

Ez ELD Tracking Management System



User Manual

Contents

Hardware Installation	1
Starting Your Vehicle and Logging In	1
Reviewing The Home Screen	4
The Menu bar	5
Changing the Driver's Duty Status	6
Inserting a Missing Record	7
Events Form	8
Create a DVIR	9
Sign Your Logs	11
HOS	12
Sending Your Records	13
Logging a Co-Driver	15
Switching Driver	16
Logging Off	17
Support	18

Hardware Installation

A specialized technician authorized by EZ TRACK will perform a professional installation down the dashboard to the diagnostic port, hidden from the view.

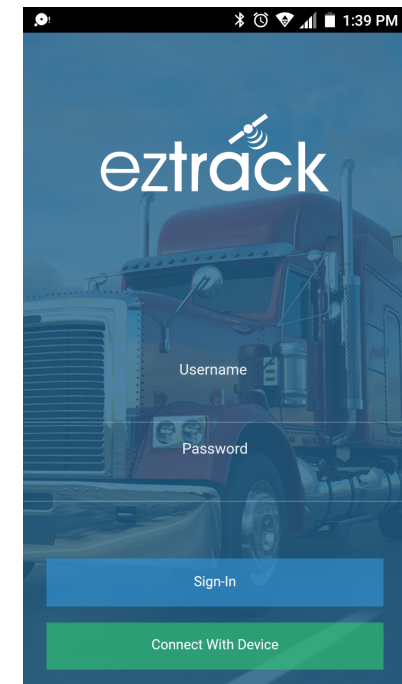
On the top of the dashboard will install a led that indicates GPS/Bluetooth connection.

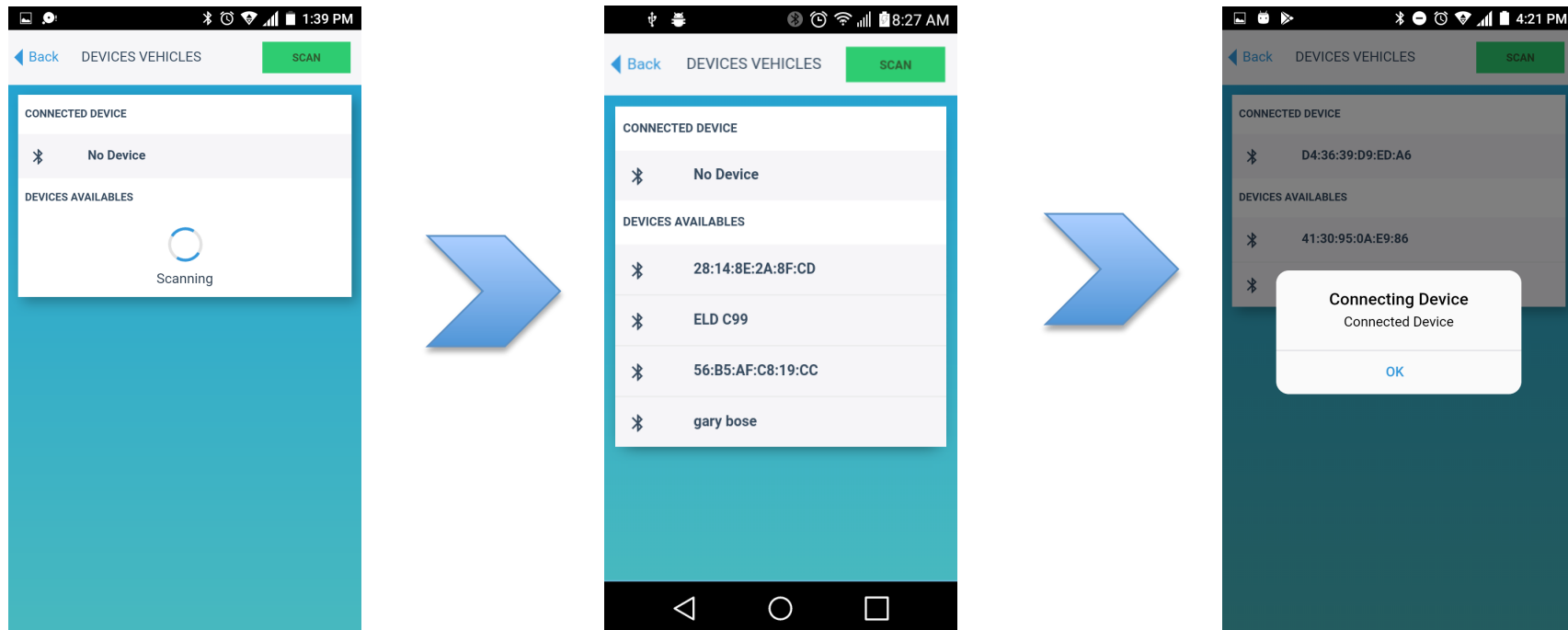
After the “Ez ELD Tracking Management System” device was installed, you must open the key. Approximately in one minute the indicator light will turn blue, indicating successful Bluetooth connection.

Starting Your Vehicle and Logging In

1. You need to search the Ez ELD App  in the Google Play Store , and then tap on INSTALL bottom to download the App

2. To Login, open de Ez ELD App from your devices home screen, Select  and a list of your company's vehicles will appear, then select the vehicle do you want to connect to. They will be distinguished by the initials ELD and the economic number of the unit





Your device automatically attempts to connect to the vehicles ELD using Bluetooth.

3. Enter you username and password and tap

Sign-In

. Hold as a few seconds

please wait...

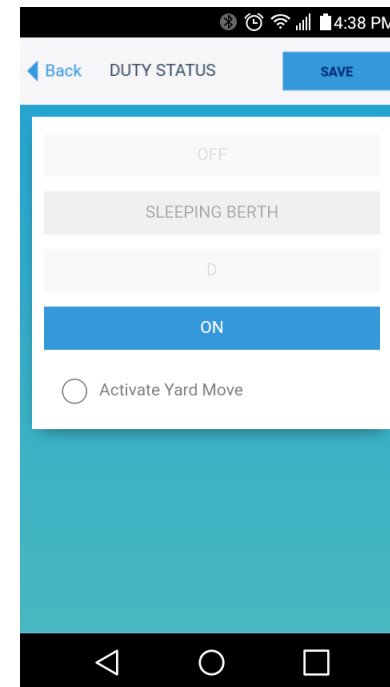
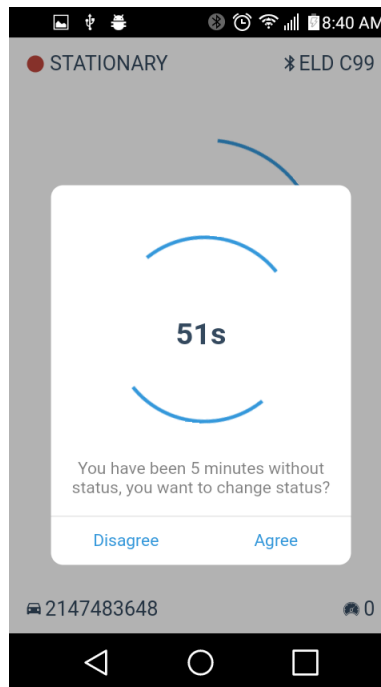
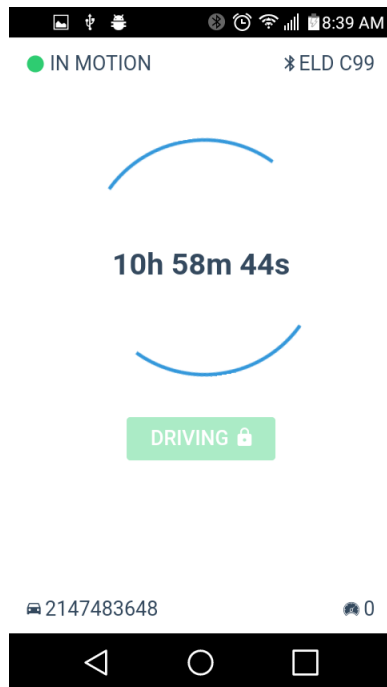
and the application

Once you have connected your mobile device to the Ez ELD your driving time will be automatically recorded.

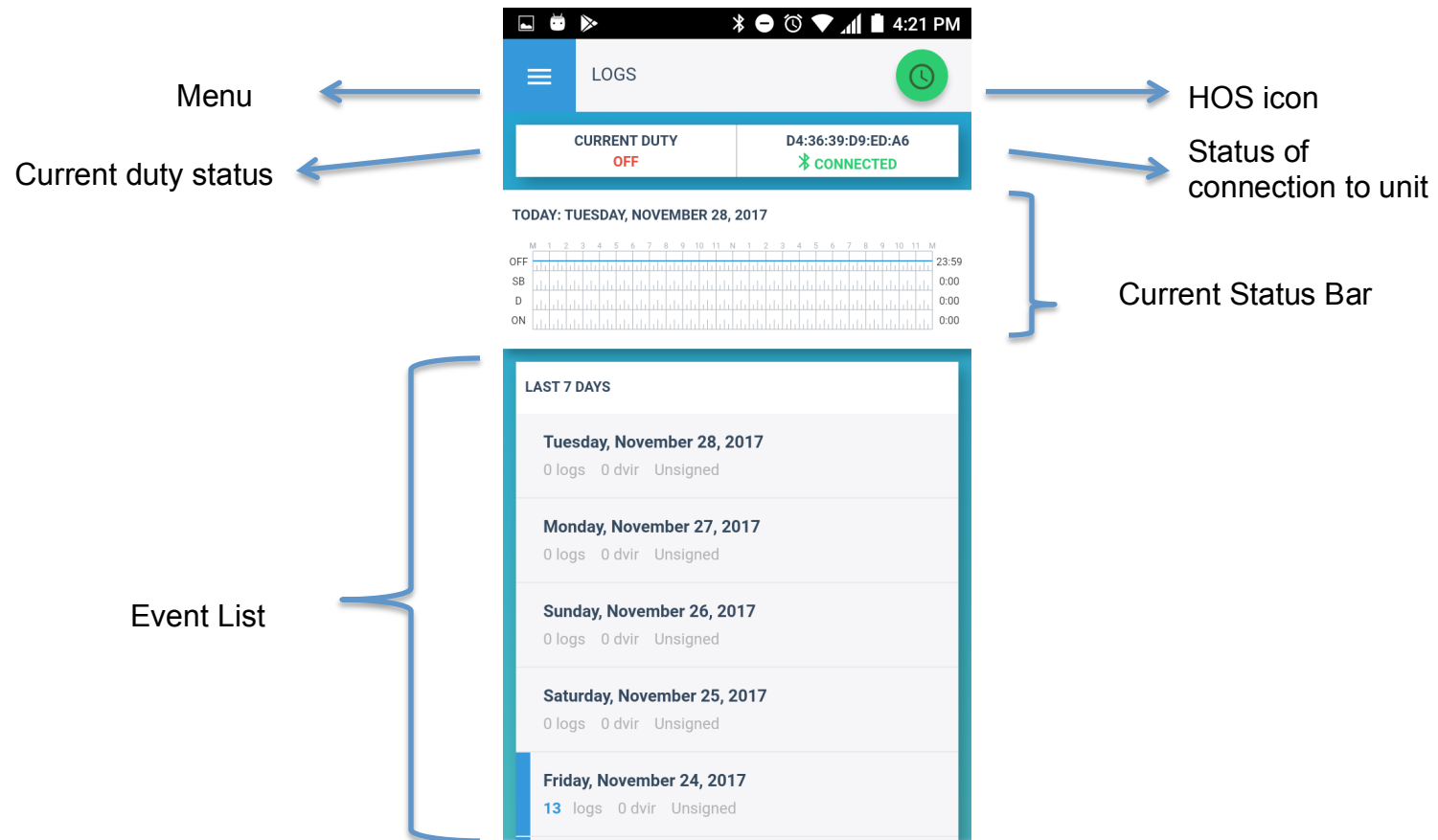
At 0 MPH the vehicle is considered STATIONARY but, when is moving at 5 MPH or greater, considers the vehicle is IN MOTION and your duty status will automatically be set to Driving. You will not be able to access your logs or any other part of the app in this status.

When turning off the engine, the button will be activated to be able to change the current status. If in five minutes don't make any change a pop-up window will appear that ask if you would like to change your status

You have 1 minute, if nothing is selected, automatically be changed to the Duty Status Section.

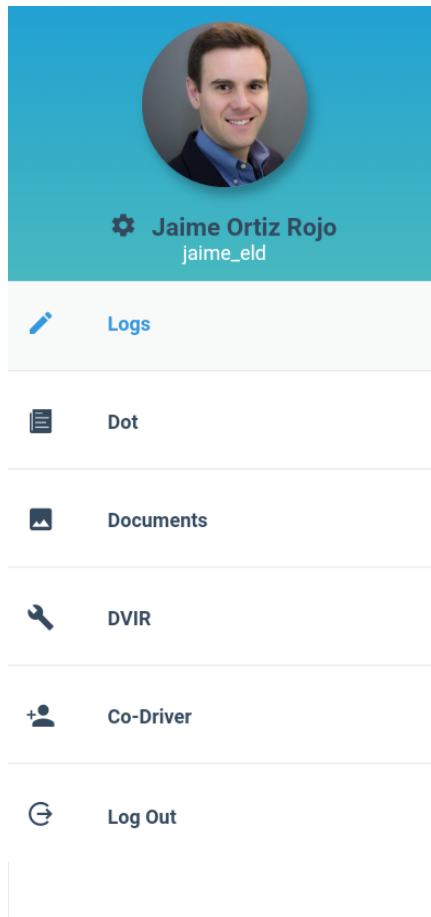


Reviewing The Home Screen





The Menu bar



LOGS are the principal screen that show the event list screen of the Hours Of Service data for an individual day.

DOT The initial screen in Inspector Mode shows the daily HOS log entries for the past 15 days in a summary

DOCUMENTS is the Shipment Information, displays the bill of lading or manifest number entered by the driver.

DVIR it's an inspection report on start-up

CO-DRIVER is a driver who takes turns driving the same vehicle with you. Only one driver may be assigned to a vehicle at a time. This is the current driver. If you are using Hours of Service, any HOS event data generated is assigned to the current driver. This includes HOS status information, mileage driven, and any violations, diagnostic events, or malfunctions.

LOG OUT Once the “**Logout**” option is tapped, the valid driver that logged into the HOS app will be logged out and the HOS app will be close completely

Changing the Driver's Duty Status

To change the duty status of the driver, tap the Duty Status button and select the appropriate driver duty status from the drop down list.

Driving	An ELD automatically switches to driving status once the vehicle is moving at a speed of no more than five miles per hour.
On-Duty Not Driving	When the vehicle has not been in motion for five consecutive minutes, the ELD will prompt the driver to confirm driving status or enter the proper status. If the driver doesn't respond within one minute, the ELD will automatically switch to on-duty not driving.
Off-Duty	The driver should indicate off-duty status for non-driving on-duty periods or must edit and annotate the record later. Periods of authorized personal use (see Special Driving Categories, below) may also be considered off-duty time.
Sleeper Berth	The driver should indicate sleeper berth status for sleeper berth periods or must edit and annotate the RODS later.

LOGS

CURRENT DUTY: OFF

D4:36:39:D9:ED:A6
CONNECTED

TODAY: TUESDAY, NOVEMBER 28, 2017

LAST 7 DAYS

- Tuesday, November 28, 2017
0 logs 0 dvir Unsigned
- Monday, November 27, 2017
0 logs 0 dvir Unsigned
- Sunday, November 26, 2017
0 logs 0 dvir Unsigned
- Saturday, November 25, 2017
0 logs 0 dvir Unsigned
- Friday, November 24, 2017
13 logs 0 dvir Unsigned



Back DUTY STATUS SAVE

OFF

SLEEPING BERTH

D

ON

☐ Activate Yard Move



LOGS

CURRENT DUTY: ON

D4:36:39:D9:ED:A6
CONNECTED

INFORMATION
Yard Move

TODAY: TUESDAY, NOVEMBER 28, 2017

LAST 7 DAYS

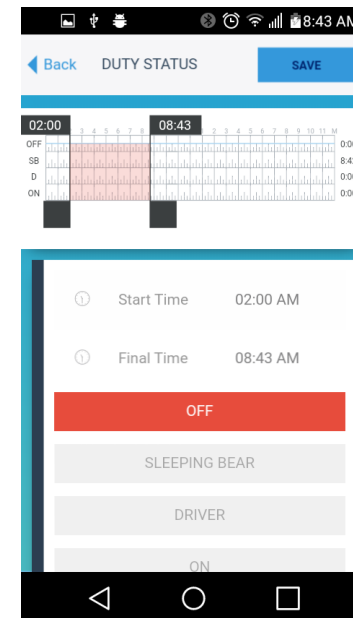
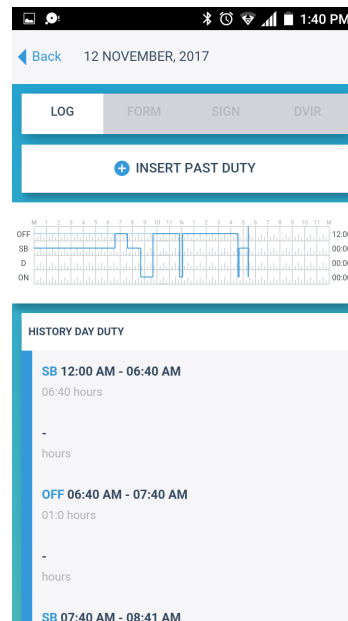
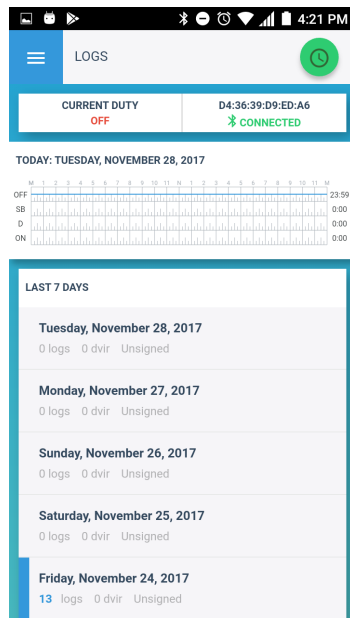
- Tuesday, November 28, 2017
0 logs 0 dvir Unsigned
- Monday, November 27, 2017
0 logs 0 dvir Unsigned
- Sunday, November 26, 2017
0 logs 0 dvir Unsigned
- Saturday, November 25, 2017
0 logs 0 dvir Unsigned

Inserting a Missing Record

On the main Logs screen, select the day you need to edit. Tap on the **Insert Past Duty** button, make any required changes, and select a reason for the edit from the drop down list:

- Set the start time and End time
- Select Off Duty, Sleeper Berth or On Duty
- Tap on the Location field to enter your specific location.
- Enter comments.
- To finalize you should always sign the editions.

And then tap the **Save** button to enter the changes



Events Form

From here, you can update the other required information that must appear in the driver's daily log: Truck and Trailers number and shipping docs, like bill of lading or manifest number entered by the driver.

1. Tap on **FROM** tab.
2. Tap on  Add Information and fill the required data
3. To finish tap the **Save** button

12 DECEMBER, 2017

LOG FORM SIGN DVIR

+ ADD INFORMATION

GENERAL

Truck

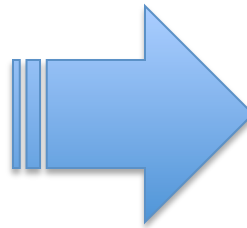
Trailer

Shipping

CARRIER

Carrier Name Eztrack Mexico

Main Office A... 435 N CESAR CHAVEZ S



Back INFORMATION LOGS SAVE

GENERAL

Truck

Trailers

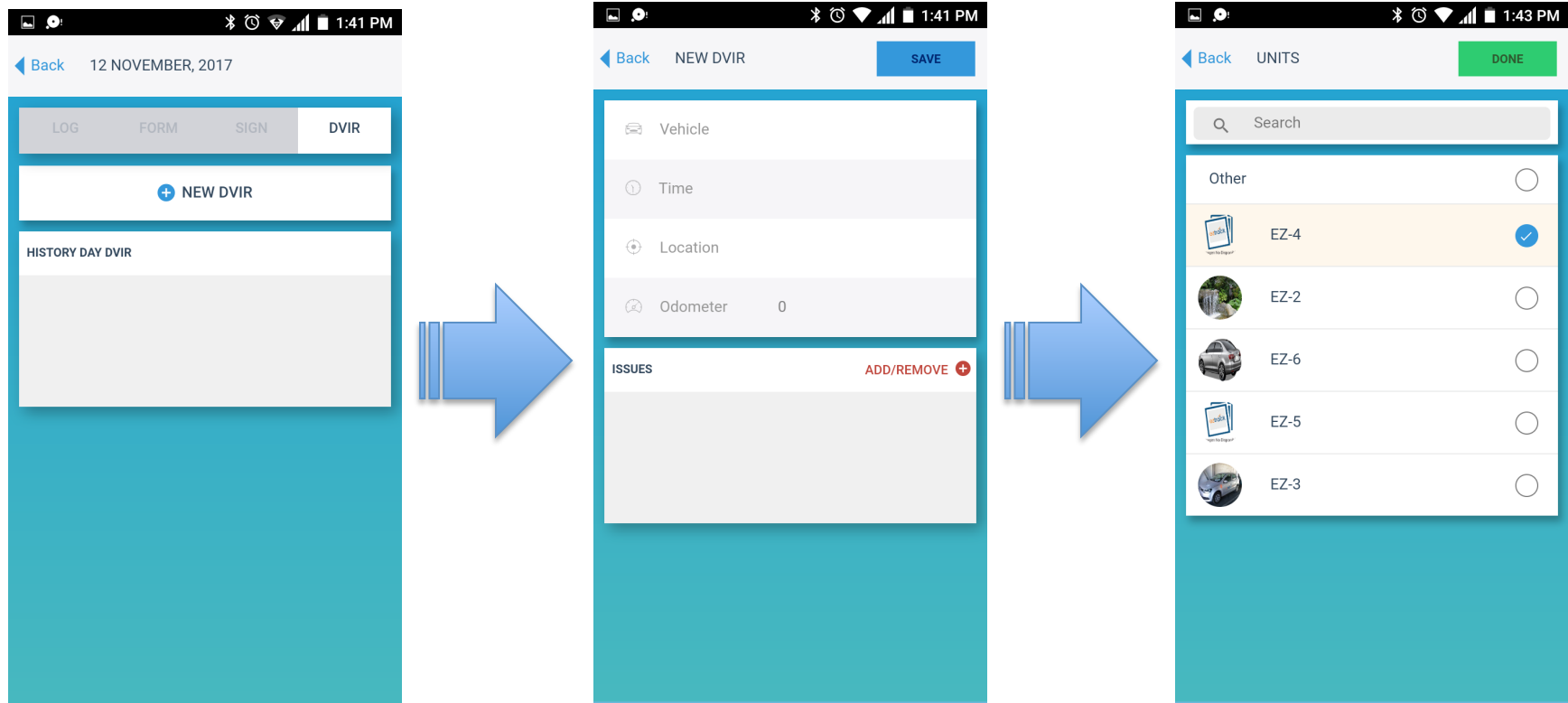
Shipping

To enter multiple shipping, separate them by "\", example \"ASD-1233, GFD6567\"

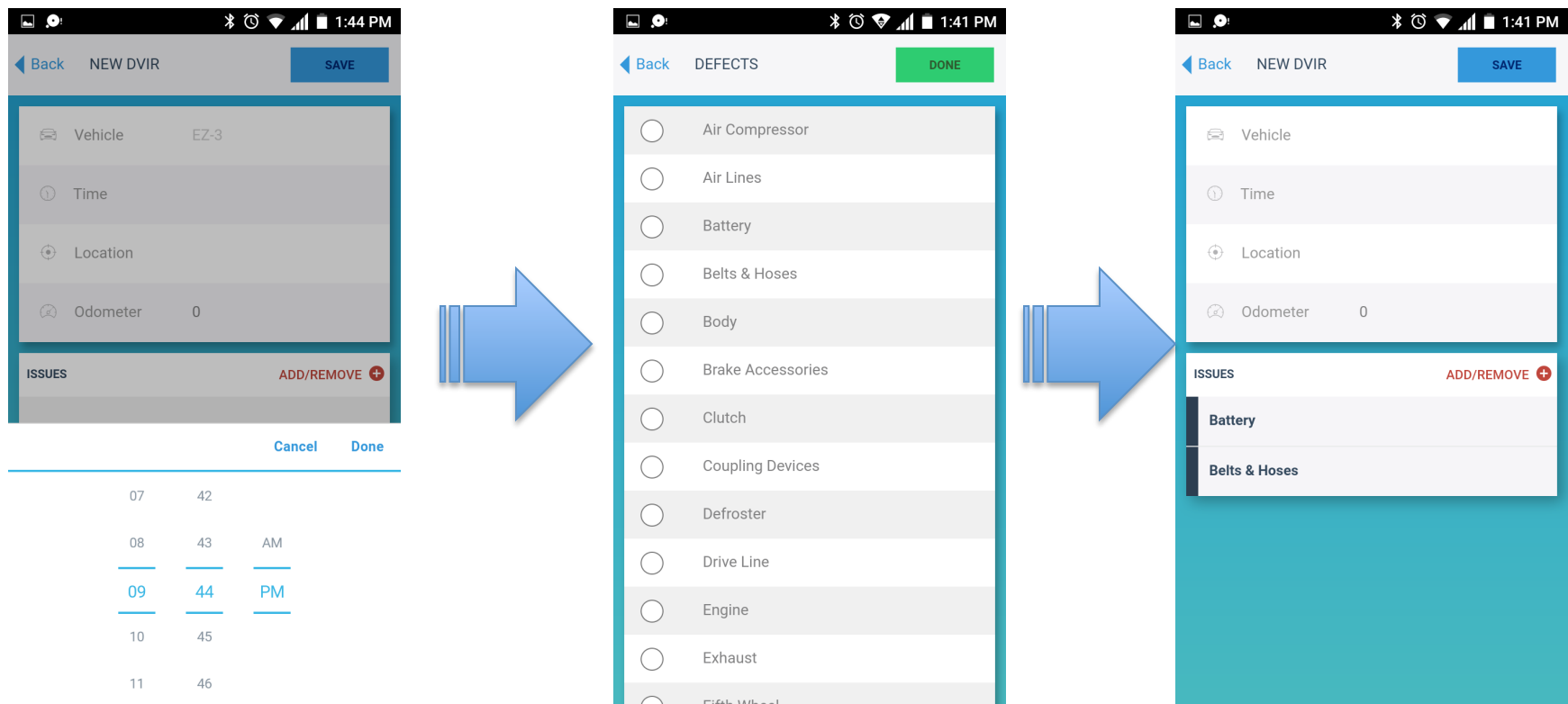
Create a DVIR

It is an inspection report on start-up.

1. Select the **DVIR** button from the log main screen
2. Tap on **+ Add New DVIR**
3. Assign the vehicle and tap the **Done** button



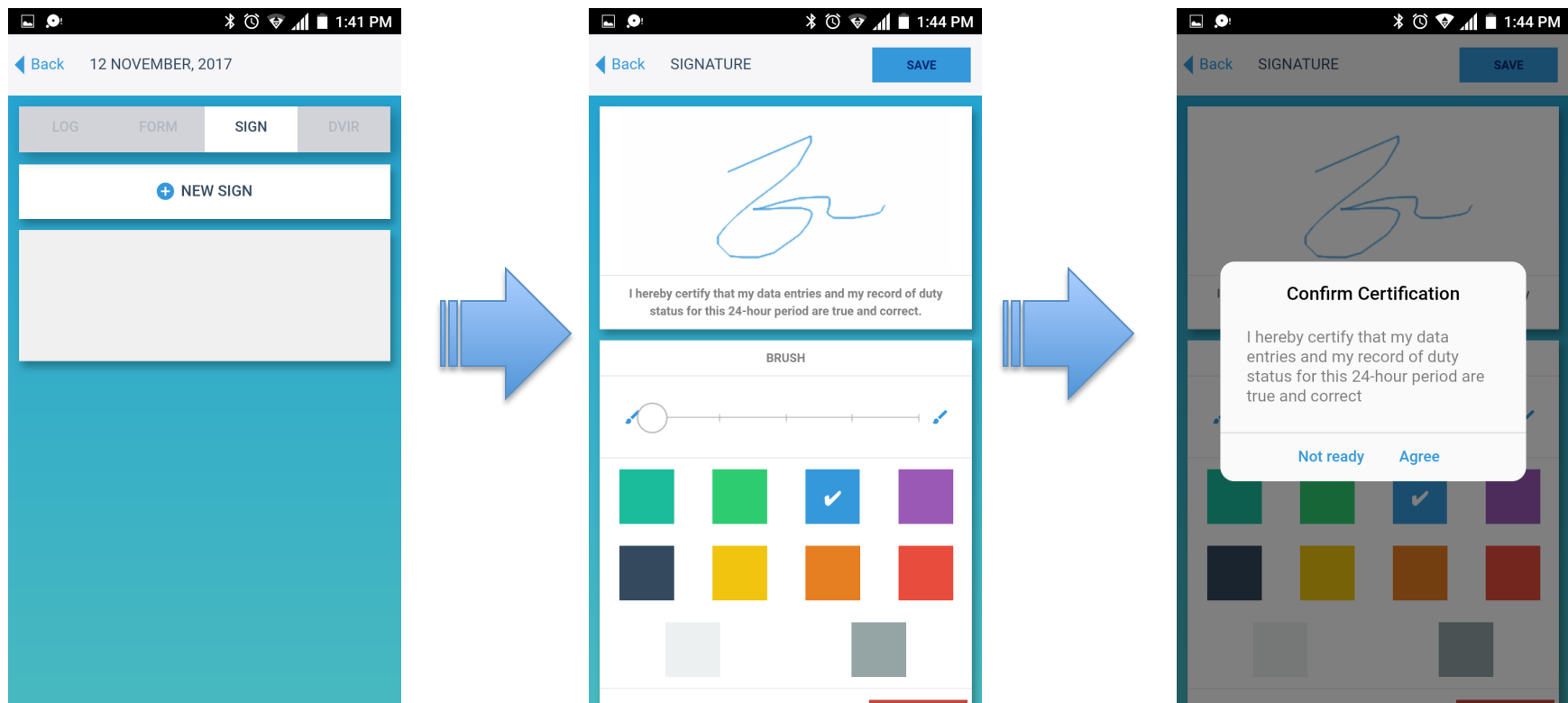
4. Enter the time of inspection.
5. Tap on the location field to enter your current location.
6. Odometro capture is optiona
7. Tap on the  to Add/Remove Issues and select the defects of the list and tap **Done** to enter de information.
8. Tap the **Save** button to finish the inspection report.



Sign Your Logs

At the end of the day you need sign your log. From the logs screen, tap on the day would you like to sign.

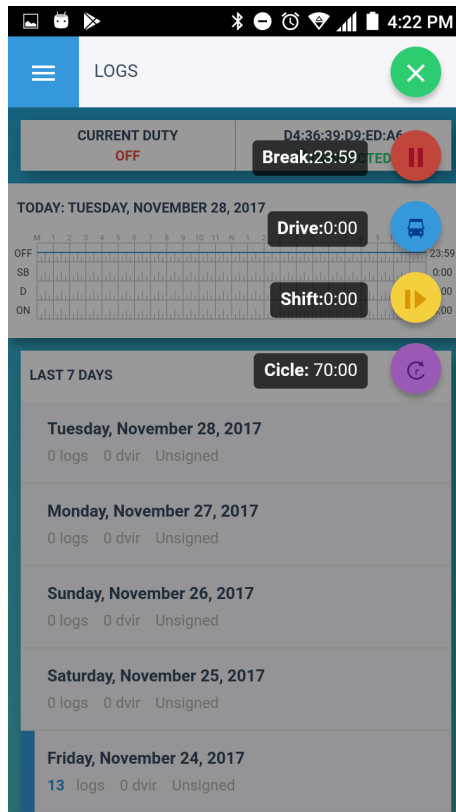
1. Select the sign tab on top then new sign
2. Write your signature and save. A confirmation message going to appear tap Agree to finish.





HOS screen is a plug-in for monitoring your federal Hours of Service status and checking that it complies with legal restrictions. This screen appears when you select HOS bottom

Interstate - Federal Rules



	Cycle	Shift Limit	Drive Limit	Until Break	Break Left
US60hr7days	7 days	14 hours	11 hours	8 hours	30 minutes
US70hr8days	8 days	14 hours	11 hours	8 hours	30 minutes
California80hr8days	8 days	16 hours	12 hours	N/A	N/A
Texas70hr7days	7 days				

An **HOS Violations** notice will be issued when your time spent in the current HOS status causes a HOS rule to be broken.

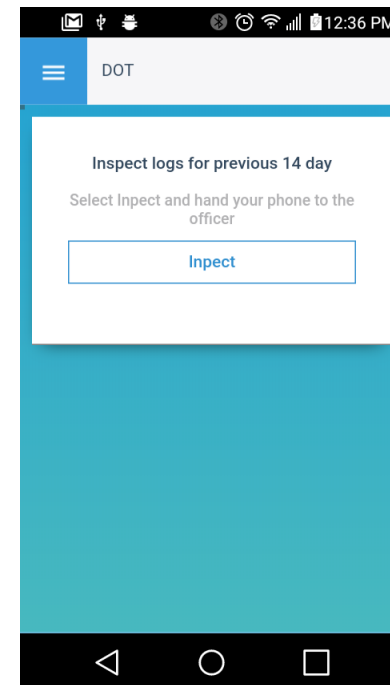
Sending Your Records

During a Safety Audit, motor carriers may be asked to submit documents supporting the driver's record of duty. Such documents can include any of the following: toll receipts/records, fuel receipts/records, bills of lading, trip reports or another type of document for verification.

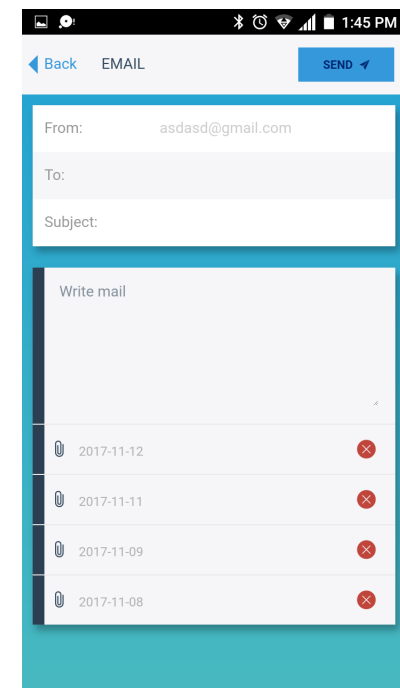
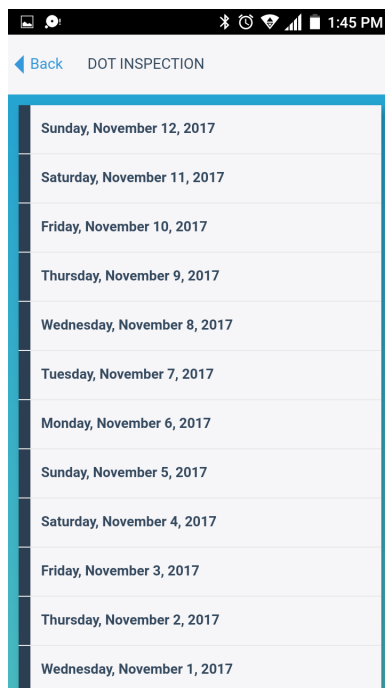
The initial screen in Inspector Mode shows the daily HOS log entries for the past 8 days in a summary list. To view the HOS details for a single day, tap the file you are interested.

You can share the HOS logs with the FMCSA, either by email or by uploading them directly to a server. To do this:

1. Go to the summary list in the DOT section on the Menu. A window with a message will appear, to continue tap the ***Inspect*** button.



- Tap the interested log to see the events to send the record tap the send button  in the downer right corner of the screen.
- On the send Data screen select the method for sharing the logs, enter the email address of the recipient and, optionally, write a note.



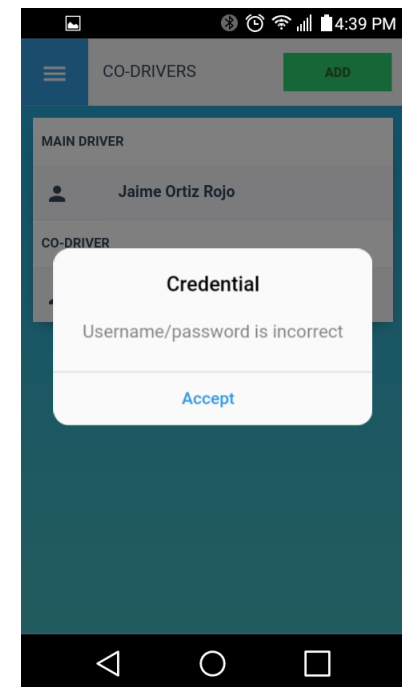
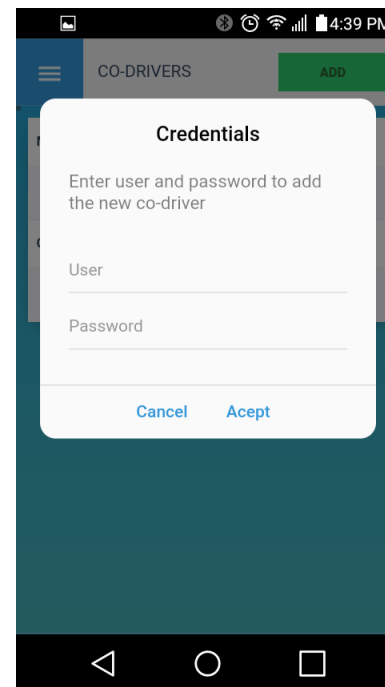
- If there are several logs to send, hold 3 seconds the screen to activate the select mode and tap any you need to attached.

Logging a Co-Driver

A co-driver is a driver who takes turns driving the same vehicle with you. Only one driver may be assigned to a vehicle at a time. This is the current driver. If you are using Hours of Service, any HOS event data generated is assigned to the current driver. This includes HOS status information, mileage driven, and any violations, diagnostic events, or malfunctions

To log in a new co-driver:

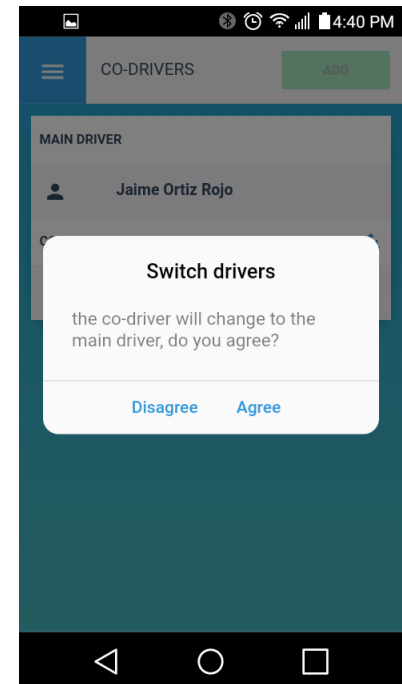
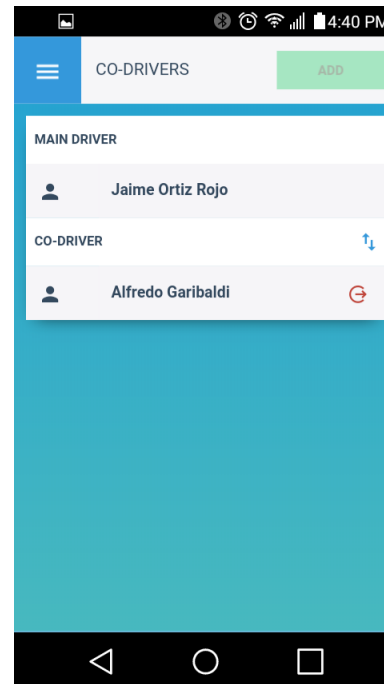
1. From the Home screen, tap the Menu  then Co-Driver 
2. Will send you to the Drivers Screen, to enter a credential tap the **ADD** button.
3. The Co-Driver must enter his username and password provided by the User Administrator, to finish tap the **Accept** button. If the data is incorrect the application will show an error message to try again.



Switching Driver

1. To switch from one co-driver to another:
2. Ensure that the vehicle is stationary and the current driver is not in driving status.
3. From the Home screen, tap the Menu  then Co-Driver 
4. The screen show a lists all users that are currently logged in as co-drivers.
5. Tap the switch button  A confirmation message going to appear, tap the Agree button to continue.

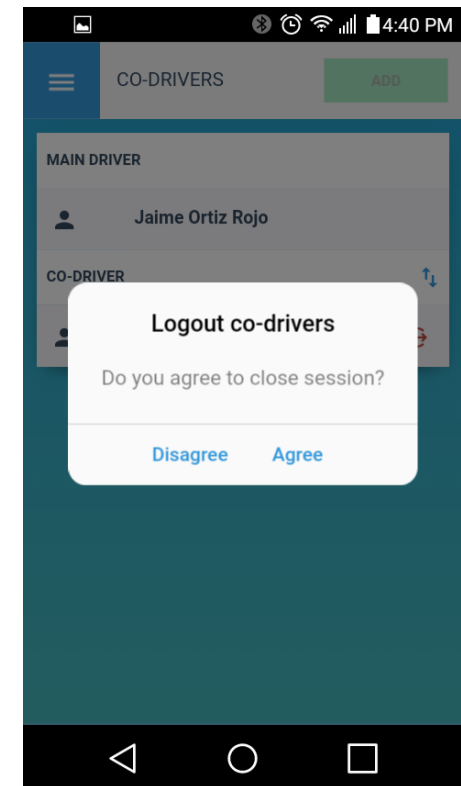
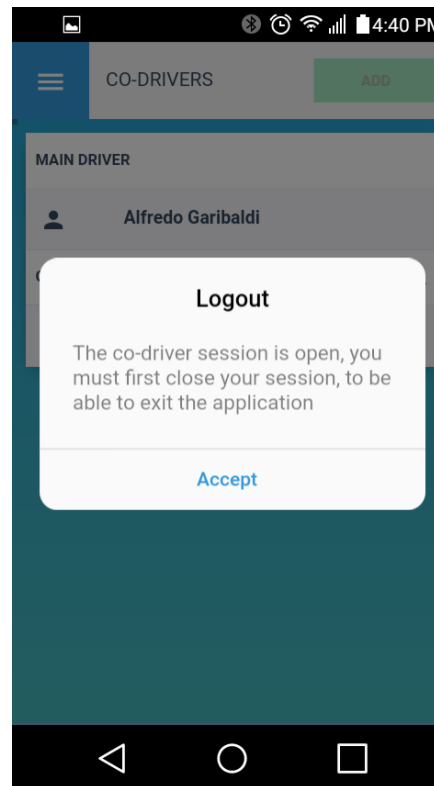
The current driver will be switched to the co-driver



Logging Off

Follow these steps after you have stopped driving:

1. Stop your vehicle.
2. Turn off your vehicle's engine.
3. Log out of Ez ELD App. If you have a co-driver, he or she should also log out of Ez ELD App.



Support

For additional information:



(686) 488 7010
(686) 488 7020 - 7030



contacto@eztrack.mx