

LINCOLN ELECTRIC EUROPE AUTHORIZED SERVICE FACILITY (LASF) REQUIREMENTS AND APPLICATION FORM

This document and procedure is valid **ONLY** for the member state of the European Union

The purpose of this document is to provide guidance on the requirements necessary to become a possible Lincoln Electric Authorized Service Facility (**LASF**) and the application form.

Lincoln Electric focuses on providing a high level of quality of support to its customers and therefore has strict requirements for the selection of its LASFs.

The requirements are listed below and each service shop shall meet all of them before submit the application form:

- The Service shop personnel shall have a good knowledge of technical English
- The Service shop is required to have the necessary following instruments:
 - ❖ Variable resistance load bank (min. 500A)
 - ❖ Dual trace oscilloscope (Digital scope meter type is recommended to be able to store and make screenshots)
 - ❖ Multi meter (True RMS)
 - ❖ Test equipment to perform electrical safety tests as required by EU Standard EN60974-4
 - ❖ Computer with internet connection and email account
- Test equipment to perform electrical safety tests (as required by EU Standard EN60974-4) and Multi meter must be calibrated on yearly basis by a national certified calibration laboratory.
- The Service shop must have an adequate facility, like: working space, easy access for the goods and packaging capability.
- The Service shop must be capable to service Engine Driven equipment directly or have contact with a nearest local Authorized Engine service shop.
- The Service shop must be independent (pure Service shop) or a Lincoln Electric Distributor.
- The Service shop undertakes to send one or more technicians to Service Training courses organized by the local Lincoln Electric subsidiary when invited.
- The service shop is covered by insurance covering liabilities resulting from its activity.

The Service shop, that want to apply to become a LASF, must fill in the attached application request form and contextually send also all the photos listed below:

- ❖ Photos of facility (Outside of the building, Service and weld testing area, replacement parts stock area)
- ❖ Equipment to perform all electrical Safety test required by the European Standards EN60974-4
- ❖ Load Bank
- ❖ Dual Trace Oscilloscope
- ❖ True RMS Multi meter plus any other instrument available
- ❖ Computer with Internet connection
- ❖ Calibration certificate provided by a national certified calibration laboratory for the Safety Test equipment and at least one true RMS multi meter

The filled form and all the pictures listed above have to be sent by email to the local Lincoln Electric Service Manager responsible for the country where the Service shop is located. Below the Service managers names along with their email for each EU country.

The local Service Manager will evaluate the request and will accept or refuse it within 5 working days from the date of request.

Country	Local Lincoln SRVC Mgr. Name	Email address
Spain and Portugal	Raul Gonzalez	RGonzalez@lincolnelectric.eu
France (<i>France, Luxemburg, Belgium – Wallonia</i>)	Ludovic Masurier or Guillaume Leboeuf	lmasurier@lincolnelectric.eu
		guillaume_leboeuf@lincolnelectric.com
Italy & Balkans (<i>Italy, San Marino, Malta, Greece, Croatia, Albania, Slovenia, Bosnia Herzegovina</i>)	Fausto Merelli	fausto_merelli@lincolnelectric.com
Northern Region (<i>Holland, Flanders Belgium, Scandinavia, Denmark, Sweden, Norway, Finland, Iceland</i>)	Bart Meers	bart_meers@lincolnelectric.com
D.A.CH (<i>Germany, Austria, Switzerland</i>)	Marco Frank	marco_frank@lincolnelectric.com
UK (<i>UK, Ireland</i>)	David Guest	David_GUEST@LincolnElectric.com
Eastern Europe (<i>Poland, Czech, Slovakia, Hungary, Estonia, Lithuania, Latvia, Baltics</i>)	Kazimierz Antczyk	kantczyk@lincolnelectric.eu
South East Europe (<i>Serbia, Bulgaria, Romania</i>)	Emilian Delcea	emilian_delcea@lincolnelectric.com

LINCOLN EUROPE LASF APPLICATION REQUEST FORM

Company name: _____ Date established: _____
Street address: _____ Phone: _____
City, Postal code, State: _____ Fax: _____
E-mail address: _____ Owner's name: _____
Manager's name: _____
Person to receive Lincoln e-mail notifications (e-mail): _____

Location Information:

Number of employees (total): _____ Sales: _____ Service: _____
Space for service area (m²): _____ Sales & office area: _____
Service territory (radius in Km): _____ N° of service vans: _____
Actual Shop labor rate (€/h): _____ Shop labor rate requested from Lincoln (€/h): _____
Lincoln parts inventory value (€): _____ Projected value after contract (€): _____
Welder service and replacement parts sales (% of total company sales): _____
Are you already a Lincoln Distributor? Yes () No () Did you have any previous contract with Lincoln? If yes list type and date: _____
Nearest Lincoln Service Shop (Km): _____

Repair Capability:

Numbers of welders repaired per year: (Lincoln) _____ (other brands): _____
Actual service contracts: (welders) _____
(engines) _____
(other) _____
Number of personnel with experience in: (welding) _____ (welder repair) _____ (electronics) _____
Load test bench: (type) _____ (max amperage) _____ Oscilloscope: Yes () No ()
Equipment to be able to perform EN 60974-4 Safety Tests, available: Yes () No ()
Shop power available: Voltage range: _____ 1ph () 3ph () Amps/Power: _____
Engine repair capabilities: None () Minor adjustment () Major overhaul ()
Is there an engine service shop nearby for service repairs? Yes () Name: _____ No ()
A computer with the internet connection is available? Yes () No ()

Comments:

Service Shop responsible sign:

Date:

