

Gourmia®

PROGRAMMABLE **HOT** AND **ICED** COFFEE MAKER

USER MANUAL



GCM3260

IMPORTANT, RETAIN FOR FUTURE REFERENCE: READ CAREFULLY

FOR CUSTOMER SERVICE
QUESTIONS OR COMMENTS
VISIT WWW.GOURMIA.COM
EMAIL INFO@GOURMIA.COM
OR CALL 888.552.0033
MON-THU 9:00AM TO 6:00PM ET
AND FRI 9:00AM TO 3:00PM ET
LANGUAGES SUPPORTED: ENGLISH, SPANISH

Model: GCM3260
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www.gourmia.com
The Steelstone Group
Brooklyn, NY

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Congratulations on the purchase of your *Coffee Maker* from Gourmia!

Here at Gourmia, we're all about helping cooks make easy, healthy, and delicious meals an everyday possibility. We know how fast-paced life is and that sometimes a home cooked meal doesn't make the top of the priority list, no matter how bad you want it. Our dependable, easy-to-use units are here to help you change that. We're giving you the tools to eat better and healthier without spending hours in the kitchen prepping and cooking.

We want you to get the most out of your coffee maker, which is why our team is available to help with any questions you may have. Whether you have a question with setup or need some guidance on which preset to use, we're happy to walk you through it. Welcome to the ease of cooking with Gourmia.

This manual provides instructions for all of the coffee maker's functions and features along with directions for assembling, operating, cleaning, and maintaining the appliance. Please read all safety instructions and directions for safe usage at all times. Keep this manual for future use.

Thank you for choosing Gourmia!

We love hearing from you! Share your thoughts, recipes, and photos with us.

@gourmia



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IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock, and/or injury, including the following:

1. **Read all instructions.**
2. **Do not** touch hot surfaces, including the warming plate. Exercise caution. Use handles or knobs.
3. To protect against fire, electric shock and injury to persons, **do not** immerse cord, plugs or coffee maker in water or other liquid.
4. This appliance is not intended for use by children or by persons with reduced physical, sensory or mental capabilities, or lack of experience and knowledge. Close supervision is necessary when any appliance is used near children. Children should be supervised to ensure that they do not play with the appliance. Keep the appliance and its cord out of reach of children.
5. **Never** leave the appliance unattended when in use.
6. Unplug from outlet when not in use and before cleaning.
7. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
8. **Do not** operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return the appliance to an authorized service center for examination and repair.
9. The use of an accessory not recommended by the appliance manufacturer for use with this appliance may result in fire, electrical shock or injury to persons.
10. **Do not** let cord hang over edge of table or counter, or touch hot surfaces.
11. **Do not** place on or near a hot electric or gas burner, or in a heated oven.
12. To disconnect the appliance, ensure the brew light is off and unplug the power cord from the electrical outlet. **Do not** disconnect by pulling on the cord.
13. **Do not** use this appliance for anything other than its intended use.
14. Scalding may occur if the lid is removed during the brewing cycles. Allow to cool before opening the lid.
15. Keep your hands, face and other body parts away from the steam vent on the top of the coffee maker. The steam from the appliance becomes very hot during use. **Do not** cover the steam vent.
16. **Do not** attempt to operate the appliance with an empty water reservoir.
17. The carafe is designed for use with this appliance only. It must never be used on a range top.
18. **Do not** set a hot carafe on a wet or cold surface.
19. **Do not** use a damaged carafe or a carafe having a loose or weakened handle.
20. **Do not** leave an empty carafe on the

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warming plate in keep warm mode.

- 21. Ensure that the iced coffee trivet is underneath the ice-filled carafe before brewing coffee for iced coffee.
- 22. **Do not** clean carafe or heating plate with cleansers, steel wool pads, or other abrasive materials.
- 23. Check funnel and filter for presence of foreign objects before using.

24. **Do not** use outdoors.

25. **FOR HOUSEHOLD USE ONLY**

26. **WARNING:** TO REDUCE THE RISK OF FIRE OR ELECTRIC SHOCK, **DO NOT REMOVE THE BOTTOM PANEL.** NO USER-SERVICEABLE PARTS INSIDE. REPAIR SHOULD BE DONE BY AUTHORIZED SERVICE PERSONNEL ONLY.

CORD AND PLUG SAFETY

- A short power-supply cord is provided to reduce risk of becoming entangled in or tripping over a longer cord.
- Extension cords may be used if care is exercised in their use.
- If an extension cord is used:
 - a. The marked electrical rating of the extension cord should be at least equal to the electrical rating of the appliance; and
 - b. The longer cord should be arranged so that it will not drape over the countertop or tabletop where it can be pulled on by children or tripped over.



ELECTRICAL POLARIZED PLUG

This unit has a polarized plug (one blade is wider than the other). To reduce the risk of electric shock, the plug is intended to be used by inserting it into the electrical outlet only one way. If the plug does not fit securely into the outlet, reverse the plug and re-insert. If it still does not fit, contact a qualified electrician for assistance. **Do not** modify the plug in any way.

Power:	120V 60HZ 900W
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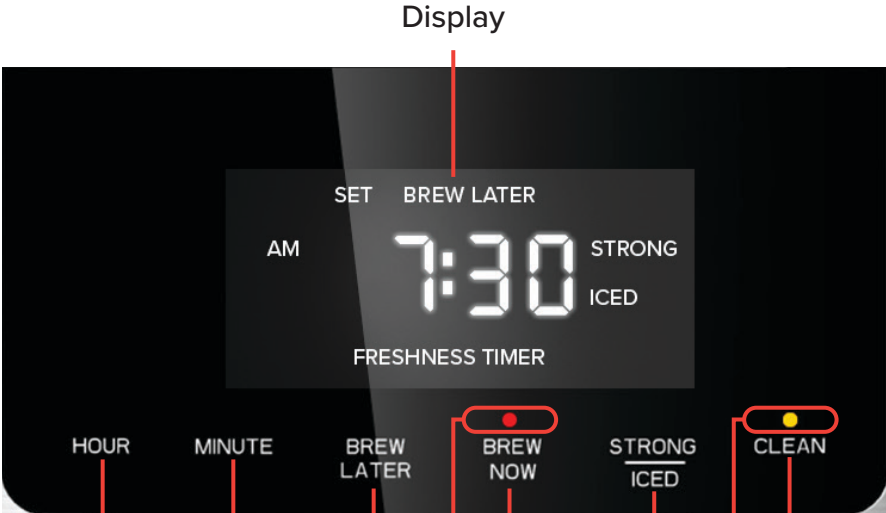
SAVE THESE INSTRUCTIONS

KNOW YOUR COFFEE MAKER



KNOW YOUR COFFEE MAKER

DISPLAY AND CONTROL PANEL



Adjust
Hour

Adjust
Minutes

BREW LATER
Button

Brew
Light

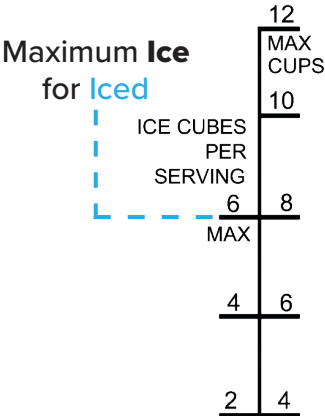
BREW NOW
Button

STRONG /
ICED Button

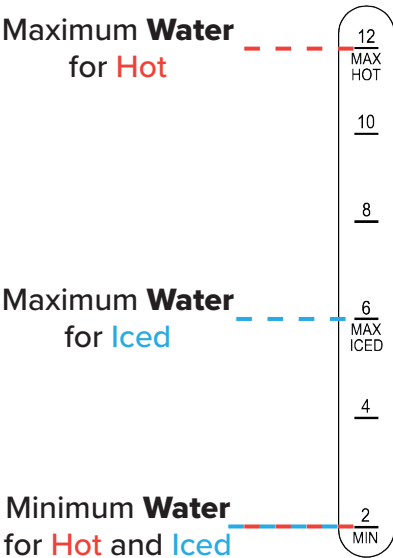
Time-to-Clean
Light

CLEAN
Button

CARAFFE MARKINGS



WATER WINDOW MARKINGS



BEFORE FIRST USE

- Remove the iced coffee trivet from inside the carafe.
- Remove all packaging materials and clean the funnel and carafe with non-abrasive soap. Thoroughly dry and replace parts. Wipe exterior with damp cloth.
- Before brewing coffee for the first time, it is recommended to clean the system. Fill the water reservoir to the 12-cup mark and run a brew cycle without coffee; then discard water.
- Ensure the funnel is completely dry before use.

SET THE CLOCK

1. Set the hour by pressing the HOUR button.
2. Set the minute by pressing the MINUTE button.

NOTE: Press and hold the HOUR / MINUTE buttons to adjust the time rapidly.

PAUSE & SERVE

The carafe must be on the warming plate to begin brewing.

During brewing, you can remove the carafe for serving, and the machine will temporarily stop dispensing.

Do not remove for more than a minute or the machine will overflow.

WARNING:

Do not open the water reservoir's lid while brewing is in process!

Do not touch the warming plate after brewing, it will be very hot! Only hold the carafe by the handle, the glass is very hot!

Place the appliance on a stable, level, and heat-resistant surface.

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BREW HOT COFFEE



Ensure the iced coffee trivet is **not** on the warming plate when brewing **hot** coffee.

1. Open the water reservoir's lid.
2. Fill the water reservoir. Follow the water window's markings to fill to your desired amount of cups.

NOTE: Do not fill the water reservoir above the "12 MAX HOT" / maximum mark or below the "2 MIN" / minimum mark.
3. Add pre-ground coffee into the filter. The suggested amount is 1 tbs. per cup. Add additional grounds for stronger coffee. **Do not** fill above the Max mark.
4. Close the lid. Place the carafe on the warming plate.
5. For extra robust coffee, press the STRONG / ICED button once. STRONG appears on the display.

NOTE: To cancel the stronger coffee, press the STRONG/ICED button twice. STRONG no longer appears on the display.
6. Press the BREW NOW button. The brew light blinks while brewing and stays on while keeping the coffee warm.
7. Once brewing has completed, the default keep warm setting will keep coffee hot for 2 hours and then the coffee maker will automatically turn off. To adjust the keep warm settings, see **ADJUST KEEP WARM FUNCTION** on page 12.
8. While in keep warm mode, the FRESHNESS INDICATOR on the display counts up, showing the time since the coffee was brewed.

NOTE: To turn off keep warm mode at any time, press the BREW NOW button and ensure the brew light is off.

The features below are available when brewing hot coffee, and are disabled automatically when brewing iced coffee.

PROGRAM BREW LATER

Follow the steps below to program the start of coffee brewing up to 24 hours in advance.

NOTE: Ensure time is set. See **SET THE CLOCK** on page 10.

1. Follow steps 1-5 under **BREW HOT COFFEE** on page 11.
2. Press the BREW LATER button, and SET BREW LATER blinks on the display.
3. Press the HOUR and MINUTE buttons to select your desired brew start time.
4. Press the BREW LATER button or wait 5 seconds to confirm the time. BREW LATER appears on the display.
5. To cancel the delay start function, press the BREW LATER button again. The words BREW LATER turns off.

ADJUST KEEP WARM FUNCTION

The default keep warm setting will keep coffee hot for 2 hours, Follow the steps below to adjust the default keep warm settings:

1. Press and hold both HOUR and MINUTE buttons at the same time for 3-5 seconds. Keep warm time will blink on the display.
2. Press the HOUR or MINUTE button to select from: turning the keep warm function off, (display shows OFF) or keeping warm for 30 minutes to 4 hours.
3. To confirm your settings, press and hold both HOUR and MINUTE buttons at the same time for 5 seconds or wait 5 seconds. These settings will become the default keep warm settings).

FRESHNESS INDICATOR

When in keep warm mode, the FRESHNESS INDICATOR on the display counts up, showing the time since the coffee was brewed.

BREW ICED COFFEE



Ensure the iced coffee trivet is on the warming plate when brewing **iced** coffee.

1. Open the water reservoir’s lid.
2. Fill the water reservoir. Follow the water window’s markings to fill to your desired number of servings. Refer to the table below for recommended amounts of water.

NOTE: Do not fill the water reservoir above the “6 MAX ICED” / maximum mark or below the “2 MIN” / minimum mark.

3. Add pre-ground coffee into the filter. Refer to the table below for recommended amounts of ground coffee.

NOTE: The amounts in the table are recommended. You can add additional grounds for a stronger coffee, or adjust the amount of water, provided you **do not** fill the water reservoir above the “6 MAX ICED” / maximum mark or below the “2 MIN” / minimum mark. You can also adjust the amount of ice, provided you **do not** add ice above the “6 MAX” / maximum mark on the carafe.

SERVINGS*	FILL WATER RESERVOIR WITH WATER TO	AMOUNT OF GROUND COFFEE	FILL CARAFE** WITH ICE TO
6	6 Mark	12 tbs.	6 Mark
4	4 Mark	8 tbs.	4 Mark
2	2 Mark	4 tbs.	2 Mark

***1 serving = 10 oz. of iced coffee**

****Never place ice into water reservoir**

4. Close the lid. Place the iced coffee trivet on the warming plate.
5. Gently add ice to the carafe to the desired line and place the ice-filled carafe on the iced coffee trivet.

Refer to the table above for recommended amounts of ice cubes.

CAUTION: Gently place ice into the carafe. Dropping ice into the empty carafe can damage the glass.

BREW ICED COFFEE

6. Press the STRONG / ICED button twice. ICED appears on the display.
7. Press the BREW NOW button. The brew light blinks while brewing.
8. After brewing, remove the carafe and the iced coffee trivet from the warming plate.

CLEANING & MAINTENANCE

WARNING

- Always turn off the coffee maker, unplug the power cord from the outlet, and allow the appliance to cool before cleaning.
- **Do not** immerse cord, plugs or coffee maker in water or other liquid.

Clean all removable parts after each use. The funnel, carafe, and scoop are dishwasher safe.

FUNNEL AND CARAFE

Clean with warm soapy water and a non-abrasive sponge.

INTERIOR

Use a sponge or non-metal brush to clean the inside of the coffee maker. Then wipe it dry with a soft cloth.

WARMING PLATE AND EXTERIOR

Use a damp cloth to clean the warming plate and exterior of the coffee maker. Then wipe it dry with a soft cloth.

Do not use harsh cleaning agents or metal brushes, in order to avoid scratching the stainless-steel surface.

NOTE: Ensure the funnel is completely dry before use.

SELF-CLEAN CYCLE

After using your coffee maker for a while, limescale will begin to build up inside the machine. It is important to descale your appliance. It is recommended to run the self-clean cycle after 100 brews. The Time-to-Clean light will blink above to notify you that a clean cycle is needed. See **DESCALE** on page 15.

CLEANING & MAINTENANCE

DESCALE

- Plug the coffee maker into an outlet.
- Mix equal parts vinegar and water and pour it into the water reservoir. Close the lid. Place the carafe on the warming plate.
- Press the CLEAN button to start the clean process.
- When the brewing process is complete, fill up the coffee maker with water and begin brewing again. This washes out any remaining vinegar.
- If an odor of vinegar persists, run another cycle with water.
- Use a soft sponge and baking soda to remove stains from the carafe. If the stains remain, mix 1 cup water, 1 cup vinegar and 1/4 cup of baking soda and allow it to sit in the carafe overnight.

STORAGE

- Unplug the appliance and let it cool down.
- Make sure all parts are clean and dry.
- Store the appliance in a clean and dry place.

ENVIRONMENT

Do not throw away the appliance with the normal household waste at the end of its life, but hand it in at an official collection point for recycling. Doing so will help to preserve the environment.

GUARANTEE AND SERVICE

If you need service or information or if you have a problem, please visit www.Gourmia.com or contact your distributor.

WARRANTY & SERVICE

This Limited Warranty is for one full year from the date of purchase and requires proof of purchase from an authorized seller. It is applicable to the original purchaser only and is not transferable to a third party user. Repair or replacement of defective parts is solely at Gourmia's discretion. In the event that repair isn't possible, Gourmia will replace the product/part. If product repair/replacement won't suffice, Gourmia has the option of refunding the cash value of the product or component returned.

Product defects not covered under the warranty provisions include normal wear and damage incurred from use or accidental negligence, misuse of instruction specifications or repair by unauthorized parties. Gourmia is not liable for any incidental or consequential damages incurred by such circumstances.

Only valid within the United States.

Register your product at www.Gourmia.com/warranty

Get cooking with Gourmia



We'd love to hear from you!

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