



To inspire and nurture the human spirit – one person, one cup and one neighborhood at a time



# Supplier Guidance Global Reference

Version 2.5

Facts and information needed to conduct ordinary day-to-day business.

Document located at <http://www.starbucks.com/business/suppliers>.



October 24, 2016

Starbucks Corporation, P.O. Box 34067, Seattle, Washington 98124-1067



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## 1.0 Introduction

Starbucks Supplier Guidance documents were prepared by Starbucks Global Sourcing and Supplier Relations in accordance with Starbucks business standards, policies and practices. The information provided in this Global Reference document is intended to provide guidance to both current and potential Suppliers by outlining important information needed to conduct day to day business.

As we streamline and enhance the manner in which we purchase and sell our products and services, the Starbucks Supplier Guidance documents will be updated and refined periodically to reflect the most current information.

Suppliers have 24/7 access to the information at [www.starbucks.com/suppliers](http://www.starbucks.com/suppliers). Suppliers of Starbucks are expected to adhere to the information provided and are responsible for staying informed and up to date as periodic changes are made to the information. Procedural and operational updates are effective 30 days after they are published.



## 2.0 References

### 2.1 Acronyms and Definitions

This section contains the terminology included in this Supplier Guidebook. Additional definitions can be found in the Starbucks Standard Terms and Conditions of Purchase; also available on [www.starbucks.com/suppliers](http://www.starbucks.com/suppliers).

**Authorized Representative** – A Starbucks representative who is authorized to commit company funds on behalf of Starbucks and/or authorized to correspond with or request information from Suppliers. The Authorized Representative is responsible for all Supplier selections, negotiation, monitoring, costs, schedules, specifications and purchase documents. The Authorized Representative may instruct the Supplier to work directly other Starbucks partners on day-to-day business transactions or in developing new products, but the Authorized Representative remains the key contact for all final specifications, costs, schedules and agreements.

**Bill of Lading (BOL)** – A document signed by a carrier (a transporter of goods) or the carrier’s representative and issued to a consignor (the shipper of goods) that evidences the receipt of goods for shipment to a specified designation and person.

**Blanket Purchase Agreement (BPA)** – An agreement (not a contract to buy) used to establish or affirm specific terms and pricing for a specific set of items. Establishes the parameters used to create BPA releases (commitments to buy).

**Case** – As used in this document, case includes trays, totes and any other outer-most container holding product for shipment.

**Co-Manufacturer** – A company with specific competencies or capabilities that collaborates with others in order to create a common final product.

**Consolidated Distribution Center (CDC)** – A distribution center operated by a third-party vendor that warehouses, sorts and delivers a combination of products that would traditionally be delivered to a store through different vendors. Refer to the Reference Tables below for a complete list of North America CDCs.

**Country of Origin (COO)** – For Starbucks purposes, the term “Country of Origin” is defined as the specific country(s) in which the item is manufactured, and as defined by the country of import. Country of Origin is not defined as the country from which the item was shipped, although the two may be the same.

**Each** – “Each” refers to an individual unit of product.

**EMEA** – Europe, Middle East, Africa.

**GFSI** – Global Food Safety Initiative.

**GMA** – Grocery Manufacturer Association.

**Inner Pack** – Inner Pack describes any packaging that contains more than one individual unit within a case.

**International Standards for Phytosanitary Measures No. 15 (ISPM 15)** - An International Phytosanitary Measure developed by the International Plant Protection Convention (IPPC) that requires all wood packaging materials thicker than 6mm (i.e. pallets, crates) to be debarked, then heat treated or fumigated



with methyl bromide to prevent the spread of insects and disease that could negatively impact plants and ecosystems when products are shipped between countries. Wooden packaging material in compliance with ISPM 15 is stamped with a “wheat stamp” that contains codes to indicate the country code, the pallet manufacturer, the treatment company and type of treatment (heat or fumigated).

**ISPM 15** – See International Standards for Phytosanitary Measures No. 15.

**Item Data Sheet (IDS)** – This form is required to be completed by the Supplier in order to provide specific data points and information about items. The IDS provides the necessary information and specifications in order to set up an item in Starbucks systems.

**Lot** – A number that uniquely describes a particular batch or manufacturing run. Each lot number used can correspond to only one expiration date.

**Manufacturing Site Identification (MID)** – The MID is an alphanumeric code generated by the Starbucks system that uniquely identifies Supplier or third party sites used to manufacture products sold to Starbucks.

**Order** – The request and its unique identification number that describes a specific shipment of goods. An Order may be a purchase order, blanket purchase agreement, blanket purchase order, release against a blanket purchase agreement, job order, work order, statement of work or other mechanism for ordering products or services.

**Partner** – A company-operated Starbucks employee.

**PO** – Purchase Order (See “Purchase Order”).

**Purchase Order (PO)** – (See Order”).

**Regional Distribution Center (RDC)** – One of a network of warehouses (scattered regionally) operated for a single company where merchandise is consolidated prior to delivery to its stores within a region (see the Reference Tables below for a complete list of RDCs).

**SKU** – Stock Keeping Unit (See “Stock Keeping Unit”).

**Starbucks Food Standards** – Starbucks Standards for Food Suppliers, as it may be amended, updated and revised from time to time by Starbucks. A copy of Starbucks Food Standards is available at [www.starbucks.com/suppliers](http://www.starbucks.com/suppliers).

**Stock Keeping Unit (SKU)** – A retailer-defined coding system used to distinguish individual items in the retailer’s accounting, warehousing and point-of-sale systems.

**Supplier** – An entity or location from which a product or service is purchased or shipped to fulfill a Starbucks Order. May include the entity ultimately responsible for a shipment.

**Value-Added Tax (VAT) Identification (ID) Number** – An identifier used in many countries, including the countries of the European Union (EU), for value-added tax purposes. The VAT ID is only relevant for corporate customers within the EU.

**VAT** – See Value-Added Tax Identification Number.

**Wheat-Stamp** – See International Standards for Phytosanitary Measures No. 15 (ISPM 15).



## 2.2 Starbucks Financial Information

The following financial information is provided for Supplier use. Starbucks does not complete or sign Supplier credit applications. Starbucks is a publicly-held company (NASDAQ symbol: SBUX) with financial reports available at <http://investor.starbucks.com/>.

### 2.2.1 Starbucks Corporate Address

Starbucks Corporation  
P.O. Box 34067  
Seattle, WA 98124-1067  
U.S.A.  
206-318-1575

### 2.2.2 Operating Company

STARBUCKS CORPORATION, d/b/a/ STARBUCKS COFFEE COMPANY

### 2.2.3 Tax Information

Starbucks Corporation Federal ID number: 91-1325671

Resale tax numbers provided as needed upon request. Please contact the Starbucks Sales Tax Supervisor at [globaltransactionaltax@starbucks.com](mailto:globaltransactionaltax@starbucks.com) or by telephone at 206-318-7459.

## 2.3 Starbucks Audit Line

Starbucks partners are personally responsible for following the law and acting ethically in all situations. Complaints or concerns regarding partner conduct, accounting controls or auditing should be reported to the Starbucks Audit Line or the Starbucks Board of Directors. Reports may be made anonymously and will be treated confidentially.

Audit Line: (North America): 1-800-300-3205  
(Outside North America): 1-678-250-7559

In writing: Starbucks Corporation  
Board of Directors  
P.O. Box 34507  
Seattle, WA 98124  
U.S.A.



## 2.4 Purchase Documents

Starbucks uses many types of documents to authorize the purchase of goods and services. The most common documents include (not in order of precedence):

1. **Contracts/Agreements** – A formal contract or agreement signed by both Starbucks and the Supplier may be put into place for services or products. These will be negotiated between the Authorized Representative and the Supplier prior to commencement of any work.
2. **Blanket Purchase Agreements / Releases** –A blanket purchase agreement (BPA) is not a commitment to purchase, but rather an agreement between the parties to the terms under which Starbucks may purchase products during a specific timeframe and for a specific dollar amount. Once in place, the BPA enables a release to be executed, authorizing either the purchase of product or commencement of work to begin. Each release issued decreases the total available on the BPA by the amount of the release.
3. **Standard Purchase Orders** – Purchase orders (PO) are written to cover specific projects, products or shipments. Purchase orders may be issued in lieu of or in addition to another form of contract or agreement.
4. **Purchasing Cards** – Starbucks may use a purchasing card for the purchase of non- inventory products and services. To ensure payment, Suppliers shall pre-approve all transactions prior to shipment of goods or commencement of services.
5. **Work Orders** – Generated from store development for repairs and maintenance.
6. **Order Advice** – The suggested order management document delivered to store product distributors.



## 3.0 Reference Tables

**Table 1: Contact Summary**

Contact	Address
Starbucks Internet Site	<a href="http://www.starbucks.com">www.starbucks.com</a>
Teavana Internet Site	<a href="http://www.teavana.com">www.teavana.com</a>
Starbucks Cargo Security	<a href="mailto:cargosecurity@starbucks.com">cargosecurity@starbucks.com</a>
Starbucks Regulatory (CAP region)	Benny Lee – <a href="mailto:belee@starbucks.com">belee@starbucks.com</a> George Wong – <a href="mailto:GeWong@starbucks.com">GeWong@starbucks.com</a>
International Chamber of Commerce	<a href="http://www.iccwbo.org">www.iccwbo.org</a>
U.S. Customs	<a href="http://www.cbp.gov">www.cbp.gov</a>
U.S. FDA	<a href="http://www.fda.gov">www.fda.gov</a>
World Customs Organization	<a href="http://www.wcoomd.org">www.wcoomd.org</a>
GS1 (GTIN)	<a href="http://www.gs1.org">www.gs1.org</a>
DAMCO	<a href="http://www.damco.com">www.damco.com</a>
OHL/Geodis	<a href="http://www.geodis.com">www.geodis.com</a>
TMC	<a href="http://www.mytmc.com">www.mytmc.com</a>
Audit Line	(Within North America): 1-800-300-3205 (Outside North America): 1-678-250-7559

**Table 2: Corporate Offices**

Country	Mailing Address	Physical Address
<b>U.S.A.</b>	Starbucks Coffee Company P.O. Box 34067 Seattle, WA 98124-1067 206-318-1575	Starbucks Coffee Company 2401 Utah Ave. S. Seattle, WA 98134 206-318-1575
<b>EMEA</b>	Starbucks Coffee EMEA BV P.O. Box 58081 1040 HJ Amsterdam 31-20-4076500	Starbucks Coffee EMEA BV Accraweg 19 1047 HB Amsterdam 31-20-4076500
<b>Asia Pacific</b>	Starbucks Coffee Asia Pacific Ltd 12A floor, Sun Hung Kai Center 30 Harbour Road Wanchai, Hong Kong 852-2283-1111	Starbucks Coffee Asia Pacific Ltd 12A floor, Sun Hung Kai Center 30 Harbour Road Wanchai, Hong Kong 852-2283-1111





<b>Latin America</b>	Starbucks Coffee International Latin America RSC 95 Merrick Way, Suite 650 Coral Gables, FL 33134 305-740-5738	
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**Table 3: Invoicing Locations – Accounts Payable**

Country	Mailing Address	Electronic Invoice Information
<b>U.S.A.</b> <b>Canada</b> <b>Latin America</b> <i>Invoices against a purchase order or release</i>	Email Invoice(s) to: <a href="mailto:apinvoice@starbucks.com">apinvoice@starbucks.com</a> (single invoice per each pdf attachment required; multiple attachments in a single email accepted)	Telephone: 206-318-4307 Fax: 206-682-0492  Invoice format: <a href="mailto:nainvoiceformat@starbucks.com">nainvoiceformat@starbucks.com</a>  W8 Certification: <a href="mailto:W8compliance@starbucks.com">W8compliance@starbucks.com</a>
<b>U.S.A.</b> <b>Canada</b> <b>Latin America</b> <i>Invoices for which there is no purchase order or release</i>	Email Invoice(s) to: <a href="mailto:apinvoice@starbucks.com">apinvoice@starbucks.com</a> (single invoice per each pdf attachment required; multiple attachments in a single email accepted)	Invoice format: <a href="mailto:nainvoiceformat@starbucks.com">nainvoiceformat@starbucks.com</a>  W8 Certification: <a href="mailto:W8compliance@starbucks.com">W8compliance@starbucks.com</a>
<b>EMEA</b> <b>Manufacturing</b>	Starbucks Manufacturing EMEA BV Accounts Payable Accraweg 19 1047 HJ Amsterdam, The Netherlands  Ship to NL: VAT Registration# NL 810157895.B.01  Ship to DE: VAT Registration# DE 252115541  Ship to UK: VAT Registration# GB 779045004  Ship to IE: VAT Registration# IE 9798418T	Telephone: 31-20-4076536 Fax: 31-20-4076581  Electronic invoices to: <a href="mailto:emea_manufacturing@starbucks.com">emea_manufacturing@starbucks.com</a>
<b>Starbucks Coffee</b> <b>EMEA</b>	Starbucks EMEA B.V. VAT Registration# NL 810040281.B.01 Accounts Payable Accraweg 19 1047 HJ Amsterdam, The Netherlands	Electronic invoices to: <a href="mailto:emea_manufacturing@starbucks.com">emea_manufacturing@starbucks.com</a>



<b>Starbucks Coffee Netherlands</b>	Starbucks Netherlands B.V. VAT Registration# NL 823205563.B.01 Accounts Payable Accraweg 19 1047 HJ Amsterdam, The Netherlands	Electronic invoices to: <a href="mailto:NL_AccountsPayable@starbucks.com">NL_AccountsPayable@starbucks.com</a>
<b>Germany</b>	Starbucks Coffee Company Deutschland GMBH VAT Registration# DE218492293 c/o Spring CGN / CGN / 9000 4422 / 012006 Postfach 920109 51151 Köln, Deutschland	Electronic invoices to: <a href="mailto:germanyap@starbucks.com">germanyap@starbucks.com</a>
<b>France</b>	Starbucks Coffee Company France SAS VAT Registration# FR09445330103 Attn: Accounts Payable 38, rue des Jeûneurs 75002 Paris, France  Post Address: Starbucks Coffee France SAS PO BOX 58081 1040 HB Amsterdam, The Netherlands	Electronic Invoices to: <a href="mailto:franceap@starbucks.com">franceap@starbucks.com</a>

**Table 4: Bank Reference**

Bank	Contact
<b>Bank of America Merrill Lynch</b>	Andrea S. Perez Director – Global Transaction Services <a href="mailto:andrea.s.perez@baml.com">andrea.s.perez@baml.com</a> 951-274-4066 office

**Table 5: Regional Distribution Centers – Store Supplies**

United States			
<b>Auburn</b>	Starbucks Coffee Company 2202 Perimeter Road Auburn, WA 98001 U.S.A. <a href="mailto:gist.auburn.inbound@gistworld.com">gist.auburn.inbound@gistworld.com</a>	<b>Harbor Island</b>	Starbucks Coffee Company 1021 SW Klickitat Way Building D, Suite 104 Seattle, WA 98134 U.S.A. 206-903-6929



<b>Carson Valley</b>	Starbucks Coffee Company 2525 Starbucks Way Minden, NV 89423 775-267-6100 U.S.A. <a href="mailto:cvrpinboundappt@starbucks.com">cvrpinboundappt@starbucks.com</a>	<b>Nashville</b>	Starbucks Coffee Company 1009 Hixson Blvd. Lebanon, TN 37090 U.S.A. 615-443-8951 <a href="mailto:ndc_inbound@ohl.com">ndc_inbound@ohl.com</a>
<b>Cinram</b>	Starbucks Coffee Company 437 New Sanford Road La Vergne, TN 37086 U.S.A. 615-287-3854	<b>York</b>	Starbucks Coffee Company 3000 Espresso Way York, PA 17402 U.S.A. 717-266-9705 <a href="mailto:dl-ydcinbound@starbucks.com">dl-ydcinbound@starbucks.com</a>
<b>Dallas</b>	Starbucks Coffee Company 730 East Trinity Blvd. Grand Prairie, TX 75050 U.S.A. <a href="mailto:ddc_inbound@penske.com">ddc_inbound@penske.com</a>	<b>Stratford</b>	Teavana 500 Long Beach Blvd. Stratford, CT 06615 U.S.A. 203-610-8600
<b>CAP and EMEA</b>			
<b>Singapore</b>	Singapore Regional Dist. Ctr. DHL Global Forwarding (Singapore) Pte. Ltd. No. 1 Changi South Street 2 Singapore 486760 65-6548-9688	<b>Europe</b>	CEVA Logistics for Starbucks Unit 1, Juniper Park Fenton Way Southfield Ind. Est. Laindon Basildon, Essex SS15 6RZ United Kingdom 0044-1268-495757
<b>China</b>	Wai Gao Qiao Regional Dist. Ctr. DHL Global Forwarding No. 9 Warehouse, 308 Fen Ju Road Free Trade Zone, Wai Gao Qiao Shanghai, 200131, China 8621-5048-0401	<b>Europe Germany</b>	Starbucks Coffee Company c/o DHL Logistics GmbH Hamburger Strasse 40 47229 Duisburg Germany 49 0 20 65/90 39-216

**Table 6: Regional Distribution Centers – Construction Supplies**

Location	Address	Location	Address
<b>Perris</b>	Starbucks Coffee Company c/o Penske Logistics, LLC 3722 Redlands Avenue Perris, CA 92570 U.S.A. 951-956-2137 <a href="mailto:sbuxperris@penske.com">sbuxperris@penske.com</a>	<b>La Vergne</b>	Starbucks Coffee Company c/o Penske Logistics, LLC 1714 Heil Quaker Blvd. La Vergne, TN 37076 U.S.A. 615-641-2590 ext. 1 <a href="mailto:sbuxlavergne@penske.com">sbuxlavergne@penske.com</a>



<b>Europe Netherlands</b>	Starbucks Manufacturing EMEA B.V. c/o Penske Logistics, LLC Ettenseweg 40 4706 PB Roosendaal, The Netherlands +31 165 576766 <a href="mailto:Order.starbucks@penske.com">Order.starbucks@penske.com</a>	<b>Futian</b>	Starbucks Corporation c/o DHL Global Forwarding (HK) Ltd. 6/F, Tempus Int'l Logistics Building No. 9 Taohua Road Shenzhen, China 86 755 2218 2302
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**Table 7: Consolidated Distribution Centers – Perishable & Consolidated Supplies**

United States			
<b>Arizona</b>	Penske Logistics 3717 West Washington St. Phoenix, AZ 85009 602-278-0663	<b>Massachusetts</b>	DPI Specialty Foods 135 Will Drive Canton, MA 02021 866-237-5983
<b>California</b>	Penske Logistics 4040 Vista Park Court, Suite 30 Sacramento, CA 95834 916-419-3482	<b>Michigan</b>	Penske Logistics 36501 Van Born Road, Suite 140 Romulus, MI 48174-4051
<b>California</b>	Southwest Traders Inc. 4747 Frontier Way Stockton, CA 95215 800-509-3760	<b>Nevada</b>	Golden State Foods Suncrest Commerce Center 1051 Mary Crest Rd., Ste D/E Henderson, NV 89074-7821
<b>California</b>	Southwest Traders Inc. 324 N. Fruit Avenue Fresno, CA 93706 800-509-3760	<b>New Jersey</b>	Balford Farms 4 Manhattan Dr. Burlington, NJ 08016 800-969-2691 ext. 102
<b>California</b>	Golden State Foods 14317 Lomitas Avenue La Puente, CA 91746-3017 866-437-7289	<b>New Jersey</b>	Bartlett Dairy 802 Bergen St, #814 Newark, NJ 07108-1804 718-658-2299 ext 7
<b>California</b>	Penske Logistics 7170 Miramar Road, Suite 800-900 San Diego CA 92121 888-796-5282	<b>New Mexico</b>	Mile Hi Specialty Foods 7110 2 <sup>nd</sup> Street NW Suite 102 Albuquerque, NM 87107 800-813-2145
<b>Colorado</b>	Mile Hi Specialty Foods 4770 E. 51st St. Denver, CO 80216 800-813-2145	<b>New York</b>	Bartlett Dairy 130 Thruway Park Drive West Henrietta, NY 14586 718-658-2299 ext. 7
<b>Florida</b>	Quality Custom Distribution Svcs 1451 Ocoee Apopka Road, Bldg B Apopka, FL 32703 866-437-7289	<b>North Carolina</b>	Quality Custom Distribution Svcs 9510 Rodney Street Pineville, NC 28134 866-437-7289



<b>Florida</b>	Golden State Foods 2200 NW 129th Avenue, Ste #115 Miami, FL 33182 866-437-7289	<b>Ohio</b>	Penske Logistics 1261 Highland Rd. Macedonia, OH 44056 330-748-8001
<b>Georgia</b>	Penske Logistics LLC 770 Tipton Industrial Drive, Ste D Lawrenceville, GA 30046-2876 888-796-5282 ext 88277	<b>Oregon</b>	Golden State Foods 7319 SW Kable LN, Ste 500 Tigard, OR 97224-7993 866-437-7289
<b>Hawaii</b>	Quality Custom Distribution Svcs 94-554 Ukee Street Waipahu, HI 96797-4213 808-671-4017	<b>Texas</b>	Quality Custom Distribution Svcs 6601 Guada Coma Dr., #200 Schertz, TX 78154 866-437-7289
<b>Illinois</b>	DPI Specialty Foods 6800 Santa Fe Drive, Suite E Hodgkins, IL 60525 866-237-5983	<b>Texas</b>	Penske Logistics 8323 N Eldridge Pkwy Houston, TX 77041 281-477-7558
<b>Indiana</b>	DPI Specialty Foods 4001 W Minnesota St. Indianapolis, IN 46241 866-237-5983	<b>Texas</b>	Penske 730 East Trinity Blvd. Grand Prairie, TX 75050 972-891-3574
<b>Kansas</b>	Mile Hi Specialty Foods Westlink Business Center Bldg. 1 23104 W 43rd Street Shawnee, KS 66226	<b>Virginia</b>	Quality Custom Distribution Svcs 1391 Progress Rd Suffolk, VA 23434-2154 866-437-7289
<b>Louisiana</b>	Marques Foods 700 Brown Ave. Harvey, LA 70058 504-366-1099	<b>Washington</b>	Quality Custom Distribution Svcs 3808 N. Sullivan Rd Spokane Valley, WA 99216 866-437-7289
<b>Maryland</b>	DPI Specialty Foods 1000 Prince George Blvd Upper Marlboro, MD 20774 866-237-5983	<b>Washington</b>	Quality Custom Distribution Svcs 18209 80th Ave. S., Suite C Kent, WA 98032 866-437-7289
<b>Canada</b>			
<b>Alberta</b>	GFS Calgary 1802 Centre Ave NE Calgary, AB T2E 0A6	<b>Ontario</b>	GFS Toronto 2999 James Snow Pkwy N Milton, ON L9T 5G4
<b>British Columbia</b>	GFS Vancouver 1700 Clivenden Avenue Delta, BC V3M 6T2	<b>Quebec</b>	GFS Montreal 550 Louis Pasteur St. Boucherville, QC J4B 7Z1
<b>Manitoba</b>	GFS Winnipeg 310 Sterling Lyon Parkway Winnipeg, MB R2P 0T3		



**Table 8: Authorized Customs Brokers**

Flow of Goods	Contact	Phone	Fax	Email / Other
To U.S. From Canada	FedEx Trade Networks	360-332-3080	360-332-6956	<a href="mailto:Blaine_Release@ftn.fedex.com">Blaine_Release@ftn.fedex.com</a>
To Canada From U.S.	FedEx Trade Networks	604-278-7785	604-276-9419	<a href="mailto:starbucks@ftn.fedex.com">starbucks@ftn.fedex.com</a>
To U.S. From Outside North America	Ozburn-Hessey Logistics (OHL)	425-656-5710		<a href="mailto:sbuxan@ohl.com">sbuxan@ohl.com</a> <a href="http://www.ohl.com">www.ohl.com</a>
To DC Duisburg- Germany	Damco in the COO			<a href="http://www.damco.com">www.damco.com</a>
To DC Basildon-UK From Overseas	EMEA Transportation department in Amsterdam	31(0) 20704 6540		
To EMEA (Except overseas into Duisburg or Basildon DCs)	EMEA Transportation department in Amsterdam	31(0) 20704 6540		
To DC Futian, Shenshen, China	DHL	86-755-83485244		
To DC WaiGaoQiao, Shanghai, China	DHL Global Forwarding	+86 021 5048 0401 ext. 210		
To Asia Pacific Region	The local consignee will manage the customs clearance directly and the customs broker will invoice clearance and duty charges directly to the consignee unless other arrangements are approved by Starbucks.			

**Table 9: Starbucks Transportation Contacts**

Product Category	Contact	Phone	Email
<b>Starbucks-managed freight with an origin and destination within the U.S. and Canada</b>			
All categories; ambient and temperature-controlled	TMC (Starbucks transportation management provider)		<a href="mailto:inboundstarbucks@mytmc.com">inboundstarbucks@mytmc.com</a>



Starbucks-managed freight importing to the U.S. or Canada from outside North America			
Green Coffee, Tea, Store Development	Jason Slye	206-318-9163	<a href="mailto:jslye@starbucks.com">jslye@starbucks.com</a>
All other product categories	Denton Lindow	206-318-4494	<a href="mailto:dlindow@starbucks.com">dlindow@starbucks.com</a>

## Revision History

Date	Versions
May 2014	Starbucks Supplier Guidance – Global Reference, Version 1.0
December 2014	Starbucks Supplier Guidance – Global Reference, Version 2.0
March 2015	Starbucks Supplier Guidance – Global Reference, Version 2.1
April 2015	Starbucks Supplier Guidance – Global Reference, Version 2.2
June 2015	Starbucks Supplier Guidance – Global Reference, Version 2.3
March 2016	Starbucks Supplier Guidance – Global Reference, Version 2.4
October 24, 2016	Starbucks Supplier Guidance – Global Reference, Version 2.5