



Employment Application

Gilmore Car Museum is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information:

Date of Application: _____

Applicant Legal Name: _____

Address: _____

City, State, Zip Code: _____

Cell Phone Number: _____ Email Address: _____

Employment Position:

Position applying for: Part-time Seasonal Full-time

How did you hear about this position? _____

What days are you available to work? _____

What hours or shift are you available for work? _____

What date can you start working if you are hired? _____

Personal Information:

Do you have any friends, relatives or acquaintances working for Gilmore Car Museum? Yes No

If yes, state name and relationship: _____

Are you 18 years or older? Yes No

Do you have a condition which would require job accommodations? Yes No

If yes, please describe accommodations required below:

Gilmore Car Museum complies with the American with Disabilities Act (ADA) and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.

Job Skills/Qualifications:

Please list below the skills and qualifications you possess for the position for which you are applying:

Applicant Name _____

Personal Information:

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

Note: No applicant will be denied employment solely on the grounds of connection of a criminal offense. The date of the offense, the nature of the offense, including any significant details that effect the description of the event and the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.

Education and Training

High School	City and State	Year Graduated	Degree Earned

College/University

College/University	City and State	Year Graduated	Degree Earned

Vocational School/Specialized Training

Vocational School	City and State	Year Graduated	Degree Earned

Military

Are you a member of the Armed Forces? Yes No

What branch did you enlist?: _____

What military skills do you possess that would be an asset to this position _____

References

Reference Name	Contact Information (email and phone number)

Applicant Name _____

Previous Employment

Current Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Dates Employed: _____ Reason for Leaving: _____

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Dates Employed: _____ Reason for Leaving: _____

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Dates Employed: _____ Reason for Leaving: _____

At Will Employment

The relationship between you and Gilmore Car Museum is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without good cause, with or without notice, by you or Gilmore Car Museum. No representative of Gilmore Car Museum has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will" and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our President or Chief Financial Officer.

Background Checks and Drug Testing

All applicants who are offered employment with Gilmore Car Museum will be subject to a background check and drug testing (if 18 years or older). Offers of employment are contingent on the successful completion of a background check and drug test conducted in accordance with Gilmore Car Museum policy and state law. Gilmore Car Museum complies with all Fair Credit Report Act (FCRA) requirements. By signing this application, I understand that I may be subject to a background check and/or drug testing.

Authorization and Acknowledgements

I affirm that the information I have provided in this application is true to the best of my knowledge, information and belief, and I have not knowingly withheld any information requested. I understand that withholding or misstating any information requested in this application is grounds for rejection of my application, and that providing false or misleading information in this application is grounds for discharge.

I authorize the company to verify my references, record of employment, education record, and any other information I have provided. Unless otherwise noted, I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and all other persons and entities, from any and all claims, demands or liabilities arising out of or in any way related to such inquiry or disclosure.

Applicant Signature _____ **Date** _____