



# Facts About ESA/NTS CEUs From DMP

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## ***What is a CEU?***

A continuing Education Unit (CEU) is a unit of credit equal to 1 hour of participation in an accredited training program. In this case, for every 1 hour of training time put into DMP University, or any other training program, 1 CEU is gained.

*The Electronic Security Association/National Training School (ESA/NTS) is the agency that awards certifications as CEUs are accumulated and reported on the Certification Renewal Form.*

## ***What is the Student's Responsibility?***

It's the student's responsibility to keep and maintain records of qualifying CEUs and report those CEUs on the Certification Renewal Form. DMP students have the advantage of DMP University where their DMP University training history is always available at the student's convenience.

## ***What is a Certification Renewal Form?***

A Certification Renewal Form allows students to continue working in their profession within the security industry. They should maintain organized records of completed CEUs and report them on this form. A new Certification Renewal Form should be submitted every renewal cycle.

## ***What Does DMP Provide?***

Upon the completion of each course taken through DMP University, DMP will provide a Certificate of Completion that lists the following information:

- ▶ Name of training provider
- ▶ Title of the training
- ▶ Name of the certified professional
- ▶ Date the training was completed
- ▶ Duration of the training



## **Helpful Tools**

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### ***View DMP University Certificates***

1. Log in to Training.DMP.com.
2. Click **HISTORY** in the top menu.
3. Identify the completed courses during the qualifying year for the ESA/NTS renewal cycle.
4. Click the **CERTIFICATE** icon for each course needed to report on the renewal form, then either download or print the certificate.

### ***Access the Certification Renewal Form***

1. Log in to Training.DMP.com.
2. Click **LINKS** in the top menu.
3. Click on **ESA/NTS CERTIFICATION RENEWAL INSTRUCTIONS AND FORMS** to view the renewal form.

### ***For More Information...***

Visit ESAWeb.org for more information on qualifying activities, continuing education, and the renewal process.