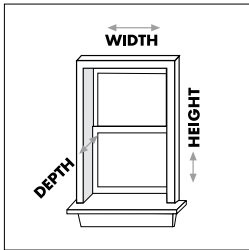


# MEASURING the right way for window treatments

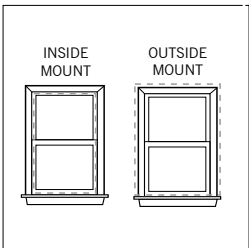
Record exact measurements. The factory will take allowances to get the best fit. Always record in the same order: width x height x depth. Consider your window operating hardware (handles and cranks) when measuring and considering product selection.

## DETERMINE THE TYPE OF TREATMENT INSTALLATION



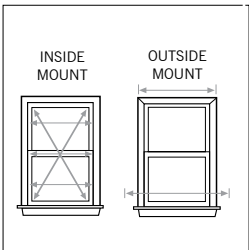
Will you mount the treatment inside or outside the window casing? **CHECK THE CASING DEPTH.** Ask us for product specifications for inside mount.

## MEASURE THE WIDTH OF THE WINDOW



**Inside mount:** Measure width at top, middle, and bottom of window. Write down the narrowest measurement (round down to an even 1/8"). Measure the window diagonally in the two places as shown. If the two diagonal dimensions are not equal, we recommend an outside mount application for optimal function and aesthetics.

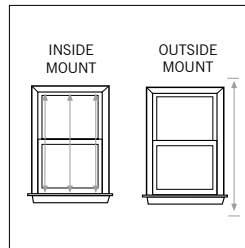
**Outside mount:** Measure to the outside edges of the molding.



• Vertical Blinds/Cellular Vertical Application/ Sliding Panels: Measure 3" past the edges of the molding to allow for privacy (6" total overlap, 1 1/2" past for all other blinds).

• Roller/Solar shades: Overlap the window opening by at least 2 1/4" on each side (4 1/2" total overlap) to ensure light control and privacy.

## MEASURE THE HEIGHT OF THE WINDOW



**Inside mount:** Measure height at left, middle, and right of window. Write down the longest measurement (round down to an even 1/8"). For verticals, record the shortest measurement.

**Outside mount:** Measure the exact height of the window from top edge of molding to bottom edge or to top of sill if there is one. If blind or shade extends to the floor, deduct at least 1/2" for clearance. You may adjust the length to your preference.

• Vertical Blinds: Add 3" for adequate mounting area above the window.

• Sliding Panels: Add 3" for adequate mounting area above the window and deduct 1/2" for Roller, Solar and Roman materials and 1" for Natural Shades materials for clearance.

### Note:

- Always use a steel tape measure.
- For Inside Mounts, don't make any deductions for clearance—this is done at the factory. Record the actual width and height of the window casing opening.

## ORDER WORKSHEET select your window treatments

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Wood Blinds      | <input type="checkbox"/> Woven Woods     | <input type="checkbox"/> Pleated Shades       |
| <input type="checkbox"/> Wood Alternative | <input type="checkbox"/> Solar Shades    | <input type="checkbox"/> Vertical Blinds      |
| <input type="checkbox"/> Roman Shades     | <input type="checkbox"/> Roller Shades   | <input type="checkbox"/> 2" Horizontal Blinds |
| <input type="checkbox"/> Sliding Panels   | <input type="checkbox"/> Cellular Shades | <input type="checkbox"/> Aluminum Blinds      |

WIDTH	HEIGHT	DEPTH (for inside mount only)	MOUNT	COLOR NAME & NUMBER (see store sample book for complete listing)	SLAT/ CELL SIZE (if applicable - see store for complete offering)	OTHER OPTIONS (see store sample book for complete listing)
sample 48"	64"	2 1/2"	<input checked="" type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE	Beech 3007	2 3/8"	5 1/2" Regent cornice
			<input type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE			
			<input type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE			
			<input type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE			
			<input type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE			
			<input type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE			

## IT'S EASY TO PLACE AN ORDER:

- 1 Select your style, color, and options from the sample book
- 2 Measure your windows
- 3 Bring this worksheet into the Home Depot to complete your order
- 4 Ask about installation—let us do it for you

For a complete selection of styles, colors, and options see the special order sample books.

