

Your safety checklist.

KEEPING YOUR WORKPLACE SAFE IS YOUR #1 PRIORITY. AND WE'RE HERE TO HELP MAKE SURE YOU'RE PREPARED ALL YEAR ROUND.

Entryway/Lobby

- ☐ Non-slip floor mats
- ☐ Wet floor signs
- ☐ Security cameras
- ☐ Exit signs
- ☐ Proper lighting
- ☐ Security mirror
- ☐ Badge entry systems
- ☐ Wet spill pads
- ☐ Visitor badge systems

Parking Lot/Exterior

- ☐ Safety vests and boots
- ☐ Caution tape
- ☐ Safety cones
- ☐ Earmuffs
- ☐ Shovel
- ☐ Cooling and hydration beverages

- ☐ Hand flags
- ☐ Parking signs
- ☐ Shade tents
- ☐ Waste can
- ☐ Ice melt/spreader
- ☐ Megaphones

Common Areas/Breakroom

- ☐ Fire extinguisher and signage
- ☐ Flashlights and batteries
- ☐ First aid, survival and burn kits
- ☐ Smoke detectors
- ☐ Carbon monoxide detectors
- ☐ Pathogen cleanup kits
- ☐ AED (Automated External Defibrillator)
- ☐ AED signage
- ☐ Sharps containers
- ☐ Hand sanitizer

Maintenance Closet

- ☐ Face masks
- ☐ Earplugs
- ☐ Gloves
- ☐ Hardhats
- ☐ Goggles and safety glasses
- ☐ Eye wash
- ☐ Back supports
- ☐ Protective apparel
- ☐ Lockout center/key storage
- ☐ Emergency preparedness kits and lighting
- ☐ Flashlights and batteries
- ☐ Two-way radios
- ☐ Flammables safety cabinets
- ☐ Lightbulbs

Use this guide as a reference to make sure you have the basic safety essentials on hand.



Depending upon special regulations for your industry and location, you may be required to have additional safety equipment and measures in place. This checklist is intended only as a guideline for basic safety that applies to the majority of workplaces.

