from rainfall is a supplemental source of water for stream flow.

Loss of waters of the United States: Waters of the United States that are permanently adversely affected by filling, flooding, excavation, or drainage because of the regulated activity. Permanent adverse effects include permanent discharges of dredged or fill material that change an aquatic area to dry land, increase the bottom elevation of a waterbody, or change the use of a waterbody. The acreage of loss of waters of the United States is a threshold measurement of the impact to jurisdictional waters for determining whether a project may qualify for an NWP; it is not a net threshold that is calculated after considering compensatory mitigation that may be used to offset losses of aquatic functions and services. The loss of stream bed includes the acres or linear feet of stream bed that are filled or excavated as a result of the regulated activity. Waters of the United States temporarily filled, flooded, excavated, or drained, but restored to pre-construction contours and elevations after construction, are not included in the measurement of loss of waters of the United States. Impacts resulting from activities that do not require Department of the Army authorization, such as activities eligible for exemptions under section 404(f) of the Clean Water Act, are not considered when calculating the loss of waters of the United States. Navigable waters: Waters subject to section 10 of the Rivers and Harbors Act of 1899. These waters are defined at 33 CFR part 329.

Non-tidal wetland: A non-tidal wetland is a wetland that is not subject to the ebb and flow of tidal waters. Nontidal wetlands contiguous to tidal waters are located landward of the high tide line (i.e., spring high tide line).

Open water: For purposes of the NWP, an open water is any area that in a year with normal patterns of precipitation has water flowing or standing above ground to the extent that an ordinary high water mark can be determined. Aquatic vegetation within the area of flowing or standing water is either non-emergent, sparse, or absent. Vegetated shallows are considered to be open waters. Examples of “open waters” include rivers, streams, lakes, and ponds.

Ordinary High Water Mark: An ordinary high water mark is a line on the shore established by the fluctuations of water and indicated by physical characteristics, or by other appropriate means that consider the characteristics of the surrounding areas.

Perennial stream: A perennial stream has flowing water year-round during a typical year. The water table is located above the stream bed for most of the year. Groundwater is the primary source of water for stream flow. Runoff from rainfall is a supplemental source of water for stream flow.

Practicable: Available and capable of being done after taking into consideration cost, existing technology, and logistics in light of overall project purposes.

Pre-construction notification: A request submitted by the project proponent to the Corps for confirmation that a particular activity is authorized by nationwide permit. The request may be a permit application, letter, or similar document that includes information about the proposed work and its anticipated environmental effects. Preconstruction notification may be required by the terms and conditions of a nationwide permit, or by regional conditions. A pre-construction notification may be voluntarily submitted in cases where preconstruction notification is not required and the project proponent wants confirmation that the activity is authorized by nationwide permit.

Preservation: The removal of a threat to, or preventing the decline of, aquatic resources by an action in or near those aquatic resources. This term includes activities commonly associated with the protection and maintenance of aquatic resources through the implementation of appropriate legal and physical mechanisms. Preservation does not result in a gain of aquatic resource area or functions.

Protected tribal resources: Those natural resources and properties of traditional or customary religious or cultural importance, either on or off Indian lands, retained by, or reserved by or for, Indian tribes through treaties, statutes, judicial decisions, or executive orders, including tribal trust resources.

Re-establishment: The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural/historic functions to a former aquatic resource. Reestablishment results in rebuilding a former aquatic resource and results in a gain in aquatic resource area and functions.

Rehabilitation: The manipulation of the physical, chemical, or biological characteristics of a site with the goal of repairing natural/historic functions to a degraded aquatic resource. Rehabilitation results in a gain in aquatic resource function, but does not result in a gain in aquatic resource area.

Restoration: The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural/historic functions to a former or degraded aquatic resource. For the purpose of tracking net gains in aquatic resource area, restoration is divided into two categories: Reestablishment and rehabilitation.

Riffle and pool complex: Riffle and pool complexes are special aquatic sites under the 404(b)(1) Guidelines. Riffle and pool complexes sometimes characterize steep gradient sections of streams. Such stream sections are recognizable by their hydraulic characteristics. The rapid movement of water over a coarse substrate in riffles results in a rough flow, a turbulent surface, and high dissolved oxygen levels in the water. Pools are deeper areas associated with riffles. A slower stream velocity, a streaming flow, a smooth surface, and a finer substrate characterize pools.

Riparian areas: Riparian areas are lands next to streams, lakes, and estuarine-marine shorelines. Riparian areas are transitional between terrestrial and aquatic ecosystems, through which surface and subsurface hydrology connects riverine, lacustrine, estuarine, and marine waters with their adjacent wetlands, non-wetland waters, or uplands. Riparian areas provide a variety of ecological functions and services and help improve or maintain local water quality. (See general condition 23.)

Shellfish seeding: The placement of shellfish seed and/or suitable substrate to increase shellfish production. Shellfish seed consists of immature individual shellfish or individual shellfish attached to shells or shell fragments (i.e., spat on shell). Suitable substrate may consist of shellfish shells, shell fragments, or other appropriate materials placed into waters for shellfish habitat.

Single and complete linear project: A linear project is a project constructed for the purpose of getting people, goods, or services from a point of origin to a terminal point, which often involves multiple crossings of one or more waterbodies at separate and distant locations. The term “single and complete project” is defined as that portion of the total linear project proposed or accomplished by one owner/developer or partnership or other association of owners/developers that includes all crossings of a single water of the United States (i.e., a single waterbody) at a specific location. For linear projects crossing a single or multiple waterbodies several times at separate and distant locations, each crossing is considered a single and complete project for purposes of NWP authorization. However, individual channels in a braided stream or river, or individual arms of a large, irregularly shaped wetland or lake, etc., are not separate waterbodies, and crossings of such features cannot be considered separately.

Single and complete non-linear project: For non-linear projects, the term “single and complete project” is defined at 33 CFR 330.2(i) as the total project proposed or accomplished by one owner/developer or partnership or other association of owners/developers. A single and complete non-linear project must have independent utility (see definition of “independent utility”). Single and complete non-linear projects may not be “piecemealed” to avoid the limits in an NWP authorization.

Stormwater management: Stormwater management is the mechanism for controlling stormwater runoff for the purposes

of reducing downstream erosion, water quality degradation, and flooding and mitigating the adverse effects of changes in land use on the aquatic environment.

Stormwater management facilities: Stormwater management facilities are those facilities, including but not limited to, stormwater retention and detention ponds and best management practices, which retain water for a period of time to control runoff and/or improve the quality (i.e., by reducing the concentration of nutrients, sediments, hazardous substances and other pollutants) of stormwater runoff.

Stream bed: The substrate of the stream channel between the ordinary high water marks. The substrate may be bedrock or inorganic particles that range in size from clay to boulders. Wetlands contiguous to the stream bed, but outside of the ordinary high water marks, are not considered part of the stream bed.

Stream channelization: The manipulation of a stream's course, condition, capacity, or location that causes more than minimal interruption of normal stream processes. A channelized stream remains a water of the United States.

Structure: An object that is arranged in a definite pattern of organization. Examples of structures include, without limitation, any pier, boat dock, boat ramp, wharf, dolphin, weir, boom, breakwater, bulkhead, revetment, riprap, jetty, artificial island, artificial reef, permanent mooring structure, power transmission line, permanently moored floating vessel, piling, aid to navigation, or any other manmade obstacle or obstruction.

Tidal wetland: A tidal wetland is a jurisdictional wetland that is inundated by tidal waters. Tidal waters rise and fall in a predictable and measurable rhythm or cycle due to the gravitational pulls of the moon and sun. Tidal waters end where the rise and fall of the water surface can no longer be practically measured in a predictable rhythm due to masking by other waters, wind, or other effects. Tidal wetlands are

Tribal lands: Any lands title to which is either: (1) Held in trust by the United States for the benefit of any Indian tribe or individual; or (2) held by any Indian tribe or individual subject to restrictions by the United States against alienation.

Tribal rights: Those rights legally accruing to a tribe or tribes by virtue of inherent sovereign authority, unextinguished aboriginal title, treaty, statute, judicial decisions, executive order or agreement, and that give rise to legally enforceable remedies.

Vegetated shallows: Vegetated shallows are special aquatic sites under the 404(b)(1) Guidelines. They are areas that are permanently inundated and under normal circumstances have rooted aquatic vegetation, such as seagrasses in marine and estuarine systems and a variety of vascular rooted plants in freshwater systems.

Waterbody: For purposes of the NWP, a waterbody is a jurisdictional water of the United States. If a wetland is adjacent to a waterbody determined to be a water of the United States, that waterbody and any adjacent wetlands are considered together as a single aquatic unit (see 33 CFR 328.4(c)(2)). Examples of "waterbodies" include streams, rivers, lakes, ponds, and wetlands.

**TOWN OF GRAND LAKE
PLANNING COMMISSION
RESOLUTION NO. 24 – 2020**

**A RESOLUTION GRANTING APPROVAL OF A BUILDING PERMIT FOR CONSTRUCTION OF
A NEW BOATHOUSE TO REPLACE AN EXISTING BOATHOUSE OF SIMILAR SIZE AND
LOCATION, LOCATED AT LOTS 37-40, CAIRNS ADDITION; MORE COMMONLY REFERRED
TO AS 536 CAIRNS AVE, GRAND LAKE CO**

WHEREAS, the Town of Grand Lake (the “Town”) received a Building Permit Application (the “Application”) from Steve and Susan Struna (the “Applicant”); and

WHEREAS, the Applicant is requesting to construct a new boathouse in place of an existing boathouse of similar size and location at Lots 37-40, Cairns Addition (the “Property”); and

WHEREAS, Municipal Code 12-2-29 Shoreline and Surface Water Regulations:

(B)1 [Boathouse and Covered Boat Docks Construction] Review Process

The public hearing will be held before the Planning Commission, and such factors as size, lake bed disturbance, surrounding property owners’ concerns and other relevant factors will be considered...After taking evidence in relation to said boathouse or covered boat dock, the Planning Commission shall recommend approval, approval with conditions or denial of the Building Permit application to the Board of Trustees. The Planning Commission may recommend, based on site-specific conditions, approval of a design that exceeds specified parameters of the Boathouse and Boat Dock Design Standards...

WHEREAS, on November 4th, 2019, the Planning Commission reviewed the Application at a Public Hearing, and;

WHEREAS, the Planning Commission moved to adopt PC Resolution 09-2020, a resolution recommending approval of a building permit for the construction of a new boathouse in place of an existing boathouse of similar size and location at Lots 37-40, Cairns Addition, with the following conditions:

- The Applicant shall work directly with the environmental engineer to verify proper placement of silt curtain as an in-lake sediment control measure.
- The Applicant shall have a licensed Colorado surveyor complete the original and final height verification form prior to or upon approval by the Town.

WHEREAS, the Board of Trustees (the “Board”) reviewed the Application request at a regularly scheduled meeting

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO,

THAT, the proposed boathouse complies with all applicable provisions from section 12-2-29 (B) of the Town of Grand Lake Municipal Code; and,

THAT, the Board hereby approves the application to construct a new boathouse in place of an existing boathouse with the conditions set forth in PC Resolution 09-2020

DULY MOVED, SECONDED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO THIS 9th DAY OF NOVEMBER, 2020.

(S E A L)

Votes Approving: 0
Votes Opposed: 0
Absent: 0
Abstained: 0

ATTEST:

TOWN OF GRAND LAKE

Jennifer Thompson
Town Clerk

Mayor Steve Kudron
Planning Commission Chairman



Date: November 9, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Consideration of a Resolution Expressing Intent to Seek Reimbursement for Costs Associated with a Purchase of Land

Background

This is a housekeeping issue related to the proposed purchase of the 21-acre Stanley Property. The Town has incurred costs associated with putting the property under contract. The Town is also pursuing the issuance of Certificates of Participation in order to pay for the land purchase.

State statute allows the Town to reimburse itself for certain expenses from the proceeds of the COP issuance only if the Town has passed a resolution expressing interest in doing so. By passing the resolution, the Town is not committing to anything; it is simply preserving the right to reimburse itself.

Recommendation

Staff recommends that the Board pass a resolution expressing its intent to reimburse itself out of proceeds from the certificate of participation issuance by passing the following motion:

I move to adopt Resolution 23-2020, A Resolution Expressing the Intent of the Town of Grand Lake to be Reimbursed for Expenses Relating to Financing the Acquisition of Certain Land to be used for Town Purposes.

TOWN OF GRAND LAKE**RESOLUTION NO. 23- 2020****A RESOLUTION EXPRESSING THE INTENT OF THE TOWN OF GRAND LAKE TO
BE REIMBURSED EXPENSES RELATING TO FINANCING THE ACQUISITION OF
CERTAIN LAND TO BE USED FOR TOWN PURPOSES**

WHEREAS, the Town of Grand Lake expects to make capital expenditures in connection with the acquisition of certain land to be used for Town purposes (the “Project”); and

WHEREAS, the Town of Grand Lake intends to reimburse itself for such expenditures with the proceeds of tax-exempt certificates of participation or other lease obligations; and

WHEREAS, the maximum principal amount of the certificates of participation or other obligations expected to be issued to finance the cost of the Project is \$1,500,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO, AS FOLLOWS:

This resolution declares the Town of Grand Lake’s “official intent” to reimburse expenditures described above and consistent with Treasury Regulation, 26 C.F.R. §1.150-2.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF
GRAND LAKE, COLORADO, THIS 9th DAY OF NOVEMBER 2020.**

(SEAL)

Votes Approving:

Votes Opposed:

Absent:

Abstained:

ATTEST:

TOWN OF GRAND LAKE

Jennifer Thompson
Town Clerk

Stephan Kudron
Town Mayor

	A	B	C	D	E	F	G	H	I
1	Budget Budget ORIGINAL FINAL YTD Estimate ending for FY Budget FY2019 FY2019 Budget Budget FY2020 FY2020 2020 FY2021 FY2020								
2	Summation - General Fund Revenues and Expenditures								
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22									

Moved to Liability line item

	A	B	C	D	E	F	G	H	I						
1	Budget FY2019									Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
56	Parks Subtotal														
57			Parks												
58			Personnel	\$62,375	\$60,997	\$66,605	\$66,605	\$63,300	\$62,760						
59			Operations	\$77,650	\$43,348	\$89,800	\$89,800	\$50,186	\$97,750						
60				\$140,025	\$104,344	\$156,405	\$156,405	\$113,486	\$160,510						
61															
62			Debt Service	\$129,466	\$155,967	\$109,240	\$109,240	\$88,338	\$162,703						
63															
64			Capital Outlay	\$1,555,788	\$1,441,320	\$1,160,566	\$1,160,566	\$664,626	\$2,414,305						
65															
66	All Department/Committees														
67	Personnel Total*		\$984,932	\$917,390	\$942,955	\$942,955	\$882,285	\$1,087,187							
68	Operations Total*		\$1,066,982	\$952,085	\$1,262,938	\$1,262,938	\$872,259	\$1,349,915							
69	Debt Service Total*		\$129,466	\$155,967	\$109,240	\$109,240	\$88,338	\$162,703							
70	Capital Outlay Total		\$1,555,788	\$1,441,320	\$1,160,566	\$1,160,566	\$664,626	\$2,414,305							
71															
72	Total General Fund Expenditures		\$3,818,297	\$3,466,762	\$3,475,699	\$3,475,699	\$2,507,508	\$5,014,110							

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
126									
127	Summation - Capital Improvement Fund Revenues and Expenditures								
128									
129	Capital Improvement Fund Beginning Balance		\$995,515	\$1,148,489	\$1,199,076	\$1,199,076	\$1,238,534	\$1,498,534	
130									
131	Revenues		\$1,365,882	\$549,346	\$1,017,305	\$1,017,305	\$460,000	\$1,231,000	
132									
133	Expenditures								
134	Operations		(\$1,000)	(\$250)	(\$1,000)	(\$1,000)	\$77,250	(\$1,000)	
135	Debt Service		(\$275,400)	(\$275,400)	(\$277,250)	(\$277,250)	(\$277,250)	(\$278,950)	
136	TABOR Reserve		(\$40,976)	\$0	\$0	\$0	\$0	\$0	
137	Capital Outlay		(\$2,044,020)	(\$183,650)	(\$1,657,631)	(\$1,657,631)	\$0	\$0	
138	Total Expenditures		(\$2,361,396)	(\$459,300)	(\$1,935,881)	(\$1,935,881)	(\$200,000)	(\$279,950)	
139									
140	Revenues Over (Under) Expenditures		(\$995,514)	\$90,045	(\$918,576)	(\$918,576)	\$260,000	\$951,050	
141	Appropriate From (To) Fund Balance		\$995,514	(\$90,045)	\$918,576	\$918,576	(\$260,000)	(\$951,050)	
142									
143	Capital Improvement Fund Ending Balance		\$1	\$1,238,534	\$280,500	\$280,500	\$1,498,534	\$2,449,584	Surplus Fund Requirement

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
2									
3		General Fund - Revenues							
4		Taxes							
5	10-311-100	Property Taxes	\$274,602	\$274,592	\$280,701	\$280,701	\$310,000	\$333,658	2021 Mill Levy = 6.812- UPDATED 10/7/2020
6									
7	10-311-110	Specific Ownership	\$15,000	\$23,541	\$18,000	\$18,000	\$15,000	\$15,000	Property tax on vehicles
8	10-311-120	Interest & Penalty - Property Tax	\$550	\$700	\$550	\$550	\$250	\$300	
9	10-311-130	Motor Vehicle Use Tax	\$33,000	\$48,200	\$38,000	\$38,000	\$30,000	\$40,000	4% - Use (sales) tax on vehicles - from Clerk & Rec by check
10	10-311-140	Sales Tax	\$1,398,867	\$1,736,567	\$1,659,230	\$1,659,230	\$1,800,000	\$1,741,825	4% Actual 1/20-6/20 + 07/19-12/19, less 3.5%
11	10-311-150	Building Use Tax	\$30,000	\$56,956	\$30,000	\$30,000	\$30,000	\$45,000	Revenue based on permits closed, not issued (year end adjustment)
12	10-311-160	Cigarettes-Select Sales Tax	\$3,300	\$3,962	\$3,300	\$3,300	\$2,500	\$3,000	
13	10-316-170	Cable Franchise Fees	\$22,000	\$22,326	\$22,000	\$22,000	\$20,000	\$21,000	5% gross revenues, paid quarterly
14	10-316-171	Telephone Franchise	\$4,500	\$3,604	\$3,500	\$3,500	\$5,700	\$5,500	\$1/mo. per account, paid quarterly
15	10-316-172	Electric Franchise	\$30,000	\$34,332	\$30,000	\$30,000	\$30,000	\$30,000	2%, paid quarterly
16	10-316-173	Natural Gas Franchise	\$13,000	\$14,676	\$13,000	\$13,000	\$10,000	\$11,000	3% gross revenues, paid monthly
17			<u>\$1,824,819</u>	<u>\$2,219,455</u>	<u>\$2,098,281</u>	<u>\$2,098,281</u>	<u>\$2,253,450</u>	<u>\$2,246,283</u>	
18		Licenses & Permits							
19	10-321-100	Liquor License	\$4,500	\$2,408	\$2,500	\$2,500	\$4,500	\$4,500	
20	10-321-120	Town Sales Tax License	\$400	\$475	\$400	\$400	\$550	\$500	\$5 Town Sales Tax Licenses
									Road & Bridge registration fees - paid electronically by GC Treasurer with
21	10-321-130	Motor Vehicle License	\$2,300	\$3,043	\$2,000	\$2,000	\$1,200	\$2,000	Property Taxes
22	10-321-140	Sign Permit	\$300	\$555	\$300	\$300	\$200	\$300	Includes Town Off Premise Sign Fees
23	10-321-150	Grading Permit	\$100	\$75	\$200	\$200	\$200	\$200	
24	10-321-160	Animal License	\$100	\$65	\$100	\$100	\$125	\$150	
25	10-321-170	Encroachment Permit/Lic	\$500	\$455	\$300	\$300	\$350	\$400	
26	10-321-175	Business License	\$50,625	\$31,097	\$30,000	\$30,000	\$24,250	\$30,000	
									\$750 license; STR Helper software renewal \$12,000; Remaining revenue
27	10-321-180	Nightly Rental License	\$75,000	\$65,700	\$84,000	\$84,000	\$70,200	\$70,000	transferred to Attainable Housing Fund at year end, funds usually given to
28	10-321-190	Boardwalk Sales Permit	\$0	\$170	\$150	\$150	\$75	\$150	Chamber (2019 \$30K)
29			<u>\$133,825</u>	<u>\$104,042</u>	<u>\$119,950</u>	<u>\$119,950</u>	<u>\$101,650</u>	<u>\$108,200</u>	

	A	B	C	D	E	F	G	H	I
							YTD		
			Budget	Actual	ORIGINAL	FINAL	Estimate	Budget	
			FY2019	FY2019	Budget	Budget	ending for	FY2021	
					FY2020	FY2020	FY 2020		
							FY2020		
1									2021 Budget Explanatory Notes
30		General Fund - Revenues							
31		Intergovernmental							
32	10-335-130	Grand Cnty Road & Bridge	\$7,231	\$6,492	\$6,492	\$6,492	\$6,492	\$6,492	Actual number from Road & Bridge received in December CV x 0.000179
33	10-335-200	Highway User Tax Fund	\$34,065	\$40,514	\$31,000	\$31,000	\$31,000	\$30,000	
34	10-335-800	Conservation Trust Fund	\$2,000	\$2,858	\$2,000	\$2,000	\$1,800	\$2,000	
35	10-335-900	Other Intergovernmental	\$1,200	\$1,465	\$1,200	\$1,200	\$500	\$1,000	State Severance Tax & Federal Mineral Funds
36			\$44,496	\$51,330	\$40,692	\$40,692	\$39,792	\$39,492	
37									
38		Charges for Services							
39	10-341-100	Court Fees	\$0	\$80	\$0	\$0	\$0	\$0	
40	10-341-200	Cemetery	\$6,500	\$6,250	\$5,000	\$5,000	\$4,000	\$3,200	Perpetual Care & Reservation Fees (3 cremations, 1 traditional)
41	10-341-201	Headstone Deposit	\$1,800	\$1,400	\$1,000	\$1,000	\$1,000	\$1,000	Deposits paid until placement of headstone can be made x 4
42	10-341-300	Zoning & Subdivision Review	\$12,000	\$14,769	\$2,000	\$2,000	\$300	\$2,000	
43	10-341-400	Attainable Housing Fee	\$5,000	\$24,094	\$2,000	\$2,000	\$500	\$2,000	Based on new construction paid at building permit pick-up
44	10-341-500	EV Charging Station	\$200	\$674	\$300	\$300	\$400	\$300	
45	10-341-600	Fuel Depot Surcharge	\$1,000	\$1,743	\$1,000	\$1,000	\$4,500	\$1,000	
46	10-341-625	Special Event/Materials Recovery Fee	\$0	\$0	\$10,000	\$10,000	\$0	\$0	
47	10-341-700	Copies/Faxes/Soda	\$200	\$72	\$100	\$100	\$50	\$100	
48	10-341-850	Nightly Rental Application Fee	\$1,200	\$2,930	\$1,200	\$1,200	\$3,000	\$1,200	
49	10-350-101	GL Center - Rental Fees	\$32,000	\$45,112	\$17,600	\$17,600	\$17,600	\$17,600	
50	10-350-111	GL Center - (T) Merch Sales	\$2,000	\$950	\$1,000	\$1,000	\$0	\$0	
51	10-350-115	GL Center - (N) Merch Sales	\$0	\$159	\$0	\$0	\$100	\$0	
52	10-350-121	GL Center - Memberships	\$42,000	\$45,266	\$54,660	\$54,660	\$25,000	\$30,000	Incl. Employee GLC Membership Benefit
53	10-350-131	GL Center - Rec Fees	\$0	\$0	\$17,600	\$17,600	\$4,000	\$12,000	
54	10-350-201	GL Center - Donations	\$0	\$1,950	\$0	\$0	\$0	\$0	
55			\$103,900	\$145,449	\$113,460	\$113,460	\$60,450	\$70,400	
56		Fines and Forfeitures							
57	10-351-100	Ordinance/Traffic Fines	\$0	\$100	\$0	\$0	\$0	\$0	
58									
59		Fees and Leases							
60	10-353-180	Rent - Visitors Center	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	VC Service Agreement requirement for Maintenance on VC; See 10-415-723.
61									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
62		General Fund - Revenues							
63		Net Investment Income							
64	10-355-100	Interest Revenue	\$18,000	\$25,872	\$18,000	\$18,000	\$15,000	\$18,000	
65									
66		Other Revenue							
67	10-334-210	Orton - Comm Heart & Soul	\$10,000	\$15,000	\$10,000	\$10,000	\$5,000	\$0	Exp 10-415-355
68	10-334-900	Grants - Other	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	
69	10-360-130	Municipal Fee	\$0	\$155	\$0	\$0	\$50	\$50	Muni fee penalty
70	10-360-140	Rents - Land, Buildings	\$10,500	\$12,820	\$10,000	\$10,000	\$8,000	\$10,000	Pavilion, Comm. House, Lakefront Park, Lakefront to RM SUP, etc.
71	10-360-160	Rent - Enterprise Fund Sites	\$2	\$2	\$2	\$2	\$2	\$2	Marina, PAYT
72	10-360-190	Gifts - Donations	\$0	\$0	\$0	\$0	\$0	\$0	
73	10-360-200	Misc. Revenues-General	\$6,500	\$41,882	\$7,000	\$7,000	\$1,000	\$5,000	
74	10-360-230	Memorial Benches	\$600	\$0	\$0	\$0	\$0	\$0	
75			\$52,602	\$69,859	\$52,002	\$52,002	\$39,052	\$15,052	
76		Contributions							
77	10-377-200	Capital Contribs (Interfund)	\$130,000	\$24,420	\$100,000	\$100,000	\$25,000	\$0	
78									
79		Capital Specific Revenue							
80	10-360-110	Sale of Assets	\$0	\$700	\$25,000	\$25,000	\$0	\$25,000	2021 sell fleet; one truck and subaru
81	10-377-350	Developer Letter of Credit	\$0	\$0	\$0	\$0	\$0	\$0	
82	10-377-100	Capital Lease Proceeds	\$81,000	\$68,927	\$0	\$0	\$0	\$0	
83	10-377-120	Certificate of Participation	\$0	\$0	\$0	\$0	\$0	\$1,565,000	Funds in, expense is 10-952-970
84	10-377-140	Grants - Capital	\$332,047	\$0	\$175,962	\$175,962	\$150,500	\$440,000	2020: Space to creat grants, 225,000 grant and 325,000 grant less the 110K already spent
85	10-377-150	CDOT Off-System Bridge Program	\$671,983	\$719,966	\$0	\$0	\$0	\$0	
86	10-377-154	CO Parks & Wildlife	\$0	\$0	\$0	\$0	\$0	\$0	
87	10-377-157	DOLA Tier 1 EIAF #07832 - W Portal Br	\$0	\$0	\$0	\$0	\$0	\$0	
88			\$1,085,030	\$789,593	\$200,962	\$200,962	\$150,500	\$2,030,000	
89		Total Revenues	\$3,395,172	\$3,432,621	\$2,745,847	\$2,745,847	\$2,687,394	\$4,529,927	

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
90		General Fund - Expenditures							
91		Cemetery Committee							
92	10-410-211	General Supplies/Misc Expenses	\$3,900	\$152	\$4,500	\$4,500	\$2,500	\$4,500	\$2,000 Mapping; \$2,500 General Supplies
93	10-410-215	Grave Markers	\$2,800	\$2,190	\$1,675	\$1,675	\$0	\$3,050	1050 for 7 new @150 each, 2000 for refunds
94	10-410-242	General Maintenance	\$4,000	\$0	\$4,000	\$4,000	\$0	\$4,000	General maintenance (tree removal)
95			<u>\$10,700</u>	<u>\$2,342</u>	<u>\$10,175</u>	<u>\$10,175</u>	<u>\$2,500</u>	<u>\$11,550</u>	
96									
97		Planning Commission/Board of Adjustments							
98	10-412-211	General Office Supplies	\$1,000	\$1,002	\$1,000	\$1,000	\$1,000	\$1,000	based on overall Admin General Office Supplies expense
99	10-412-311	Postage/Ads/Legal Notices	\$2,000	\$1,398	\$2,200	\$2,200	\$0	\$1,000	
100	10-412-314	Purchased Services	\$10,000	\$5,118	\$10,000	\$10,000	\$0	\$2,000	Reimbursable from developers/owners
101	10-412-319	Miscellaneous Services	\$100	\$0	\$100	\$100	\$0	\$300	
102	10-412-320	Computer Hardware/Software	\$0	\$0	\$0	\$0	\$0	\$7,000	
									Rezoning and development, Town expects reimbursement from developers
103	10-412-351	Planning Legal Services	\$2,000	\$6,357	\$2,000	\$2,000	\$0	\$3,000	for expenses incurred in connection with development.
104	10-412-370	Training/Travel	\$0	\$0	\$0	\$0	\$1,500	\$6,000	Planner in Admin, classes, online seminar
105	10-412-380	Comp Plan Update	\$38,000	\$3,812	\$50,000	\$50,000	\$39,762	\$0	
106			<u>\$53,100</u>	<u>\$17,687</u>	<u>\$65,300</u>	<u>\$65,300</u>	<u>\$42,262</u>	<u>\$20,300</u>	
107									
108		Greenways Committee							
									Hilly Lawn-Fuel (\$1100 for fuel purchases elsewhere-1,700 mile equivalent);
109	10-414-211	General Supplies	\$1,100	\$1,103	\$2,000	\$2,000	\$1,100	\$2,000	GL Hardware; Flowering of Grand Lake supplies
									Requested a \$500 increase for additional plantings/planters and increase in
110	10-414-238	Trees/Shrubs/Plantings	\$6,000	\$6,679	\$6,000	\$6,000	\$6,000	\$6,500	costs of goods
									Arbor Day programs for Tree City USA requirements; Seedlings from CSU
111	10-414-241	Arbor Day Supplies	\$150	\$215	\$250	\$250	\$200	\$250	Extension
112	10-414-319	Contract Labor	\$35,803	\$35,803	\$36,698	\$36,698	\$36,698	\$38,535	2021: Increase of 5% hourly based on 40 hour week is \$37.05
113	10-414-726	Miscellaneous Services	\$150	\$0	\$150	\$150	\$0	\$150	
114	10-414-870	Contingency	\$150	\$0	\$150	\$150	\$0	\$150	
115			<u>\$43,353</u>	<u>\$43,800</u>	<u>\$45,248</u>	<u>\$45,248</u>	<u>\$43,998</u>	<u>\$47,585</u>	
116									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
117		General Fund - Expenditures							
118		Board of Trustees							
119	10-413-142	Workers' Compensation	\$250	\$149	\$309	\$309	\$350	\$309	
120	10-413-211	Office/meeting supplies	\$0	\$0	\$0	\$0	\$0	\$2,400	New account for meeting supplies for 2021
121	10-413-215	Elections	\$250	\$31	\$2,000	\$2,000	\$3,000	\$2,000	
									Empl Council, CAST, CML, NWCCOG/RRR/QQ, Club 20, 3 Lakes Watershed, GCWIN, I-70 Coalition, Arbor Day Foundation, Downtown CO
122	10-413-316	Dues/Memberships	\$7,500	\$7,626	\$7,700	\$7,700	\$7,500	\$7,700	Inc, Rky Mtn Conservancy
123	10-413-370	Training/Travel	\$7,000	\$6,636	\$7,500	\$7,500	\$2,000	\$7,500	Currently booking meeting supplies here, will move for future
124	10-413-460	Long Range/Misc	\$1,000	\$1,300	\$1,500	\$1,500	\$1,200	\$500	BOT retreat facilitator and misc. expenses
125	10-413-461	Appreciation Program	\$3,300	\$2,876	\$3,300	\$3,300	\$295	\$3,000	Appreciation Dinner; Misc appreciation expenses
126	10-413-462	Computer Equip/Hardware	\$1,000	\$1,546	\$1,000	\$1,000	\$0	\$1,000	
127	10-413-463	Water Quality Issues	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	GCWIN - Continued toxin monitoring
128	10-413-465	Computer Software	\$425	\$425	\$425	\$425	\$950	\$1,000	Liberty software annual support - was in ADMIN
129	10-413-870	Board Contingency	\$250	\$0	\$250	\$250	\$350	\$250	
130	10-413-452	Headwaters Trails Alliance	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$0	
131	10-413-722	Grand Lake Trail Grooming	\$22,500	\$22,500	\$22,500	\$22,500	\$22,500	\$0	
132	10-413-723	Grand Lake Historical Soc	\$3,610	\$3,610	\$347	\$347	\$347	\$0	
133	10-413-728	Miscellaneous Donations	\$1,500	\$150	\$500	\$500	\$36,500	\$0	
134	10-413-731	Grnd Cnty Council on Aging	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600	\$0	
135	10-413-782	Advocates	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	\$0	
136	10-413-793	GL Fireworks Org.	\$12,600	\$12,600	\$10,000	\$10,000	\$3,000	\$0	Moved to Marina
137	10-413-796	Mountain Family Center	\$5,850	\$5,850	\$5,400	\$5,400	\$5,400	\$0	
138	10-413-797	Grand Arts Council	\$1,620	\$1,620	\$1,980	\$1,980	\$1,980	\$0	
139	10-413-843	Rocky Mtn Rep Theatre	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	Year 13 of 20
140	10-413-845	GC Rural Health Network	\$900	\$900	\$500	\$500	\$500	\$0	
141	10-413-850	Grand Lake Yacht Club Sailing	\$225	\$225	\$225	\$225	\$225	\$0	
142	10-413-852	Grand Angels	\$0	\$0	\$0	\$0	\$0	\$0	
143	10-413-854	GC Search & Rescue	\$0	\$0	\$0	\$0	\$0	\$0	
144	10-413-855	GL US Constitution Week	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$0	
145	10-413-856	Grand Enterprise Initiative	\$900	\$900	\$0	\$0	\$0	\$0	
146	10-413-860	GC Housing Assistance Fund	\$13,500	\$13,500	\$0	\$0	\$0	\$0	
147	10-413-859	Grand Foundation	\$750	\$750	\$750	\$750	\$750	\$35,000	
148	10-413-861	Grand Activities Program - Grand Foundat	\$0	\$0	\$1,000	\$1,000	\$1,000	\$0	
149			\$100,780	\$98,044	\$83,036	\$83,036	\$102,697	\$62,009	
150		Subtotal Boards and Committees	\$207,933	\$161,873	\$203,759	\$203,759	\$191,457	\$141,444	

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
151		General Fund - Expenditures							2021 Budget Explanatory Notes
152		Administration							
153		Personnel							
154	10-415-100	Gross Wages - Administration	\$260,022	\$265,505	\$212,399	\$212,399	\$210,000	\$310,121	Increased Code Enforcement to full time, Added a Media/Communications staff to full time, Cost of Living 3.1% to all employees. - See attachment A
155	10-415-103	Comp Time Buyout	\$0	\$0	\$0	\$0	\$480	\$0	
156	10-415-105	Bonus - Administration	\$1,134	\$1,134	\$1,550	\$1,550	\$0	\$4,800	\$600 per employee
157	10-415-110	Gross Wages - PT/Seasonal	\$18,720	\$16,084	\$22,065	\$22,065	\$18,000	\$23,476	
158	10-415-134	Alternative Benefit	\$0	\$0	\$6,000	\$6,000	\$6,000	\$6,000	
159	10-415-130	GLC Membership Benefit	\$0	\$0	\$2,130	\$2,130	\$0	\$1,750	
160	10-415-131	Longevity	\$588	\$425	\$0	\$0	\$370	\$0	
161	10-415-132	ICMA Town Paid Benefit	\$16,085	\$11,896	\$18,758	\$18,758	\$13,000	\$27,072	8% Maximum
162	10-415-133	Health/Dental-Employee	\$42,363	\$33,909	\$35,750	\$35,750	\$23,000	\$32,845	Medical/Dental/Life/Vision
163	10-415-135	Dep Health/Dental	\$556	\$479	\$6,178	\$6,178	\$3,882	\$6,282	
164	10-415-136	Medical Benefit Allowance	\$3,533	\$804	\$3,348	\$3,348	\$2,712	\$6,588	
165	10-415-141	Unemployment Insurance	\$841	\$850	\$726	\$726	\$684	\$1,015	.3% of wages
166	10-415-142	Workers' Compensation	\$400	\$280	\$539	\$539	\$471	\$943	
167	10-415-143	Social Security Match	\$18,386	\$18,211	\$16,168	\$16,168	\$14,942	\$22,659	6.2% of wages+Town ICMA
168	10-415-144	Medicare Match	\$4,300	\$4,259	\$3,781	\$3,781	\$3,495	\$5,299	1.45% of wages+Town ICMA
169			<u>\$366,928</u>	<u>\$353,835</u>	<u>\$329,392</u>	<u>\$329,392</u>	<u>\$297,036</u>	<u>\$448,850</u>	
170		Supplies							
171	10-415-211	General Office Supplies	\$3,300	\$2,577	\$3,600	\$3,600	\$3,500	\$4,500	
172	10-415-215	Computer Software	\$11,602	\$11,134	\$20,622	\$20,622	\$20,622	\$16,622	Firewall, Malware, Antivirus, Adobe, STR Helper (\$9,350), ESRI (\$700); Caselle Ongoing; O365 (10 lic),
173	10-415-220	Computer Hardware	\$4,500	\$3,898	\$0	\$0	\$1,170	\$7,000	Replacement Server
174	10-415-226	Small Equipment	\$2,100	\$2,123	\$2,100	\$2,100	\$2,500	\$2,100	Copier lease
175	10-415-252	Resale Supplies	\$0	\$0	\$0	\$0	\$0	\$0	
176			<u>\$21,502</u>	<u>\$19,732</u>	<u>\$26,322</u>	<u>\$26,322</u>	<u>\$27,792</u>	<u>\$30,222</u>	
177		Repairs and Maintenance							
178	10-415-231	Gas/Fuel	\$1,900	\$910	\$1,000	\$1,000	\$1,000	\$1,000	
179	10-415-232	Vehicle Maintenance	\$500	\$118	\$1,000	\$1,000	\$500	\$1,000	(2) vehicles
180	10-415-233	Office Equipment Maintenance	\$2,200	\$1,933	\$2,500	\$2,500	\$600	\$2,500	Copier Maint agreement
181	10-415-237	Building Maintenance	\$2,500	\$2,728	\$15,500	\$15,500	\$1,634	\$15,500	2021=replace Town Hall stairs/ramp + \$500 Contingency
182	10-415-238	Town Hall Furnishings	\$250	\$1,578	\$250	\$250	\$0	\$250	
183			<u>\$7,350</u>	<u>\$7,267</u>	<u>\$20,250</u>	<u>\$20,250</u>	<u>\$3,734</u>	<u>\$20,250</u>	

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	2021 Budget Explanatory Notes
184		General Fund - Expenditures							
185		Administration							
186		Purchased Services							
187	10-415-311	Postage/Freight	\$2,200	\$1,886	\$2,100	\$2,100	\$1,200	\$2,000	Meter lease + postage meter refills
188	10-415-312	Computer Services	\$9,950	\$9,620	\$14,750	\$14,750	\$13,000	\$62,000	60% IT contract; 1/2 Caselle support (get rid of PR); Paychex, 40K for new town website, time clock system- See Attachment A
189	10-415-314	Ads & Legal Notices	\$750	\$3,044	\$750	\$750	\$4,295	\$750	APA, IIMC, CMCA, CCCMA, CAMCA, CGFOA, Amazon Prime, ALERT/SAM,
190	10-415-316	Dues & Memberships	\$1,650	\$1,662	\$1,650	\$1,650	\$1,650	\$1,650	ICMA
191	10-415-318	Janitorial Services	\$3,640	\$2,730	\$0	\$0	\$0	\$0	
192	10-415-319	Miscellaneous Services	\$150	\$56	\$150	\$150	\$140	\$150	
193	10-415-330	Bank Fees	\$675	\$495	\$675	\$675	\$675	\$675	Safe deposit box/returned checks/direct deposit fees
194			\$19,015	\$19,491	\$20,075	\$20,075	\$20,960	\$67,225	
195		Utilities							
196	10-415-341	Electric Utility	\$4,100	\$3,712	\$4,100	\$4,100	\$4,100	\$3,500	
197	10-415-342	Sewer Utility	\$1,050	\$1,030	\$1,050	\$1,050	\$1,000	\$1,000	
198	10-415-343	Water Utility	\$1,500	\$931	\$1,500	\$1,500	\$1,000	\$1,200	
199	10-415-344	Telephone/Internet Utility	\$4,300	\$5,765	\$4,300	\$4,300	\$4,500	\$5,000	Includes internet service, cell phone
200	10-415-345	Natural Gas Utility	\$2,500	\$2,158	\$2,500	\$2,500	\$1,116	\$2,500	
201	10-415-346	Internet Hosting Services	\$600	\$708	\$750	\$750	\$768	\$800	Website Hosting (Rain Retail-\$588)
202	10-415-347	Recycling - Town Hall	\$900	\$969	\$1,300	\$1,300	\$1,000	\$1,300	
203			\$14,950	\$15,272	\$15,500	\$15,500	\$13,484	\$15,300	
204		Professional Services							
205	10-415-351	Legal Services	\$30,000	\$29,868	\$40,000	\$40,000	\$10,000	\$30,000	
206	10-415-352	Audit	\$10,500	\$10,188	\$10,060	\$10,060	\$10,050	\$10,300	60% of audit - (1/2) of \$5,000 single audit
207	10-415-353	Judge-Municipal Court	\$800	\$0	\$800	\$800	\$0	\$500	As-needed basis
208	10-415-355	Professional Services-Other	\$32,380	\$38,073	\$52,700	\$52,700	\$6,500	\$11,700	ABC Flex, Background checks
209			\$73,680	\$78,129	\$103,560	\$103,560	\$26,550	\$52,500	

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
210		General Fund - Expenditures							2021 Budget Explanatory Notes
211		Administration							
212		Marketing							
213	10-415-560	Treasurer's Fees	\$5,803	\$5,506	\$5,986	\$5,986	\$8,000	\$6,980	2% of Property Taxes calculated from COV+Interest and Penalties
214	10-415-721	Chamber Service Agreement (VC)	\$32,732	\$32,732	\$32,732	\$32,732	\$32,732	\$32,732	\$32,732 for VC services by Chamber
215	10-415-722	BLC Fee Remittance (Marketing)	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000	For marketing services by Chamber
216	10-415-723	Visitor Center Repairs & Maint	\$0	\$1,523	\$15,102	\$15,102	\$15,102	\$15,102	
217	10-415-724	Visitor Center Operations & Mktg	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	For PT Visitor Center employee by Chamber
218	10-415-800	Attainable Housing Expenses	\$0	\$0	\$0	\$0	\$6,165	\$0	
219	10-415-870	Contingency - General Admin	\$1,000	\$32,044	\$5,000	\$5,000	\$0	\$5,000	
220	10-415-875	Marketing Contingency	\$150	\$0	\$150	\$150	\$0	\$150	
221	10-415-880	Chamber Public Relations	\$0	\$0	\$0	\$0	\$0	\$10,000	
222	10-415-885	Town Events	\$0	\$0	\$0	\$0	\$0	\$10,000	
223			\$107,685	\$139,805	\$126,970	\$126,970	\$129,999	\$147,964	
224		Other Expenses							
225	10-415-370	Training/Travel	\$9,750	\$5,624	\$9,750	\$9,750	\$2,500	\$10,750	Planner (\$750); Clerk (\$3,000); Treasurer (\$3,250); Code (\$750); Manager (\$3,000)
226	10-415-371	Misc Employee Expenses	\$0	\$0	\$0	\$0	\$0	\$14,000	Employee Enrichment
227	10-415-393	Document Recording	\$250	\$0	\$250	\$250	\$0	\$250	
228	10-415-394	Developer Reimbursement	\$1,000	\$175	\$1,000	\$1,000	\$0	\$1,000	
229	10-415-513	Property/Casualty Insurance	\$20,000	\$18,709	\$25,000	\$25,000	\$20,000	\$25,000	
230	10-415-514	Position Bonds	\$400	\$366	\$400	\$400	\$950	\$400	Employee/Trustee Blanket Bonds
231	10-415-540	Grants to Neighborhoods	\$0	\$0	\$0	\$0	\$0	\$0	
232			\$31,400	\$24,874	\$36,400	\$36,400	\$23,450	\$51,400	
233		Transit							
234	10-415-385	Transit Service	\$0	\$0	\$0	\$0	\$0	\$40,000	See Attachment A
235	10-415-386	Transit Planning	\$0	\$0	\$0	\$0	\$0	\$10,000	See Attachment A
236	10-415-387	Transit Capital Investment	\$0	\$0	\$0	\$0	\$0	\$0	
237			\$0	\$0	\$0	\$0	\$0	\$50,000	
238									
239		Economic Development Grants							
240	10-416-100	Trail Groomers	\$0	\$0	\$0	\$0	\$0	\$25,000	
241	10-416-150	Heart and Soul	\$0	\$0	\$0	\$0	\$0	\$0	
242	10-416-200	Space to Create	\$0	\$0	\$0	\$0	\$0	\$0	Using 10-915-950
243	10-416-250	Headwaters Trail Assoc- HTA	\$0	\$0	\$0	\$0	\$0	\$5,000	
244	10-416-260	Grand Art Council	\$0	\$0	\$0	\$0	\$0	\$2,200	
245	10-416-270	Rocky Mtn Rep	\$0	\$0	\$0	\$0	\$0	\$0	
246			\$0	\$0	\$0	\$0	\$0	\$32,200	
247									
248		Subtotal Administration	\$642,510	\$658,406	\$678,469	\$678,469	\$543,005	\$915,911	
249									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
250		General Fund - Expenditures							
251		Public Safety							
252		Personnel							
253	10-421-100	Gross Wages - Public Safety	\$39,295	\$28,656	\$0	\$0	\$0	\$0	Moved Code Enforcement office to Admin
254	10-421-103	Comp Time Buyout	\$0	\$0	\$0	\$0	\$0	\$0	
255	10-421-105	Bonus	\$374	\$374	\$0	\$0	\$0	\$0	
256	10-421-110	Gross Wages - Part-Time	\$0	\$0	\$16,640	\$16,640	\$1,500	\$0	
257	10-421-130	GLC Membership Benefit	\$0	\$0	\$355	\$355	\$0	\$0	
258	10-421-131	Longevity	\$168	\$0	\$0	\$0	\$0	\$0	
259	10-421-132	ICMA Town Paid Benefit	\$3,145	\$928	\$1,331	\$1,331	\$0	\$0	
260	10-421-133	Health/Dental-Employee	\$11,327	\$7,543	\$0	\$0	\$7,200	\$0	
261	10-421-135	Dep Health/Dental	\$0	\$0	\$0	\$0	\$0	\$0	
262	10-421-136	Medical Benefit	\$982	\$982	\$0	\$0	\$0	\$0	
263	10-421-141	Unemployment Insurance	\$120	\$83	\$50	\$50	\$50	\$0	
264	10-421-142	Workers' Compensation	\$700	\$402	\$93	\$93	\$100	\$0	
265	10-421-143	Social Security Match	\$2,664	\$1,780	\$1,114	\$1,114	\$1,114	\$0	
266	10-421-144	Medicare Match	\$624	\$416	\$294	\$294	\$294	\$0	
267			\$59,399	\$41,164	\$19,877	\$19,877	\$10,258	\$0	
268		Purchased Services							
269	10-421-314	Dispatch Operations	\$19,166	\$18,893	\$20,858	\$20,858	\$20,858	\$20,858	
270	10-421-339	Sheriff's Contract	\$188,679	\$188,231	\$145,000	\$145,000	\$145,950	\$145,000	
271	10-421-340	Special Event Security	\$0	\$0	\$0	\$0	\$0	\$0	
272			\$207,845	\$207,124	\$165,858	\$165,858	\$166,808	\$165,858	
273		Subtotal Public Safety	\$267,244	\$248,288	\$185,735	\$185,735	\$177,066	\$165,858	
274									

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	2021 Budget Explanatory Notes
275		General Fund - Expenditures							
276		Public Works							
277		Personnel							
278	10-431-100	Gross Wages - Public Works	\$238,562	\$226,421	\$214,082	\$214,082	\$217,168	\$233,034	2020 didn't include an estimate of OT, plus 3.1% increase
279	10-431-103	Comp Time Buyout	\$0	\$0	\$9,350	\$9,350	\$9,979	\$15,000	
280	10-431-105	Bonus	\$1,600	\$1,600	\$1,500	\$1,500	\$0	\$2,400	
281	10-431-111	On Call Pay	\$13,628	\$13,514	\$18,200	\$18,200	\$17,057	\$22,575	
282	10-431-130	GLC Membership Benefit	\$0	\$0	\$1,420	\$1,420	\$0	\$0	
283	10-431-131	Longevity	\$3,450	\$3,270	\$0	\$0	\$990	\$0	
284	10-431-317	Clothing Allowance	\$1,800	\$1,631	\$2,400	\$2,400	\$2,400	\$2,400	
285	10-431-132	ICMA Deferred Compensation	\$17,378	\$11,063	\$17,127	\$17,127	\$15,000	\$21,841	8% Maximum
286	10-431-133	Health/Dental-Employee	\$48,448	\$42,571	\$50,470	\$50,470	\$43,000	\$68,544	Medical/Dental/Life/Vision
287	10-431-135	Dep Health/Dental	\$14,520	\$7,937	\$6,087	\$6,087	\$13,895	\$6,240	
288	10-431-136	Medical Benefit Allowance	\$4,200	\$882	\$4,800	\$4,800	\$2,800	\$4,800	
289	10-431-141	Unemployment Insurance	\$777	\$765	\$724	\$724	\$497	\$819	.3% of wages + On Call
290	10-431-142	Workers' Compensation	\$11,000	\$8,800	\$16,896	\$16,896	\$16,851	\$16,900	
291	10-431-143	Social Security Match	\$17,138	\$15,608	\$16,003	\$16,003	\$16,132	\$16,927	6.2% of wages + Town ICMA + On Call
292	10-431-144	Medicare Match	\$3,932	\$3,650	\$3,744	\$3,744	\$3,773	\$3,959	1.45% of wages + Town ICMA + On Call
293			<u>\$376,433</u>	<u>\$337,712</u>	<u>\$362,803</u>	<u>\$362,803</u>	<u>\$359,541</u>	<u>\$415,438</u>	
294		Supplies							
295	10-431-222	General Supplies	\$4,000	\$4,697	\$4,000	\$4,000	\$200	\$5,000	
296	10-431-224	Safety Supplies	\$3,000	\$740	\$5,000	\$5,000	\$750	\$7,000	Crowd-control fencing, snow fencing, cones
297	10-431-226	Vehicle Supplies	\$0	\$0	\$2,500	\$2,500	\$0	\$3,000	Truck tool boxes
298	10-431-227	Tools	\$5,750	\$5,478	\$5,000	\$5,000	\$25	\$6,000	
299			<u>\$12,750</u>	<u>\$10,915</u>	<u>\$16,500</u>	<u>\$16,500</u>	<u>\$975</u>	<u>\$21,000</u>	
300		Repairs and Maintenance							
301	10-431-231	Gas/Fuel/Liquids	\$18,000	\$17,318	\$20,000	\$20,000	\$12,000	\$22,000	Plus 1 barrel of oil
302	10-431-232	Vehicle Maintenance	\$7,500	\$1,580	\$7,500	\$7,500	\$1,243	\$8,500	
303	10-431-233	Equipment Maintenance	\$25,000	\$18,618	\$25,000	\$25,000	\$16,000	\$25,000	
304	10-431-235	Tires/Chains	\$3,000	\$2,706	\$12,000	\$12,000	\$5,000	\$12,000	
305	10-431-236	Misc. Bridge Work	\$500	\$0	\$17,000	\$17,000	\$17,000	\$5,000	
306	10-431-237	Building Maintenance	\$2,000	\$1,581	\$5,000	\$5,000	\$1,000	\$5,000	
307	10-431-238	Street Light Maintenance	\$1,000	\$148	\$2,000	\$2,000	\$1,000	\$3,000	
308	10-431-239	Miscellaneous Maintenance	\$250	\$1,099	\$500	\$500	\$0	\$1,000	
309	10-431-242	Road Maintenance	\$75,000	\$39,433	\$76,000	\$76,000	\$45,000	\$100,000	Pot holes/ seal cracks in road/maintaining streets. See attachment A
310	10-431-245	Boardwalk Maintenance	\$0	\$0	\$100,000	\$100,000	\$0	\$125,000	45,000 sq. ft. of boardwalks in Town Sealing
311	10-431-253	Tree Removal	\$1,000	\$0	\$1,500	\$1,500	\$0	\$500	
312	10-431-254	Tree Spraying	\$0	\$0	\$0	\$0	\$0	\$0	
313	10-431-255	Stormwater Filter Maintenance	\$0	\$0	\$500	\$500	\$0	\$1,500	
314			<u>\$133,250</u>	<u>\$82,482</u>	<u>\$267,000</u>	<u>\$267,000</u>	<u>\$98,243</u>	<u>\$308,500</u>	

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1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	2021 Budget Explanatory Notes
315		General Fund - Expenditures							
316		Public Works							
317		Purchased Services							
318	10-431-312	Computer Services	\$0	\$0	\$2,070	\$2,070	\$500	\$4,000	
319	10-431-314	Ads/Bid Notices	\$1,800	\$5,305	\$1,800	\$1,800	\$0	\$2,000	
320	10-431-319	Misc. Purchased Services	\$1,500	\$1,672	\$1,500	\$1,500	\$2,100	\$2,500	Required physicals, fuel bond, Hep B shots, ChargePoint fees
321			<u>\$3,300</u>	<u>\$6,976</u>	<u>\$5,370</u>	<u>\$5,370</u>	<u>\$2,600</u>	<u>\$8,500</u>	
322		Utilities							
323	10-431-318	Trash/Recycle Services	\$6,100	\$8,884	\$9,000	\$9,000	\$5,600	\$9,000	
324	10-431-341	Electric Utility	\$5,400	\$4,776	\$6,000	\$6,000	\$6,000	\$8,000	
325	10-431-343	Water Utility	\$600	\$548	\$600	\$600	\$580	\$1,000	
326	10-431-344	Telephone/Internet Utility	\$3,200	\$5,363	\$3,200	\$3,200	\$4,500	\$6,000	
327	10-431-345	Natural Gas Utility	\$4,200	\$4,021	\$4,500	\$4,500	\$3,000	\$4,500	
328	10-431-349	Street Light Electric Utility	\$23,000	\$18,070	\$24,000	\$24,000	\$17,000	\$24,000	
329			<u>\$42,500</u>	<u>\$41,662</u>	<u>\$47,300</u>	<u>\$47,300</u>	<u>\$36,680</u>	<u>\$52,500</u>	
330		Professional Services							
331	10-431-354	Engineering/Surveying Services	\$0	\$0	\$2,000	\$2,000	\$1,000	\$2,000	
332									
333		Other							
334	10-431-370	Training/Travel	\$250	\$964	\$3,000	\$3,000	\$10	\$5,000	
335	10-431-399	Equipment Rental	\$1,500	\$0	\$8,000	\$8,000	\$5,000	\$17,000	Water truck, roller, rent street sweeper
336	10-431-870	Contingency- Public Works	\$250	\$1,841	\$500	\$500	\$2,500	\$500	
337			<u>\$2,000</u>	<u>\$2,805</u>	<u>\$11,500</u>	<u>\$11,500</u>	<u>\$7,510</u>	<u>\$22,500</u>	
338		Subtotal Public Works	<u>\$570,233</u>	<u>\$482,553</u>	<u>\$712,473</u>	<u>\$712,473</u>	<u>\$506,549</u>	<u>\$830,438</u>	
339									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
340		General Fund - Expenditures							
341		Grand Lake Center							
342		Personnel							
									25% PW/Parks/GLC employee, 10% Treasurer, 3% Town Mgr., 5%
343	10-450-100	Gross Wages - GL Center	\$64,220	\$74,150	\$107,553	\$107,553	\$107,553	\$99,376	Admin/Bookkeeper
344	10-450-103	Comp Time Buyout	\$0	\$0	\$275	\$275	\$1,233	\$0	
345	10-450-105	Bonus	\$560	\$560	\$550	\$550	\$0	\$1,350	
346	10-450-110	Gross Wages - GLC Seasonal	\$21,285	\$21,304	\$0	\$0	\$240	\$0	
347	10-450-130	GLC Membership Benefit	\$0	\$0	\$799	\$799	\$0	\$700	
348	10-450-131	Longevity	\$142	\$142	\$0	\$0	\$87	\$0	
349	10-450-317	Clothing Allowance	\$113	\$113	\$150	\$150	\$150	\$150	1 employee @ .25 for allowance
350	10-450-132	ICMA Deferred Compensation	\$4,671	\$3,001	\$8,604	\$8,604	\$3,060	\$8,058	8% Maximum
351	10-450-133	Health/Dental-Employee	\$17,345	\$15,786	\$30,073	\$30,073	\$28,000	\$35,404	Medical/Dental/Life/Vision
352	10-450-135	Dep Health/Dental	\$2,038	\$256	\$1,765	\$1,765	\$500	\$1,765	
353	10-450-136	Medical Benefit Allowance	\$1,503	\$973	\$2,856	\$2,856	\$1,319	\$2,916	
354	10-450-141	Unemployment Insurance	\$259	\$258	\$331	\$331	\$327	\$298	.3% of wages
355	10-450-142	Workers' Compensation	\$700	\$349	\$2,273	\$2,273	\$1,100	\$1,800	
356	10-450-143	Social Security Match	\$5,641	\$5,504	\$7,334	\$7,334	\$6,955	\$6,745	6.2% of wages+Town ICMA
357	10-450-144	Medicare Match	\$1,319	\$1,287	\$1,715	\$1,715	\$1,627	\$1,577	1.45% of wages+Town ICMA
358			<u>\$119,796</u>	<u>\$123,683</u>	<u>\$164,278</u>	<u>\$164,278</u>	<u>\$152,150</u>	<u>\$160,139</u>	
359		Supplies							
360	10-450-211	General Office Supplies	\$1,500	\$1,255	\$1,500	\$1,500	\$650	\$1,500	
361	10-450-220	General Operating Supplies	\$5,000	\$4,428	\$3,000	\$3,000	\$3,500	\$0	Moved to Park Improvements
362	10-450-226	Office Equipment Lease	\$1,000	\$988	\$1,000	\$1,000	\$1,000	\$3,000	Copier Lease
363	10-450-252	Resale Supplies	\$1,500	\$348	\$1,000	\$1,000	\$0	\$1,000	Items purchased for resale: towels, water bottles, T-shirts, etc.
364			<u>\$9,000</u>	<u>\$7,018</u>	<u>\$6,500</u>	<u>\$6,500</u>	<u>\$5,150</u>	<u>\$5,500</u>	
365		Repairs and Maintenance							
366	10-450-233	Office Equip Maint	\$720	\$276	\$600	\$600	\$600	\$600	Copier maintenance
367	10-450-235	Fitness Equipment Maintenance	\$1,500	\$40	\$1,500	\$1,500	\$0	\$1,500	
368	10-450-237	Building Maintenance	\$18,200	\$26,076	\$25,000	\$25,000	\$5,000	\$21,000	
									Split 15K from supplies to account for possible remodel after massage
369	10-450-239	Minor Infrastructure Maint	\$0	\$0	\$0	\$0	\$0	\$10,000	business vaccates
370	10-450-250	Backflow Maintenance	\$400	\$300	\$400	\$400	\$225	\$400	
371	10-450-350	Maintenance Agreement	\$4,200	\$3,946	\$4,200	\$4,200	\$4,200	\$4,200	Honeywell heating system
372			<u>\$25,020</u>	<u>\$30,638</u>	<u>\$31,700</u>	<u>\$31,700</u>	<u>\$10,025</u>	<u>\$37,700</u>	

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
373		General Fund - Expenditures							
374		Grand Lake Center							
375		Utilities							
376	10-450-318	Trash/Recycle Services	\$500	\$100	\$480	\$480	\$0	\$480	
377	10-450-341	Electric Utility	\$14,000	\$10,815	\$14,000	\$14,000	\$14,000	\$14,000	
378	10-450-342	Sewer Utility	\$4,500	\$3,373	\$4,500	\$4,500	\$4,500	\$4,500	
379	10-450-343	Water Utility	\$2,500	\$1,756	\$2,500	\$2,500	\$980	\$2,500	
380	10-450-344	Telephone/Internet Utility	\$3,700	\$4,590	\$4,000	\$4,000	\$5,000	\$4,000	
381	10-450-345	Natural Gas Utility	\$7,500	\$5,174	\$7,500	\$7,500	\$5,000	\$7,500	
382			<u>\$32,700</u>	<u>\$25,808</u>	<u>\$32,980</u>	<u>\$32,980</u>	<u>\$29,480</u>	<u>\$32,980</u>	
383		Professional Services							
384	10-450-312	Computer Services	\$1,000	\$3,418	\$2,820	\$2,820	\$1,652	\$2,820	7% of IT contract + 1.5 hr/mo @ \$115/hr
385	10-450-351	Legal Services	\$1,000	\$18	\$1,000	\$1,000	\$0	\$1,000	
386	10-450-352	Audit	\$882	\$882	\$882	\$882	\$910	\$910	7% of audit
387	10-450-355	Purchased Professional Services	\$2,000	\$1,156	\$2,000	\$2,000	\$1,500	\$2,000	
388			<u>\$4,882</u>	<u>\$5,474</u>	<u>\$6,702</u>	<u>\$6,702</u>	<u>\$4,062</u>	<u>\$6,730</u>	
389		Other							
390	10-450-234	Signage	\$5,000	\$1,114	\$1,000	\$1,000	\$0	\$0	
391	10-450-236	Minor Equipment/Misc Equipment	\$4,000	\$2,282	\$2,500	\$2,500	\$3,000	\$4,500	
392	10-450-238	Minor / Misc Furnishings	\$2,000	\$626	\$2,000	\$2,000	\$2,500	\$4,000	Furnish new community business center
393	10-450-320	Marketing	\$10,000	\$7,374	\$10,000	\$10,000	\$4,000	\$10,000	website, brochures/booklets
394	10-450-360	Sales Tax	\$170	\$77	\$92	\$92	\$0	\$92	
395	10-450-370	Training/Travel	\$300	\$942	\$300	\$300	\$419	\$300	
396	10-450-513	Property/Casualty Insurance	\$6,600	\$6,468	\$8,000	\$8,000	\$8,000	\$8,000	
397	10-450-755	Exercise Equipment	\$2,000	\$1,648	\$2,000	\$2,000	\$2,000	\$2,000	
398	10-450-870	Contingency - GL Center	\$2,500	\$859	\$1,000	\$1,000	\$2,195	\$1,000	
399			<u>\$32,570</u>	<u>\$21,390</u>	<u>\$26,892</u>	<u>\$26,892</u>	<u>\$22,114</u>	<u>\$29,892</u>	
400		Subtotal Grand Lake Center	<u>\$223,968</u>	<u>\$214,011</u>	<u>\$269,052</u>	<u>\$269,052</u>	<u>\$222,981</u>	<u>\$272,941</u>	
401									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
402		General Fund - Expenditures							
403		Parks							
404		Personnel							
405	10-452-100	Gross Wages - Parks	\$36,760	\$37,337	\$38,347	\$38,347	\$38,112	\$40,509	
406	10-452-103	Comp Time Buyout	\$0	\$0	\$1,575	\$1,575	\$1,631	\$0	
407	10-452-105	Bonus	\$300	\$300	\$300	\$300	\$0	\$0	
408	10-452-130	GLC Membership Benefit	\$0	\$0	\$266	\$266	\$0	\$0	
409	10-452-131	Longevity	\$720	\$720	\$0	\$0	\$45	\$0	
410	10-452-317	Clothing Allowance	\$338	\$337	\$450	\$450	\$450	\$600	
411	10-452-132	ICMA Deferred Compensation	\$2,942	\$1,909	\$3,068	\$3,068	\$1,280	\$3,241	8% Maximum
412	10-452-133	Health/Dental-Employee	\$9,087	\$9,074	\$9,458	\$9,458	\$9,090	\$7,454	Medical/Dental/Life/Vision
413	10-452-135	Dep. Health/Dental	\$5,837	\$6,018	\$6,087	\$6,087	\$6,434	\$4,188	
414	10-452-136	Medical Benefit Allowance	\$788	\$568	\$900	\$900	\$493	\$900	
415	10-452-141	Unemployment Insurance	\$127	\$128	\$133	\$133	\$129	\$122	.3% of wages
416	10-452-142	Workers' Compensation	\$2,000	\$1,244	\$2,413	\$2,413	\$2,257	\$2,400	
417	10-452-143	Social Security Match	\$2,818	\$2,723	\$2,924	\$2,924	\$2,739	\$2,712	6.2% of wages+Town ICMA
418	10-452-144	Medicare Match	\$658	\$637	\$684	\$684	\$640	\$634	1.45% of wages+Town ICMA
419			\$62,375	\$60,997	\$66,605	\$66,605	\$63,300	\$62,760	
420		Supplies							
421	10-452-220	Operating Supplies	\$13,500	\$11,268	\$13,500	\$13,500	\$15,000	\$15,000	Includes supplies for Public Restrooms; Christmas Lights
422	10-452-226	Small Equipment	\$1,500	\$0	\$2,550	\$2,550	\$0	\$3,000	Walk-behind weed eater replacement (\$550)
423	10-452-227	Small Tools	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	Incl. electric conduit for new dryers in Pavilion RR
424			\$15,000	\$11,268	\$17,050	\$17,050	\$15,000	\$19,000	
425		Repairs and Maintenance							
426	10-452-232	Bear Resistant Cans Maint	\$3,000	\$1,817	\$3,000	\$3,000	\$6,500	\$3,000	
427	10-452-233	Equipment Maintenance	\$1,000	\$792	\$2,500	\$2,500	\$1,000	\$2,500	
428	10-452-234	Information Signs	\$1,500	\$671	\$2,000	\$2,000	\$100	\$2,000	
429	10-452-235	Greenbelt Maintenance	\$7,500	\$728	\$7,500	\$7,500	\$1,000	\$7,500	
430	10-452-236	Sand & Dredge	\$500	\$0	\$1,000	\$1,000	\$0	\$1,000	
431	10-452-237	Buildings Maintenance	\$3,000	\$1,310	\$3,000	\$3,000	\$500	\$3,000	
432	10-452-238	Docks Maintenance	\$3,000	\$997	\$5,000	\$5,000	\$1,000	\$5,000	
433	10-452-239	Miscellaneous Maintenance	\$8,000	\$1,402	\$8,000	\$8,000	\$1,000	\$8,000	
434	10-452-243	Benches/Planters/Fences	\$500	\$173	\$1,000	\$1,000	\$0	\$2,000	
435	10-452-244	Thomasson Park Maintenance	\$500	\$0	\$1,000	\$1,000	\$0	\$2,000	
436	10-452-248	Irrigation System Maintenance	\$2,500	\$465	\$3,000	\$3,000	\$1,000	\$3,000	
437	10-452-250	Backflow Maintenance	\$3,000	\$1,125	\$3,000	\$3,000	\$1,118	\$3,000	
438	10-452-319	Miscellaneous Service	\$800	\$429	\$2,000	\$2,000	\$0	\$2,000	
439	10-452-399	Equipment Rental	\$2,600	\$900	\$3,500	\$3,500	\$0	\$3,500	
440			\$37,400	\$10,807	\$45,500	\$45,500	\$13,218	\$47,500	

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
441		General Fund - Expenditures							
442		Parks							
443		Utilities							
444	10-452-341	Electric Utility	\$6,500	\$5,424	\$6,500	\$6,500	\$5,000	\$6,500	
445	10-452-342	Sewer Utility	\$500	\$714	\$1,000	\$1,000	\$600	\$1,000	
446	10-452-343	Water Utility	\$8,500	\$10,565	\$8,500	\$8,500	\$13,000	\$13,000	
447	10-452-345	Natural Gas Utility	\$3,500	\$3,355	\$4,000	\$4,000	\$3,100	\$4,000	
448			\$19,000	\$20,058	\$20,000	\$20,000	\$21,700	\$24,500	
449		Other							
450	10-452-400	Grand Avenue Gardens	\$1,500	\$0	\$2,500	\$2,500	\$0	\$0	
451	10-452-450	Park Improvements	\$1,000	\$0	\$1,000	\$1,000	\$18	\$6,000	Ice Rink Liner, moved from Admin
452	10-452-870	Contingency - Parks	\$250	\$1,215	\$250	\$250	\$250	\$250	
453	10-452-961	Memorial Benches	\$3,500	\$0	\$3,500	\$3,500	\$0	\$500	
454			\$6,250	\$1,215	\$7,250	\$7,250	\$268	\$6,750	
455		Subtotal Parks	\$140,025	\$104,344	\$156,405	\$156,405	\$113,486	\$160,510	

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
456		General Fund - Expenditures							
457		Debt Service							
458	10-815-982	Land Acquisition - Principal	\$13,783	\$13,783	\$14,488	\$14,488	\$14,488	\$80,000	Principal for COP during 2021
459	10-815-983	Land Acquisition-Interest	\$12,092	\$12,092	\$11,387	\$11,387	\$11,387	\$10,000	Added \$10K for interest on new deal.
460	10-831-500	Capital Equip Lease Principal	\$86,532	\$113,793	\$70,803	\$70,803	\$52,570	\$68,645	2019 Mower; 2018 grader; 2015 Loader- Gov Leasing endor 173 JD Tractor end of lease balloon
461	10-831-510	Equipment Lease Interest	\$17,059	\$16,299	\$12,562	\$12,562	\$9,893	\$4,058	2019 Mower; 2018 grader; 2015 Loader- Gov Leasing endor 173
462			<u>\$129,466</u>	<u>\$155,967</u>	<u>\$109,240</u>	<u>\$109,240</u>	<u>\$88,338</u>	<u>\$162,703</u>	
463									
464	10-413-999	TABOR Reserves	\$81,129	\$0	\$0	\$0	\$0	\$0	Moved Reserves to a liability line item
465									
466		Capital Outlay							
467	10-915-922	Admin Capital Expenditures	\$0	\$12,916	\$0	\$0	\$0	\$0	
468	10-915-923	Town Hall Capital Outlay	\$15,000	\$0	\$25,000	\$25,000	\$6,718	\$25,000	
469	10-915-986	Replacement Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	
470	10-915-950	Space to Create	\$320,000	\$86,364	\$150,000	\$150,000	\$215,000	\$440,000	Offset- See 10-377-140
471	10-931-910	Capital Equipment Purchase	\$81,000	\$68,744	\$313,066	\$313,066	\$216,471	\$131,627	Compact Excavator \$59K, Brushcat \$7K, Truck attachments \$64K Attachment A
472	10-931-911	Capitalized Equipment Repair	\$0	\$0	\$0	\$0	\$0	\$0	
473	10-931-921	Paving	\$10,175	\$0	\$325,000	\$325,000	\$151,812	\$200,000	Partial Grand to Ellsworth
474	10-931-922	Drainage	\$0	\$0	\$0	\$0	\$0	\$100,000	
475	10-952-970	Land Purchase	\$0	\$335,000	\$0	\$0	\$50,000	\$1,417,678	Pay off Thomasson, new property 195 GCR 48
476	10-931-974	Streetscape Project Funding	\$0	\$0	\$165,000	\$165,000	\$0	\$0	
477	10-931-972	W Portal Bridge Rehab	\$848,269	\$902,825	\$0	\$0	\$0	\$0	
478	10-931-973	Public Way Finding Signs	\$10,000	\$0	\$0	\$0	\$0	\$0	
479	10-931-923	Building Maintenance	\$0	\$0	\$0	\$0	\$18,985	\$0	
480	10-950-710	Other Capital Assets - No depr	\$0	\$0	\$0	\$0	\$0	\$0	
481	10-952-500	Dock Improvements	\$0	\$5,527	\$0	\$0	\$0	\$0	
482	10-952-971	Park Improvements	\$139,094	\$11,050	\$182,500	\$182,500	\$5,640	\$100,000	Town Park Marquee rebuild (\$30,000), Asphalt at E. Inlet (\$20,000), Gazebo and other park improvements (\$50,000)
483	10-952-972	Boardwalks	\$25,000	\$0	\$0	\$0	\$0	\$0	
484	10-952-995	Lakefront Improvements	\$107,250	\$18,893	\$0	\$0	\$0	\$0	
485			<u>\$1,555,788</u>	<u>\$1,441,320</u>	<u>\$1,160,566</u>	<u>\$1,160,566</u>	<u>\$664,626</u>	<u>\$2,414,305</u>	
486		Total General Fund Expenditures	<u>\$3,818,296</u>	<u>\$3,466,762</u>	<u>\$3,475,699</u>	<u>\$3,475,699</u>	<u>\$2,507,508</u>	<u>\$5,064,110</u>	
487									

	A	B	C	D	E	F	G	H	I
1							YTD		
488			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	Estimate ending for FY 2020 FY2020	Budget FY2021	
									2021 Budget Explanatory Notes
489	20-344-100	Water Sales	\$578,896	\$612,819	\$610,441	\$610,441	\$575,000	\$600,000	Current rate is top of 10 year schedule
490	20-344-105	HP Net Meter Revenue	\$1,500	\$161	\$1,500	\$1,500	\$97	\$500	
491	20-344-120	Resale Meters	\$10,000	\$3,085	\$2,000	\$2,000	\$0	\$500	
492	20-344-140	Interest Revenue	\$7,400	\$24,312	\$10,000	\$10,000	\$18,000	\$20,000	
493	20-344-160	Misc. Revenues	\$0	\$249	\$0	\$0	\$605	\$0	
494	20-344-190	Bulk Water Permits	\$650	\$1,110	\$500	\$500	\$500	\$500	Includes Public Works/Parks and overage
495	20-344-110	Tap Fees - Capital	\$13,000	\$84,500	\$13,000	\$32,500	\$65,000	\$30,000	
496	20-344-150	Sale/Trade-In of Assets	\$0	\$0	\$0	\$0	\$0	\$0	
497	20-344-200	Capital Lease Proceeds	\$244,000	\$248,643	\$0	\$0	\$0	\$0	
498	20-344-260	Reimbursement Income	\$0	\$0	\$0	\$0	\$0	\$0	
499		Total Revenues	\$855,446	\$974,878	\$637,441	\$656,941	\$659,202	\$651,500	
500									

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	2021 Budget Explanatory Notes
501		Water Fund - Expenditures							
502		Personnel							
503	20-430-100	Gross Wages - Water	\$205,041	\$208,550	\$208,759	\$190,307	\$172,000	\$196,426	
504	20-430-103	Comp Time Buyout	\$0	\$0	\$6,300	\$5,900	\$1,200	\$15,000	
505	20-430-105	Bonus	\$972	\$972	\$1,000	\$1,000	\$0	\$1,800	
506	20-430-110	Gross Wages - PT/Seasonal	\$4,992	\$9,724	\$5,884	\$49,863	\$48,247	\$81,524	Town Hall admin
507	20-430-111	On Call Pay	\$18,200	\$17,700	\$18,200	\$18,200	\$18,000	\$20,500	
508	20-430-119	Year End Leave Expense	\$1,000	-\$2,252	\$1,000	\$1,000	\$0	\$0	Year end financial reporting requirement
509	20-430-130	GLC Membership Benefit	\$0	\$0	\$710	\$710	\$0	\$0	
510	20-430-131	Longevity	\$2,735	\$2,706	\$0	\$0	\$189	\$0	
511	20-430-317	Clothing Allowance	\$900	\$900	\$1,200	\$1,200	\$1,200	\$1,800	
512	20-430-132	ICMA Deferred Compensation	\$15,749	\$13,507	\$17,172	\$19,213	\$13,000	\$24,020	8% Maximum
513	20-430-133	Health/Dental-Employee	\$37,744	\$35,542	\$37,118	\$37,118	\$34,000	\$39,424	Medical/Dental/Life/Vision
514	20-430-135	Dep Health/Dental	\$263	\$339	\$7,942	\$7,942	\$1,100	\$8,000	
515	20-430-136	Medical Benefit Allowance	\$3,237	\$1,990	\$3,516	\$3,516	\$760	\$4,956	
516	20-430-141	Unemployment Insurance	\$699	\$669	\$724	\$799	\$721	\$901	.3% of wages + On Call
517	20-430-142	Workers' Compensation	\$6,100	\$4,202	\$9,786	\$13,253	\$8,950	\$13,176	
518	20-430-143	Social Security Match	\$15,432	\$15,728	\$16,028	\$17,712	\$15,652	\$20,105	6.2% of wages + Town ICMA + On Call
519	20-430-144	Medicare Match	\$3,609	\$3,678	\$3,750	\$4,142	\$3,660	\$4,702	1.45% of wages + Town ICMA + On Call
520			\$316,673	\$313,956	\$339,089	\$371,875	\$318,679	\$432,333	
521		Office Supplies							
522	20-430-210	Office Supplies	\$2,200	\$1,166	\$2,200	\$2,200	\$1,100	\$1,285	Based on overall Admin General Office Supplies expense; water billing forms
523	20-430-211	Computer Supplies	\$0	\$0	\$1,000	\$1,000	\$0	\$600	
524	20-430-215	Computer Software	\$5,000	\$0	\$6,500	\$6,500	\$4,000	\$6,500	Telemetry; Caselle Budgeting (\$4,000)
525	20-430-220	Computer Hardware	\$10,000	\$1,197	\$2,500	\$2,500	\$288	\$2,500	Telemetry upgrade
526			\$17,200	\$2,364	\$12,200	\$12,200	\$5,388	\$10,885	
527		Operational Supplies							
528	20-430-221	Chemicals	\$14,000	\$14,201	\$15,000	\$15,000	\$8,500	\$10,000	
529	20-430-222	Lab Supplies/Equipment	\$1,000	\$1,660	\$2,500	\$2,500	\$1,000	\$1,500	
530	20-430-223	Well/Plant Supplies	\$700	\$133	\$1,000	\$1,000	\$500	\$600	
531	20-430-225	Meter Parts	\$1,000	\$0	\$500	\$500	\$200	\$300	
532	20-430-227	Small Equipment/Tools	\$6,000	\$3,880	\$1,000	\$1,000	\$102	\$600	
533	20-430-228	Safety Equipment	\$250	\$0	\$500	\$500	\$1,200	\$1,000	
534	20-430-229	Misc Operating Supplies	\$100	\$0	\$100	\$100	\$0	\$100	
535			\$23,050	\$19,874	\$20,600	\$20,600	\$11,502	\$14,100	

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	2021 Budget Explanatory Notes
536		Water Fund - Expenditures							
537		Repairs and Maintenance							
538	20-430-231	Gas/Fuel/Fluids	\$4,000	\$2,485	\$4,000	\$4,000	\$1,544	\$2,500	
539	20-430-232	Vehicle Maintenance	\$1,000	\$142	\$1,000	\$1,000	\$250	\$600	
540	20-430-233	Equipment Maintenance	\$1,500	\$0	\$1,000	\$1,000	\$0	\$600	
541	20-430-234	Well/Plant Maintenance	\$5,000	\$3,026	\$5,000	\$5,000	\$3,500	\$3,000	Plant - pretreatment/treatment
542	20-430-235	Tires & Chains	\$0	\$0	\$1,000	\$1,000	\$0	\$600	
543	20-430-237	Building Maintenance	\$1,000	\$878	\$1,000	\$1,000	\$0	\$1,000	
544	20-430-238	Distribution Line Maintenance	\$20,000	\$12,891	\$25,000	\$25,000	\$2,000	\$25,000	
545	20-430-239	Misc. Maintenance	\$300	\$75	\$250	\$250	\$75	\$150	
546	20-430-240	Road Materials	\$5,000	\$0	\$5,000	\$5,000	\$0	\$3,000	Road base for use in winter - stored at Public Works yard.
547	20-430-241	Motors & Pumps	\$2,500	\$881	\$2,500	\$2,500	\$2,368	\$2,500	
548			<u>\$40,300</u>	<u>\$20,378</u>	<u>\$45,750</u>	<u>\$45,750</u>	<u>\$9,737</u>	<u>\$38,950</u>	
549		Resale Supplies							
550	20-430-251	Resale Parts	\$500	\$0	\$250	\$250	\$0	\$150	Parts for new construction meters
551	20-430-252	Resale Meters	\$0	\$0	\$0	\$0	\$0	\$0	Meters & Setters for new construction - Reported on COGS line
552	20-430-253	COGS-Meter	\$10,000	\$4,362	\$10,000	\$10,000	\$0	\$5,500	Financial reporting requirement
553			<u>\$10,500</u>	<u>\$4,362</u>	<u>\$10,250</u>	<u>\$10,250</u>	<u>\$0</u>	<u>\$5,650</u>	
554		Purchased Services							
555	20-430-310	Misc Service Fees	\$50	\$56	\$0	\$0	\$160	\$0	
556	20-430-311	Postage/Freight	\$2,000	\$1,715	\$2,100	\$2,100	\$1,200	\$1,200	
557	20-430-314	Legal Notices/Ads	\$500	\$240	\$500	\$500	\$350	\$200	Publication of CCR
558	20-430-316	Memberships	\$700	\$599	\$700	\$700	\$360	\$600	CRWA; American Water Works Association (2) lead/copper; Groundwater source testing rule 3-yr cycle; Also have a 9-yr cycle
559	20-430-318	Testing Services	\$4,800	\$2,149	\$5,000	\$5,000	\$1,200	\$3,000	
560	20-430-319	Miscellaneous Services	\$190,200	\$188,883	\$200	\$200	\$0	\$100	2019=water tank demo; Includes document recording
561	20-430-320	Telemetry Maintenance	\$3,500	\$510	\$5,000	\$5,000	\$800	\$2,000	
562	20-430-330	Bank Fees	\$250	\$298	\$300	\$300	\$400	\$300	Water customer Auto debit fees
563	20-430-321	Computer System Support	\$8,682	\$7,355	\$9,920	\$9,920	\$9,920	\$9,920	20% IT contract; 1/2 Caselle; Itron
564			<u>\$210,682</u>	<u>\$201,805</u>	<u>\$23,720</u>	<u>\$23,720</u>	<u>\$14,390</u>	<u>\$17,320</u>	

	A	B	C	D	E	F	G	H	I
							YTD		
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
565		Water Fund - Expenditures							
566		Utilities							
567	20-430-341	Electric Utility	\$34,000	\$29,870	\$32,000	\$32,000	\$31,000	\$30,000	
568	20-430-344	Telephone Utility	\$2,800	\$2,065	\$2,500	\$2,885	\$2,300	\$2,000	
569	20-430-345	Natural Gas Utility	\$5,200	\$4,077	\$4,500	\$4,500	\$4,000	\$4,000	
570	20-430-347	Internet Service	\$0	\$0	\$0	\$0	\$0	\$0	
571			\$42,000	\$36,012	\$39,000	\$39,385	\$37,300	\$36,000	
572		Professional Services							
573	20-430-351	Legal Services	\$8,000	\$0	\$1,000	\$1,000	\$0	\$600	
574	20-430-352	Audit	\$5,020	\$4,770	\$5,020	\$5,020	\$5,020	\$5,100	20% Water; 1/2 of single audit
575	20-430-354	System Analysis/Eng & Survey	\$8,000	\$0	\$5,000	\$5,000	\$0	\$5,000	
576	20-430-355	State Fees	\$800	\$310	\$400	\$400	\$310	\$300	Legislature has not been funding - will catch up soon
577			\$21,820	\$5,080	\$11,420	\$11,420	\$5,330	\$11,000	
578		Other Expenses							
579	20-430-370	Training/Travel	\$2,000	\$369	\$2,000	\$2,000	\$0	\$2,000	Dave & Jerry + Treasurer Caselle
580	20-430-513	Property/Casualty Insurance	\$10,500	\$10,780	\$13,000	\$13,000	\$13,000	\$13,000	
581	20-430-514	Position Bonds	\$150	\$123	\$150	\$150	\$146	\$150	Position Bond
582	20-430-870	Contingency-Operations	\$1,000	\$0	\$1,000	\$1,000	\$0	\$1,000	
583			\$13,650	\$11,272	\$16,150	\$16,150	\$13,146	\$16,150	
584		Water Fund - Expenditures							
585		Debt Service							
586	20-830-640	DWRF Loan - Principal	\$67,600	\$67,599	\$68,958	\$68,958	\$64,964	\$68,958	
587	20-830-645	DWRF Loan - Interest	\$31,600	\$31,555	\$30,196	\$30,196	\$29,803	\$30,196	
588			\$99,200	\$99,154	\$99,154	\$99,154	\$94,768	\$99,154	
589		Capital Outlay							
590	20-930-750	Transfer Out (Capital)	\$0	\$0	\$0	\$0	\$0	\$0	
591	20-930-994	System Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	
592	20-930-995	Capital Contingency	\$0	\$0	\$0	\$26,000	\$25,857	\$1	
593	20-930-996	Capital Lease Purchase	\$0	\$0	\$0	\$0	\$0	\$0	
594	20-930-997	Capital Direct Purchase	\$0	\$19,383	\$0	\$0	\$0	\$0	
595	20-930-998	Hydro Power Generator	\$0	\$0	\$0	\$0	\$0	\$0	
596			\$0	\$19,383	\$0	\$26,000	\$25,857	\$1	
597		Total Water Fund Expenditures	\$795,075	\$733,639	\$617,333	\$676,504	\$536,097	\$681,543	
598									

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
599		Marina Fund - Revenues							2021 Budget Explanatory Notes
600	40-344-113	Rentals	\$240,000	\$280,205	\$250,000	\$250,000	\$450,000	\$325,000	
601	40-344-115	Tours	\$60,000	\$67,185	\$65,000	\$65,000	\$40,000	\$65,000	
602	40-344-120	Building Space Rental	\$3,300	\$3,300	\$3,300	\$3,300	\$1,100	\$3,300	Kayak Shak agreement ends 9/2020
603	40-344-140	Seasonal Slip Rentals	\$0	\$0	\$0	\$0	\$137	\$0	
604	40-344-145	Kayak Slip Rental	\$3,000	\$3,600	\$4,200	\$4,200	\$3,300	\$4,000	(12) spaces; (2) whole racks for Mtn. Paddlers (\$900 each)
605	40-344-155	Stand Up Paddleboard Slip Rental	\$900	\$900	\$900	\$900	\$0	\$900	RMSUP agreement ends 9/2021
606	40-344-160	Misc Revenue	\$0	\$100	\$0	\$0	\$0	\$0	
607	40-344-170	Interest Earned	\$1,000	\$11,343	\$7,000	\$7,000	\$5,612	\$4,000	
608	40-344-180	Boat Damage	\$1,000	\$250	\$1,000	\$1,000	\$1,600	\$1,000	
609	40-344-200	Sale of Assets	\$15,000	\$0	\$20,000	\$20,000	\$9,551	\$20,000	
610	40-344-220	Contributed Services	\$2,480	\$2,000	\$2,500	\$2,500	\$0	\$2,000	See 40-460-301 in kind
611		Total Revenues	\$326,680	\$368,883	\$353,900	\$353,900	\$511,301	\$425,200	
612									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
613		Marina Fund - Expenditures							
614		Personnel							
615	40-460-100	Gross Wages - Marina	\$15,940	\$16,078	\$12,941	\$12,941	\$12,941	\$57,666	Admin time, Captain full time- See Attachment B
616	40-460-103	Comp Time Buyout	\$0	\$0	\$0	\$0	\$15	\$0	
617	40-460-105	Bonus	\$60	\$60	\$100	\$100	\$0	\$600	
618	40-460-110	Gross Wages - PT/Seasonal	\$119,000	\$118,672	\$125,471	\$125,471	\$122,000	\$125,622	Seasonal employees, Admin PT
619	40-460-119	Accrued Leave Expense	\$500	-\$782	\$500	\$500	\$0	\$0	
620	40-460-130	GLC Membership Benefit	\$0	\$0	\$2,663	\$2,663	\$0	\$0	
621	40-460-131	Longevity	\$57	\$57	\$0	\$0	\$54	\$0	
622	40-460-132	ICMA Deferred Compensation	\$958	\$812	\$1,153	\$1,153	\$1,100	\$4,661	8% Maximum
623	40-460-133	Health/Dental - Employee	\$2,457	\$1,934	\$1,932	\$1,932	\$1,930	\$16,190	Medical/Dental/Life/Vision 4.7% increase plus add Rick
624	40-460-135	Dep Health/Dental	\$68	\$76	\$1,765	\$1,765	\$1,700	\$0	
625	40-460-136	Medical Benefit Allowance	\$211	\$117	\$180	\$180	\$180	\$1,380	
626	40-460-141	Unemployment Insurance	\$366	\$457	\$415	\$415	\$415	\$552	.3% of wages
627	40-460-142	Workers' Compensation	\$3,500	\$4,060	\$9,813	\$9,813	\$9,000	\$9,809	
628	40-460-143	Social Security Match	\$7,618	\$8,407	\$8,660	\$8,660	\$8,435	\$11,690	6.2% of wages + Town ICMA
629	40-460-144	Medicare Match	\$1,782	\$1,966	\$2,024	\$2,024	\$1,973	\$2,734	1.45% of wages + Town ICMA
630			<u>\$152,517</u>	<u>\$151,914</u>	<u>\$167,617</u>	<u>\$167,617</u>	<u>\$159,742</u>	<u>\$230,904</u>	
631		Office Supplies							
632	40-460-211	General Office Supplies	\$1,500	\$1,137	\$1,500	\$1,500	\$1,000	\$875	
633	40-460-214	Small Equip/Comp Hrdware	\$400	\$480	\$2,000	\$2,000	\$2,144	\$500	
634			<u>\$1,900</u>	<u>\$1,617</u>	<u>\$3,500</u>	<u>\$3,500</u>	<u>\$3,144</u>	<u>\$1,375</u>	
635		Operational Supplies							
636	40-460-222	Shop Supplies	\$1,000	\$356	\$1,000	\$1,000	\$1,338	\$2,500	
637	40-460-223	Boat Supplies	\$2,000	\$3,151	\$2,000	\$2,000	\$300	\$2,500	
638	40-460-227	Tools	\$100	\$49	\$500	\$500	\$179	\$500	
639	40-460-231	Fuel	\$8,000	\$6,348	\$10,000	\$10,000	\$5,060	\$10,000	Marina vehicle & For refueling rentals, not for resale
640			<u>\$11,100</u>	<u>\$9,904</u>	<u>\$13,500</u>	<u>\$13,500</u>	<u>\$6,878</u>	<u>\$15,500</u>	
641		Repairs and Maintenance							
642	40-460-232	Vehicle Maintenance	\$500	\$500	\$1,000	\$1,000	\$200	\$600	
643	40-460-233	Equipment Maintenance	\$15,000	\$13,803	\$17,000	\$17,000	\$0	\$15,000	
644	40-460-237	Building/Facility Maintenance	\$2,000	\$2,748	\$2,000	\$2,000	\$2,000	\$1,200	
645			<u>\$17,500</u>	<u>\$17,050</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$2,200</u>	<u>\$16,800</u>	

	A	B	C	D	E	F	G	H	I
1			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	2021 Budget Explanatory Notes
646		Marina Fund - Expenditures							
647		Purchased Services							
648	40-460-312	Computer Services	\$1,500	\$853	\$1,500	\$1,500	\$1,500	\$1,500	10% IT contract
649	40-460-314	Ads and Legal Notices	\$300	\$100	\$100	\$100	\$2,500	\$2,000	
650	40-460-316	Dues/Memberships	\$500	\$275	\$500	\$500	\$275	\$275	
651	40-460-317	Uniforms	\$1,000	\$687	\$1,000	\$1,000	\$1,400	\$2,500	
652	40-460-318	Miscellaneous Services	\$100	\$1,305	\$500	\$500	\$200	\$300	
653	40-460-320	Marketing	\$2,000	\$1,547	\$2,000	\$2,000	\$0	\$1,000	
654	40-460-330	Bank/Credit Card Fees	\$8,000	\$8,794	\$8,000	\$8,000	\$20,000	\$13,000	Heartland service fees
655			\$13,400	\$13,560	\$13,600	\$13,600	\$25,875	\$20,575	
656		Permits and Fees							
657	40-460-350	Boat Registration	\$850	\$833	\$1,500	\$1,500	\$904	\$875	
658	40-460-351	Licenses	\$165	\$0	\$165	\$165	\$0	\$100	
659			\$1,015	\$833	\$1,665	\$1,665	\$904	\$975	
660		Utilities							
661	40-460-341	Electric Utility	\$600	\$552	\$750	\$750	\$750	\$500	
662	40-460-342	Sewer Utility	\$400	\$396	\$400	\$400	\$400	\$400	
663	40-460-343	Water Utility	\$550	\$548	\$600	\$600	\$600	\$500	
664	40-460-344	Telephone Utility/Internet	\$3,000	\$2,822	\$2,500	\$2,500	\$2,500	\$1,400	Includes Cell Phone
665			\$4,550	\$4,318	\$4,250	\$4,250	\$4,250	\$2,800	
666		Professional Services							
667	40-460-355	Purchsed Professional Services	\$1,000	\$712	\$1,000	\$1,000	\$950	\$1,000	Background checks
668	40-460-510	Legal	\$0	\$0	\$0	\$0	\$0	\$0	
669	40-460-512	Audit	\$1,103	\$1,103	\$1,260	\$1,260	\$1,300	\$1,300	10% Marina
670	40-460-515	Engineering/Survey	\$0	\$0	\$0	\$0	\$0	\$0	
671			\$2,103	\$1,815	\$2,260	\$2,260	\$2,250	\$2,300	
672		Other Expenses							
673	40-460-301	Contributions	\$2,480	\$2,000	\$2,500	\$2,500	\$0	\$0	
674	40-460-360	Sales Tax	\$0	\$0	\$25,300	\$25,300	\$0	\$25,300	Sales tax on the boat that was purchased in 2019 and will be in use 2021. See Attachment B
675	40-460-370	Training/Travel	\$100	\$0	\$1,000	\$1,000	\$321	\$600	
676	40-460-513	Property/Casualty Insurance	\$2,522	\$2,606	\$3,000	\$3,000	\$3,000	\$2,000	
677	40-460-514	Position Bonds	\$200	\$119	\$200	\$200	\$142	\$150	Cash-handling Marina employees on blanket public employee bond
678	40-460-516	Site Lease	\$1	\$1	\$1	\$1	\$0	\$1	Lease of Marina from GF
679	40-460-750	Fireworks	\$0	\$0	\$0	\$0	\$0	\$26,000	See Attachment B
680	40-460-870	Contingency	\$367	\$0	\$1,000	\$1,000	\$5,000	\$5,000	COVID???
681			\$5,670	\$4,726	\$33,001	\$33,001	\$8,463	\$59,051	

	A	B	C	D	E	F	G	H	I
1							YTD		
			Budget	Actual	ORIGINAL	FINAL	Estimate	Budget	
			FY2019	FY2019	Budget	Budget	ending for	FY2021	
					FY2020	FY2020	FY 2020		
							FY2020		
									2021 Budget Explanatory Notes
682		Marina Fund - Expenditures							
683		Capital Outlay							
684	40-960-610	Capital Equipment	\$154,000	\$154,119	\$40,000	\$40,000	\$41,640	\$92,597	2021: New Tour Boat- See Attachment B
685	40-960-750	Capital Contribs (Interfund)	\$111,025	\$24,420	\$100,000	\$100,000	\$0	\$0	
									2021: Doors for Dock (\$25,000), New Roof at Marina (\$100,000) - See
686	40-960-995	Facilities Improvements	\$0	\$0	\$0	\$0	\$0	\$125,000	Attachment B
687			\$265,025	\$178,539	\$140,000	\$140,000	\$41,640	\$217,597	
688		Total Marina Fund Expenditures	\$474,780	\$384,278	\$399,393	\$399,393	\$255,345	\$567,877	
689									

	A	B	C	D	E	F	G	H	I
							YTD		
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
690		Pay-As-You-Throw Fund - Revenues							
691	50-344-110	Bags: Direct Sales (T)	\$2,000	\$3,887	\$2,000	\$2,000	\$1,500	\$4,150	increased 66% for increase in prices
692	50-344-115	Bags: Vendor Purchase (NT)	\$45,000	\$47,436	\$45,000	\$45,000	\$45,000	\$74,700	increased 66% for increase in prices
693	50-344-140	Interest Revenue	\$150	\$308	\$200	\$200	\$300	\$200	
694		Total Revenues	\$47,150	\$51,631	\$47,200	\$47,200	\$46,800	\$79,050	
695									
696		Pay-As-You-Throw Fund - Expenditures							
697		Operations Supplies							
698	50-470-200	Bags for Resale	\$0	\$0	\$0	\$0	\$0	\$0	WasteZero
699	50-470-250	COGS - Bags	\$4,000	\$4,518	\$4,000	\$4,000	\$4,500	\$6,000	Financial reporting requirement; COGS=Cost of Goods Sold
700			\$4,000	\$4,518	\$4,000	\$4,000	\$4,500	\$6,000	
701		Repairs and Maintenance							
702	50-470-315	Site Maintenance	\$2,000	\$13,017	\$2,000	\$2,000	\$10,000	\$13,000	PW/Admin staff time
703									
704		Purchased Services							
705	50-470-300	Dumpster Service	\$31,000	\$17,520	\$30,000	\$30,000	\$20,000	\$30,000	
706	50-470-301	Recycling Contribution	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	
707	50-470-305	Recycling Program	\$0	\$0	\$0	\$0	\$0	\$5,000	
708	50-470-312	Computer Services	\$125	\$0	\$450	\$450	\$0	\$450	3% IT contract
709			\$32,625	\$19,020	\$31,950	\$31,950	\$21,500	\$36,950	
710									
711		Professional Services							
712	50-470-512	Audit	\$157	\$157	\$378	\$378	\$378	\$390	3% of audit
713									
714		Other Expenses							
715	50-470-310	Site Lease	\$1	\$1	\$1	\$1	\$0	\$1	
716	50-470-320	Business License	\$200	\$0	\$200	\$200	\$0	\$200	
717	50-470-350	Sales Tax	\$186	\$280	\$300	\$300	\$0	\$382	Direct Sales times 9.2%
718	50-470-870	Contingency	\$0	\$79	\$0	\$0	\$0	\$0	
719			\$387	\$361	\$501	\$501	\$0	\$583	
720		Capital Outlay							
721	50-970-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0	\$0	
722	50-970-751	Site Improvements	\$0	\$0	\$0	\$0	\$0	\$15,000	
723		Total Expenditures	\$39,169	\$37,072	\$38,829	\$38,829	\$36,378	\$71,923	
724									

	A	B	C	D	E	F	G	H	I
			Budget FY2019	Actual FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	YTD Estimate ending for FY 2020 FY2020	Budget FY2021	
1									2021 Budget Explanatory Notes
725		Capital Improvement Fund - Streetscape Project ONLY							
726		Revenues							
727	90-344-110	1% Sales & use tax	\$355,882	\$460,379	\$445,635	\$445,635	\$450,000	\$435,000	1% Sales & MV Use Tax actual 1/20-6/2020 + actual 7/19-12/19, less 3.5%
728	90-344-140	Interest revenues	\$10,000	\$20,845	\$18,000	\$18,000	\$10,000	\$15,000	
729	90-344-910	DOLA 2017 Tier II Phase 1	\$0	\$0	\$0	\$0	\$0	\$0	
730	90-344-920	DOLA 2018 Tier II Phase 2	\$1,000,000	\$68,122	\$553,670	\$553,670	\$0	\$700,000	
731	90-391-360	Transfer In (GF Parking in Lieu)	\$0	\$0	\$0	\$0	\$0	\$81,000	
732		Total Revenues	\$1,365,882	\$549,346	\$1,017,305	\$1,017,305	\$460,000	\$1,231,000	
733									
734		Expenditures							
735		Other Expenses							
736	90-431-500	Transfer Out to General Fund	\$0	\$0	\$0	\$0	\$0	\$0	
737	90-431-870	Miscellaneous Services	\$1,000	\$250	\$1,000	\$1,000	\$0	\$1,000	US Bank fee
738			\$1,000	\$250	\$1,000	\$1,000	\$0	\$1,000	
739		Debt Service							
740	90-431-120	Issuance costs	\$0	\$0	\$0	\$0	\$0	\$0	
741	90-831-471	Sales tax bonds - principal	\$105,000	\$105,000	\$110,000	\$110,000	\$110,000	\$115,000	
742	90-831-472	Sales tax bonds - interest	\$170,400	\$170,400	\$167,250	\$167,250	\$167,250	\$163,950	
743			\$275,400	\$275,400	\$277,250	\$277,250	\$277,250	\$278,950	
744									
745	90-431-999	TABOR Emergency Reserve	\$40,976	\$0	\$0	\$0	\$0	\$0	Not required.
746									
747		Capital Outlay							
748	90-931-910	Streets	\$2,044,020	\$183,650	\$1,657,631	\$1,657,631	\$0	\$0	
749	90-931-915	Streets Planning/Project Man	\$0	\$0	\$0	\$0	\$25,000	\$420,000	
750	90-931-916	Streets - Below Ground	\$0	\$0	\$0	\$0	\$0	\$296,725	
751	90-931-917	Streets- Above Ground	\$0	\$0	\$0	\$0	\$90,000	\$766,274	
752	90-931-918	Streets- Misc	\$0	\$0	\$0	\$0	\$80,000	\$86,731	
753	90-931-919	Streets- Landscaping	\$0	\$0	\$0	\$0	\$5,000	\$283,065	
754		Total Expenditures	\$2,361,396	\$459,300	\$1,935,881	\$1,935,881	\$200,000	\$279,950	
755									

Attachment A-
General Fund

Grants: 10-413-452 through 10-413-861

\$35,000 will be donated to the Grand Foundation. This replaces the usual individual grants and allows the Grand Foundation to leverage other donations that they receive. The Town feels that combining its grant budget with the Grand Foundation is the best use of its resources to make difference in the community. Certain grants, however, that have been deemed as part of economic development have been moved under a category and will be paid by the Town.

Gross Wages: 40-415-100

Wages are expected to increase \$98K in 2021. This increase includes a new position for a full-time communications coordinator/facilities manager as well as a full-time code enforcement officer. It also includes a cost of living increase to current staff of 3.1%. These increases lead to incremental increases in benefits as shown in the individual line items that follow gross wages.

Our Code Enforcement Officer was not budgeted for 2020. The position, however, was filled in August of 2020 on a part time basis. The 2021 budget moves this position under Admin and increases the position to full time.

A new position has been created for a Communications Coordinator/Facilities Manager. This position will also fall under Admin and answer to the City Manager. After COVID the Town realized that we need a person dedicated to updating the community on issues of importance and also that our website needs updating. This person will take care of both of those jobs.

Computer Services: 10-415-312

There is an overall increase in this line item due to several additions. First, the Town plans to design and implement a new website. The current website is dated and difficult to navigate. We have estimated that \$40,000 will be dedicated to this task. In addition, there is a slight increase to the current IT contract that services the Town's computers. It also includes a slight decrease to the accounting software offset by an increase for the payroll service now used by the town.

Transit Services: 10-415-385, 10-415-386

The Board would like to see a bus to and from the Town next year. They feel that this is increase foot traffic in the town leading to more use of businesses and greater event attendance. In addition, it would cut down on car traffic within the town and allow people to enjoy the town from surrounding areas that normally would not be able to due to lack of transportation. We have added \$10,000 to the budget to explore and plan this option. Assuming that we can sign onto a current area transit route we have added \$40,000 for the actual service. We will assess

and reassess these amounts in the planning stage and it's possible that we will hold off on the actual service in 2021 if we can not meet our budget constraints.

Economic Development Grants: 10-416-100 through 10-416-270

These are grants that the Board will bestow to organizations that in turn for their services bring economic improvements to the Town. For example, Trail Groomers will take money received from the town and combine it with other grants that they have been awarded in order to maintain all the snowmobile trails around the Town.

Road Maintenance: 10-431-242

This is an estimate of what Public Works will need to fill in potholes and seal cracks in addition to regular maintenance on the streets. Last year we budgeted \$76,000 and will come in under that. There isn't a list of what this will be applied to it's to be used as needed.

Boardwalk Maintenance: 10-431-245

This is money put aside to seal 45,000 square feet of the boardwalks. This is a necessary repair to the wood. Alternate treatments are being researched with the hopes to reduce this expense in future years.

Equipment Rental: 10-431-399

The Public Works department will rent a street sweeper at \$9,000 for the year to replace the current broken one that the Town owns. In addition, they will rent a water truck and roller to maintain the streets.

Debt Service:

Land Acquisition- Principal 10-815-982 \$80,000

Land Acquisition- Interest 10-815-983 \$10,000

The Town has agreed to purchase property and water rights to 195 GCR 48 in Grand Lake CO for \$1,200,000. This purchase will be made with proceeds of a Certificate of Purchase (COP) against the Grand Lake Center. The COP will generate revenues of \$1,565,000 which are recorded in line 10-377-120. In addition to the new land purchase the town will pay off its Thomasson land for \$217,678.28. These are accounted for under Land Purchases, 10-952-970. It is estimated that within the first year of the COP the town will pay \$80,000 in principal and \$10,000 in interest.

Capital Outlay

Capital Equipment Purchase: 10-931-910

Compact Excavator: \$59,714

This is for a E55 T4 Bobcat compact excavator which will be used by public works at the cemetery as well as to install culverts. In addition, the excavator can clear ditches that will help with Town drainage and maintenance. This is the full cost of this piece of equipment and will be owned by the town outright for use when needed.

Brushcat: \$7,282

This is for a 66" brushcat attachment for the Town's toolcat. This attachment will cut the grass and brush around town. It will help the Public Works department maintain trails around town as well as keep overgrowth from encroaching on the town.

Truck attachments \$64,631.35.

This is an attachment of a Rugby Titan 10 FT dump system to fit to the Silverado MD 4WD truck that was approved by the board for purchase in 2019. This dump system allows Public Works to use the Silverado for hauling PAYT items as well as dirt or debris as needed.

Paving: 10-931-921

The Paving budget for 2019 was \$325,000. Of that approximately \$150,000 was used. The remaining \$200,000 has been moved to 2021 with the intent of paving partial from Grand to Ellsworth.

Drainage: 10-931-922

The Town would like to move forward with improving drainage in the town. The old drainage plans will need to be improved and modified. A few needed projects have been identified and will take place during the 2021 year.

Park Improvements: 10-952-971

Total to be spent is estimated to be \$100,000. This will include rebuilding the marquee in Town Park. It will also include asphalt at the East Inlet and a memorial Gazebo as well as other park improvements as the budget allows.

Land Purchases: 10-952-970

The Thomasson land purchased in 2008 have a balloon payment in 2021. The Town would like to pay the loan off in the beginning of the year and save almost \$14,000 of interest. That payout is \$217,678.28.

Property at 195 GCR, Grand Lake Colorado and accompanying water rights was purchased by the Town on 09/28/2020 for \$1,200,000. The sale is expected to close in the first part of 2021. The budget amount includes all closing and finance costs associated with the sale.

Marina Fund:**Gross Wages: 40-460-100**

The current Marina Director has agreed to become full time/year-round. This increase includes benefits. The Marina Director will do tasks as assigned to him throughout the winter to help other departments as well as maintain the Marina and Marina Equipment throughout the winter months. Having him full time will allow the Marina opening to be easier and reduces down time.

Sales Tax: 40-460-360

A boat was purchased in 2019 and sales tax was not paid at time of purchase. This boat will be put into use in 2021 and sales tax will either need to be paid up front for it before that happens or sales tax will need to be collected at time of customer usage and sent to the state.

Fireworks: 40-460-750

This is a new account number that was added to the Marina Fund. Fireworks will be run out the Marina in 2021 so this budget shift reserves \$26,000 that would normally be put on line 10-413-793 to this line.

Capital Equipment: 40-960-610

New Tour Boat: \$92,596.84

This is a replacement for one of the current boats that will be taken out of circulation and sold. The new boat is a Barletta L 25 that is 27'6" long and 8;6" wide. It has a 17-person capacity and quoted by The Colorado Boat Center in Johnstown Colorado.

Facilities Improvements: 40-960-995

The Marina's roof was scheduled to have been replaced in 2019. This repair was pushed off until 2021. In addition to the roof the marina would greatly benefit from doors on the docks. This will extend the life of the boats as well as make it easier for staff to open and close the Marina. We have placed \$125,000 in this account for these expenses.