FoneSign
User Manual

Penpower Technology Ltd.
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低功率電波輻射性電機管理辦法

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FCC Statement

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.

This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However,there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one of the following measures:

- Reorient or relocate the receiving antenna.

- Increase the separation between the equipment and receiver.

- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

- Consult the dealer or an experienced radio/TV technician for help.

CE Warning

The 20cm safe distance from antenna to the user shall be maintained.

There may be newer versions of the software that was released during or after this product's manufacturing date. If the content in the User Manual differs from the on-screen interface, please follow the instructions on the on-screen interface instead of the User Manual.

I. Product Introduction

FoneSign uses the latest Bluetooth BLE technology, whether you are using iOS or Android phone, no complicated installation of software is needed, just plug the smart USB Bluetooth receiver into the computer's USB port, and use the exclusive phone APP has no need to pair, you can sign on the phone and send the signature into the WORD or PDF documents on PC instantly, you can get rid of the mouse which is inconvenience to operate, and no need to connect a signature pad, you can easily establish a digital signature file with the original handwriting.

II. Install APP on Smart Phone

◎ **On Android device** (Download APP via Google Play)

Please search [FoneSign] on Google Play, and click [Install] once found. Or you can use the phone to scan the QR Code below to link to access the installation screen.

◎ **On iPhone (Download APP via APP store)**

Please search [FoneSign] on APP store, and click [Install] once found. Or you can use the phone to scan the QR Code below to link to access the installation screen.

III. Install software on PC

Please plug FoneSign USB Bluetooth receiver to the computer, and open FoneSign APP on the phone. Please turn on the Bluetooth function if you were asked to, and the APP will pop up a guideline for software downloads, please follow the steps to download and install the software. Or later you can click [Settings] / [PC software download] in the APP to install the software.

If you cannot properly install with the guidelines, please download the FoneSign PC software via the following URL depending on your computer system.

<u>http://mobile.penpower.net/download/FoneSign</u>

IV. Start to Use

◎ On PC

Please launch the FoneSign software on PC first before you sign, and you will see the FoneSign icon appears at the lower right taskbar of the desktop, then open the document you are willing to sign, such as WORD or PDF file.

Note: FoneSign only supports Adobe v11.0.8 or above version and Foxit v6.0 or above version PDF document software.

If you use FoneSign with MS Office 2007 , please update your Office to Service Pack 3 suite.
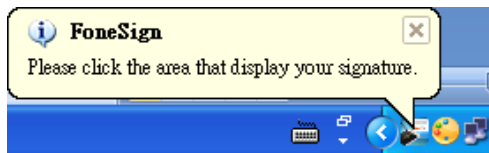
◎ On Android / iPhone

Tap on the main screen to enter the signing area.
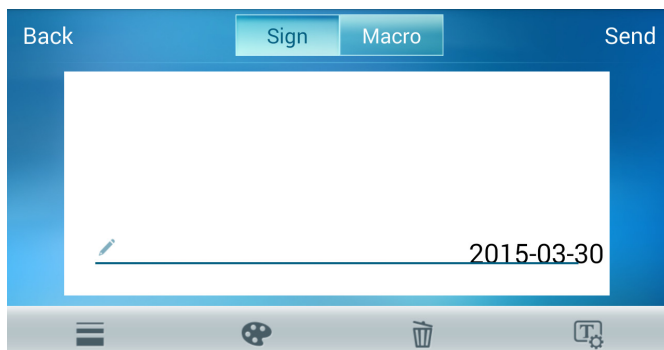
You can tap to switch thin/thick stroke and tap to change color; tap to clean the stroke to re-write.

Tap [Send] on the up-right corner when you finish signing, the FoneSign software will show the status of sending your signature, and soon you will see the signature pasted on your document, you can zoom in/out and drag the signature to the position you like, and save the document to finish.
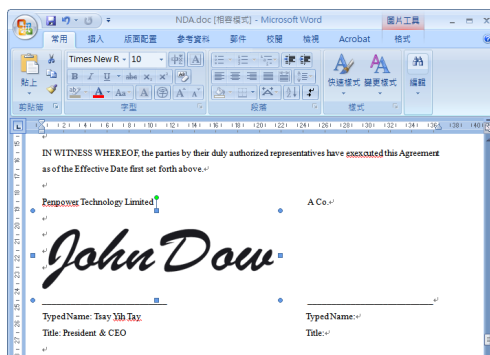
Template of Signature

Tap 🔣 to set the template of signature before you sign, and you can choose to attach the date of signing or your digital name. First of all, tap 👤 to set your [Digital name], and after that you can tap 📅 to add the date of signing, or tap 🖊name to add digital name, at this time you can tap Ａ to set the font of name and date as [Bold], [Italics] or [Underline], also you can tap ⬚ to set the sequence of date and name. Otherwise, you can zoom in/ out the size of digital name and date from the slider bar at left, or hold press the digital name and date to move the position.
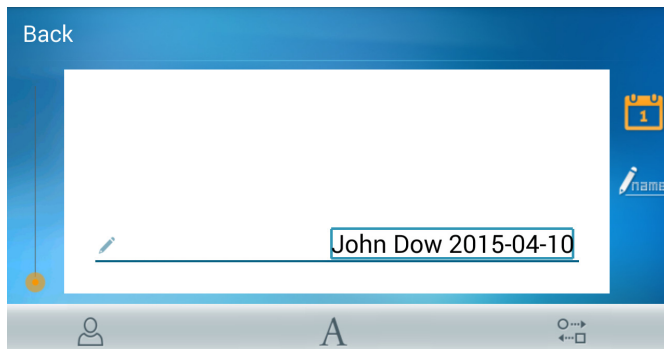
Note: If you use Adobe PDF software to open the document which you are going to sign, the template of digital name and date will not be implemented but displayed as watermark as below.

Text Macro

The text macro can help you to send the text you will often use. Switching to Macro and tap [Edit] to establish the text macro, the default items are [Name], [Address], [Company Name], and the attached digital name in the template of signature is the [Name] here, please tap [Edit] to add these information, after that, everytime you enter Macro when you are signing, you just tap the item you want to insert, and the text will send to the document instantly.

Moreover, you can tap Manually enter text, and tap the blank area to launch the keypad to type, and then tap [Send] to send out the texts to the document on PC immediately. Tap 🗑 to erase all the texts in the typing area, or tap 💾 and enter the item name to save them if you will use them someday.
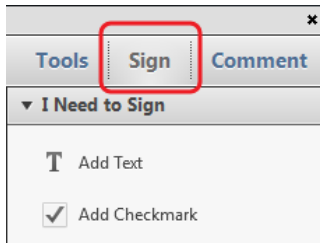
If you are using FoneSign with the Adobe PDF software, please click [Sign] on the Adobe PDF software, and click [Add text] item, and then move the mouse cursor to the place where you are going to add the text macro, then you can click the text macro on the phone to send out.

Digitized documents and sign

FoneSign also provides a function for you to take picture and sign on it, just tap 📷 to start the camera, and capture the document you want to sign, and then you can tap 🎇 to enhance the image or tap to 🔲 crop, and you can also rotate the image; tap 🖼 to abort if you want to shoot again, tap 📷 to capture another photo.

After Tapping [Finish], the app will list [Dropbox], [Google Drive] and [Sina Vdisk] for you to choose, it will ask you to log in when first time using. After logging in, the document you captured will be sent to PC via the cloud storage and open in PDF software automatically for you to sign.

When the document have been sent to the PC, the app on the phone will auto enter the signing page, at this time you can start to sign and insert the signature or the wording macro into the document.

Note: You need Adobe v11.0.8 or above version, or Foxit v6.0 or above version PDF document software installed in the PC to open the document you captured and sign.

V. Software Settings

◎ Android / iPhone
Tap the button ✖ to open the menu.
Bluetooth information: Tap it to forget the paired device for connecting new device.
Share link of cloud storage setting: Tap to select which cloud storage you want to use, and it will ask you to log in when first time using.

◎ PC
Click the FoneSign icon on the taskbar, and choose [Settings] to enter, here you can choose the display language of software and whether to launch the software when detecting USB Bluetooth receiver. Check [Fit the cell] to send the signature which will fit the size of the table where the mouse cursor is.
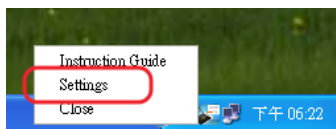
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