

**BHARAT SANCHAR NIGAM LIMITED**

(A Government of India Enterprise)



**TENDER DOCUMENT**

**FOR**

**THE WORK OF**

Name of work:- Shifting ITC and general servicing of 63.0 kVA Trolley E/A set at TE Penpahad  
(Shifting from Marriguda TE Bldg), Nalgonda SSA.

**BSNL ELECTRICAL SUB DIVISION – IV  
HYDERABAD**

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Sd/-  
SUB DIVISIONAL ENGINEER (E)  
BSNL ELECTRICAL SUB DIVISION-IV,  
HYDERABAD

# BHARAT SANCHAR NIGAM LIMITED



(A Government of India Enterprise)

## SHORT NOTICE INVITING TENDER

**N I T No 90/SDEE/BSNL/HYD-IV/2009-10/**

**Dt24-10-2009**

1. The Sub Divisional Engineer (E), BSNL Electrical Sub Division No-IV, 6<sup>th</sup> Floor BSNL Bhavan , Hill Fort Road, Adarshnagar , , Hyderabad invites on behalf of Chairman, Bharat Sanchar Nigam Limited, Sealed item rate tenders from BSNL Enlisted contactors up to 3 PM on **05 November -2009** for the following work.

| S.I No. | Name of work   | Estimated Cost (Rs) | E M D (Rs) | Completion Period | Cost of Tender Form (Non Refundable) |
|---------|--|---------------------|------------|-------------------|--------------------------------------|
| 1       | Shifting ITC and general servicing of 63.0 kVA Trolley E/A set at TE Penpahad (Shifting from Marriguda TE Bldg), Nalgonda SSA. | 16400/-             | 328/-      | 1 Month           | 169/-                                |

2. The Contractor shall submit and confirm
3. Valid Chartered Accountant certificate, Valid Electrical License and Registration Certificate with attested Copies as applicable along with application on their printed letter heads for purchase of tender.
4. List of works completed of the requisite magnitude for the past 3 years along with attested copies of certificate ,testimonials of their satisfactory completion from the Department concerned obtained from an Officer not below the rank of Executive Engineer.
5. Tenders will be opened at 3-30 PM on the same day. In case Holiday is declared, same will be opened on the next working day. Conditions and tender forms can be had from this office on payment, as mentioned above up to 4 PM on all working days . Sale of tender forms shall be closed at 4 PM on **03- November-2009**
6. The cost of tender form is to be paid by cash to the Accounts Officer (Cash) BSNL Electrical Division-I, Hyderabad
7. The Tender documents can also be downloaded from the web site [www.ap.bsnl.co.in](http://www.ap.bsnl.co.in) . The Tenderers who download document from the website are required to enclose the cost of the tender form i.e. Rs 169/- in the form of DD along with the tender.
8. The Tenderer shall submit the tenders in two sealed covers marked as Cover 1st and 2<sup>nd</sup>.
9. The 1st cover should contain the following:
  - i). Earnest Money Deposited in the form of DD/ PO of scheduled Bank or a Nationalized Bank,
  - ii). Cost of the tender documents in the form of DD
  - iii). The Credentials of the Tenderer self attested and certified by any BSNL Executive. If not certified by BSNL Executive then original documents shall be produced at the time of opening.
10. The EMD and cost of the application shall be drawn in favour of Accounts officer (cash), BSNL Electrical division-I, Hyderabad, and the second cover should contain tender document. In case the 1st cover is not annexed or earnest money / Cost of application is not in proper form or after verification of credentials contained in the cover and if found not eligible or incomplete, the second cover containing tenders will not be opened and such tenders will be summarily rejected.

Sub Divisional Engineer (Elect)  
BSNL Electrical Division-IV  
Hyderabad 500001

Copy to:

- 1) The Executive Engineer (E), BSNL Electrical Division-I, Hyderabad
- 2) The Sub Divisional Engineer (E), BSNL Electrical Sub Divin Sangareddy / Nizamabad
- 3) The Eligible Contractors
- 4) The AO/SDE (E-P)/SSS/Auditor/Cashier/Notice board/Spare.

SUB DIVISIONAL ENGINEER (E)

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**DECLARATION**

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(TO BE GIVEN BY THE TENDERERS WHO HAVE DOWNLOADED THE TENDER DOCUMENT FROM  
THE WEB)

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It is to certify that

- 1) I / We have submitted the tenders in the pro-forma as downloaded **directly from the website & there is no change in formatting, number of pages etc.**
- 2) I/ We have submitted tender documents which **are same / identical** as available in the website.
- 3) I / We have **not made any modification / corrections / additions etc** in the tender documents downloaded from web by me / us.
- 4) I / We have checked that **no page is missing** and all pages as per the index are available & that all pages of tender document submitted by us are **clear & legible**.
- 5) I / We have **signed (with stamp) all the pages** of the tender document before submitting the same.
- 6) I / We have sealed the tender documents properly before submitting the same.
- 7) I / We have submitted the **cost of tender** along with EMD.
- 8) In case at any stage later, it is found there is difference in our downloaded tender documents from the original, BSNL shall have the absolute right to take any action as deemed fit without any prior intimation to me / us.
- 9) In case at any stage later, it is found there is difference in our downloaded tender documents from the original, the tender / work will be cancelled and Earnest Money/ Security Deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to me / us on this account.
- 10) In case at any stage later, it is found there is difference in our downloaded tender documents from the original, I / We may also be debarred for further participation in the tender in the concerned BSNL Electrical Zone & would also render me / us liable to be removed from the approved list of contractors of the Department.

Dated .....

(CONTRACTOR)  
(SIGN WITH SEAL)

## **General Conditions of Contract**

### **1. Submission of Credentials**

The credentials for meeting the eligibility conditions shall be submitted along with the cost of the tender documents (in the shape of demand draft) and earnest money in first envelope. The credentials shall be self attested and certify by any BSNL Sub Divisional. If not certified by BSNL Sub Divisional than original documents shall be produced at the time of tender opening. After verification of the contents of this envelope and if found eligible then the second envelope containing the bid documents shall be opened.

### **2. Submission of tender document**

The tenderer shall submit the downloaded original computer print out of the document from website. The photocopy shall not be accepted. If during the process of tender finalization, it is detected the tenderer has submitted tender documents after making any changes / additions / deletions in the tender documents downloaded from the website, the offer shall be summarily rejected and the EMD deposited by tenderer shall be forfeited in addition to any other action as per prevalent rules.

### **3. Participation of Near Relatives of BSNL Employees in the tenders.**

The firm shall certify that there are no near relatives as specified below are working in BSNL as per the certificate attached.

The near relatives for this purpose are defines as:

- a) Members of a Hindu Undivided Family
- b) The one is related the other in the manner as father, mother, son(s) & Son's wife (Daughter-in-law), Daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s), sister's husband (brother-in-law).
- c) The company or firm or any other person is not permitted to tender for works in BSNL units in which his near relative(s) is (are) posted. The unit is defined as SSA / Circle / Chief Engineer / Chief Architect / Corporate Office for non-Sub Divisional employees and all SSA in a circle including circle office / Chief Engg. / Chief Arch. / Corporate office for Sub Divisional employees (including those called as Gazetted Officers at present).

### **4 Inspection of Site and Contract Documents**

For the purpose of inspection of site and relevant documents, the contractor is required to contact SDE(Elect) concerned who shall give reasonable facilities for Inspection of the same. The contractor shall inspect and examine the site and its surroundings and shall satisfy himself before commencement of work as to the form and nature of the site, the quantities and nature of work, materials necessary for completion of the works, the means of access to the site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect his work. No extra charges consequent on any misunderstanding or otherwise shall be allowed.

5 Variation in quantities in respect of unit rates items will be governed by unit rates in the Agreement. This applies to all variations ordered during the currency of the main contract regardless of the quantity of variation. For any item of work not covered by the schedule of work Clause 12 of PWD-8 shall apply.

6. **I.S. Standards:**

The entire system shall conform to relevant Bureau of Indian Standards as amended up to date. Where IS standards are not available the British standard(s) shall be followed. In case of conflict, the requirements of these specifications shall be given over-riding priority. The electrical and earthing work shall be carried out as per CPWD specifications for electrical works (internal) and electrical works (external) as amended up to date.

7. **Modifications/Alterations.**

7.1 Modifications or alterations in the design/specifications of any equipment/material will not be permitted by the department as a matter of principle.

7.2 However, the department may relax the above stipulation in exceptional circumstance where:

a) The same is necessitated due to non-availability of material/component of certain specifications or make.

OR

b) Such alterations constitute an improvement in the opinion of the contractor.

7.3 Prior written approval of the department shall be obtained before execution of such alterations/modifications.

8. Quality Assurance

The EI works are to be executed in accordance to the CPWD specifications. The work is considered to be completed only after the successful completion of testing.

**9 Earnest Money**

**9.1 Value**

The amount of earnest money to be deposited with each tender is 2% of the estimated cost put to the tender **subject to a maximum of Rs. 2 crores**. Earnest money will be acceptable in the form of CDR/FDR/DD/BG.

**9.2 Validity Period**

The validity period of the Earnest Money Deposit is kept 30 days beyond the tender validity e.g. 90 + 30 = 120 days, since the tender validity period is 90 days.

### **9.3 Extension of Validity**

In case, where the letter of award of work cannot be placed within the validity period of the tender, the BSNL can request all tenderers to extend the validity of their respective tenders and the Earnest Money deposit by a reasonable period. In such cases, extension of validity of Earnest Money deposit by 30 days beyond the extended validity date of tender should also be asked for. While BSNL can make the request for extension, the tenderer is free to either extend the validity or refuse the request to extend the Validity.

### **9.4 Release of Earnest Money deposit**

Earnest Money deposit of all unsuccessful tenderers should be released on issue of award letter to the successful tendered.

Where the BSNL requests the tenderer to extend the validity of the tender beyond the stipulated period given in the tender documents, and the tenderer refuses to extend the validity of his tender, the Earnest Money deposit of such tenderers is returned forthwith.

## **10 (i) Performance Guarantee**

The contractor is required to furnish performance guarantee for an amount equal to 5% of the contract value in the form of bank guarantee (of a Nationalized / Scheduled Bank in a standard format)/ CDR/FDR/DD within two weeks from the date of issue of award letter. The validity period of the performance security in the form of performance bank guarantee shall be one year from the date of actual completion of work.

## **(ii) Security Deposit**

In addition to performance guarantee stated above, a sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work.

## **11. Increase/ Decrease of tendered quantity**

- a) BSNL will have the right to increase or decrease up to 25% of the contract value depending upon the requirement of goods and services specified in the schedule of items without any change in the unit price or other terms and conditions at the time of award of contract.
- b) In exceptional situation where the requirement is of an emergent nature and it is necessary to ensure continued supplies from the existing vendors, the purchaser reserves the right to place repeat order up to 50% of the quantities of goods and services contained in the running tender /contract within a period of twelve months from date of award of work at the same rate or a rate negotiated (downwardly) with the existing vendors considering the reasonability of rates based on prevailing market conditions and the impact of reduction in duties and taxes etc.

**12 Period of Completion of Work**

- 12.1 The time period will be reckoned from the 10<sup>th</sup> day after the date on which the order of commence the work issued to the contractor.
- 12.2 The normal time period of completion shall be one month.

**13 Extension of time**

If the contractor shall desire an extension of time for completion of work on the grounds of his having been unavoidably hindered in its execution or on any other ground, he shall apply in writing to the Engineer – in –charge within 30 days of the hindrance on the account on which he desires such extension as aforesaid, and the Engineer – in – charge shall, if in his opinion reasonable grounds to be shown therefore, authorize such provisional extension of time, if any, as in his opinion be necessary or proper.

**14. Compensation for delay**

If the contractor fails to maintain the required progress or complete the work and clear the site on or before the contract or extended date of completion, he has to pay the compensation for delay which is limited to 0.5% per week of work order value for the first 10 weeks and 0.7 % per week for next 10 weeks and thereafter subject to a maximum of 12% of the work order value for the location where the work is delayed and the firm is found responsible for the same. Flow chart of the procurement process / contract shall be supplied by the contractor and approved by Sub Divisional Engineer concerned.

**15. TERMS OF PAYMENT:**

- a) 80% of prorata of the approved price breakup of contract value on receipt of equipment at site and after satisfactory physical inspection.
- b) 20% of the approved contract value after successful installation, testing and commissioning

**16. Determination of the Contract**

The Engineer-in-Charge may determine the contract in respect of any delay, interior workmanship as per clause 3 of PWD – 8 contract conditions.

17. The Department reserves the right to accept the quantities in full or in parts.
- 18 (a) Tendered rates inclusive of taxes and levies payable under the respective statutes. However, pursuant to the Constitution (Forty Six Amendment) Act 1982, if any further tax or levy is imposed by the Statute after the date of receipt of tenders and the contractor thereupon necessarily and properly pays taxes or levies, the contractor(s) shall be reimbursed the amount so paid provided such payment if any is not in the opinion of EE (whose decision shall be final and binding) attributable to delay in execution of work within the control of the contractor(s).



(b) The contractor(s) shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized representative of Government and shall furnish such other information/documents as the Engineer-in-charge may require.

(c) The contractor(s) shall within a period of 30 days of imposition of any further tax or levy pursuant to the Constitution (Forty Six Amendment) Act 1982 give a written notice thereof to the Engineer-in-charge that the same is given pursuant to this condition together with all necessary information relating thereto.

**NOTE:** No additional condition whatsoever will be accepted for Turnover Tax/VAT/Sales Tax on Works Contract & service tax. In case of additional conditions for the payment of such claims by the contractor, the tender may be liable to be summarily rejected by the accepting authority.

**19. Tax and Duties**

- (a) All rates quoted by the firm shall be inclusive of all taxes and duties including service tax, VAT, ED, and WCT etc. Octroi exemption certificate will not be issued. Form 'C' shall be issued by BSNL on request.
- (b) All statutory deductions shall be made at source and a certificate for the same shall be issued.
- (c) No bill for the work (on receipt of the equipment) shall be made unless payment voucher for excise duty is submitted.
- (d) The service tax payment voucher from the authorities shall be submitted before the release of security deposit.
- (e) Registration No. for service tax, VAT and excise duty is compulsory.

**20. Processing of contractors / suppliers bills**

- (1) The agency shall submit the following along with bills  
(As applicable to the concern agency)
  - (a) Service tax and Excise duty registration numbers must be noted on the bills
  - (b) Excise invoice / Gate pass
  - (c) Certificate from the agency stating that EPF contribution as applicable to the Employees engaged by him, are made from time to time.

• \* \* \*

Name of Work: Shifting ITC and general servicing of 63.0 kVA Trolley E/A set at TE Penpahad (Shifting from Marriguda TE Bldg), Nalgonda SSA.

| S.No | Description of Item   | Qty | Rate | Unit | Amount |
|------|---|-----|------|------|--------|
| 1    | General servicing of the existing 63kVA E/A set by arresting the leakages, setting the tap head, cleaning the engine alternator set with recovered oil and washing the same with soap water, tightening of nuts and bolts where ever required checking the faults in the engine etc., | 1   |      | Job  |        |
| 2    | Supplying of lube oil of high grade 20w 40 of lubricating purpose of engine ( castrol, BP, HP or similar superior make)   | 18  |      | Lit  |        |
| 3    | Supplying of lube oil and diesel oil filters of the engine  |     |      |      |        |
|      | a) 1 liter lube oil filter  | 2   |      | Set  |        |
|      | b) 1 liter diesel oil filter  | 2   |      | Set  |        |
| 4    | Supplying and fixing of following spares suitable for the existing engine alternator set  |     |      |      |        |
|      | a) Supplying and fixing metal braided flexible pipe of 3 feet length  | 2   |      | Nos  | Each   |
| 5    | Shifting of the exiting Trolley engine alternator set with all accessories including hiring vehicle for transport labour for loading and unloading etc., ( Shifting of 63.0 KVA EA set Trolley from Marriguda to Penpahad )   | 1   |      | Job  | Job    |
| 6    | ITC of engine alternator set at Penpahad Exchange with incoming and out going load cables , including connecting earth spikes from ground to EA set and fuel lines , testing the gen set on load etc.,  | 1   |      | Job  | Job    |
| 7    | Supplying and fixing of Trolley vehicle tube including removing of broken tube from trolley vehicle and filling new tube with suitable pressure air etc., as reqd.  | 2   |      | job  | job    |

#### SPECIFICATION FOR THE WORK OF PROVIDING EI & FANS

- 1) The work shall be carried out as per current CPWD specifications for Electrical works as amended from time to time and Indian Electricity Rules as amended up to date.
- 2) The work shall be supervised by a qualified technical staff.
- 3) Layout of the work will be given by the Engineer in charge or his duty authorized representative at the site of work.
- 4) Following categories of wiring shall be done on separate conduits.
  - a) Power plug
  - b) Light and fan wiring
  - c) Emergency light point wiring
  - d) Telephone wiring
  - e) AC unit wiring.
- 5) The No. of power plug points and emergency light point (fed from DC supply) shall not exceed 2 per circuit.
- 6) Earthing sets work shall be carried out in the presence of the Engineer-in-charge or his authorized representative.
- 7) Samples of all the materials, fittings accessories switch gears etc., shall be approved from the Engineer-in-charge before using the same on the work. Rejected material shall be removed immediately from the site of work.
- 8) The contractor will have to carry out the following test at his cost and intimate test results before final bills are paid. Nothing extra will be paid to him on this account.
  - a) Earth test
  - b) Polarity test
  - c) Insulation test
  - d) Earth continuity test of the surface recessed conduit pipes.
- 9) Any damages done to the building by the contractor during the executing of the work shall have to be made good at his cost and risk. If it is not done within a reasonable time determined by the Sub Divisional Engineer (E) then the same will be got done at his cost departmentally after giving notice to him.
- 10) The outlet boxes, IC boxes for switch gears and ends of conduit etc., for different categories of conduit runs catering for different types of electrical wiring as mentioned in clause above shall be painted inside/outside with different colours satisfying different categories mentioned so as to avoid mixing of various circuits and their wiring and nothing extra will be paid for this.
- 11) At the time of laying conduit pipes in the slab and in recess the contractor will keep wire of 15 SWG GI throughout the conduit pipe and will have to take special care so that the conduit does not pass

through air conditioning ducts, grills columns, beams etc. If any such necessity is foreseen special written permission of Sub Divisional Engineer (Electrical) should be obtained before such work is carried out. In case of failure the contractor will not be paid on this account. The contractor should recess the conduit in the walls before they are plastered and co-ordination with the progress of building work. Any damages thus done will have to be made good at the cost of the contractor. The conduit pipes should be mechanically and electrically continuous.

- 12) The bakelite covers for the switches; plug sockets etc., shall not be removed or broken for taking connections which shall be done at their back by prdg. Suitable wooden reaper in the IC boxes where found necessary. All wooden boxes for switches, plug and regulator etc., shall be provided with 1/8" thick bakelite sheet covers.
- 13) The runs of various circuits wiring at various places shall be kept minimum by taking the runs on walls where cross of columns is not necessary. This has to be decided before casting of slab so that unnecessary length of conduit is not laid there in.
- 14) All the IC distribution sub-main board and corresponding switch near shall be sign-written clearly indicating the No. of distribution boards, type of load it is serving and the number of circuits contained in the distribution box. Details of the routes led from a particular distribution box shall be placed in tabular form on the reverse of the cover of the distribution box.
- 15) Under ground cables both of 11KV and 1.1 KV grade should be subjected to pressure of insulation tests before and after laying the same in the ducts. In case of unsatisfactory tests, the cost of all repairs and replacement and all extra works of removal and relaying will have to be made good by the contractor at his own risk.
- 16) While making the end connections of wires, no strand shall be cut and the termination of wires shall be done with necessary lugs and ferrules without any extra payment.
- 17) The bus bars of the single phase distribution box shall be of solid aluminium strip instead of sheet metal.
- 18) Lugs should be provided while terminating 8 SWG GI wire for earth continuity without any extra payment.
- 19) The termination of conduit etc., in the junction box to be provided above DBs should be done by making proper holes knockouts instead of cutting the box.
- 20) The contractors will have to make arrangements to take the materials to site of work at his own cost and risk. Octroi if paid by the contractor for the materials supplied by the Department can be claimed by him against the original vouchers.
- 21) If any conduits were laid before award of this work the recovery for the same will be made from the contractor at rates specified in the SR 94 (internal) plus abatement of tender.
- 22) The contractor shall submit the completion plan as required vide general specifications for electrical works. Part-I (internal) & part – II (external) as applicable within 30 days of the completion of the work. In case of contractor fails to submit the completion plan as aforesaid he shall be liable to pay sum equivalent to 2.5% of the value of the work subject to a ceiling of Rs. 2500/- as may be fixed by the S.E. (E).

Sd/-  
Sub Divisional Engineer (E)  
BSNL Electrical Sub Division - IV

## List of Approved Makes for EI & Fan, Pump Set, Compound Light

| S.No. | Category                                 | Make  |
|-------|--|---|
| 1     | ACB                                      | L&T / Siemens / Crompton / Control and Switchgear / GE Power controls                           |
| 2     | MCCB                                     | Siemens / L&T / GE Power controls / Control and Switchgear / Crompton                           |
| 3     | TPN Switch & HRC Fuses                   | Siemens / L&T / GE Power controls / Havells / H-H Elecon / Crompton / Standard (Up to 400 Amps) |
| 4     | CT                                       | AE / IMP / Marshal / Pactil / Kappa / L&T / Ashmor / Indcoil / Waco / Meco                      |
| 5     | AMMETER / VOLTMETER                      | AE / IMP / Unisersal / Reshabh / Kaycee / Meco / Enercom  |
| 6     | SELECTOR SWITCH                          | RESHABH   |
| 7     | INDICATING LAMP                          | L&T / Kaycee / AE / IMP / Thakoor / Reco / Vaishno / Selzer / Rass control                      |
| 8     | CAPACITOR                                | Vaishno / Siemens / L&T / AE / IMP / Rass Control / Teknic / Crompton / Kaycee                  |
| 9     | CABLES                                   | Khatau Junkar / Crompton / L&T / Universal Electric / Usha / Asian / AE / IMP                   |
|       | (a) Up 1.1 KV grade                      | ISI MARK  |
|       | (b) Above 1.1 KV grade                   | ISI MARK  |
| 10    | PVC Insulated Copper conductor wire      | ISI MARK  |
| 11    | FIRE EXINGUISHERS                        | ISI MARK  |
| 12    | RUBBER MATTING                           | ISI MARK  |
| 13    | Cable Joint Kit                          | Raychem / M-Seal / DENSONs  |
| 14    | Single Phasing Preventor                 | L&T / Minilac / Zero trip / Siemens   |
| 15    | Timers                                   | L&T / Siemens / Minilac / Telemecanique / AE  |
| 16    | MCBs / Isolators and Distribution Boards | Bentex / Clariton / Havells / Indo-cupp / Siemens / Standard / Crompton / MDS                   |
| 17    | Change Over Switch                       | Standard / Havells / Control and Switchgear / HH -Elecon  |
| 18    | Piano Switch                             | ISI MARK  |
| 19    | Monoblock Pump set                       | Beacon / Batliboi / Kirloskar / Jyoti / Mather and Platt / KSB / Crompton / WASP / BE / PEC     |
| 20    | Starter                                  | L&T / Siemens / BCH / ABB / MEI / GE Power Control  |
| 21    | GI/MS PIPE                               | TATA / ATI / ITC / ATC/ IIA / JST / ITS / JINDAL / ZENITH / GSI / TTA / BST                     |
| 22    | Foot Valve                               | ISI MARK  |
| 23    | Gate Valve                               | Sant / Leader / Trishul / Fountain / Annapurna  |
| 24    | MS Conduit                               | ISI MARK  |
| 25    | Submersible Pump                         | KSB / Calama / Amrut / Kirloskar / PEC / BE   |
| 26    | ELCB                                     | Standard / MDS / Havells / Datar / Siemens / GE Power Control                                   |
| 27    | CONTACTORS                               | Siemens/ L&T/ GE Power controls / Crompton / MEI / Laxmi  |

Sd/-  
Sub Divisional Engineer (E)

## **ANNEXURE - D**

Addendum/Modification to PWD - 8 Form.

| S.No. | Description  |
|-------|--|
| 1.    | Security Deposit clause shall be governed by special condition of contract clause 16.  |
| 2.    | Clause 10 CC shall not be applicable as a stipulated time for individual contract shall be 3 months or less.   |
| 3.    | Clause 29A shall be governed by Clause 20 of special conditions of contract.   |
| 4.    | Clause 2 shall be read in conjunction with Clause 17 of special conditions of contract.  |
| 5.    | Conditions of contract definitions: All references to <ul style="list-style-type: none"><li>i) CPWD/Public Works Dept./P&amp;T Dept.</li><li>ii) D.G. Works/Additional Chief Engineer/Chief Engineer of Zone.</li><li>iii) Administrative Head of CPWD/P&amp;T Dept.</li><li>iv) CPWD Circles/Civil Circles.</li><li>v) Ministry of Works, Housing and Supply.</li></ul> |

In various Clauses shall be taken to mean

- a) BSNL Civil / Electrical Engineering Wing.
- b) Principal Chief Engineer (E), BSNL.
- c) Administrative head of BSNL.

**CERTIFICATE TO BE SIGNED AND SUBMITTED BY THE TENDERERS  
PARTICIPATING IN THE BSNL  
TENDERS / EXECUTION OF WORKS**

I ..... S/o ..... R/o  
.....

.....hereby certify that none of my relative(s) as defined in  
the tender document is / are working in BSNL unit as per details given in the tender document.

In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall  
have the absolute right to take any action as deemed fit without any prior intimation to me.

Signature of Contractor

**BHARAT SANCHAR NIGAM LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)



**NOTICE INVITING TENDER**

- Note: - (i) For corrections on the Form C.P.W.D 6, kindly refer English version only.  
(ii) In case of ambiguity in Hindi and English version, English version will prevail.

Tender in the prescribed forms PWD No 7/8 are hereby invited on behalf of Bharat Sanchar Nigam Limited for the work of **Shifting ITC and general servicing of 63.0 kVA Trolley E/A set at TE Penpahad (Shifting from Marriguda TE Bldg), Nalgonda SSA.**

**Estimated cost of Rs16400.00.**

Printed forms of tenders consisting of the detailed plan, complete specifications, the schedule of quantities of the various classes of work to be done and the set conditions of contract to be complied with by the person whose tender may be accepted can be seen purchased at the Division / Sub Division office between the hours of 11AM and 4PM everyday, except on Sunday and public holidays on payment of Rs 169/- in cash

1. The site for the work is available / or the site for the work shall be made available in parts as specified below.
2. Tenders, which should always be placed in a sealed cover, with the name of the written on the envelopes will be receive by the Divisional Officer BSNL Electrical Sub Division - IV, Hyderabad up to 3pm and will be opened by him in his office on the same day at 3.30pm
3. Tenders are to be ob PWD form No 8, which can be obtained from the office of Divisional /Sub Divisional Officer concerned on payment of a sum of Rs. 169/- in cash. The time allowed for the carrying out of the work will be 1-Months from the tenth day after the date of written orders to commence work.
4. The contractor should quote in figures as well as in words the rate, and amount tendered by them. The amount for each item should be worked out and requisite totals given.
5. When a contractor signs a tender in an Indian language the percentage above or below and the tendered amount in the case of BSNL Form No 7 and the total amount tendered in the case of BSNL Nos 8 and 12 should be written in the same language. In the case of illiterate contractors the rates are the amounts tendered should be attested by a witness
6. Issue of tender form will be stopped two days before the date fixed for the opening of tenders i.e on 05-11-2009
7. Earnest Money amounting to Rs 328/- (unless exempted) in cash / deposit at call receipt of scheduled bank guaranteed by the Reserve Bank of India must accompany each tender and each tender to be in a sealed envelope subscribed tender for the above work and addressed to the Divisional Officer BSNL Electrical Sub Division - IV, Hyderabad
8. The security deposit will be collected by the deductions from the running bills of the contractor at the rates mentioned above and the earnest money deposited at the time of tenders, will be treated as the part of Security Deposit. The security will also be accepted in:
  - a. Cash
  - b. Promissory notes and Stock certificates of Central Govt. or State Govt.
  - c. Post office cash certificates, National Saving Certificate, Treasury saving certificate and National plan saving certificate
  - d. Post office saving bank pass book.
  - e. Municipal debenture or post trust bonds



- f. Deposit receipts of recognized bank approved by Govt. for the purpose.
9. The competent authority on behalf of BSNL does not bind himself to accept the lowest tender or any other tender, and reserves to himself the authority to reject any or all of tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebate input forth by the tenderer shall be summarily rejected.
  10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
  11. All rate should be quoted on the proper form of the tender alone.
  12. Any item rate tender containing percentage below / above will be summarily rejected. However, where a tenderer voluntarily offers a rebate for payment within a stipulated period, this may be considered.
  13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicate to the Engineer-in-Charge.
  14. Special care should be taken to write the rates in figures as well as in words, and the amounts in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs' should be written before the figures of Rupees and words "P" after the decimal figures, 'eg, Rs. 2.15P', and in case of words, the word 'Rupees' should precede and words 'paisa' should be written at the end. Unless the rates is in whole rupees and followed by the words 'only' it should invariably be up to two decimal place. While quoting the rate in schedule of quantities, the words 'only' should be written closely following the amount and it should not be written in next line.
  15. The BSNL does not bind it self to accept the lowest or any tender and reserve to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
  16. Sales-tax or any other tax or duty on material etc. in respect of this contract shall be payable by the contractor and BSNL will not entertain any claim whatsoever in this respect.
  17. The contractor must produce Income Tax Clearance Certificate on the revised form notified under Ministry of Finance O.M.E. before the tender papers can be sold to him.
  18. The contractor shall not be permitted to tender for works in the BSNL (responsible for award and execution of contracts) in which his near relative is posted as Divisional Accountant/JAO/AAO/SAO/CAO or as an officer in any capacity between the grades of Chief Engineer and. Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Bharat Sanchar Nigam Limited. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
  19. The contractor shall give a list of non-gazetted BSNL employees related to him.
  20. No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India in this clause the expression "Engineering deptt". Means the CPWD, the MES, various Indian railway, P&T, CW&AIR is allowed to work as a contractor for a period of two years of his retirement from Government service, without the previous permission of the Government of India. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
  21. The tender for the works shall remain open for acceptance for a period of Thirty/Sixty/Ninety days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the BSNL, then the BSNL shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money.

22. The contractors exempted from payment of earnest money / security deposit in individual cases, should attach with the tender an attested copy of the Chief Engineer's letter exempting them from the payment of earnest money / earnest money and security deposit and should produce the original when called upon to do so.
  23. The tender for the work shall not be witnessed by a contractor or contractors who himself / themselves has / have tendered or who may and has / have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summarily rejection.
  24. The tender for the composite work includes the building sanitary and water supply installations. Electrical works and Horticulture works.
  25. It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the components part and that after the work is awarded he will have to enter into an agreement for each component with the competent officer concerned viz Sub Divisional Engineer Civil for civil component.
  26. The tenderer apart from being a (B&R) contractor must associate himself with agencies of the appropriate class which are eligible to tender for sanitary and water supply installations, electrical and horticulture.
  27. Before tendering the contractor should visit the site and satisfy himself as to the conditions prevalent at the site. He should also see all drawings and in case of doubt obtain required particulars from Sub Divisional Engineer which may in any way influence his tender as no claim what so ever shall be entertained for any alleged ignorance there of.
  28. If on check there are differences between the rates quoted by the contractor in words and in figures or in the amount worked out by him, the following procedure shall be followed:
    - a. When there is a difference between the rate in figures and in words, the rates which correspondent to the amounts worked out by the contractor shall be taken as correct.
    - b. When the amount of an item is not worked out by the contractor or it does not correspondent with the rate written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
    - c. When the rate quoted by the contractor in figures and in words tallies but the amount is not worked out correctly the rate quoted by the contractor shall be taken as correct and not the amount.
  29. If it is found that the tender is not submitted in proper manner or contain to many corrections or absurd rates of amounts, it would be open for BSNL to take suitable action against the contractor.
- Note: In case of any discrepancy between Hindi and English version of Notice Inviting Tenders the English version shall be final and binding.
30. The contractor should see all drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Sub Divisional Engineer as no claim what so ever will be entertained for any alleged ignorance there of.
  31. Before tendering the contractor should visit the site and satisfy himself as to the conditions prevalent there.
  32. If it is found that the tender is not submitted in proper manner or contains to many corrections or absurd rates of amounts, it would be open for BSNL to take suitable disciplinary actions against the contractor.
  33. Where tenderer voluntarily offers a rebate for payment with in a stipulated period this may be considered.
  34. The contractor shall comply with the provision of the act, 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Superintending Engineer / Sub Divisional Engineer may in his discretion cancel the contract. The contractor shall also be liable any pecuniary liability arising on account of any violation by him of the provisions of the act.

35. The site shown in the layout plan shall be cleared of all all obstruction loose stone material, rubbish of all kind as well as brush wood. All holes or hollows whether originally existing or are produced by removal of loose stone or brush wood shall be carefully filled up with earth well rammed and leveled off as directed.
36. The contractors responsibility for the contract shall commence from the date of issue of orders of acceptance of tender.
37. Unsealed tenders shall be summarily rejected.
38. Before tendering, the contractor shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site nature and extent of ground, working condition including stacking of materials, installations of T&P etc. Conditions affecting accommodation and movement of labour etc required for the satisfactory execution of the work contract, no claim what so ever on such amount shall be entertained by the department in any circumstances.
39. The contractor should read the specification and study the working drawing carefully before submitting the tender.
40. The tenderers should acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained on this issue.
41. The contractor should verify all plans, elevations and sections shown in the drawing and in case of doubt obtained required particulars which may in any way influence his tender from the Sub Divisional as no allowance what so ever will be made beyond the contract for any alleged ignorance there of.
42. The site for execution of the work will be made available, as soon as the work is awarded. In case, it is not possible for the department to make the entire site available on the award of work the contractor shall arrange his working accordingly. No claim what so ever for not giving the site in full on award of work or forgiving the site gradually in parts will be tenable.

In clause 21 of the expression Engineering Deptt. Includes the Central Public Work Department, Military Engineer Service, Indian Railways, DGP, C.W.D., Telecom and Postal etc.

43. The tender documents show already the specific terms and conditions on which tenders are required by the BSNL hence all tender should be in strict conformity with the tender document and should be fulfilled in wherever necessary and initiated in complete tenders are liable to be rejected. The terms and condition of the tender document are firm as such conditional tenders are liable to be rejected.
44. The site shown in the layout plan handed over for execution of work shall be cleared of all observation, loose stone material rubbish of all kinds as well as bush wind. All holes and hole whether originally existing or produced by removal of loose stone or bush wood shall be carefully filled up with earth well rammed and leveled off as directed by the Engineer – in- Charge before the commencements of the work. Nothing what so ever will be payable to the contractor on that account.
45. In case of discrepancy in the rates quoted the contractor in words and figures the rates quoted in words will be the correct basis and not the rates quoted in figures.
46. The contractor's responsibility for the contract shall commence from the date of issue of orders of acceptance of the tender.
47. The tenderer while submitting tender must provide adequate information regarding his financial, technical and organizational capacity to execute the work of nature and magnitude.
48. The contractor should read the specifications study this working drawing carefully before submitting the tender.
49. The rates for all items of work shall, unless clearly specified otherwise, include cost of all labour materials and other inputs involved in the execution of the items.

Note 1. If a tenderer does not understand any articles / clause which is given in English version, he should enquire before filling in the tender. No suit on this account will be entertained at wards and held valid.

50. The tender for works shall remain open for acceptance for the period as given below from the date of opening of tender.

For tender to be accepted by EE/Divn -- 30 days

For tender to be accepted by SE -- 60 days

For tender to be accepted by CE -- 90 days (with or with out the approval of C.W. advisory board.)

Note 2. Correction made in English version are deemed to be applicable to clauses of Hindi version also. In the event any discrepancy between the English and Hindi version, English version will be applicable.

51. The Divisional office reserve right to ask for submission of sample as in respect of material for which the tenderer has quote his rates before the tender can be considered for acceptance. If the tenderer whose is called upon to do does not submit samples with in 7(seven) days of written order to do so, the BSNL shall be at liberty to forfeit 10% of the said earnest money absolutely.

52. The contractor shall submit list of the work which are in the hand (progress) in the following form

| Name of work<br>1 | Name and Particulars of sub Division<br>where work is being executed<br>2 | Amount<br>of work<br>3 | Position of works<br>in progress<br>4 | Remarks<br>5 |
|-------------------|---|------------------------|---------------------------------------|--------------|
|                   |   |                        |                                       |              |
|                   |   |                        |                                       |              |

53. In the case of percentage rate tender invited on form P.W.D. 7 the contractor should quote his rate only in one language ie either in Hindi or English. Rates should be quoted in figures as well as in words. In case a contractor has quoted rate in both the languages and the rates so quoted differ or the rates quoted in words and figures differ then the lowest rate quoted by the contractor shall be treat as the rate quoted by the contractor.

54. The successful tenderer shall be required to executed an agreement with the Engineer-in-Charge in the proformas annexed to the tender document with in 15days of issue of letter of acceptance by the BSNL. In the event of failure on part of the successful tenderer to sign the agreement, the earnest money will be forfeited and the tender cancelled.

Sd/-

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Signature of Sub Divisional Engineer(E)  
**For and on behalf of Bharat Sanchar Nigam Limited**