



Town of Grand Lake Board of Trustees Workshop & Meeting

The Town of Grand Lake upholds the Six Pillars of Character: Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/JennThompson/5-11-2020-bot-workshop--evening-meeting>

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Access Code: 617-454-501

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May 11, 2020 – Work Session 4:30 PM

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Public Comments (limited to 3 minutes)
5. Trustee Committee Assignments
6. Discussion of possible future public meeting RE: Parks and Natural Resources, Finance, Housing and Creative Place Making/Cultural Offerings
7. BOT retreat schedule
8. Boat ramp update
9. Discussion on Emergency Ordinance appropriating certain funds to the Grand County Small Business Grant Fund
10. Streetscape bid reviews
11. COVID-19 updates
12. Citizen Thanks for \$50 water account credit **(Pg. W2)**

May 11, 2020 – Evening Meeting 6:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Announcements
- D. Roll Call
- E. Conflicts of Interest
- F. Financial – Accounts Payable May 2020 **(Pg. E2)** Revenue & Expenditures March 2020 **(Pg. E10)**
- G. Resolution 12-2020 A Resolution authorizing cash account and safe deposit box signers **(Pg. E12)**
- H. Set a Public Hearing on 2020 supplemental budget for the Water Enterprise Fund for Town of Grand Lake **(Pg. E12)**
- I. Consideration of Approval of an Updated Bid from Acord Asphalt for paving West Portal Road from Hwy 34 to Triangle Park **(Pg. E20)**
- J. Consideration of cancellation of Fourth of July Fireworks **(Pg. E21)**
- K. Consideration of Ordinance 4-2020 an Emergency Ordinance appropriating certain funds to the Grand County Small Business Emergency Assistance Grand Fund **(Pg. E54)**
- L. Consideration of a Waiver to hire an employee's family member **(Pg. E58)**
- M. Consideration of the creation of the office of Financial Trustee and Appointment Thereof **(Pg. E60)**
- N. Creation of an Executive Committee **(Pg. E62)**
- O. Consideration of approval of a bid to complete Streetscape Phase III – Park Avenue **(Pg. E63)**
- P. Consideration of an Amendment to NV5 Streetscape Contract **(Pg. E103)**
- Q. Manager's Report – COVID Update
- R. Mayor's Report
- S. Adjourn meeting

Statement of Purpose: Workshops are held in the afternoon prior to each Board of Trustee meeting. Workshops are conducted:

- 1) To ensure that the Board Members have adequate information and background to make informed decisions on various items.
- 2) To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.
- 3) To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.
- 4) To make efficient and effective use of citizens time at Board meetings but allow citizens time to make their comments known in a recorded meeting.

ATTACHMENT A

ACCOUNTS PAYABLE - ALREADY PAID

APRIL 2020

ALREADY PAID

CREDIT UNION OF CO	CREDIT CARD PAYMENT - DUE 5/15/20	\$515.75
GRAND FOUNDATION	GRAND COUNTY SMALL BUSINESS EMERGENCY	\$25,000.00
DIANE TEMPLE	ELECTION JUDGE SERVICES	\$150.00
SAUNDRA LUNSFORD	ELECTION JUDGE SERVICES	\$150.00
SUZI MAKI	ELECTION JUDGE SERVICES	\$150.00
KATHY MEANS	ELECTION JUDGE SERVICES	\$150.00
ADOBE INC	RECEIVED INVOICE VERY LATE - WAS DUE 3/26/20	\$611.64
US BANK	CREDIT CARD PAYMENT - DUE 5/6/20	\$1,518.43
PLAN TOOLS	RECEIVED INVOICE LATE	\$9,926.32
CANON FINANCIAL	ADMIN - COPIER LEASE	\$173.00
PITNEY BOWES	POSTAGE REFILL	\$500.00
CO DEPT OF REV	PW - FUEL EXCISE TAX MARCH	\$71.61
HILLARY ACKERMAN	HEART & SOUL COACH PASS-THROUGH PAYMENT	\$5,000.00
	TOTAL ALREADY PAID	\$43,916.75

Gross Pay (no deductions)

PAYROLL ALREADY PAID

	GF	Water	Marina	Total
Ackerman, Erin	\$2,512.50	\$2,512.50	\$558.34	\$5,583.34
Hassoldt, Gerald		\$5,891.08		\$5,891.08
Lewis, Randy	\$4,796.16			\$4,796.16
Temple, Tracy	\$4,589.34			\$4,589.34
Snock, Rita	\$3,301.86	\$747.16	\$186.80	\$4,235.82
Anderson, Patrick	\$4,095.00			\$4,095.00
Thompson, Jennifer	\$5,261.25	\$457.50		\$5,718.75
Johnson, David		\$746.85		\$746.85
Everhart, Keith	\$6,218.81			\$6,218.81
Palmerino, Michael	\$3,993.19			\$3,993.19
Crone, John	\$5,749.98	\$1,533.34	\$383.34	\$7,666.66
Myers, Crystal	\$3,466.66			\$3,466.66
Lunsford, Sandra	\$1,447.22	\$385.93	\$96.49	\$1,929.64
Hearsum, Katie	\$3,699.16			\$3,699.16
Tomkievich, Rick			\$2,500.00	\$2,500.00
Magnuson, Kial		\$3,928.00		\$3,928.00
White, Kim	\$2,187.80	\$546.95		\$2,734.75
TOTAL Gross Salaries	\$51,318.93	\$16,749.31	\$3,724.97	\$71,793.21

Reimbursements		\$515.01
EFTPS	FICA/Federal Withholding	\$17,620.21
Colorado Department of Revenue	State Withholding	\$2,432.00
ICMA Retirement Trust	Retirement/Loan Repayment	\$7,189.64
CEBT	Health/Dental/Vision/Life/AD&D Insurance	\$14,945.14
The Hartford	Life/AD&D Insurance	\$100.51
	Total Payroll Taxes/Benefits	\$42,802.51

Invoice Date	GL Account and Title	Description	Net Invoice Amount
ACW SUPPLY			
426411			
04/17/2020	10-414-211 General Supplies	BOT-FLOWERING OF GRAND LAKE-POTS & PLUG MIX	302.61
Total 426411:			302.61
Total ACW SUPPLY:			302.61
AFFILIATED BENEFITS CONSULTANTS INC			
04302020			
04/30/2020	10-415-355 Professional Services-Other	ADMIN - FSA & HRA ADMINISTRATION APR	100.00
Total 04302020:			100.00
Total AFFILIATED BENEFITS CONSULTANTS INC:			100.00
AMERICAN PLANNING ASSO			
340473-2045			
04/21/2020	10-415-370 Training/Travel	ADMIN-JOHN CRONE- PLANNER MEMBERSHIP 7/1/20 TO 6/30/21	478.00
Total 340473-2045:			478.00
Total AMERICAN PLANNING ASSO:			478.00
CARQUEST AUTO PARTS STORES			
15452-44214			
03/11/2020	10-431-232 Vehicle Maintenance	PW-DIESEL EXHAUST FLUID, XTREME BLUE 20WWF	136.18
Total 15452-44214:			136.18
Total CARQUEST AUTO PARTS STORES:			136.18
CASELLE INC			
102022			
05/01/2020	10-415-312 Computer Services	ADMIN - SOFTWARE SUPPORT JUNE	325.00
05/01/2020	20-430-321 Computer System Support	WATER - SOFTWARE SUPPORT JUNE	325.00
Total 102022:			650.00
Total CASELLE INC:			650.00
CENTURYLINK			
04252020			
04/25/2020	20-430-344 Telephone Utility	WATER - 970-627-3936 APR	58.05
Total 04252020:			58.05
Total CENTURYLINK:			58.05
CIRSA			
W20344			
05/01/2020	10-217600 WC Payable	ADMIN - WORK COMP 2019 AUDIT	549.32
05/01/2020	10-431-142 Workers' Compensation	ADMIN - WORK COMP 2019 AUDIT	106.68
Total W20344:			656.00

Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total CIRSA:			656.00
COLD SPRINGS GREENHOUSE			
082406			
04/10/2020	10-414-238 Trees/Shrubs/Plantings	GW - FLOWERING OF GL	200.00
Total 082406:			200.00
Total COLD SPRINGS GREENHOUSE:			200.00
COLORADO PARKS & WILDLIFE			
04012020			
04/30/2020	40-460-350 Boat Registration	MARINA - (5) 2020 BOAT REGISTRATIONS AT \$70.25 EACH	351.25
04/30/2020	40-460-350 Boat Registration	MARINA - (8) 2020 BOAT REGISTRATIONS AT \$60.25 EACH	482.00
Total 04012020:			833.25
Total COLORADO PARKS & WILDLIFE:			833.25
COMCAST			
05062020			
05/06/2020	10-431-344 Telephone/Internet Utility	PW - PHONE/INTERNET MAY	164.61
05/06/2020	10-415-344 Telephone/Internet Utility	ADMIN - PHONE/INTERNET MAY	334.88
05/06/2020	10-450-344 Telephone/Internet/TV Utility	GLC - PHONE/INTERNET MAY	243.82
05/06/2020	10-450-344 Telephone/Internet/TV Utility	GLC - TV MAY	76.48
Total 05062020:			819.79
Total COMCAST:			819.79
COUNTRY ACE HARDWARE			
533093			
04/16/2020	10-452-232 Bear-Resistant Cans Maint	PARKS-PAINT, PAINT THINNER, PAINT SPRAYER	230.70
Total 533093:			230.70
533149			
04/20/2020	10-452-232 Bear-Resistant Cans Maint	PARKS-WASHERS, SCREWS, HEX NUTS	36.06
Total 533149:			36.06
533197			
04/22/2020	10-452-232 Bear-Resistant Cans Maint	PARKS-HX NT AND SCREWS	44.75
Total 533197:			44.75
Total COUNTRY ACE HARDWARE:			311.51
DEERE CREDIT, INC.			
2327756			
04/30/2020	10-831-510 Capital Equip Lease Interest	PW-2018 J.DEERE 772G MOTOR GRADER-INTEREST	623.71
04/30/2020	10-831-500 Capital Equip Lease Princip	PW-2018 J.DEERE 772G MOTOR GRADER-PRINCIPAL	3,694.21
Total 2327756:			4,317.92
Total DEERE CREDIT, INC.:			4,317.92

Invoice Date	GL Account and Title	Description	Net Invoice Amount
EXECUTECH UTAH, INC.			
EXEC-80039			
04/01/2020	10-415-312 Computer Services	ADMIN-MONTHLY IT SERVICES-APR	414.00
04/01/2020	20-430-321 Computer System Support	WATER-MONTHLY IT SERVICES-APR	138.00
04/01/2020	10-450-312 Computer Services	GLC-MONTHLY IT SERVICES-APR	69.00
04/01/2020	40-460-312 Computer Services	MARINA-MONTHLY IT SERVICE-APR	69.00
Total EXEC-80039:			690.00
Total EXECUTECH UTAH, INC.:			690.00
GOVERNMENT LEASING AND FINANCE, INC			
077-0019882-001 MAY			
05/01/2020	10-831-510 Capital Equip Lease Interest	PW - INTEREST 2015 JD 624K LOADER MAY	230.02
05/01/2020	10-831-500 Capital Equip Lease Princip	PW - PRINCIPAL 2015 JD 624K LOADER MAY	1,107.13
Total 077-0019882-001 MAY:			1,337.15
077-0019882-002 MAY			
05/01/2020	10-831-500 Capital Equip Lease Princip	PW-PRINCIPAL 2019 JD TRACTOR & FORD F-350 MAY	1,070.04
05/01/2020	10-831-510 Capital Equip Lease Interest	PW - INTEREST 2019 JD TRACTOR & FORD F-350 MAY	221.87
Total 077-0019882-002 MAY:			1,291.91
Total GOVERNMENT LEASING AND FINANCE, INC:			2,629.06
GRAND COUNTY COUNCIL ON AGING			
05012020			
05/01/2020	10-413-731 Grnd Cnty Council on Aging	BOT - CONTRIBUTION 2020	3,600.00
Total 05012020:			3,600.00
Total GRAND COUNTY COUNCIL ON AGING:			3,600.00
GRAND LAKE CHAMBER OF COMMERCE			
6463			
04/05/2020	10-415-723 Visitor Center Repairs & Mai	ADMIN-VISITOR CENTER FLOORING-LABOR	2,970.00
Total 6463:			2,970.00
Total GRAND LAKE CHAMBER OF COMMERCE:			2,970.00
GRAND LAKE FIRE PROTECTION DISTRICT			
04112020			
04/11/2020	10-228400 Event Deposits	ADMIN-REFUND EVENT DEPOSIT-EASTER EGG HUNT	100.00
Total 04112020:			100.00
Total GRAND LAKE FIRE PROTECTION DISTRICT:			100.00
GRAND RESOURCE & RECYCLE COALITION			
05-2020			
05/01/2020	50-470-301 Recycling Contribution	PAYT - MONTHLY DONATION MAY	125.00
Total 05-2020:			125.00

Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total GRAND RESOURCE & RECYCLE COALITION:			125.00
KOPY KAT OFFICE			
8848			
04/16/2020	10-415-211 General Office Supplies	ADMIN - BUSINESS CARDS KIMBERLY WHITE	49.99
Total 8848:			49.99
Total KOPY KAT OFFICE:			49.99
KROB LAW OFFICE, LLC			
04172020			
04/17/2020	10-415-351 Legal Services	ADMIN - LEGAL SERVICES MAR	2,711.00
Total 04172020:			2,711.00
Total KROB LAW OFFICE, LLC:			2,711.00
MARLIN BUSINESS BANK			
18022502			
05/04/2020	10-450-226 Office Equip Lease	GLC - 401-1590280-001 COPIER LEASE MAY	82.32
Total 18022502:			82.32
Total MARLIN BUSINESS BANK:			82.32
McCONNELL DESIGN & PRINT			
53732			
04/16/2020	10-413-215 Elections	BOT-ELECTION ENVELOPES (2 TYPES)-250 OF EACH	326.05
Total 53732:			326.05
Total McCONNELL DESIGN & PRINT:			326.05
MISCELLANEOUS			
041820			
04/18/2020	10-360-140 Rent - Land, Buildings	REFUND - LAKEFRONT PARK FAMILY REUNION CANCELLATION 7/15/20	345.00
Total 041820:			345.00
050620			
05/06/2020	10-450-320 Marketing	GLC - EVENTS CALENDAR FOR WEBSITE ANNUAL SUBSCRIPTION	253.65
Total 050620:			253.65
Total MISCELLANEOUS:			598.65
MOUNTAIN ALARM			
2068676			
05/01/2020	10-450-355 Purchased Professional Ser	GLC - FIRE ALARM INSPECTION/UL FIRE MONITORING 5/1/20-7/31/20	282.51
Total 2068676:			282.51
Total MOUNTAIN ALARM:			282.51
MOUNTAIN PARKS ELECTRIC, INC			

Invoice Date	GL Account and Title	Description	Net Invoice Amount
04202020			
04/20/2020	20-430-341 Electric Utility	WATER - ELECTRIC-APR	146.91
Total 04202020:			146.91
4202020			
04/20/2020	10-415-341 Electric Utility	ADMIN-ELECTRIC-APR	260.83
04/20/2020	10-431-341 Electric Utility	PW-ELECTRIC APR	647.08
04/20/2020	10-431-349 Street Light Electric Utility	PW-STREET LIGHTS APR	1,554.75
04/20/2020	10-452-341 Electric Utility	PARKS-ELECTRIC APR	402.50
04/20/2020	10-450-341 Electric Utility	GLC-ELECTRIC APR	1,452.68
04/20/2020	40-460-341 Electric Utility	MARINA - ELECTRIC APR	31.58
04/20/2020	20-430-341 Electric Utility	WATER - ELECTRIC-APR	2,270.91
Total 4202020:			6,620.33
Total MOUNTAIN PARKS ELECTRIC, INC:			6,767.24
PEAK PERFORMANCE IMAGING SOLUTIONS			
58965			
04/16/2020	10-450-233 Office Equip Maint	GLC-COPIER MAINTENANCE MAR/APR	41.59
Total 58965:			41.59
Total PEAK PERFORMANCE IMAGING SOLUTIONS:			41.59
PETTY CASH - ERIN ACKERMAN			
051120			
05/11/2020	40-116000 Petty Cash	MARINA - CASH DRAWER	150.00
05/11/2020	40-116000 Petty Cash	MARINA - CHANGE BANK	375.00
Total 051120:			525.00
Total PETTY CASH - ERIN ACKERMAN:			525.00
PLAN TOOLS, LLC			
20-20			
05/01/2020	10-412-380 Comp Plan Update	PLANNING - COMP PLAN UPDATE - APR 2020	1,500.00
Total 20-20:			1,500.00
Total PLAN TOOLS, LLC:			1,500.00
ROSWOLD, DANIELLE			
06062020			
04/27/2020	10-228400 Event Deposits	REFUND-COMMUNITY HOUSE EVENT DEPOSIT 6/6/20	225.00
04/27/2020	10-360-140 Rent - Land, Buildings	REFUND-COMMUNITY HOUSE RENTAL FEE 6/6/20	500.00
Total 06062020:			725.00
Total ROSWOLD, DANIELLE:			725.00
STAPLES CREDIT PLAN			
04152020			
04/15/2020	10-415-211 General Office Supplies	ADMIN - OFFICE SUPPLIES	139.29

Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total 04152020:			139.29
Total STAPLES CREDIT PLAN:			139.29
THE GREEN COMPANY			
168319-3			
04/13/2020	10-452-220 Operating Supplies	PARKS-ANTI BACTERIAL WIPES	500.00
Total 168319-3:			500.00
Total THE GREEN COMPANY:			500.00
THOMASSON, THOMAS E.			
06012020			
05/01/2020	10-815-983 Land Acquisition-Interest	LAND ACQUISITION-INTEREST	2,869.57
05/01/2020	10-815-982 Land Acquisition - Principal	LAND ACQUISITION-PRINCIPAL	3,599.17
Total 06012020:			6,468.74
Total THOMASSON, THOMAS E.:			6,468.74
U.S. BANK ST. PAUL			
1583019			
04/09/2020	90-831-472 Sales tax bonds - interest	PW-6.1.20-5.31.21 SALES TAX ANNUAL FEE FOR BOND SERVICES	83,625.00
Total 1583019:			83,625.00
Total U.S. BANK ST. PAUL:			83,625.00
USABLUBOOK			
197498			
04/06/2020	20-430-234 Well/Plant Maintenance	WATER-(4) CLOROX WITH BLEACH (4) SANITIZING TOWELS	60.52
Total 197498:			60.52
Total USABLUBOOK:			60.52
VERIZON WIRELESS			
9852887255			
04/19/2020	10-415-344 Telephone/Internet Utility	ADMIN - TM CELL PHONE MAR/APR	160.79
04/19/2020	10-415-226 Small Equipment	ADMIN-I PAD FOR TOWN MANAGER	1,149.99
04/19/2020	10-431-344 Telephone/Internet Utility	PW - (5) CELL PHONES MAR/APR	316.01
04/19/2020	20-430-344 Telephone Utility	WATER - (2) CELL PHONES MAR/APR	110.97
04/19/2020	40-460-344 Telephone/Internet Utility	MARINA - CELL PHONE MAR/APR	56.02
Total 9852887255:			1,793.78
Total VERIZON WIRELESS:			1,793.78
WASTE CONNECTIONS OF CO, INC			
4290455			
05/01/2020	10-431-318 Trash/Recycle Services	PW - TOWN SHOP TRASH SERVICE MAY	458.50
Total 4290455:			458.50

Invoice Date	GL Account and Title	Description	Net Invoice Amount
4290667			
05/01/2020	50-470-300 Dumpster Service	PAYT - TRASH SERVICE MAY	727.59
Total 4290667:			727.59
Total WASTE CONNECTIONS OF CO, INC:			1,186.09
WASTE MANAGEMENT - HOT SULPHUR			
0408465-1195-0			
04/29/2020	10-415-347 Recycling - Town Hall	ADMIN - RECYCLING MAY	78.58
Total 0408465-1195-0:			78.58
Total WASTE MANAGEMENT - HOT SULPHUR:			78.58
WRANGLER TIRE & TUNE, INC.			
41242			
04/29/2020	10-431-235 Tires/Chains	PW-SWEEPER TIRE & TUBE	231.37
Total 41242:			231.37
Total WRANGLER TIRE & TUNE, INC.:			231.37
XCEL ENERGY			
682685977			
04/29/2020	10-415-345 Natural Gas Utility	ADMIN - NATURAL GAS MAR/APR	147.65
04/29/2020	10-431-345 Natural Gas Utility	PW - NATURAL GAS MAR/APR	322.53
04/29/2020	10-452-345 Natural Gas Utility	PARKS - NATURAL GAS MAR/APR	249.72
04/29/2020	20-430-345 Natural Gas Utility	WATER - NATURAL GAS MAR/APR	335.61
Total 682685977:			1,055.51
Total XCEL ENERGY:			1,055.51
Grand Totals:			127,725.60

TOWN OF GRAND LAKE COMBINED ACCOUNTS PAYABLE AND
ACCOUNTS PAYABLE - ALREADY PAID (ATTACHMENT A): APRIL 2020

MAYOR: _____
STEVE KUDRON, MAYOR

ATTEST: _____
JENNIFER THOMPSON, CLERK

Town of Grand Lake Revenue & Expenditures Summary 3/31/2020

	Period Actual	YTD Actual	2020 Budget	Board Packet 4/27/2020	2019 YTD	% Change From 2019
Gen. Fund Rev. (Without Cap Rev)	\$231,803	\$330,797	\$2,469,885	Page E 19	\$317,462	4.20%
Gen. Fund Exp. (Without Cap Exp)	\$176,530	\$419,757	\$2,315,133	Page E 27	\$456,302	-8.01%
Net Revenue Over Expenditures	\$55,273	(\$88,960)	\$154,752	Page E 27	(\$138,840)	
Gen Fund Capital Rev & Contributions	\$0	\$0	\$275,962	Page E 19	\$0	0%
Gen Fund Capital Expenses	\$18,700	\$37,375	\$1,160,566	Page E 27	\$23,002	62.49%
Net Revenue Over Expenditures	(\$18,700)	(\$37,375)	(\$884,604)	Page E 27	(\$23,002)	
Water Fund Revenues	\$34,201	\$184,716	\$637,441	Page E 31	\$163,000	13.32%
Water Fund Expenditures	\$53,251	\$129,901	\$617,333	Page E 33	\$100,211	29.63%
Net Revenue Over Expenditures	(\$19,051)	\$54,815	\$20,108	Page E 33	\$62,789	-12.70%
Marina Fund Revenues	\$562	\$1,880	\$353,900	Page E 35	\$3,879	-51.54%
Marina Fund Expenditures	\$35,604	\$40,170	\$399,393	Page E 37	\$22,285	80.26%
Net Revenue Over Expenditures	(\$35,042)	(\$38,291)	(\$45,493)	Page E 37	(\$18,406)	
Pay-As-You-Throw Revenues	\$2,784	\$8,562	\$47,200	Page E 39	\$6,966	22.91%
Pay-As-You-Throw Expenditures	\$1,521	\$3,250	\$38,829	Page E 40	\$3,641	-10.74%
Net Revenue Over Expenditures	\$1,263	\$5,313	\$8,371	Page E 40	\$3,325	
Cap. Imp. Fund Revenues - Streetscape	\$20,342	\$22,832	\$1,017,305	Page E 42	\$20,492	11.42%
Capital Imp. Fund Exp.-Streetscape	\$48	\$48	\$1,935,881	Page E 43	\$34,425	-99.86%
Net Revenue Over Expenditures	\$20,294	\$22,784	(\$918,576)	Page E 43	(\$13,933)	
Grand Total Net Revenue Over Expenditures	\$4,037	(\$81,714)	(\$1,665,442)	Page E 13	(\$128,066)	-36.19%

Expenditures approved by Trustees and not included in the 2020 Budget
Total Add'l Expenditures (Not in Budget)

\$0

Town of Grand Lake -March 2020 Financial Information

Cash & Investment Balances

	Gen Fund	Water	Marina	PAYT	Cap Imp	Total All Funds	Board Packet Page
Restricted (CDs)	\$0					\$0	4/27/2020 E 6
Non-Restricted (Cash)	\$2,502,760	\$1,648,996	\$563,250	\$86,643	\$1,243,466	\$6,045,114	E 6
Total Funds	\$2,502,760	\$1,648,996	\$563,250	\$86,643	\$1,243,466	\$6,045,114	E 6

Year to Date Net Revenue Over Expenditures =

2020 Budget amount = (\$1.67 million)

(Negative numbers indicate spending from reserves)

(\$81,714)

Committed Funds (Within General Fund)

Parking Fee-In-Lieu	\$81,000	E 16
Cemetery Funds	\$81,180	E 16
Conservation Trust Funds	\$32,604	E 16
Attainable Housing Funds	\$502,710	E 16
Fund Bal Reserved	\$5,092	E 16
	<u>\$702,585</u>	

4% Sales Tax Income

	Feb	Year to Date	% Up YTD	
2020	\$80,166	\$157,315		E 44
2019	\$69,478	\$128,411		E 44
Difference	\$10,688	\$28,904	22.51%	E 44

1% Sales Tax Income

	Feb	Year to Date	
2020	\$20,042	\$39,329	E 46
2019	\$17,367	\$32,079	E 46
Difference	\$2,675	\$7,250	22.60% E 46

Sales Tax Industries for the Month (4% Sales Tax)

Year	Retail	Restaurants	Lodging	Misc	Utilities	Total	
2018	11,290	14,089	14,719	8,979	9,266	58,343	E 48
2019	10,141	15,544	26,904	6,574	10,315	69,478	E 48
2020	11,481	15,478	25,355	16,770	11,083	80,167	E 48
% Up/Down	13.21%	-0.42%	-5.76%	155.10%	7.45%	15.38% Diff from 2019	



TOWN OF GRAND LAKE

To: Mayor Kudron and Town Trustees

From: Erin Ackerman, Town Treasurer *ea*

Date: May 11, 2020

Re: *Authorized cash account and safe deposit box signers*

The Town currently has the following bank accounts:

United Business Bank:	1 Money Market Fund
	1 Checking Account
	1 Safe deposit box
U.S. Bank:	2 Checking Accounts
CSAFE:	2 Money Market Funds
ColoTrust:	1 Money Market Fund

The Town's policy is to require two signers on all checks. Authorized individuals have traditionally included the Mayor, the Mayor Pro-Tem, the Financial Trustee, the Town Manager, and the Town Clerk. The Town Treasurer is authorized to receive information with respect to the accounts plus some online business banking activity for payroll, water customer payments and water loan payments. The current authorized signers on all the Town's accounts are:

James C. Peterson	Mayor
Stephan J. Kudron	Mayor Pro-Tem
Cynthia Southway	Financial Trustee
John F. Crone	Town Manager
Jennifer Thompson	Town Clerk

James C. Peterson, Mayor and Jennifer Thompson, Town Clerk only are authorized to access the safe deposit box.

The Town has made it a practice to review and update the authorized signers after each municipal election to reflect election results and when changes in personnel occur. The Board may, at any time, choose to review and update their designees. Staff recommends the Board take this opportunity to make any changes it deems advisable.

Staff recommends the Board adopt Resolution No. ___-2020, a Resolution Authorizing Cash Account and Safe Deposit Box Signers.

**TOWN OF GRAND
LAKE RESOLUTION
NO. __-2020**

**A RESOLUTION AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT
BOX SIGNERS**

WHEREAS, the Town of Grand Lake Board of Trustees (the "Board") policy is to require two signers on all checks, and

WHEREAS, the Town currently has cash accounts at the following entities:

United Business Bank:	1 Money Market Fund
United Business Bank:	1 Checking Account
U.S. Bank:	2 Checking Accounts
CSAFE:	2 Money Market Funds
ColoTrust:	1 Money Market Fund

WHEREAS, cash account current authorized signers are James C. Peterson, Mayor; Stephan J. Kudron, Mayor Pro-Tem; Cynthia Southway, Financial Trustee; John F. Crone, Manager and Jennifer Thompson, Clerk; and

WHEREAS, the Town currently has a safe deposit box at United Business Bank; and

WHEREAS, the bank suggests and the Board of Trustees desire two designees at a time be authorized to access the box;

NOW THEREFORE BE IT RESOLVED BY THE GRAND LAKE BOARD OF TRUSTEES AS FOLLOWS:

THAT, Stephan J. Kudron, Mayor; Cynthia Southway, Financial Trustee; John F. Crone, Manager and Jennifer Thompson, Clerk will remain as signers on cash accounts; and

THAT, Jonah Landy, Mayor Pro-Tem will be added as a signer on cash accounts; and

THAT, Jennifer Thompson, Clerk will remain as authorized designee for the safe deposit box; and

THAT, Stephan J. Kudron, Mayor will be added as authorized designee for the safe deposit box; and

THAT, John F. Crone, Manager and Jennifer Thompson, Clerk will remain as authorized online banking full access users; and

THAT, Erin Ackerman, Treasurer will remain as authorized to request information on cash accounts; and

THAT, Erin Ackerman, Treasurer will remain as authorized to view online banking access at United Business Bank; and

THAT, Erin Ackerman, Treasurer will remain as authorized to set up, initiate and approve ACH transactions for the purpose of payroll, water customer payments and water loan payments through U.S. Bank Treasury Management Services (online services); and

THAT, any previously authorized users not listed above will be removed from the accounts.

DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 11th DAY OF MAY 2020.

(SEAL)

Votes Approving:

Votes Opposing:

Votes Abstaining:

Absent:

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE,
COLORADO**

Jennifer Thompson, Town Clerk

Stephan J. Kudron, Mayor

	A	B	C	D	E	F	G	H	I	J
1			Budget FY2018	Actual FY2018	ORIGINAL Budget FY2019	FINAL Budget FY2019	Estimated Ending FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	
73	Summation - Water Enterprise Fund Revenues and Expenditures									
74										
75										
76	Water Enterprise Fund Beginning Balance		\$1,162,208	\$939,757	\$1,301,035	\$1,301,035	\$1,305,006	\$1,490,692	\$1,546,246	
77										
78	Revenues									
79	Operations Revenue		\$560,867	\$592,766	\$598,446	\$598,446	\$625,491	\$624,441	\$624,441	
80	Capital Revenue		\$1,633,000	\$1,335,810	\$13,000	\$257,000	\$309,000	\$13,000	\$32,500	
81	Total Revenues		\$2,193,867	\$1,928,576	\$611,446	\$855,446	\$934,491	\$637,441	\$656,941	
82										
83	Expenditures									
84	Operations		(\$492,327)	(\$421,634)	(\$505,875)	(\$695,875)	(\$625,651)	(\$518,179)	(\$551,350)	
85	Debt Service		(\$98,000)	(\$8,121)	(\$99,200)	(\$99,200)	(\$99,154)	(\$99,154)	(\$99,154)	
86	Capital Outlay		(\$1,603,000)	(\$1,133,572)	\$0	\$0	(\$24,000)	\$0	(\$26,000)	
87	Total Expenditures		(\$2,193,327)	(\$1,563,327)	(\$605,075)	(\$795,075)	(\$748,805)	(\$617,333)	(\$676,504)	
88										
89	Revenues Over (Under) Expenditures		\$540	\$365,249	\$6,371	\$60,371	\$185,686	\$20,108	(\$19,563)	
90	Appropriate From (To) Fund Balance		(\$540)	(\$365,249)	(\$6,371)	(\$60,371)	(\$185,686)	(\$20,108)	\$19,563	
91										
92	Water Enterprise Fund Ending Balance		\$1,162,748	\$1,305,006	\$1,307,406	\$1,361,406	\$1,490,692	\$1,510,800	\$1,526,683	

	A	B	C	D	E	F	G	H	I	J
1			Budget FY2018	Actual FY2018	ORIGINAL Budget FY2019	FINAL Budget FY2019	Estimated Ending FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	2020 Budget Explanatory Notes
466		Water Fund - Revenues								
467	20-344-100	Water Sales	\$540,937	\$577,036	\$578,896	\$578,896	\$605,821	\$610,441	\$610,441	2020=Year 10 of 10-year 6% rate increase
468	20-344-105	HP Net Meter Revenue	\$0	\$1,107	\$1,500	\$1,500	\$1,571	\$1,500	\$1,500	
469	20-344-120	Resale Meters	\$14,000	\$6,289	\$10,000	\$10,000	\$3,200	\$2,000	\$2,000	
470	20-344-140	Interest Revenue	\$5,000	\$6,948	\$7,400	\$7,400	\$14,000	\$10,000	\$10,000	
471	20-344-160	Misc. Revenues	\$0	\$391	\$0	\$0	\$389	\$0	\$0	
472	20-344-190	Bulk Water Permits	\$930	\$995	\$650	\$650	\$510	\$500	\$500	Includes Public Works/Parks and overage
473	20-344-110	Tap Fees - Capital	\$13,000	\$52,000	\$13,000	\$13,000	\$65,000	\$13,000	\$32,500	
474	20-344-150	Sale/Trade-In of Assets	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	
475	20-344-200	Capital Lease Proceeds	\$1,600,000	\$1,283,810	\$0	\$244,000	\$244,000	\$0	\$0	
476		Total Revenues	\$2,193,867	\$1,928,576	\$611,446	\$855,446	\$934,491	\$637,441	\$656,941	
477										

	A	B	C	D	E	F	G	H	I	J
1			Budget FY2018	Actual FY2018	ORIGINAL Budget FY2019	FINAL Budget FY2019	Estimated Ending FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	2020 Budget Explanatory Notes
478		Water Fund - Expenditures								
479		Personnel								
480	20-430-100	Gross Wages - Water	\$198,000	\$192,337	\$206,013	\$205,041	\$201,917	\$208,759	\$190,307	
481	20-430-103	Comp Time Buyout	\$0	\$0	\$0	\$0	\$0	\$6,300	\$5,900	
482	20-430-105	Bonus	\$0	\$0	\$0	\$972	\$972	\$1,000	\$1,000	
483	20-430-110	Gross Wages - PT/Seasonal	\$3,744	\$3,768	\$4,992	\$4,992	\$3,792	\$5,884	\$49,863	Town Hall admin + Kial
484	20-430-111	On Call Pay	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	
485	20-430-119	Year End Leave Expense	\$1,000	\$424	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	Year end financial reporting requirement
486	20-430-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	\$710	\$710	
487	20-430-131	Longevity	\$2,552	\$2,552	\$2,735	\$2,735	\$2,735	\$0	\$0	
488	20-430-317	Clothing Allowance	\$900	\$889	\$900	\$900	\$900	\$1,200	\$1,200	
489	20-430-132	ICMA Deferred Compensation	\$15,138	\$12,648	\$15,749	\$15,749	\$12,943	\$17,172	\$19,213	8% Maximum
490	20-430-133	Health/Dental-Employee	\$34,559	\$34,395	\$37,744	\$37,744	\$35,855	\$37,118	\$37,118	Medical/Dental/Life/Vision
491	20-430-135	Dep Health/Dental	\$1,281	\$434	\$263	\$263	\$349	\$7,942	\$7,942	
492	20-430-136	Medical Benefit Allowance	\$3,237	\$3,237	\$3,237	\$3,237	\$3,237	\$3,516	\$3,516	
493	20-430-141	Unemployment Insurance	\$667	\$602	\$699	\$699	\$686	\$724	\$799	.3% of wages + On Call
494	20-430-142	Workers' Compensation	\$6,400	\$6,039	\$6,100	\$6,100	\$6,100	\$9,786	\$13,253	
495	20-430-143	Social Security Match	\$14,750	\$14,216	\$15,432	\$15,432	\$14,970	\$16,028	\$17,712	6.2% of wages + Town ICMA + On Call
496	20-430-144	Medicare Match	\$3,449	\$3,325	\$3,609	\$3,609	\$3,501	\$3,750	\$4,142	1.45% of wages + Town ICMA + On Call
497			\$302,977	\$293,065	\$316,673	\$316,673	\$307,157	\$339,089	\$371,875	
498		Office Supplies								
499	20-430-210	Office Supplies	\$2,050	\$2,199	\$2,200	\$2,200	\$2,000	\$2,200	\$2,200	Based on overall Admin General Office Supplies expense; water billing forms
500	20-430-211	Computer Supplies	\$200	\$0	\$0	\$0	\$0	\$1,000	\$1,000	
501	20-430-215	Computer Software	\$5,000	\$935	\$5,000	\$5,000	\$360	\$6,500	\$6,500	Telemetry; Caselle Budgeting (\$4,000)
502	20-430-220	Computer Hardware	\$15,500	\$273	\$10,000	\$10,000	\$840	\$2,500	\$2,500	Telemetry upgrade
503			\$22,750	\$3,408	\$17,200	\$17,200	\$3,200	\$12,200	\$12,200	
504		Operational Supplies								
505	20-430-221	Chemicals	\$12,000	\$13,134	\$14,000	\$14,000	\$14,519	\$15,000	\$15,000	
506	20-430-222	Lab Supplies/Equipment	\$1,000	\$1,127	\$1,000	\$1,000	\$2,759	\$2,500	\$2,500	
507	20-430-223	Well/Plant Supplies	\$700	\$0	\$700	\$700	\$50	\$1,000	\$1,000	
508	20-430-225	Meter Parts	\$1,000	\$0	\$1,000	\$1,000	\$0	\$500	\$500	
509	20-430-227	Small Equipment/Tools	\$2,500	\$879	\$6,000	\$6,000	\$4,880	\$1,000	\$1,000	
510	20-430-228	Safety Equipment	\$250	\$438	\$250	\$250	\$438	\$500	\$500	
511	20-430-229	Misc Operating Supplies	\$100	\$12	\$100	\$100	\$0	\$100	\$100	
512			\$17,550	\$15,590	\$23,050	\$23,050	\$22,646	\$20,600	\$20,600	

	A	B	C	D	E	F	G	H	I	J
1			Budget FY2018	Actual FY2018	ORIGINAL Budget FY2019	FINAL Budget FY2019	Estimated Ending FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	2020 Budget Explanatory Notes
513		Water Fund - Expenditures								
514		Repairs and Maintenance								
515	20-430-231	Gas/Fuel/Fluids	\$4,000	\$3,481	\$4,000	\$4,000	\$2,866	\$4,000	\$4,000	
516	20-430-232	Vehicle Maintenance	\$1,000	\$6,628	\$1,000	\$1,000	\$288	\$1,000	\$1,000	
517	20-430-233	Equipment Maintenance	\$4,000	\$39	\$1,500	\$1,500	\$50	\$1,000	\$1,000	Backhoe cylinder rod (1/2); 2019=Hydro maintenance
518	20-430-234	Well/Plant Maintenance	\$5,000	\$1,426	\$5,000	\$5,000	\$1,620	\$5,000	\$5,000	Plant - pretreatment/treatment
519	20-430-235	Tires & Chains	\$800	\$955	\$0	\$0	\$0	\$1,000	\$1,000	
520	20-430-237	Building Maintenance	\$1,000	\$40	\$1,000	\$1,000	\$0	\$1,000	\$1,000	
521	20-430-238	Distribution Line Maintenance	\$14,000	\$22,279	\$20,000	\$20,000	\$16,227	\$25,000	\$25,000	2019=nozzles on fire hydrants; Distribution - post treatment
522	20-430-239	Misc. Maintenance	\$300	\$50	\$300	\$300	\$0	\$250	\$250	
523	20-430-240	Road Materials	\$5,000	\$4,779	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	Road base for use in winter - stored at Public Works yard.
524	20-430-241	Motors & Pumps	\$1,500	\$784	\$2,500	\$2,500	\$2,381	\$2,500	\$2,500	Chem. Pump is 1995 (\$1,200)
525			<u>\$36,600</u>	<u>\$40,460</u>	<u>\$40,300</u>	<u>\$40,300</u>	<u>\$28,432</u>	<u>\$45,750</u>	<u>\$45,750</u>	
526		Resale Supplies								
527	20-430-251	Resale Parts	\$500	\$0	\$500	\$500	\$0	\$250	\$250	Parts for new construction meters
528	20-430-252	Resale Meters	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Meters & Setters for new construction - Reported on COGS line
529	20-430-253	COGS-Meter	\$14,000	\$5,346	\$10,000	\$10,000	\$3,600	\$10,000	\$10,000	Financial reporting requirement
530			<u>\$14,500</u>	<u>\$5,346</u>	<u>\$10,500</u>	<u>\$10,500</u>	<u>\$3,600</u>	<u>\$10,250</u>	<u>\$10,250</u>	
531		Purchased Services								
532	20-430-310	Misc Service Fees	\$50	\$0	\$50	\$50	\$0	\$0	\$0	
533	20-430-311	Postage/Freight	\$2,000	\$932	\$2,000	\$2,000	\$2,023	\$2,100	\$2,100	
534	20-430-314	Legal Notices/Ads	\$1,000	\$230	\$500	\$500	\$240	\$500	\$500	Publication of CCR
535	20-430-316	Memberships	\$700	\$590	\$700	\$700	\$650	\$700	\$700	CRWA; American Water Works Association (2) lead/copper; Groundwater source testing rule 3-yr cycle; Also have a 9-yr cycle
536	20-430-318	Testing Services	\$4,800	\$3,812	\$4,800	\$4,800	\$3,826	\$5,000	\$5,000	
537	20-430-319	Miscellaneous Services	\$250	\$165	\$200	\$190,200	\$190,000	\$200	\$200	2019=water tank demo; Includes document recording
538	20-430-320	Telemetry Maintenance	\$3,500	\$533	\$3,500	\$3,500	\$3,500	\$5,000	\$5,000	
539	20-430-330	Bank Fees	\$0	\$378	\$250	\$250	\$270	\$300	\$300	Water customer Auto debit fees
540	20-430-321	Computer System Support	\$8,000	\$7,738	\$8,682	\$8,682	\$7,444	\$9,920	\$9,920	20% IT contract; 1/2 Caselle; Itron
541			<u>\$21,200</u>	<u>\$14,377</u>	<u>\$20,682</u>	<u>\$210,682</u>	<u>\$207,953</u>	<u>\$23,720</u>	<u>\$23,720</u>	

	A	B	C	D	E	F	G	H	I	J
1			Budget FY2018	Actual FY2018	ORIGINAL Budget FY2019	FINAL Budget FY2019	Estimated Ending FY2019	ORIGINAL Budget FY2020	FINAL Budget FY2020	2020 Budget Explanatory Notes
542		Water Fund - Expenditures								
543		Utilities								
544	20-430-341	Electric Utility	\$32,500	\$29,599	\$34,000	\$34,000	\$30,126	\$32,000	\$32,000	
545	20-430-344	Telephone Utility	\$3,100	\$2,437	\$2,800	\$2,800	\$2,112	\$2,500	\$2,885	
546	20-430-345	Natural Gas Utility	\$2,950	\$3,872	\$5,200	\$5,200	\$3,891	\$4,500	\$4,500	
547	20-430-347	Internet Service	\$180	\$0	\$0	\$0	\$0	\$0	\$0	
548			<u>\$38,730</u>	<u>\$35,908</u>	<u>\$42,000</u>	<u>\$42,000</u>	<u>\$36,129</u>	<u>\$39,000</u>	<u>\$39,385</u>	
549		Professional Services								
550	20-430-351	Legal Services	\$8,000	\$0	\$8,000	\$8,000	\$0	\$1,000	\$1,000	
551	20-430-352	Audit	\$5,020	\$2,520	\$5,020	\$5,020	\$4,770	\$5,020	\$5,020	20% Water; 1/2 of single audit
552	20-430-354	System Analysis/Eng & Survey	\$10,000	\$0	\$8,000	\$8,000	\$0	\$5,000	\$5,000	
553	20-430-355	State Fees	\$1,000	\$310	\$800	\$800	\$310	\$400	\$400	Legislature has not been funding - will catch up soon
554			<u>\$24,020</u>	<u>\$2,830</u>	<u>\$21,820</u>	<u>\$21,820</u>	<u>\$5,080</u>	<u>\$11,420</u>	<u>\$11,420</u>	
555		Other Expenses								
556	20-430-370	Training/Travel	\$2,000	\$350	\$2,000	\$2,000	\$331	\$2,000	\$2,000	Dave & Jerry + Treasurer Caselle
557	20-430-513	Property/Casualty Insurance	\$10,800	\$10,178	\$10,500	\$10,500	\$11,000	\$13,000	\$13,000	
558	20-430-514	Position Bonds	\$200	\$123	\$150	\$150	\$123	\$150	\$150	Position Bond
559	20-430-870	Contingency-Operations	\$1,000	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000	
560			<u>\$14,000</u>	<u>\$10,651</u>	<u>\$13,650</u>	<u>\$13,650</u>	<u>\$11,454</u>	<u>\$16,150</u>	<u>\$16,150</u>	
561		Water Fund - Expenditures								
562		Debt Service								
563	20-830-640	DWRF Loan - Principal	\$66,000	\$5,455	\$67,600	\$67,600	\$67,599	\$68,958	\$68,958	
564	20-830-645	DWRF Loan - Interest	\$32,000	\$2,667	\$31,600	\$31,600	\$31,555	\$30,196	\$30,196	
565			<u>\$98,000</u>	<u>\$8,121</u>	<u>\$99,200</u>	<u>\$99,200</u>	<u>\$99,154</u>	<u>\$99,154</u>	<u>\$99,154</u>	
566		Capital Outlay								
567	20-930-750	Transfer Out (Capital)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
568	20-930-994	System Upgrades	\$1,575,000	\$1,120,572	\$0	\$0	\$0	\$0	\$0	
569	20-930-995	Capital Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$26,000	2020 - Well #1 pump
570	20-930-997	Capital Direct Purchase	\$28,000	\$13,000	\$0	\$0	\$24,000	\$0	\$0	2019 - Purchase 30% of ToolCat
571	20-930-998	Hydro Power Generator	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
572			<u>\$1,603,000</u>	<u>\$1,133,572</u>	<u>\$0</u>	<u>\$0</u>	<u>\$24,000</u>	<u>\$0</u>	<u>\$26,000</u>	
573		Total Water Fund Expenditures	<u>\$2,193,327</u>	<u>\$1,563,327</u>	<u>\$605,075</u>	<u>\$795,075</u>	<u>\$748,805</u>	<u>\$617,333</u>	<u>\$676,504</u>	
574										



P.O. Box 665
Granby, CO 80446

Estimate

Date	Estimate #
4/22/2020	1099

Office: 970-887-0363

Name / Address
Town of Grand Lake P.O. Box 99 Grand Lake, Colorado 80447

We will never ask for any bank or wire transfers.
CALL US if any questions and call to confirm

Project

Description	Qty	Rate	Total
Asphalt milling and overlay Entrance to Grand Lake from Highway 34 to Fire Hydrant before Triangle Park. Revised Quote 04/22/2020. Mobilization of equipment, milling, sweeping, tackifier.	1	18,000.00	18,000.00
Asphalt paving including leveling course and 2" overlay, 65,938 sq.ft.	915	140.00	128,100.00
Thanks again for your business Pat and Cathy Acord		Total	\$146,100.00



TOWN OF
GRAND LAKE

Date: May 11, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Consideration of the cancellation of the Memorial Day Parade and Fourth of July Fireworks

Background

The Board of Trustees has had discussions at the April 27 meeting about cancelling the 2020 Fourth of July Fireworks due to the COVID-19 crisis. At the April 27 meeting, the Board requested more information on how this will affect local businesses. The Chamber sent out a survey at the request of the Town. The results are attached.

Recommendation

If the Board chooses to cancel the Fourth of July Fireworks at this time, Staff recommends that the event be cancelled by adopting the following motion:

I move to instruct staff to take necessary steps to cancel the Fourth of July Fireworks scheduled for July 4, 2020.

How would you categorize your Grand Lake business?	Approximately how many years has your business been active in Grand Lake?	Have you received requests for information from Guests for a status update on this years 4th of July fireworks display? If yes, how have you responded?	Lodging Properties - What is the estimated rate of occupancy currently reserved for your property for this years 4th of July holiday?	Lodging Properties - How far in advance do you typically see reservations for 4th of July? If you usually book all rooms, when do you typically see 100% occupancy filled?	Lodging Properties - Have you received any cancellations for this 4th of July holiday since the covid-19 pandemic restrictions began? If yes, please describe below.	Do you believe that your business will be able to uphold 'Safer' business practices during a surge of visitation brought on by the 4th of July holiday? (IE possible occupancy rate reductions, increased cleaning needs, need for increased physical distancing etc)	What elements of impact would you like the Town Board of Trustees to consider before making any decisions regarding the cancellation of the 4th of July fireworks?
Retail, Service	5-10	No				Uncertain	Unlimited sidewalk sale items!!
Lodging	1-5	No	91% - 100%	1 year. 1 year	Yes, 2 cancelations, 1 of the 2 has	Yes	Fireworks can be seen from anywhere, as long as there are no organized gatherings,

					rebooked since.		might still be possible. Perhaps a drive-in movie or boat parade instead of or in addition to?
Dining	>1	Yes. Responded saying we didn't know yet.				Yes	Keep in mind that it took less than 1 month to shut everything down and the 4th of July is more than 2 months away. PLEASE wait longer before making this decision that not only harms our local economy but will take away the towns needed tax money when sales are gone. It is ridiculous to keep businesses closed throughout the summer months, especially when virus modeling changes every single day saying that this virus was less and less deadly or contagious than originally thought.
Lodging	10+	That as far as we know everything continues to move forward as planned but we are waiting	91% - 100%	We are currently full and have been for about a	No cancellations for the 4th yet	Yes	Economic

		to hear back from local and state authorities regarding the safer at home policies and will follow their lead.		month with 1-3 rooms opening and getting refilled when cancellations happen.			
Non-Profit	10+	No				Yes	Work with local emergency services to determine best way to keep everyone safe. Weigh FACTS on pros and cons of both economic impacts on small businesses and what the actual health impacts of holding 4th of July festivities will look like.
Dining	>1	Yes	46% - 60%	100% occupancy was booked by last November	Yes	Yes	It will hurt all of the businesses. We need some form of celebration even if it is limited.
Dining	10+					No	cancel
Lodging	10+	As far as we know, they will happen, but we are not sure at this time.	91% - 100%	A year plus	No	Yes	Losing return guests as they stay a week at a time. Loss of revenue due to COVID-19. With all of the June events being canceled, this will be a GRAND kick-off to summer.
Recreation	5-10	No				Yes	Wait until June

Retail	1-5					Uncertain	Social distancing! It's not being handled now if you see the crowd on the boardwalk at The Sagebrush daily!! Oh a few move a bit a part but they forget no gatherings over 10 people! Very disappointed in this. Do not have a clue how crowd control can even begin to safely take place!
							We should at least offer a boat parade for visitors. I think losing the 4th July fireworks could be a long term possibility and replace fireworks with a fantastic boat parade moving forward. We just have too many people here on the 4th with fireworks. The boat parade could be on both GL and Shadow giving more viewing opportunities.
Dining	>1	There is discussion about it now.				Yes	Our business is new and we were counting on 4th of July and a busy summer to boost

							our business to make it through into winter to be open next summer. Please don't cancel. People can be responsible!
Retail	10+	Yes. Have said we expect them to occur.	Unknown / Rather Not Say			Yes	The fact that we need to be trusted at some point to protect our customers. We can't just shut down life indefinitely.
Service	10+	no	Unknown / Rather Not Say	na	na	No	Wait until early June to decide.
Service	10+	Waiting to hear					Spread of virus
							Wait untill next year for Major Events
Retail	10+	No.				Yes	As we all know, the 4th is the biggest weekend of the year for business revenue. And, being on a Saturday this year, it has the potential to significantly off-set the impact that businesses have experienced during the "shut down". We appreciate the proactive efforts and the opportunity to provide input, but we also believe a decision

							should not be made any earlier than absolutely necessary. It should be looked at in the same perspective as the fire danger a couple years ago. That situation wasn't known until much closer to the date. The future of this situation is not known and should be monitored through mid-June before a decision is made.
Retail	10+	No.				Yes	We have been closed since mid-March. The 4th of July weekend can make up for much of the lost sales that we have had. Please do not make a decision prematurely.
Lodging, Retail, Dining	10+	No	61% - 75%	One year	Yes	No	Safety first
Retail	1-5	No				Uncertain	Social distance, face masks, alcohol, those over 65, consequences of holding and not holding the fireworks (what is the worst thing that could happen with both

							choices?, what are the virus rules going to be from the state and county on or about July 4, etc.
Service	1-5	No				Yes	With the 4th being on Saturday they are going to be coming up anyway. Have the fireworks!
Non-Profit	10+	No					We need to let those who chose not to participate do so. Personal responsibility must prevail. Give the businesses a chance and calling it off will not accomplish that.
Dining	5-10	We have replied with " it's hard to say". " If we only knew what the situation would be like in a month or two"				Yes	Of course our community and residences life's and health should be first and foremost but we all need to survive and survival also means not loosing our businesses!,
Service	10+	Yes, I told them we don't know if it will be happening.				Yes	I think you would have to have someone walking the beach area enforcing the 6' distance between parties.

Recreation	10+	Yes, we have told them we don't know.				Yes	
Service		Yes, on hold				Yes	Historical aspect as start of SUMMER IN GRAND LAKE. THERE ARE MORE BUSINESSES THAN LODGING, they matter too.
Lodging, Retail	10+	Yes, we tell guests that the status is unknowm	76% - 90%	a year	yes, to reschedule because of covid	Uncertain	Please cancel or postpone
Retail	10+	No, not yet				Yes	The number of people that will be in our town during the 4th weekend. How is crowd control handled this year? Thinking about all the elements, including distancing- who creates a plan and how is it enforced?
Dining	10+	no				Yes	
Retail, Non-Profit	10+	the people who live here during these tough times---and who communicate "safely" from home, desperately hope the Town will do the RIGHT thing for all of us and cancel, of course, the mass				No	the safety and health of all the citizens and local workers here who must not be exposed to potential exposure to the deadly virus-- from many. many visitors who are "escaping" their own domain---many who

		confusion of being one of the few sites in Colorado to invite masses up here to celebrate in our once safe waters!					might have a "Spring Break" mentality priority over the health and welfare of our own community!
Service, Realtor	10+	Yes, I had to say, we're not sure yet but have let people know that I'm personally hoping they cancel in consideration of health factors. People's lives are more important than money!			Many of my Real Estate Customers have had a huge amount of cancellations on their Rental Homes & Condos. Most are actually fine with this as they do not want our Communities to be infiltrated with this virus.	No	I think it is very irresponsible to not take every precaution to keep this virus from spreading more, especially in our little Town & County. We have already lost far too many lives & health care is stretched to the limits already & has been for so long. I strongly feel that we will have complete & utter pandemonium with this pandemic if we don't cancell Fireworks & all other large group events in Grand Lake. We will already have a larger population of people coming here with great chances of many that may be infected. Gunnison is a very viable example of what

							could happen- 4 Tourists came to Town and they had over a hundred case from the spread in a very short time frame. They ended up having to block the road to Gunnison & Crested Butte twice now. If we allow these gatherings to happen, we will most likely have a lock down again that's even worse & affect Businesses even more dramatically.
	10+	Hopeful that Town will be open and believe that it should be				Yes	Businesses MAY be able to survive the summer. But a strong summer is the ONLY way business can survive thru the Winter. You make your money in the summer so you can survive the winter

Lodging	10+		91% - 100%	Full by January	No	Yes	<p>All you will do is kick the can down the road. I can't handle anymore cancellations.</p> <p>It is never going to be safe. You have 16,000 people and 5 cases no deaths. Your chance of getting the virus is .0003125 in Grand County 0 chance of death.</p> <p>I am not politically correct-I question and use common sense! Courage is not the absence of fear, it is going forward in the face of it!</p> <p>I realize you are afraid of the influx of people, but you can't base economic decisions on fear!</p>
Dining	1-5	No				Yes	

Lodging	10+	no	91% - 100%	January filled by january	no	Yes	<p>First we should have allowed lodging on May 1st, so we could have eased into it rather than all at once on Memorial day weekend! I would like to have the town board stay out of it and let the smart business owners of Grand Lake take care of safety precautions. The stay in place order has only prolonged the virus and reduced immunity.. Chance of contracting virus and dying is currently .00013207 in Colorado. The impact of government & the CV is working together will cause more death and economic destruction in Grand County. We are not New York/New Jersey where 50 % of the deaths are. Where is the uptick of CV in Grand County since grocery stores (probably on of the largest social</p>
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							gatherings) have been open all this time anyway even before all the safeguards? Common sense needs to rule the day. Not panic. It will NEVER be safe!
campground	10+	yes - told them nothing has been decided to wait patiently as things change every day	91% - 100%	1 year out we have 95% of all site booked for the following year	No cancellations yet as all July 4th reservations are paid in FULL 3 night minimum with no refunds!	Uncertain	Crowds will still come to get out of the heat - folks will simply do their own thing (good and bad decisions will be made regardless of what the rules are).
Non-Profit	10+	No				No	Do July 4th fireworks bring people to Grand Lake, or do they come regardless? Is it a better plan to add fireworks to Buffalo BBQ?

Lodging	10+	No requests received.	1% - 15%	We typically reach occupancy for 4th of July. However, it is likely that we will be severely restricting our available lodging this summer. It is likely that of all our lodging, only our three cabins will be available to reserve.	No. Not yet, but none of our three cabins have currently been reserved. We have a few reservations for our main lodge, which will likely be cancelled as we anticipate not opening the lodge to guests this season.	Yes	Because it is likely that we will only be opening a fraction of our lodging this season, I am not sure how much of an actual impact the cancellation would have on our occupancy.
Lodging	10+		91% - 100%	8 months in advance	no	Yes	i will follow the lead of the town
Non-Profit	10+	No.					We have already cancelled our summer (theatre) season, so we'll only be active and present if the government-allowed gatherings will permit us. If the State allows public gatherings, we're committed to presenting

							something....we just don't know what yet.
Lodging	10+	Yes, at this time, the fireworks are still happening.	91% - 100%	A year or more.	No.	Yes	Any resumption of "normalcy" would be helpful, so fireworks would be a great morale boost.
Lodging	10+	No	91% - 100%	4 to 6 months out	No	Yes	We would lose considerable revenue and decrease in our reputation if the fireworks are cancelled.
Service	5-10	No	Unknown / Rather Not Say			Uncertain	
Retail	10+	No				Uncertain	Just cancel them already!
Dining	1-5	No				Yes	July 4th week and weekend creates it own economy that allows us to operate through out the year from the revenue. It significantly helps our business. If there is a way to still have large volumes while being safe, we would love to have a vibrant economy.
Dining	10+					Uncertain	

How would you categorize your Grand Lake business?	Approximately how many years has your business been active in Grand Lake?	Have you received requests for information from Guests for a status update on this years 4th of July fireworks display? If yes, how have you responded?	Lodging Properties - What is the estimated rate of occupancy currently reserved for your property for this years 4th of July holiday?	Lodging Properties - How far in advance do you typically see reservations for 4th of July? If you usually book all rooms, when do you typically see 100% occupancy filled?	Lodging Properties - Have you received any cancellations for this 4th of July holiday since the covid-19 pandemic restrictions began? If yes, please describe below.	Do you believe that your business will be able to uphold 'Safer' business practices during a surge of visitation brought on by the 4th of July holiday? (IE possible occupancy rate reductions, increased cleaning needs, need for increased physical distancing etc)	What elements of impact would you like the Town Board of Trustees to consider before making any decisions regarding the cancellation of the 4th of July fireworks?
Retail, Service	5-10	No				Uncertain	Unlimited sidewalk sale items!!
Lodging	1-5	No	91% - 100%	1 year. 1 year	Yes, 2 cancelations, 1 of the 2 has	Yes	Fireworks can be seen from anywhere, as long as there are no organized gatherings,

					rebooked since.		might still be possible. Perhaps a drive-in movie or boat parade instead of or in addition to?
Dining	>1	Yes. Responded saying we didn't know yet.				Yes	Keep in mind that it took less than 1 month to shut everything down and the 4th of July is more than 2 months away. PLEASE wait longer before making this decision that not only harms our local economy but will take away the towns needed tax money when sales are gone. It is ridiculous to keep businesses closed throughout the summer months, especially when virus modeling changes every single day saying that this virus was less and less deadly or contagious than originally thought.
Lodging	10+	That as far as we know everything continues to move forward as planned but we are waiting	91% - 100%	We are currently full and have been for about a	No cancellations for the 4th yet	Yes	Economic

		to hear back from local and state authorities regarding the safer at home policies and will follow their lead.		month with 1-3 rooms opening and getting refilled when cancellations happen.			
Non-Profit	10+	No				Yes	Work with local emergency services to determine best way to keep everyone safe. Weigh FACTS on pros and cons of both economic impacts on small businesses and what the actual health impacts of holding 4th of July festivities will look like.
Dining	>1	Yes	46% - 60%	100% occupancy was booked by last November	Yes	Yes	It will hurt all of the businesses. We need some form of celebration even if it is limited.
Dining	10+					No	cancel
Lodging	10+	As far as we know, they will happen, but we are not sure at this time.	91% - 100%	A year plus	No	Yes	Losing return guests as they stay a week at a time. Loss of revenue due to COVID-19. With all of the June events being canceled, this will be a GRAND kick-off to summer.
Recreation	5-10	No				Yes	Wait until June

Retail	1-5					Uncertain	Social distancing! It's not being handled now if you see the crowd on the boardwalk at The Sagebrush daily!! Oh a few move a bit a part but they forget no gatherings over 10 people! Very disappointed in this. Do not have a clue how crowd control can even begin to safely take place!
							We should at least offer a boat parade for visitors. I think losing the 4th July fireworks could be a long term possibility and replace fireworks with a fantastic boat parade moving forward. We just have too many people here on the 4th with fireworks. The boat parade could be on both GL and Shadow giving more viewing opportunities.
Dining	>1	There is discussion about it now.				Yes	Our business is new and we were counting on 4th of July and a busy summer to boost

							our business to make it through into winter to be open next summer. Please don't cancel. People can be responsible!
Retail	10+	Yes. Have said we expect them to occur.	Unknown / Rather Not Say			Yes	The fact that we need to be trusted at some point to protect our customers. We can't just shut down life indefinitely.
Service	10+	no	Unknown / Rather Not Say	na	na	No	Wait until early June to decide.
Service	10+	Waiting to hear					Spread of virus
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Retail	10+	No.				Yes	As we all know, the 4th is the biggest weekend of the year for business revenue. And, being on a Saturday this year, it has the potential to significantly off-set the impact that businesses have experienced during the "shut down". We appreciate the proactive efforts and the opportunity to provide input, but we also believe a decision

							should not be made any earlier than absolutely necessary. It should be looked at in the same perspective as the fire danger a couple years ago. That situation wasn't known until much closer to the date. The future of this situation is not known and should be monitored through mid-June before a decision is made.
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Retail	1-5	No				Uncertain	Social distance, face masks, alcohol, those over 65, consequences of holding and not holding the fireworks (what is the worst thing that could happen with both

							choices?, what are the virus rules going to be from the state and county on or about July 4, etc.
Service	1-5	No				Yes	With the 4th being on Saturday they are going to be coming up anyway. Have the fireworks!
Non-Profit	10+	No					We need to let those who chose not to participate do so. Personal responsibility must prevail. Give the businesses a chance and calling it off will not accomplish that.
Dining	5-10	We have replied with " it's hard to say". " If we only knew what the situation would be like in a month or two"				Yes	Of course our community and residences life's and health should be first and foremost but we all need to survive and survival also means not loosing our businesses!,
Service	10+	Yes, I told them we don't know if it will be happening.				Yes	I think you would have to have someone walking the beach area enforcing the 6' distance between parties.

Recreation	10+	Yes, we have told them we don't know.				Yes	
Service		Yes, on hold				Yes	Historical aspect as start of SUMMER IN GRAND LAKE. THERE ARE MORE BUSINESSES THAN LODGING, they matter too.
Lodging, Retail	10+	Yes, we tell guests that the status is unknowm	76% - 90%	a year	yes, to reschedule because of covid	Uncertain	Please cancel or postpone
Retail	10+	No, not yet				Yes	The number of people that will be in our town during the 4th weekend. How is crowd control handled this year? Thinking about all the elements, including distancing- who creates a plan and how is it enforced?
Dining	10+	no				Yes	
Retail, Non-Profit	10+	the people who live here during these tough times---and who communicate "safely" from home, desperately hope the Town will do the RIGHT thing for all of us and cancel, of course, the mass				No	the safety and health of all the citizens and local workers here who must not be exposed to potential exposure to the deadly virus-- from many. many visitors who are "escaping" their own domain---many who

		confusion of being one of the few sites in Colorado to invite masses up here to celebrate in our once safe waters!					might have a "Spring Break" mentality priority over the health and welfare of our own community!
Service, Realtor	10+	Yes, I had to say, we're not sure yet but have let people know that I'm personally hoping they cancel in consideration of health factors. People's lives are more important than money!			Many of my Real Estate Customers have had a huge amount of cancellations on their Rental Homes & Condos. Most are actually fine with this as they do not want our Communities to be infiltrated with this virus.	No	I think it is very irresponsible to not take every precaution to keep this virus from spreading more, especially in our little Town & County. We have already lost far too many lives & health care is stretched to the limits already & has been for so long. I strongly feel that we will have complete & utter pandemonium with this pandemic if we don't cancell Fireworks & all other large group events in Grand Lake. We will already have a larger population of people coming here with great chances of many that may be infected. Gunnison is a very viable example of what

							could happen- 4 Tourists came to Town and they had over a hundred case from the spread in a very short time frame. They ended up having to block the road to Gunnison & Crested Butte twice now. If we allow these gatherings to happen, we will most likely have a lock down again that's even worse & affect Businesses even more dramatically.
	10+	Hopeful that Town will be open and believe that it should be				Yes	Businesses MAY be able to survive the summer. But a strong summer is the ONLY way business can survive thru the Winter. You make your money in the summer so you can survive the winter

Lodging	10+		91% - 100%	Full by January	No	Yes	<p>All you will do is kick the can down the road. I can't handle anymore cancellations.</p> <p>It is never going to be safe. You have 16,000 people and 5 cases no deaths. Your chance of getting the virus is .0003125 in Grand County 0 chance of death.</p> <p>I am not politically correct-I question and use common sense! Courage is not the absence of fear, it is going forward in the face of it!</p> <p>I realize you are afraid of the influx of people, but you can't base economic decisions on fear!</p>
Dining	1-5	No				Yes	

Lodging	10+	no	91% - 100%	January filled by january	no	Yes	<p>First we should have allowed lodging on May 1st, so we could have eased into it rather than all at once on Memorial day weekend! I would like to have the town board stay out of it and let the smart business owners of Grand Lake take care of safety precautions. The stay in place order has only prolonged the virus and reduced immunity.. Chance of contracting virus and dying is currently .00013207 in Colorado. The impact of government & the CV is working together will cause more death and economic destruction in Grand County. We are not New York/New Jersey where 50 % of the deaths are. Where is the uptick of CV in Grand County since grocery stores (probably on of the largest social</p>
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							gatherings) have been open all this time anyway even before all the safeguards? Common sense needs to rule the day. Not panic. It will NEVER be safe!
campground	10+	yes - told them nothing has been decided to wait patiently as things change every day	91% - 100%	1 year out we have 95% of all site booked for the following year	No cancellations yet as all July 4th reservations are paid in FULL 3 night minimum with no refunds!	Uncertain	Crowds will still come to get out of the heat - folks will simply do their own thing (good and bad decisions will be made regardless of what the rules are).
Non-Profit	10+	No				No	Do July 4th fireworks bring people to Grand Lake, or do they come regardless? Is it a better plan to add fireworks to Buffalo BBQ?

Lodging	10+	No requests received.	1% - 15%	We typically reach occupancy for 4th of July. However, it is likely that we will be severely restricting our available lodging this summer. It is likely that of all our lodging, only our three cabins will be available to reserve.	No. Not yet, but none of our three cabins have currently been reserved. We have a few reservations for our main lodge, which will likely be cancelled as we anticipate not opening the lodge to guests this season.	Yes	Because it is likely that we will only be opening a fraction of our lodging this season, I am not sure how much of an actual impact the cancellation would have on our occupancy.
Lodging	10+		91% - 100%	8 months in advance	no	Yes	i will follow the lead of the town
Non-Profit	10+	No.					We have already cancelled our summer (theatre) season, so we'll only be active and present if the government-allowed gatherings will permit us. If the State allows public gatherings, we're committed to presenting

							something....we just don't know what yet.
Lodging	10+	Yes, at this time, the fireworks are still happening.	91% - 100%	A year or more.	No.	Yes	Any resumption of "normalcy" would be helpful, so fireworks would be a great morale boost.
Lodging	10+	No	91% - 100%	4 to 6 months out	No	Yes	We would lose considerable revenue and decrease in our reputation if the fireworks are cancelled.
Service	5-10	No	Unknown / Rather Not Say			Uncertain	
Retail	10+	No				Uncertain	Just cancel them already!
Dining	1-5	No				Yes	July 4th week and weekend creates it own economy that allows us to operate through out the year from the revenue. It significantly helps our business. If there is a way to still have large volumes while being safe, we would love to have a vibrant economy.
Dining	10+					Uncertain	



Date: May 11, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Possible Donation to Grand County Small Business Emergency Fund

Background

The COVID-19 pandemic continues to have a very major impact on our local businesses. Many of our businesses are struggling to stay afloat. To help with these businesses, the Grand Foundation has set up the Grand County Small Business Emergency Assistance Grant Fund. This fund was originally funded by donations from the towns and from the county. Using those original funds, the Grand Foundation was able to leverage almost \$200,000 in outside donations. Grand Lake contributed \$25,000 to the fund on April 6.

The Grand Foundation has now gone through four rounds of disbursements. They have given Grand Lake business almost \$60,000 in emergency aid so far. There are approximately \$_____ in outstanding requests from Grand Lake businesses. However, the fund has gone through almost of its money and is now looking for additional funding. During the last round of money, they were forced to severely limit the grants.

Businesses are starting to reopen in Grand Lake; however, the openings are limited, and our businesses will likely continue to suffer economic harm. There are many state and federal programs that the businesses can apply to for help; but there are many immediate needs that cannot be met by these programs. The success of our businesses is where most of our operating revenue comes from.

The Town is also facing unprecedented financial difficulties. Our March sales tax revenues were down almost 20% over the same period last year. The Town has had to postpone several major capital projects and has undertaken other actions to ensure that there is enough money for the Town to operate.

The Grand Foundation has requested that The Town contribute an additional donation to help fund business grants.



Recommendation

If the Board wishes to donate additional funds, it should determine an appropriate amount to donate to the fund and approve the appropriation of such amount by approving the following motion:

I move that the Board of Trustees approve ordinance 04-2020, An Emergency Ordinance Appropriating Certain Funds to the Grand County Small Business Emergency Assistance Grant Fund for an amount of \$_____.

If the Board does not feel it is prudent to make another donation at this time, no action needs to be taken.

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
EMERGENCY ORDINANCE NO. 04-2020**

**AN EMERGENCY ORDINANCE APPROPRIATING CERTAIN FUNDS TO THE
GRAND COUNTY SMALL BUSINESS EMERGENCY ASSISTANCE GRANT
FUND**

WHEREAS, the Board of Trustees of the Town of Grand Lake, Colorado, pursuant to Colorado Statute is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

WHEREAS, the COVID-19 pandemic has created unforeseen, serious financial difficulties for many of the Town's small businesses; and

WHEREAS, without immediate financial assistance, many of the aforementioned businesses will suffer catastrophic loss even resulting in closure of businesses; and

WHEREAS, the Grand Foundation has set up a Small Business Emergency Assistance Grant Fund and has requested donations from Grand County and from the towns in Grand County; and

WHEREAS, the Board of Trustees find it necessary for the preservation of the health, safety and welfare of the citizens of Grand Lake to appropriate funds to the Grand County Small Business Emergency Assistance Grant Fund; and

WHEREAS, the Board of Trustees find it necessary to appropriate such funds immediately upon passage of this emergency ordinance to avoid unnecessary delay in making such funds available to Grand Lake small businesses, causing harm to citizens of Grand Lake and to provide for the immediate protection and preservation of the public health, safety, and welfare of the citizens of the Town of Grand Lake.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES
OF THE TOWN OF GRAND LAKE AS FOLLOWS:**

1. The Town of Grand Lake Board of Trustees hereby directs and authorizes the Mayor to take all necessary actions to have the Town of Grand Lake immediately

appropriate a sum of \$_____ to be donated to the Grand Foundation's Grand County Small Business Emergency Assistance Grant Fund.

2. Validity. If any part of this ordinance is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remain portions of this ordinance. The Board of Trustees hereby declares that it would have approved this ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
3. Repeal. Existing ordinances or parts of ordinances covering the same matters as embraced in this ordinance are hereby repealed and all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed, except that this repeal shall not affect or prevent collection of any impact fees incurred of any ordinance hereby repealed prior to the taking effect of this ordinance.
4. Publication and Effective Date. This Ordinance is necessary for the immediate protection and preservation of the public health, safety, and welfare of the citizens of the Town of Grand Lake, Colorado for reasons described above, and therefore, shall become effective immediately as an emergency ordinance upon adoption by the Town Board of Trustees.

INTRODUCED, PASSED AND ADOPTED A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE AND SIGNED THIS 11th DAY OF MAY, 2020.

Votes Approving: _____
Votes Opposed: _____
Absent: _____
Abstained: _____

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE, COLORADO**

Jennifer Thompson
Town Clerk

By: _____
Stephen Kudron
Mayor



Date: May 11, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Waiver of Prohibition Against Hiring of Family Members

Background

The Town of Grand Lake's Personnel Guidelines, adopted by the Board on October 28, 2019 prohibits the hiring of direct family members for full-time employment.

Hiring of Employee's Family Prohibited.

The Town will not consider an employee's spouse, children, parents, siblings, or spouse's parents for full-time employment.

Jennifer Thompson is the Town Clerk. Her son, John Yarnall, has just moved to Grand Lake and is interested in working a seasonal job at the Headwater's Marina this summer. As a full-time, seasonal employee, Mr. Yarnall will be prohibited from taking this position. If the Board grants a waiver, Captain Rick is very interested in hiring him.

The Marina is scheduled to open this coming weekend. In past years the marina staff has been comprised of a mix of locals and J1 visa holders. Due to the COVID-19 pandemic, the federal government has suspended all routine immigrant and non-immigrant visa services. This includes the J1 visa program. This is creating a serious stress on Capt. Rick's ability to fully staff for the summer.

The position that Mr. Yarnall is applying for answers directly to Capt. Rick Tomkievich. Capt. Rick's immediate supervisor is the Town Manager. The Town Clerk does not have any authority over this position or direct interaction except for Human resource issues. If the Board grants this waiver, the Town Manager will respond to any human resource issues that may come up with Mr. Yarnall's employment.

Recommendation

If the Board wishes to grant a waiver from the Personnel Guidelines prohibition on the hiring of an employee's family member it may do so by approving the following motion:



I move that John Yarnall be granted a waiver for a 2020 summer seasonal position at the Headwaters Marina from the Town Personnel Guidelines' probation against the hiring of an employee's family member.

If the Board does not wish to grant a waiver at this time, no action needs to be the taken.



Date: May 11, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Creation of an Office of Financial Trustee and Selection of Officer

Creation of an Office of Financial Trustee

Background

Colorado State Statute 31-4-304 and Grand Lake Municipal Code 2-3-3(B) and (C) allow for the Board to create a position of Financial Trustee and elect the person who will fill the position. "The Board of Trustees may appoint other officers as it may deem necessary for good government of the Town, and prescribe their duties, fix their compensation and require an oath of affirmation." Town Code 2-3-3(B). This position would serve a two-year term to be elected at the first meeting following every election.

Staff recommends that the position be defined as "Financial Trustee: The Financial Trustee shall be one of the Trustees, selected by the Board of Trustees at the first meeting following every election, who shall serve as Chair of the Finance Committee and shall serve as the Board of Trustees' liaison for budgetary issues. The Financial Trustee shall also serve on the Board of Trustees' Executive Committee."

In creating this position, the Board will be formalizing and clearly defining an office that will have a significant impact on one of the most important roles that the Board of Trustees has: financial oversight. Creation of this office will not lessen the individual responsibility of each Trustee to make informed, impartial financial decisions. Nor will it relieve any Trustee of their fiduciary duty to the Town.

For several years the Board has had a trustee act as a financial trustee. This has been a very successful and efficient program.

Recommendation

If the Board wishes to create a position of Financial Trustee, it may do so by approving the following motion:

I move that the Board of Trustees create the office of Financial Trustee pursuant to Grand Lake Town Code 2-3-3.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL: town@townofgrandlake.com



TOWN OF
GRAND LAKE

If the Board does not wish to create the office of Financial Trustee at this time, no action needs to be taken.

Selection of Financial Trustee

If the Board of Trustees have created the office of Financial Trustee, the Board may appoint a Trustee to serve as Financial Trustee by approving the following motion:

I move that the Board of Trustees appoint _____ to the position of Financial Trustee for the term that expires in 2022.



TOWN OF
GRAND LAKE

Date: May 11, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Creation of an Executive Committee

Pursuant to Grand Lake Municipal Code 2-3-9, “Any question pending before the Board of Trustees may be referred to a standing committee, or to a special committee, for its consideration and report. Standing committees shall be appointed at a regular meeting by the Mayor.”

The Mayor has indicated his desire to establish an Executive Committee to advise the Mayor on issues related to creating meeting agendas and administrative issues. In order to create such a committee, the Mayor should use the following language.

I hereby create an Executive Committee to advise the Mayor on issues related to creating meeting agendas and administrative issues. The Executive Committee shall be chaired by the Mayor and shall consist of: the Mayor, the Mayor Pro Tem, the Financial Trustee and the Town Manager.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL: town@townofgrandlake.com

SECTION 00300
BID FORM

Town of Grand Lake Streetscape Project Phase III

Grand Lake, CO 80447

Re: Streetscape Project Phase III

Gentlemen:

The undersigned hereby states he has carefully examined the project manual, drawings, and other contract documents; has fully investigated the location, character, and extent of the work to be done as described under the Invitation to Bid for the referenced project. The undersigned hereby further states he is familiar with the type of work involved.

The bidder agrees to hold this bid open for sixty days from the bid opening date and to accept the provisions of the Instructions to Bidders regarding disposition of bid security. The bidder will enter into and execute a contract within 10 working days from the date of Notice of Award, if awarded on the basis of this bid and will furnish acceptable performance bond, certificates of insurance, construction schedules, and other necessary contract documents.

The undersigned declares that he has exercised his own judgment regarding the interpretation has, in arriving at his conclusions, utilized data from the Engineer, Owner, and his own sources, which he believes pertinent to arriving at the amounts for the work to be completed under these contract documents.

The undersigned is aware that the contract completion time is of the essence to the Owner and that the Owner demands the work be substantially completed within 120 calendar days and ready for final payment 150 after Notice to Proceed is issued as set forth in the agreement and that liquidated damages shall be paid to the Owner at the rate of **\$200.00 per day** for each calendar day of delay thereafter that the work remains substantially uncompleted.

Bidder acknowledges receipt of the following Addenda:

No. <u>1</u>	Dated <u>March 27th</u>	<u>2020</u>
No. <u>2</u>	Dated <u>April 4th</u>	<u>2020</u>
No. <u>3</u>	Dated <u>April 30th</u>	<u>2020</u>
No. <u>4</u>	Dated <u>April 30th</u>	<u>2020</u>
No. <u>5</u>	Dated <u>May 6th</u>	<u>2020</u>

BID SCHEDULE

The undersigned (in compliance with the Invitation to Bid) hereby proposes to do all work called for in said Project Manual and as shown on said drawings and detail drawings, and to furnish all labor, materials, tools, construction equipment, operation equipment, and all appurtenances necessary for completion of said work at the unit prices shown on the following Bid Schedule. It is understood the description of work and the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work which is more particularly described in Section 001150, Measurement and Payment. The actual final quantities will be field measured and agreed to for final payment.

Grand Lake Streetscape Project - Park Ave.

Item	Description	Unit	Estimated Quantity	Unit Price	Total Amount
1	CLEARING AND GRUBBING	LS	1	11,000.00	11,000.00
2	REMOVAL OF TREE	EA	25	365.00	9,125.00
3	REMOVAL OF STRUCTURE	EA	8	35.00	280.00
4	REMOVAL OF CURB AND GUTIER	LF	123	26.00	3,198.00
5	REMOVAL OF PAVERS	SY	5	48.00	240.00
6	RESET BRICK PAVERS	SY	6	84.00	504.00
7	REMOVAL OF CONCRETE PAVEMENT	SY	177	17.00	3,009.00
8	REMOVAL OF ASPHALT MAT	SY	11561	6.50	75,146.50
9	UNCLASSIFIED EXCAVATION (COMPLETE-IN-PLACE)	CY	9500	42.00	399,000.00
10	STOCKPILE TOPSOIL	CY	666	10.00	6,660.00
11	SUBGRADE SOIL PREPARATION	SY	15545	2.90	45,080.50
12	EROSION LOG (12 INCH)	LF	2206	8.00	17,648.00
13	SILT FENCE	LF	1175	2.50	2,937.50
14	INLET PROTECTION (AGGREGATE BAG)	EA	14	400.00	5,600.00
15	CONCRETE WASHOUT STRUCTURE	EA	2	3,900.00	7,800.00
16	VEHICLE TRACKING PAD	EA	2	2,200.00	4,400.00
17	RESET GROUND SIGN	EA	7	115.00	805.00
18	RESET FENCE	LF	35	40.00	1,400.00
19	ADJUST STRUCTURE (CLEAN OUT)	EA	3	800.00	2,400.00
20	ADJUST MANHOLE	EA	8	515.00	4,120.00
21	MODIFY INLET	EA	3	3,100.00	9,300.00
22	ADJUST VALVE BOX	EA	14	450.00	6,300.00

23	SEEDING (NATIVE)	AC	1.29	2,100.00	2,709.00
24	SOIL RETENTION BLANKET (STRAW-COCONUT)	SY	784	3.50	2,744.00
25	AGGREGATE BASE COURSE (CLASS 6)(8 INCH)	TON	6203	37.00	229,511.00
26	CRUSHER FINES PATH (6 INCH)	SY	1567	17.00	26,639.00
27	HOT MIX ASPHALT (GRADING SX)(75)(PG 58-34)(4 INCH)	SY	15545	36.00	559,620.00
28	CONCRETE PAVEMENT (6 INCH)	SY	57	90.00	5,130.00
29	RETAINING WALL (DRY-STACK BOULDER)	SF	730	85.00	62,050.00
30	8" HDPE STORM PIPE	LF	53	80.00	4,240.00
31	15" HDPE STORM PIPE	LF	424	115.00	48,760.00
32	18" HDPE STORM PIPE	LF	930	122.00	113,460.00
33	18" HDPE END CAP	EA	1	1,100.00	1,100.00
34	24" HDPE STORM PIPE	LF	196	140.00	27,440.00
35	INLET TYPE C	EA	3	5,600.00	16,800.00
36	INLET TYPE 13 (VALLEY)	EA	6	5,500.00	33,000.00
37	NYLOPLAST DRAIN BASIN (12 INCH)	EA	1	2,250.00	2,250.00
38	4' DIAMETER MANHOLE (SLAB BASE)	EA	1	6,000.00	6,000.00
39	CURB AND GUTTER TYPE 2 (SECTION I-B)	LF	55	43.00	2,365.00
40	CURB AND GUTTER TYPE 2 (SECTION II-B)	LF	145	65.00	9,425.00
41	CONCRETE CURB RAMP	SY	164	160.00	26,240.00
42	DETECTABLE WARNINGS	SF	356	50.00	17,800.00
43	CONCRETE VALLEY PAN (7 INCH)	SF	7970	15.50	123,535.00
44	TIMBER CURB (4"X6")(INCLUDES SAWING, SECUREMENT, AND HARDWARE)	LF	2833	8.00	22,664.00
45	STREET LIGHT POLES	EA	17	5,300.00	90,100.00
46	2 INCH ELECTRICAL CONDUIT	LF	1531	16.00	24,496.00
47	4 INCH ELECTRICAL CONDUIT	LF	111	20.00	2,220.00
48	IRRIGATION SYSTEM	LS	1	58,000.00	58,000.00
49	CONSTRUCTION SURVEYING	LS	1	60,000.00	60,000.00
50	MOBILIZATION	LS	1	288,500.00	288,500.00

51	PAVEMENT MARKING PAINT	LS	1	10,000.00	10,000.00
52	SIGN PANEL (CLASS I)	SF	26	65.00	1,690.00
53	STEEL SIGN POST (U-2)	LF	140	19.00	2,660.00
54	ADJUST MONUMENT BOX	EA	3	450.00	1,350.00
55	TRAFFIC CONTROL	LS	1	37,000.00	37,000.00
	Total				2,535,451.50
	BID ALT. NO. 1				
56	COVER COAT MATERIAL (TYPE I)	SY	15545	9.80	152,341.00
57	COVER COAT MATERIAL (TYPE II)	SY	15545	8.90	138,350.50
58	EMULSIFIED ASPHALT (CRS-2P)	GAL	3110	11.00	34,210.00
59	EMULSIFIED ASPHALT (CSS-I)(FOG SEAL)	GAL	1711	19.00	32,509.00
	Bid Alt. No. 1 Total				357,410.50

Due to the extent of various work required on each separate block, not all required unit price items may be specified on each bid schedule (block). However, if a unit price item is specified on any of the bid schedules (blocks), it may be used on any of the other blocks.

Total Price Written: Two million five hundred thirty-five thousand four hundred fifty-one dollars and fifty cents

In submitting this bid, it is understood that the right to reject any and all bids has been reserved by the Owner.

Dated this 7th Day of May, 2020.

Name of Bidder: American Civil Constructors LLC dba ACC Mountain West

Address:

4901 S. Windermere St., Littleton, CO 80120

Telephone: (303) 795-2582

Authorized Agent: Randy Linder

Title: President

END OF SECTION

SECTION 00410
BID BOND – PENAL SUM FORM

BIDDER (Name and Address):

AMERICAN CIVIL CONSTRUCTORS LLC DBA ACC MOUNTAIN WEST
4901 S. Windermere St.
Littleton, CO 80120

SURETY (Name and Address of Principal Place of Business):

UNITED STATES FIRE INSURANCE COMPANY
305 Madison Avenue
Morristown NJ 07960

OWNER (Name and Address):

Town of Grand Lake
1026 Park Avenue
Grand Lake, CO 80447

BID:

BID DUE DATE: May 7, 2020

PROJECT (Brief Description Including Location):

furnishing of labor, materials, and equipment and performing WORK associated with the construction of the GRAND LAKE STREETScape PROJECT-Phase III (specify above)

BOND:

BOND NUMBER: N/A

DATE (Not later than Bid due date): May 1, 2020

PENAL SUM: Five Percent of Amount Bid 5% of Amount Bid
(Words) (Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the following pages hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER
AMERICAN CIVIL CONSTRUCTORS LLC
DBA ACC MOUNTAIN WEST (Seal)

SURETY
UNITED STATES FIRE INSURANCE COMPANY (Seal)

Bidder's Name and Corporate Seal

Surety's Name and Corporate Seal

By: Randy L. Maher, President
Signature and Title

By: Sara Owens
Signature and Title Sara Owens,
(Attach Power of Attorney) Attorney-in-Fact

Attest: [Signature]
Secretary
Signature and Title

Attest: [Signature]
Signature and Title
Kevin Owens, Witness

- Note: (1) Above addresses are to be used for giving required notice.
(2) Any singular reference to Bidder, Surety, OWNER, or other party shall be considered plural where applicable.
1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this bond.
 2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any Performance and Payment Bonds required by the Bidding Documents.
 3. This obligation shall be null and void if:
 - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by OWNER, or
 - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
 4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
 5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid Due Date without Surety's written consent.
 6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
 7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
 8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
 9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
 10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
 11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

END OF SECTION

**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

81511

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Sara Owens, Kaitlyn Malkowski, Jaquanda S. Martin, Wayne G. McVaugh, Patricia A. Rambo, Lori Shelton, George Gionis, Cathy Ho, Joanne Wagner, Vicki Johnston, Kimberly G. Sherrod

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties not exceeding: **Fifty Million Dollars (\$50,000,000).**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney revokes all previous Powers of Attorney issued on behalf of the Attorneys-In-Fact named above and expires on January 31, 2021.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

- (a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;
- (b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 10th day of March, 2016.

UNITED STATES FIRE INSURANCE COMPANY

A.R.S.

Anthony R. Slimowicz, Executive Vice President

State of New Jersey }
County of Morris }

On this 10th day of March 2016, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

**SONIA SCALA
NOTARY PUBLIC OF NEW JERSEY
MY COMMISSION EXPIRES 3/25/2024
No. 2163686**

Sonia Scala

Sonia Scala

(Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 10th day of May, 2026

UNITED STATES FIRE INSURANCE COMPANY

Peter M. Quinn, Senior Vice President

Peter M. Quinn



UNITED STATES FIRE INSURANCE COMPANY
1209 ORANGE STREET, WILMINGTON, DELAWARE 19801

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

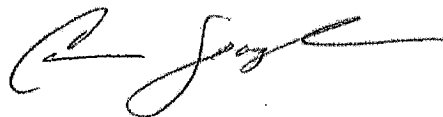
AT DECEMBER 31, 2018

<u>ASSETS</u>	
Bonds (Amortized Value).....	1,575,095,694
Preferred Stocks (Market Value).....	2,500,000
Common Stocks (Market Value).....	1,163,841,710
Mortgage Loans (Market Value).....	3,510,000
Cash, Cash Equivalents, and Short Term Investments.....	477,327,351
Derivatives.....	23,002,739
Other Invested Assets.....	216,475,684
Investment Income Due and Accrued.....	8,006,764
Premiums and Considerations.....	195,195,701
Amounts Recoverable from Reinsurers.....	31,104,247
Funds Held by or Deposited with Reinsured Companies.....	4,482,823
Current Income Taxes Recoverable.....	1,966,565
Net Deferred Tax Asset.....	161,021,872
Electronic Data Processing Equipment.....	4,043,042
Receivables from Parent, Subsidiaries and Affiliates.....	138,140,008
Other Assets.....	80,113,770
TOTAL ASSETS.....	<u>\$ 4,085,827,970</u>

LIABILITIES, SURPLUS & OTHER FUNDS

Losses (Reported Losses Net of Reinsurance Ceded and Incurred But Not Reported Losses).....	1,559,822,684
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses.....	41,178,534
Loss Adjustment Expenses.....	386,839,696
Commissions Payable, Contingent Commissions and Other Similar Charges.....	3,516,082
Other Expenses (Excluding Taxes, Licenses and Fees).....	48,794,043
Taxes, Licenses and Fees (Excluding Federal Income Taxes).....	20,335,069
Unearned Premiums.....	517,688,148
Advance Premium.....	5,194,006
Ceded Reinsurance Premiums Payable.....	23,630,611
Funds Held by Company under Reinsurance Treaties.....	20,864,701
Amounts Withheld by Company for Account of Others.....	76,666,809
Provision for Reinsurance.....	627,927
Payable to Parent, Subsidiaries and Affiliates.....	10,488,505
Other Liabilities.....	52,539,781
TOTAL LIABILITIES.....	<u>\$ 2,768,186,596</u>
Common Capital Stock.....	13,560,000
Gross Paid In and Contributed Surplus.....	1,246,294,940
Unassigned Funds (Surplus).....	57,786,434
Surplus as Regards Policyholders.....	1,317,641,374
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS.....	<u>\$ 4,085,827,970</u>

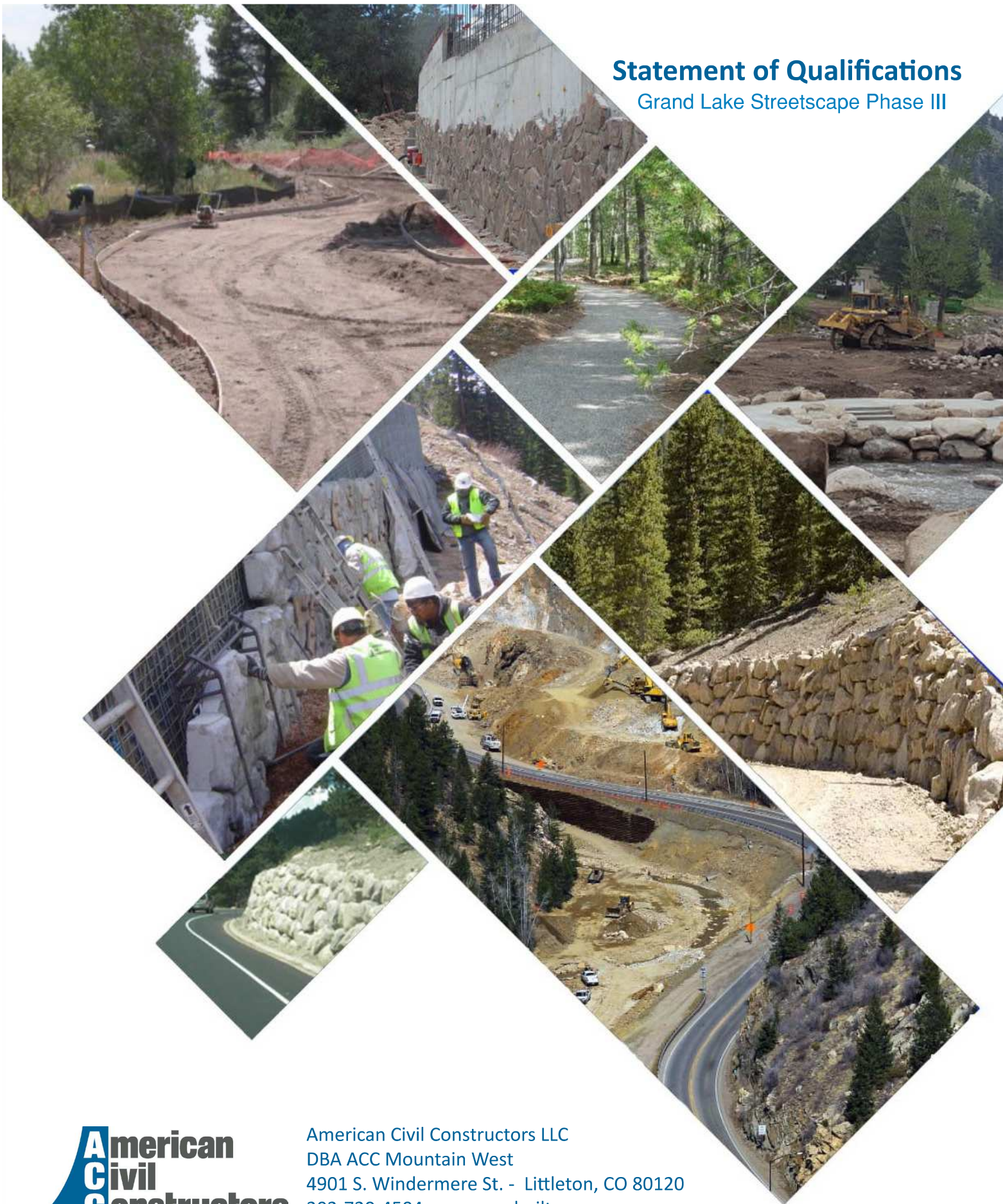
I, Carmine Scaglione, Senior Vice President and Controller of UNITED STATES FIRE INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2018, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of Delaware.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 5th day of March, 2019.
UNITED STATES FIRE INSURANCE COMPANY

Statement of Qualifications

Grand Lake Streetscape Phase III



American Civil Constructors LLC
DBA ACC Mountain West
4901 S. Windermere St. - Littleton, CO 80120
303-730-4504 - www.accbuilt.com

ACC MOUNTAIN WEST

**American Civil Constructors LLC
dba ACC Mountain West**

Founded:

March 3, 1975
Limited Liability Company
State of Colorado

Officers:

Brian Hummer, CEO
Ryan Evans, Treasurer
Randolf Maher, President
Jody Randall, Secretary
Larry Rice, Vice President

Offices:

Main office since 1980
4901 S. Windermere St.
Littleton, CO 80120
303-795-2582

Bonding:

Fidelity and Deposit Company
Aon - Douglas Wheeler
1650 Market St. Suite 100
Philadelphia, PA 19103
832-476-6602
Single Project Limit: \$80 Million +
Aggregate: \$500 Million +
AM Best Rating of "A+ Superior"

Insurance:

Hartford - AM Best's Rating: A IX
GL: \$2/4 Million
Auto: \$2 Million
WC: \$1 Million
Umbrella: Hartford/Zurich \$25 M
Pollution/E&O: Axis \$10 Million
Builders Risk: Travelers \$10 M

Bank Reference:

Regions Bank, Ashley Ames
1900 5th Avenue North
Birmingham, AL 35203
205-264-5136

ACC Mountain West

Since 1975, American Civil Constructors LLC has built and managed thousands of construction projects throughout Colorado with strength in both heavy civil and landscape construction which plays in nicely for streetscape projects. The dual focus of the company allows us to turnkey the majority of most projects in house with our own forces. This approach provides for stronger schedule and budget control with fewer disputes over contract scope.

ACC has an "Unlimited" prequalification with the Colorado Department of Transportation at regularly work with the Federal Highway Administration in our National Parks and Forrest Lands. ACC also has extensive experience working on grant funded projects and has the back office fortitude for meeting all reporting requirements, certified payroll and coding/billing based on agency. competitive bidding process assuring owner's that ACC's pricing is competitive

Safety is critical to the ACC team and we are proud to boast a .67 modifier rate and a 2019 incident rate below a 2. Josh Shorley is our regional safety manager and he is supported by 2 other safety managers that serve the ACC Companies.

Project Team and Experience

ACC employs over 200 Colorado residents and has a full support team based in Littleton to assure the appropriate resource allocation to the Timnath Community Park project. In addition to ACC's local team, there are 500+ personnel and >\$80 million in equipment assets available through our other operating divisions. ACC is fully compliant with all state and federal laws associated with contracting including HB-1343 which verifies the employment eligibility of all workers through the use of E-Verify.

Local team

Accounting/Administration	5
Logistics/Shop/Field Mechanics	21
Safety/Loss Control/Human Resources	3
Landscape Architect	2
Horticulturist/Turf Specialists	4
Estimating	4
Operations/Project Management:	9
Field Engineers:	12
Project Superintendents:	28
Skilled Operators/Foreman:	51
Skilled Labor:	24
Executive Management:	2
Unskilled Labor/Seasonal	97

www.accbuilt.com

ACC MOUNTAIN WEST

CSU PROSPECT PEDESTRIAN UNDERPASS

Delivery Method: Design-Build

Client: Colorado State University

Applicant's Role:
Design/Build Contractor

Original Schedule:
September 2015 with a proposed completion in September 2016. While ACC was substantially complete on time, corrective work was necessary before final closeout.

Original Contract Amount:
\$4,848,000

Final Contract Amount:
\$5,140,901

Change Orders: Changes associated with increased quantities.

Key Personnel Involved:
John Grubestic – Project Manager
Tony Gregorich - Project Engineer
Scott Alexander - Superintendent
Randy Maher - President/COO

Owner Contact Info:
Tony Flores
Colorado State University
6030 Campus Delivery
Facilities Management
Fort Collins, CO 80523
970-491-7110
steve.flores@colostate.edu

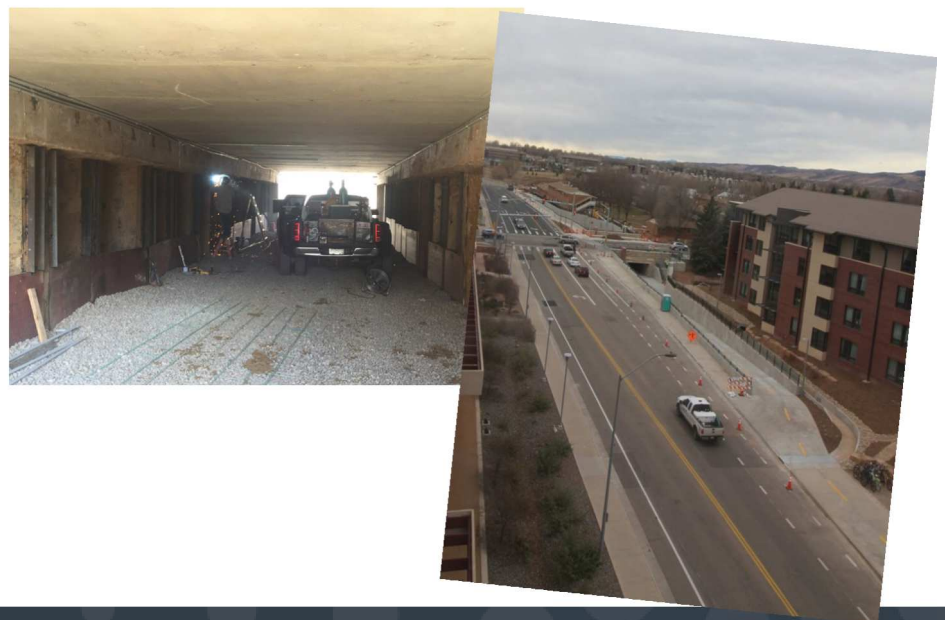
Engineer:
Bryant Walters
Collins Engineers, Inc.
455 Sherman St #160,
Denver, CO 80203
303-447-0090
bwalters@collinsengr.com



ACC and our design partners, Collins Engineers and Logan Simpson, were hired to design and build a pedestrian underpass and intersection modification to safely and efficiently move multi-modal pedestrian and bike users under Prospect Road at the intersection with Center Avenue. The new campus gateway created an inviting and significantly improved connection between the main and south campus by integrating high quality urban design and landscape architecture. The project features modern art patterns on the walls, buff sandstone head walls at the underpass entries, two signature red sandstone columns, pedestrian lighting, and smartly designed landscaping and streetscape.

While the RFP offered a two week closure of Prospect ACC was able to build the entire project limiting traffic impacts to single lane closures. ACC drilled the piers for this project under single lane closures, excavated underneath Prospect, reinforced using soldier and sheet pile walls and then placed a prefabricated deck.

The full scope of construction included the demolition of the existing building, grading, drainage improvements including a storm vault with pump, installation of the three sided box culver under West Prospect Road, concrete curb, gutter and sidewalk, and asphalt road widening.



ACC MOUNTAIN WEST

JOHNSTOWN MAINSTREET

Delivery Method: Design-Bid-Build

Client: Town of Johnstown

Applicant's Role:
Prime Contractor

Owner Contact Info:
Roy Lauricello
Town of Johnstown
450 S. Parish Avenue
Johnstown, CO 80534
970-587-4664

Engineer:
Robert Takeda
TST, Inc. of Denver
61 Inverness Dr. E St. 100
Englewood, CO 80112
303-799-5197

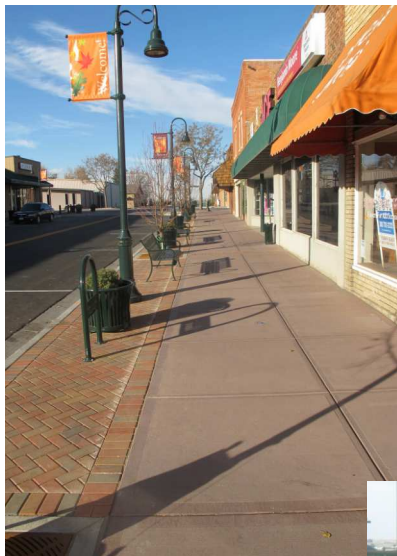
Schedule:
ACC Completed 1 project in 2010 and
the second in 2011 with a warranty
period on the plant material

Contract Amounts:
\$690,096/\$664,051

Key Personnel Involved:
Amy Levine – Estimator
John Ramsey – Project Manager
Andrew Sears - Project Engineer
Jim Overlin - Superintendent
Randy Maher - President/COO



ACC was successful on a qualifications based bid for Phase I of the Town of Johnstown Mainstreet Improvements project and negotiated Phase II. The work involved removal and replacement of existing road, curb & gutter including grading, drainage work and minor utilities. The aesthetic work included concrete walls, colored pavement, brick paver cross walks, ADA ramps, lighting, benches and bollards, landscape and irrigation.



ACC MOUNTAIN WEST

Client: Colorado Department of Transportation and the Town of Ridgway

Applicant's Role:
General Contractor

Original Schedule:
March 21, 2016 - May 31, 2017

Actual Completion Date:
ACC completed the project including almost \$1 million in additional work by July 1, 2017.

Original Contract Amount:
\$7,593,156

Final Contract Amount:
\$8,483,182

Change Orders: CDOT and Ridgway added additional drainage, road widening and paving to the project.

Key Personnel Involved:
Jeff Croll – Estimator
Chris Harz – Project Manager
Dwight McCormack & Scott McGilvery - Superintendent
Jody Randall - Public Outreach
Randy Maher - President/COO

Owner Contact Info:
Brian Campbell, CDOT
3803 N. Main Street Durango, CO
81301 970-385-1440
brian.campbell@state.co.us

Construction Manager:
Devin Ray, HDR
1670 Broadway Suite 3400
Denver, Co 80202
303-349-5124
devin.ray@hdrinc.com

SH 62 - Ramp Up Ridgway Ridgway, Colorado Delivery Method: Design-bid-build



ACC was the successful competitive bidder on this CDOT managed project to reconstruct major stormwater drainage along SH 62 from the Junction of US 550 to Amelia Street, widen SH 62, and make significant downtown improvements including storm drainage, road construction and paving, curb and gutter, pedestrian sidewalks, decorative concrete and downtown furnishings such as benches, bike racks, decorative lighting and landscape.

The construction season coincided with Ridgway's event and festival season which is critical for the success of the businesses and town revenue. For this reason ACC assigned a full time public outreach associate to the project and employed a full public relations plan including door-to-door contact, public meetings, weekly email updates and schedule coordination meetings with the Town which quite often led to 4 day work weeks.

ACC MOUNTAIN WEST

Client: The City of Idaho Springs

Applicant's Role:
General Contractor

Original Schedule:
April 2016 - July 2017

Actual Completion Date:
April 2016 - June 2018

Explanation for variation:
ACC negotiated phase III and integrated the schedules to simply the transition between the two projects. Phase II is now complete.

Original Contract Amount:
\$7,755,556.

Final Contract Amount:
Phase II & III \$15,530,239

Change Orders: ACC, the Engineer and City have negotiated gives/takes throughout the project making field changes as necessary.

Key Personnel Involved:
Matt Reese - Project Manager
Bruce Hammers - Estimator/PM
Vance Connolly - Superintendent
Greg Leitz - Structures Superintendent
Randy Maher - President/COO

Owner Contact Info:
John Bordoni, Public Works Supt.
200 W. Colorado Blvd. Idaho Springs, CO 80452 303-961-6508
pw@idahospringsco.com

Design Engineer:
Frank Schultz, Atkins Global
303-221-7275 7604 Technology Way #400, Denver, CO 80237
frank.schultz@atkinsglobal.com

Colorado Blvd. Phase II & III Idaho Springs, Colorado Delivery Method: Hard bid/Negotiated



ACC was initially awarded phase II of the Idaho Springs project following a competitive but qualified bid. The initial contract included replacement of waterline, sanitary sewer and storm sewer throughout the historic town of Idaho Springs. Once the utilities were updated ACC rebuilt the town streets including earth-work, curb, gutter, retaining walls, sidewalk construction and asphalt paving. The contract included public outreach to assure strong coordination with the businesses, who are highly dependent on tourism, traffic control and environmental monitoring.

The City began negotiating with ACC for phase III halfway through the initial contract and ended up negotiating an additional \$8 million in work to be tied into the end of original schedule. The new contract was literally a continuation of the same scope of work but also included the removal and replacement of a bridge over Clear Creek. ACC manages public outreach, maintenance of traffic and management of subcontractors. To date ACC has installed 6,053 lf of RCP, 6,676 lf of sanitary sewer and 4107 lf of DIP.

High congestion area requiring maintenance of traffic and strong coordination with businesses and travelers.



ACC MOUNTAIN WEST

Client: City of Lakewood

Applicant's Role:

Construction Manager/General Contractor

Original Schedule:

April - December 2018

Actual Completion Date:

ACC completed the work in 2019 negotiating extra time for historical rainfalls and the assessment of liquidated damages.

Original Contract Amount:

\$7,312,929

Final Contract Amount:

\$6,827,044

Key Personnel Involved:

Justin Yarbrough – Estimator
Matt Reese – Project Manager
Dean Lindsay, Craig Robbins, Al Lagunas - Superintendent
Jody Randall - Public Outreach
Randy Maher - President/COO

Owner Contact Info:

Lakewood Reinvestment Authority
C/O City of Lakewood
Vince Casteel, Senior Principal PE
VinCas@lakewood.org
303-987-7941

Architect:

Craig Vickers, RLA, Principal
Civitas
1200 Bannock St.,
Denver, CO 80204
303-571-0053
cvickers@civitasinc.com

Alameda Corridor Streetscape

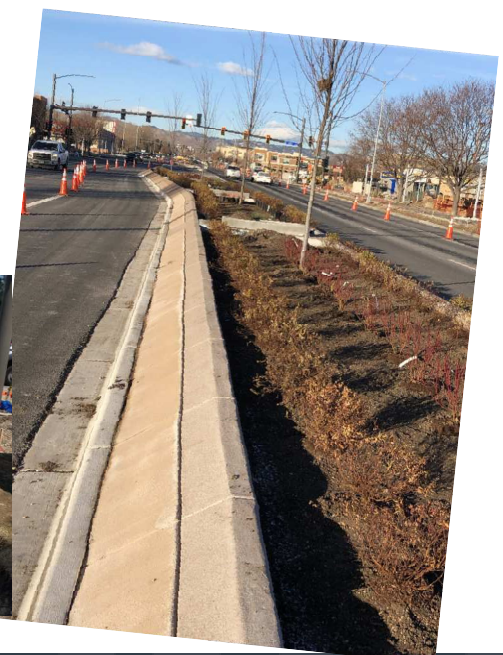
Lakewood, Colorado

Delivery Method: CM/GC



The Lakewood Reinvestment Authority (LRA) funded the Alameda Streetscape Project along West Alameda Avenue to improve the corridor's appearance, improve pedestrian connections, bolster safety and create an identity for the corridor as a distinctive shopping and business district. The project was managed by the City of Lakewood

Construction began in April 2018 and was scheduled to be complete in December of the same year. An uncommonly wet year and ROW negotiations extended the work into 2019. The work included widening Alameda, adding sidewalks and landscaped medians; installing trees, landscaping and aesthetic features such as flagstone gateway features; and making other improvements. The third phase of the work, performed in 2019, involved the addition of sidewalk on South Teller Street from Bayaud to Alameda, upgrades focused solely on safety and mobility. ACC self-performed 40% of the work in house and managed the subcontractors for milling, paving, concrete flatwork, electrical, replacement of traffic signals and traffic control



ACC MOUNTAIN WEST

Client: The City of Idaho Springs

Applicant's Role:
General Contractor

Original Schedule:
November 2018 -September 2019

Actual Completion Date:
Final paving will be completed in April 2020.

Explanation for variation:
ACC was working on multiple projects with the City simultaneously and we blended the schedule to take advantage of resources.

Original Contract Amount:
\$3,656,074

Final Contract Amount:
\$3,338,468

Change Orders: Reduced Quantities.

Key Personnel Involved:
Matt Reese - Project Manager
Bruce Hammers - Estimator/PM
Mark Conrad - Superintendent
Randy Maher - President/COO

Owner Contact Info:
John Bordon, Public Works Supt.
200 W. Colorado Blvd. Idaho Springs, CO 80452 303-961-6508
pw@idahospingsco.com

Owner's Representative
Tony Galardi, PE
HDR, Inc.
303-829-0859
Tony.Galardi@hdrinc.com

Central Miner St & Soda Creek Road Improvements

Idaho Springs, Colorado
Delivery Method: Hard bid



After completing two similar projects for the City of Idaho Springs, ACC was the successful low bidder on the Central Miner St. & Soda Creek Road improvement project which involved reconstruction of the storm drain, sanitary sewer and roadway including concrete flatwork and asphalt paving. This project also featured two pedestrian bridges. ACC self performed more than 85% of the work in house limiting subcontractors to paving, striping and surveying. ACC handled the traffic control, public outreach and most civil construction.

ACC negotiated and won by hard bid, two other projects for the City of Idaho Springs - West Miner St & Riverside for \$3.7 million and the West Idaho Springs Multi Use Trail project for \$2.38 million bringing the total work in place for the City of Idaho Springs worth \$25 million in 5 years.



SECTION 00300
BID FORM

Town of Grand Lake Streetscape Project Phase III

Grand Lake, CO 80447

Re: Streetscape Project Phase III

Gentlemen:

The undersigned hereby states he has carefully examined the project manual, drawings, and other contract documents; has fully investigated the location, character, and extent of the work to be done as described under the Invitation to Bid for the referenced project. The undersigned hereby further states he is familiar with the type of work involved.

The bidder agrees to hold this bid open for sixty days from the bid opening date and to accept the provisions of the Instructions to Bidders regarding disposition of bid security. The bidder will enter into and execute a contract within 10 working days from the date of Notice of Award, if awarded on the basis of this bid and will furnish acceptable performance bond, certificates of insurance, construction schedules, and other necessary contract documents.

The undersigned declares that he has exercised his own judgment regarding the interpretation has, in arriving at his conclusions, utilized data from the Engineer, Owner, and his own sources, which he believes pertinent to arriving at the amounts for the work to be completed under these contract documents.

The undersigned is aware that the contract completion time is of the essence to the Owner and that the Owner demands the work be substantially completed within 120 calendar days and ready for final payment 150 after Notice to Proceed is issued as set forth in the agreement and that liquidated damages shall be paid to the Owner at the rate of **\$200.00 per day** for each calendar day of delay thereafter that the work remains substantially uncompleted.

Bidder acknowledges receipt of the following Addenda:

No. <u>1</u>	Dated	<u>March 27, 2020</u>
No. <u>2</u>	Dated	<u>April 3, 2020</u>
No. <u>3</u>	Dated	<u>April 30, 2020</u>
No. <u>4 (Pre Bid Q & A)</u>	Dated	<u>April 30, 2020</u>
<u>5</u>		<u>May 6, 2020</u>

BID SCHEDULE

The undersigned (in compliance with the Invitation to Bid) hereby proposes to do all work called for in said Project Manual and as shown on said drawings and detail drawings, and to furnish all labor, materials, tools, construction equipment, operation equipment, and all appurtenances necessary for completion of said work at the unit prices shown on the following Bid Schedule. It is understood the description of work and the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work which is more particularly described in Section 001150, Measurement and Payment. The actual final quantities will be field measured and agreed to for final payment.

Grand Lake Streetscape Project – Park Ave.

Item	Description	Unit	Estimated Quantity	Unit Price	Total Amount
1	CLEARING AND GRUBBING	LS	1	\$13,000.00	\$13,000.00
2	REMOVAL OF TREE	EA	25	\$200.00	\$5,000.00
3	REMOVAL OF STRUCTURE	EA	8	\$200.00	\$1,600.00
4	REMOVAL OF CURB AND GUTTER	LF	123	\$26.00	\$3,198.00
5	REMOVAL OF PAVERS	SY	5	\$75.00	\$375.00
6	RESET BRICK PAVERS	SY	6	\$57.00	\$342.00
7	REMOVAL OF CONCRETE PAVEMENT	SY	177	\$18.00	\$3,186.00
8	REMOVAL OF ASPHALT MAT	SY	11561	\$4.00	\$46,244.00
9	UNCLASSIFIED EXCAVATION (COMPLETE-IN-PLACE)	CY	9500	\$21.00	\$199,500.00
10	STOCKPILE TOPSOIL	CY	666	\$23.50	\$15,651.00
11	SUBGRADE SOIL PREPARATION	SY	15545	\$2.00	\$31,090.00
12	EROSION LOG (12 INCH)	LF	2206	\$6.00	\$13,236.00
13	SILT FENCE	LF	1175	\$2.00	\$2,350.00
14	INLET PROTECTION (AGGREGATE BAG)	EA	14	\$191.00	\$2,674.00
15	CONCRETE WASHOUT STRUCTURE	EA	2	\$2,300.00	\$4,600.00
16	VEHICLE TRACKING PAD	EA	2	\$3,000.00	\$6,000.00
17	RESET GROUND SIGN	EA	7	\$535.00	\$3,745.00
18	RESET FENCE	LF	35	\$30.00	\$1,050.00
19	ADJUST STRUCTURE (CLEAN OUT)	EA	3	\$1,154.00	\$3,462.00
20	ADJUST MANHOLE	EA	8	\$675.00	\$5,400.00
21	MODIFY INLET	EA	3	\$2,400.00	\$7,200.00
22	ADJUST VALVE BOX	EA	14	\$300.00	\$4,200.00

23	SEEDING (NATIVE)	AC	1.29	\$2,600.00	\$3,354.00
24	SOIL RETENTION BLANKET (STRAW-COCONUT)	SY	784	\$5.00	\$3,920.00
25	AGGREGATE BASE COURSE (CLASS 6)(8 INCH)	TON	6203	\$26.00	\$161,278.00
26	CRUSHER FINES PATH (6 INCH)	SY	1567	\$22.00	\$34,474.00
27	HOT MIX ASPHALT (GRADING SX)(75)(PG 58-34)(4 INCH)	SY	15545	\$30.00	\$466,350.00
28	CONCRETE PAVEMENT (6 INCH)	SY	57	\$105.00	\$5,985.00
29	RETAINING WALL (DRY-STACK BOULDER)	SF	730	\$32.00	\$23,360.00
30	8" HDPE STORM PIPE	LF	53	\$53.00	\$2,809.00
31	15" HDPE STORM PIPE	LF	424	\$56.00	\$23,744.00
32	18" HDPE STORM PIPE	LF	930	\$56.00	\$52,080.00
33	18" HDPE END CAP	EA	1	\$560.00	\$560.00
34	24" HDPE STORM PIPE	LF	196	\$92.00	\$18,032.00
35	INLET TYPE C	EA	3	\$3,400.00	\$10,200.00
36	INLET TYPE 13 (VALLEY)	EA	6	\$4,000.00	\$24,000.00
37	NYLOPLAST DRAIN BASIN (12 INCH)	EA	1	\$2,700.00	\$2,700.00
38	4' DIAMETER MANHOLE (SLAB BASE)	EA	1	\$4,500.00	\$4,500.00
39	CURB AND GUTTER TYPE 2 (SECTION I-B)	LF	55	\$36.00	\$1,980.00
40	CURB AND GUTTER TYPE 2 (SECTION II-B)	LF	145	\$22.00	\$3,190.00
41	CONCRETE CURB RAMP	SY	164	\$219.00	\$35,916.00
42	DETECTABLE WARNINGS	SF	356	\$50.00	\$17,800.00
43	CONCRETE VALLEY PAN (7 INCH)	SF	7970	\$10.50	\$83,685.00
44	TIMBER CURB (4"X6")(INCLUDES SAWING, SECUREMENT, AND HARDWARE)	LF	2833	\$5.00	\$14,165.00
45	STREET LIGHT POLES	EA	17	\$5,100.00	\$86,700.00
46	2 INCH ELECTRICAL CONDUIT	LF	1531	\$9.00	\$13,779.00
47	4 INCH ELECTRICAL CONDUIT	LF	111	\$15.00	\$1,665.00
48	IRRIGATION SYSTEM	LS	1	\$32,000.00	\$32,000.00
49	CONSTRUCTION SURVEYING	LS	1	\$23,000.00	\$23,000.00
50	MOBILIZATION	LS	1	\$232,000.00	\$232,000.00

51	PAVEMENT MARKING PAINT	LS	1	\$2,800.00	\$2,800.00
52	SIGN PANEL (CLASS I)	SF	26	\$312.00	\$8,112.00
53	STEEL SIGN POST (U-2)	LF	140	\$22.00	\$3,080.00
54	ADJUST MONUMENT BOX	EA	3	\$550.00	\$1,650.00
55	TRAFFIC CONTROL	LS	1	\$190,000.00	\$190,000.00
	Total				\$1,961,971.00
	BID ALT. NO. 1				
56	COVER COAT MATERIAL (TYPE I)	SY	15545	\$2.00	\$31,090.00
57	COVER COAT MATERIAL (TYPE II)	SY	15545	\$2.00	\$31,090.00
58	EMULSIFIED ASPHALT (CRS-2P)	GAL	3110	\$8.00	\$24,880.00
59	EMULSIFIED ASPHALT (CSS-1)(FOG SEAL)	GAL	1711	\$2.20	\$3,764.20
	Bid Alt. No. 1 Total				\$90,824.20

Due to the extent of various work required on each separate block, not all required unit price items may be specified on each bid schedule (block). However, if a unit price item is specified on any of the bid schedules (blocks), it may be used on any of the other blocks.

Total Price Written: One million, nine hundred sixty one thousand nine hundred seventy one Dollars

In submitting this bid, it is understood that the right to reject any and all bids has been reserved by the Owner.

Dated this 7th Day of May, 2020.

Name of Bidder: Oldcastle SW Group, Inc. dba United Companies

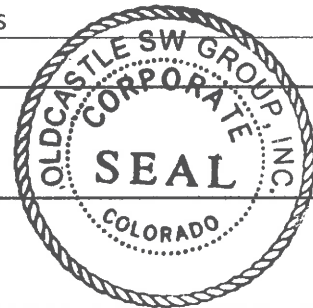
Address:

2273 River Road, Grand Junction, CO 81505

Telephone:

Authorized Agent: 

Title: Kyle Alpha, Vice President



END OF SECTION

SECTION 00410

BID BOND – PENAL SUM FORM

SECTION 00410
BID BOND – PENAL SUM FORM

BIDDER (Name and Address):

Oldcastle SW Group, Inc. dba United Companies
2273 River Road
Grand Junction, CO 81505

SURETY (Name and Address of Principal Place of Business):

Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196

OWNER (Name and Address):

Town of Grand Lake
1026 Park Avenue
Grand Lake, CO 80447

BID:

BID DUE DATE: May 7, 2020

PROJECT (Brief Description Including Location):

furnishing of labor, materials, and equipment and performing WORK associated with the construction of the GRAND LAKE STREETScape PROJECT-Phase III (specify above)

BOND:

BOND NUMBER: _____

DATE (Not later than Bid due date): May 7, 2020

PENAL SUM: Five percent of total amount bid 5% of total amount bid
(Words) (Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the following pages hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

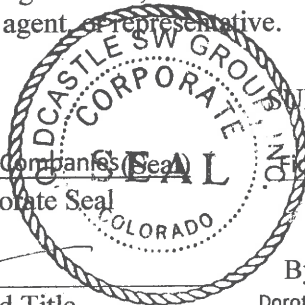
BIDDER

Oldcastle SW Group, Inc. dba United Companies (Seal)

Bidder's Name and Corporate Seal

By: [Signature]
Kyle Alpha, Vice President Signature and Title

Attest: [Signature]
Janel Tanner, Asst. Sec. Signature and Title



SURETY

Fidelity and Deposit Company of Maryland (Seal)

Surety's Name and Corporate Seal

By: [Signature]
Dorothy Feil, Attorney-in-Fact Signature and Title
(Attach Power of Attorney)

Attest: [Signature]
Sona Van Horn, Contract Admin. Signature and Title

Note: (1) Above addresses are to be used for giving required notice.
(2) Any singular reference to Bidder, Surety, OWNER, or other party shall be considered plural where applicable.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any Performance and Payment Bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by OWNER, or
 - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid Due Date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

END OF SECTION

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint, **Kyle ALPHA, Dorothy FEIL, Debbie ELLIOTT and Janel TANNER all of Grand Junction, Colorado and EACH**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bid bonds issued on behalf of Oldcastle SW Group, Inc. dba United Companies of Mesa and Oldcastle SW Group, Inc. dba Telluride Gravel, each with a penalty not to exceed the sum of \$1,000,000**, and the execution of such bid bonds in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 25th day of March, A.D. 2020.



ATTEST:

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Robert D. Murray*
Vice President

By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 25th day of March, A.D. 2020, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn

Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023



EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 7th day of May, 2020 .



A handwritten signature in cursive script that reads "Brian M. Hodges".

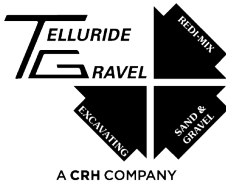
Brian M. Hodges, Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
www.reportsfclaims@zurichna.com
800-626-4577



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Glenwood Springs, CO 81601
(970) 704-4800

13124 6175 Road
Montrose, CO 81403
(970)249-1815

964 CR 63L
Telluride, CO 81435
(970) 728-3775

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May 07, 2020
Town of Grand Lake
RE: Grand Lake Street Scape Phase III

Oldcastle SW Group, Inc. dba United Companies is pleased to submit the following information for the Grand Lake Street Scape Phase III project. It is our intention to provide the Town of Grand Lake with the best in project management and construction services in order to deliver a project of the utmost quality, which functions at the highest level, and will be a long lasting improvement for the owner and its users. We have the manpower, equipment, materials and expertise to provide the best value to the project and all stakeholders.

All information is true, complete and based on our many years of experience working in western Colorado. Kyle Link will be the contact for any questions you may have concerning the attached information and our bid proposal. He can be reached at 970-243-4900, by cell at 970-875-4702 and email at kyle.link@unitedco.com.

We are proud of the work we have performed in the past and sincerely appreciate the opportunity to be part of this project. Please do not hesitate to contact us with any questions that you may have.

Sincerely,

Chip Bair
Business Development Manager
chip.bair@unitedco.com
Office: 970-243-4900 x2212
Cell: 970-376-6409

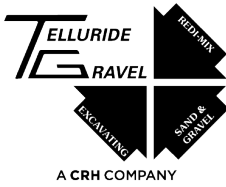
Qualifications of Bidders

3.2.1 Projects Under Contract:

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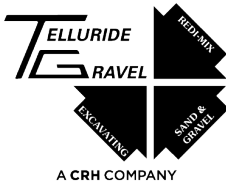
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Major Contracts in Force					
Project Name and Contract Numbers	Owner's Name, Address, Contact Name and Telephone #	Scope of Work Performed	Contract Amount	Percent Complete	Estimated Completion Date
Orchard Avenue - Normandy Drive to 29 Road	Mesa County Division of Transportation, Matthew Nichols, 971 Coffman Road, White water, CO 81527, (970) 255-5080	Water, sewer, irrigation, storm drain piping, hydrants, drainage structures, sewer manholes, removals, excavation, landscape, base course, asphalt paving, concrete flatwork, fencing, conduit, traffic control	\$2,000,935.00	95%	5/1/2020
Hayden High Schools	Adolph & Peterson / Routt County School District, Tyler Sartorius, 303-363-7101	Asphalt paving	\$482,358.00	25%	8/15/2020
On-Street Parking and Water Quality Vault	Town of Avon, Justin Hildreth, 100 Mikaela Way P.O. Box 975, Avon, CO 81620, 970-748-4045	Storm drainage, water quality vault, reconstruction, asphalt paving	\$528,628.00	0%	6/30/2020
NHPP 050A-038 US550 Montrose Phase I ADA Ramps	CDOT Region 3, Montrose, Bryan Mazzochi, 970-249-5285, 2424 Townsend Avenue, Montrose, CO, 81401	Removals, lighting, structure adjustments, asphalt patching, ADA ramps, curb, gutter and sidewalk, pavement marking, traffic control, erosion control	\$1,192,390.00	80%	5/31/2020
VVMC - East Wing	GE Johnson Construction, Travis Clem, 719-473-5321, 25 N Cascade Ave, Suite 400, Colorado Springs, CO	Drainage, site work and utilities	\$954,971	85%	Ongoing
STA 0241-065 Leadville Resurfacing	CDOT, Region 3, Karen Berdoulay P.E. 714 Grand Avenue, Eagle, CO 81631, 970-328-9935	Removals, ADA improvements, drainage, aggregate base course, asphalt milling, asphalt patching and paving, pedestrian railing, concrete curb and sidewalk, electrical, lighting, traffic control	\$4,999,825.00	0%	10/16/2020

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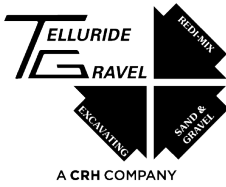
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STR 330A-002 SH 330 Collbran Resurfacing	CDOT, Region 3, Trevor Wooley, 970-248-7383, 606 S. 9th Street, Grand Junction, CO 81501	Planing, removals, patching, shoulder treatment, concrete box culvert, asphalt resurfacing, guard rail, pavement markings, traffic control	\$2,984,158.00	0%	10/1/2020
C 145A-077 SH 145 Deep Patch Repairs	CDOT Region 5, Jason Fullerton, 970-385-1440, 3803 North Main Avenue, Durango, CO 81301	Removals, structure excavation and backfill, wall repair, asphalt patching, riprap, traffic control	\$1,495,553.00	0%	10/8/2020
Arrowhead 2020 Paving	Arrowhead Metro District, C/O Alpine Engineering, Tim Leininger, 970-926-3373, 34510 Highway 6, Edwards, CO 81632	Asphalt milling and overlay	\$141,706.00	0%	5/11/2020
Red Sky Ranch 2020 Paving Project	Holland Creek Metro District, C/O Alpine Engineering, Tim Leininger, 970-926-3373, 34510 Highway 6, Edwards, CO 81632	Asphalt milling and overlay	\$156,793.00	0%	6/12/2020
River Bend Lift Station Elimination	City of Grand Junction, Lee Cooper, 970-244-1554, 250 N. 5th Street, Grand Junction, CO 81501	8 and 10" SDR 35 sewer pipe, manholes, dewatering, bypass pumping, removals of existing sewer structures, asphalt patching, traffic control	\$764,595.00	20%	5/30/2020
Multi-Agency Paving and Rehabilitation Project	Gunnison County, Marlene Crosby, 195 Basin Park Drive, Gunnison, CO 81230, 970-641- 0044	Full depth reclamation, milling, asphalt paving, traffic control	\$2,000,000.00	0%	10/10/2020
TOT Park Pavillion	Hensen Construction, Frank Hensen, 970-882-8828	Site prep, structural excavation and backfill, earthwork, slab prep, utility installations	\$153,827.00	0%	9/1/2020
STR 141A-044 SH 141 & 145- Slickrock Surface Treatment	CDOT Region 5, Durango, Jason Vorhees, 970-385-1440, 3803 N Main Avenue, Durango, CO 81301	Asphalt milling, removals, aggregate base course, full depth reclamation, asphalt paving, guard rail, traffic control, pavement markings	\$10,688,100.00	0%	11/27/2020

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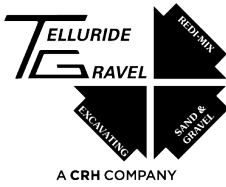
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NHPP 0502-082 US 50 Montrose Chip Seal	CDOT Region 3, P.E. TBD 2424 N. Townsend Ave. Montrose, CO 81401, 970-249-5285	Chip Seal, traffic control	\$3,758,750.00	0%	9/1/2020
C 0641-106 SH 64 Meeker West Resurfacing	CDOT Region 3, Randy Neese, 270 Ranney Street Craig, Colorado 81625, 970-620-0829	Asphalt leveling, asphalt overlay, traffic control, pavement marking	\$4,422,918.00	0%	9/15/2020
NHPP0091-044 SH 9 Summit County	CDOT Region 3 / SEMA Construction, (Contact TBD)	Asphalt paving	\$2,908,914.00	0%	10/1/2021
Yoder Avenuenue Overlay	Town of Avon, Jim Horsley, 100 Mikaela Way P.O. Box 975, Avon, CO 81620, 970-748-4045	Asphalt mill and overlay	\$188,425.00	0%	9/1/2020
2020 Chip Seal	Rio Blanco County, Van Pilaud, Meeker, CO, 970-878-9590	Chip Seal, traffic control	\$909,260.00	0%	6/26/2020
2020 County Road 8 Surface Treatment Project	Rio Blanco County, Van Pilaud, Meeker, CO, 970-878-9590	Asphalt Paving, traffic control	\$1,365,902.00	0%	6/19/2020
C 0641-106 SH 64 Meeker West Rural Resurfacing	CDOT Region 3, Craig, Buzz Schafer P.E., 970-291-8105	Asphalt milling, overlay, traffic control	\$4,422,425.00	0%	10/30/2020
749 231/2 Road, Canyon View RV Park	Western Slope Properties, LLC, Craig Helm, 970-948-0900	Asphalt paving	\$279,752.00	0%	7/1/2020
2020 Mesa County Overlays	Mesa County Division of Transportation, Matthew Nichols, 971 Coffman Road, White water, CO 81527, (970) 255-5080	Asphalt milling, overlay, traffic control	\$2,548,827.00	0%	10/23/2020
Steamboat Springs Middle School	Haselden Construction, David Marsh, 303-241-4588	Site work, infrastructure, asphalt paving	\$1,123,991.00	0%	8/20/2020
Gothic Road Rehabilitation	Town of Mt. Crested Butte / SGM, Jerry Burgess, P.E. 970-641-5355, Gunnison, CO	Full depth reclamation, storm drainage, asphalt paving, traffic control	\$2,783,322.00	0%	8/15/2020
NE Campus Storm Water Mitigation	Town of Mt. Crested Butte / SGM, Jerry Burgess, P.E. 970-641-5355, Gunnison, CO	Full depth reclamation, storm drainage, asphalt paving	\$899,799.00	0%	9/1/2020
Sunnyside West Chip Seal	Sunnyside Ranch at Telluride West HOA, Brian Wallin, 970-209-9736, PO Box 627, Ridgway, CO 81432	Full depth reclamation, base prep, asphalt paving, chip seal, shouldering, traffic control	\$181,962.00	0%	5/21/2020

The Preferred Source

COLORADO LOCATIONS: GRAND JUNCTION • MONTROSE • GLENWOOD SPRINGS • STEAMBOAT SPRINGS • GUNNISON • CRESTED BUTTE
NORWOOD • TELLURIDE • DELTA • PAONIA • HOTCHKISS • RIFLE • MEEKER • ASPEN • EAGLE • GYPSUM



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NHPP 145A-080 SH 145 Keystone Hill to Placerville	CDOT Region 5, Durango, Jason Fullerton, 970-385-1440, 3803 N Main Avenue, Durango, CO 81301	Removals, structure excavation, guard rail, aggregate base course, asphalt paving, storm drainage, signage, pavement marking, traffic control	\$4,469,722.00	0%	8/28/2020
Bachelor Gulch Road Improvements	Bachelor Gulch Metro District, Dave Berg, 970-926-6060, 28 2nd Street, Edwards, CO 81632	Milling, asphalt paving, concrete remove and replace, adjustments, topsoil, replace hydrant, pavement markings, traffic control	\$1,468,610.00	0%	6/12/2020

3.2.2 Major Similar Projects:

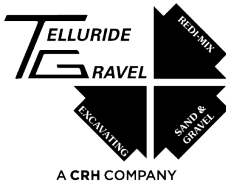
Project Name: Grand County 2019 Road Reconstruction
Location: Grand County, CO
Owner: Grand County CO
Owner's Contact: Chris Baer, 970-725-3347
 308 Byers Avenue, Hot Sulphur Springs, CO 81451
Prime Contractor: Oldcastle SW Group, Inc., dba United Companies
Size and Type of Job: \$2,364,265.00
 Full depth reclamation (46,780 sy), asphalt removal (2,250 sy), storm drainage, underdrain (660 lf), unclassified excavation (2,890 cy), grading, asphalt paving (11,190 ton and 1,580 ton with fiber), aggregate base course (6,040 ton), guard rail (2.405 lf), shouldering, structure adjustment, pavement marking, erosion control, traffic control, quality control
Date of Completion: September 2019

Project Name: 2019 Steamboat Springs Paving Program
Location: Steamboat Springs, Colorado
Owner: City of Steamboat Springs
Owner's Contact: Dave Van Winkle, 970-879-1807
 137 10th Street, Steamboat Springs, Co. 80487
Prime Contractor: Oldcastle SW Group, Inc., dba United Companies
Size and Type of Job: \$ 1,674,551.00
 Asphalt planning (98,980 sy), asphalt paving (12,543 ton), structure adjustments, traffic control
Date of Completion: August 2019

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Project Name: 2019 Contract Street Maintenance – Asphalt Overlays
Location: Grand Junction, Colorado
Owner: City of Grand Junction
Owner Contact: Eric Mocko, 970-244-1554, 250 North 5th Street, Grand Junction, CO 81501
Prime Contractor: Oldcastle SW Group, Inc. dba United Companies
Size and Type of Job: \$2,056,227.00
 Storm drainage, removals, asphalt planning (69,380 sy), excavation and embankment, Redi Rock retaining wall, erosion control, structure adjustments, base course (6,023 ton), bike lane paving (775 ton), asphalt paving (15,424 ton), guardrail (2,405 lf), concrete drainage pans, pavement markings, traffic control, survey
Date of Completion: November 2019

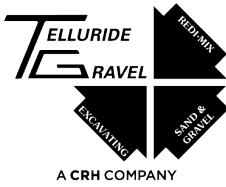
Project Name: 2019 7th Street Reconstruction / Orchard to Patterson
Location: Grand Junction, Colorado
Owner: City of Grand Junction
Owner Contact: Eric Mocko, 970-244-1554, 250 North 5th Street, Grand Junction, CO 81501
Prime Contractor: Oldcastle SW Group, Inc. dba United Companies
Size and Type of Job: \$1,299,797.00
 Roadway reconstruction including removals, asphalt milling (18,240 sy), storm drainage, inlet structures, excavation and embankment (7,847 cy), erosion control, seed and mulch, subgrade prep (12,303 sy), base course (14,000 ton), asphalt paving (5,387 ton), geotextile fabric, concrete curb, gutter and sidewalk, traffic control, pavement marking
Date of Completion: December 2019

Project Name: 2019 Mesa County Overlays
Location: Mesa County CO Various Locations (35)
Owner: Mesa County Division of Transportation
Owner's Contact: Matt Nicholas, 970-712-1601, 971 Coffman Road, Whitewater, CO 81527
Prime Contractor: Oldcastle SW Group, Inc., dba United Companies
Size and Type of Job: \$ 2,951,315.00
 Asphalt paving with geosynthetic fibers (~33,000 ton), milling, remove and replace curb, gutter, pan, sidewalks (3600 sf), quality control, shouldering (5,409 ton), traffic control, structure adjustments.
Date of Completion: September 2019

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Project Name: Maple Street Improvements Project Phase I
Location: Fruita, CO
Owner: City of Fruita
Owner's Contact: Chris Dehmel, 970-858-8377
Prime Contractor: Oldcastle SW Group, Inc. dba United Companies
Size and Type of Job: \$630,334.00
 Asphalt and concrete removals, sewer manholes (7 ea), 8" sewer main line (1,317 lf), 4" sewer services (450 lf), unsuitable excavation and backfill (1,800 cy), base prep (2,800 ton), concrete curb, pans, ramps and sidewalk (4,755 sf), paving fabric (43,200 sf), asphalt paving (2,200 ton), storm water management, materials testing, survey, pavement markings, signage, traffic control
Date of Completion: August 2019

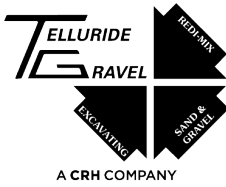
Project Name: Telluride Mixed Use Project
Location: Telluride, CO
Owner: Town of Telluride / Shaw Construction
Owner's Contact: Griffin Beard, 970-248-2612, Shaw Construction, 625 Ute Avenue, Grand Junction, CO 81501
Prime Contractor: Oldcastle SW Group, Inc. dba Telluride Gravel
Size and Type of Job: \$ 1,150,844.00
 Demolition and removals, mass excavation (15,700 cy), structural excavation and backfill (1,331 cy), footer and slab prep (25,000 sf), perimeter drain, site grading, concrete curb, sidewalks and pans (9,424 sf), utility relocations, 6" and 8" DIP water lines (467 lf), water and sewer services, fire hydrants, roadbase prep (4770 ton), asphalt paving (488 ton).
Date of Completion: July 2019

Project Name: Orchard Avenue-Normandy Drive to 29 Road
Location: Grand Junction, Colorado
Owner: Mesa County Division of Transportation
Owner Contact: Kent Schaffer, 970-244-1554, 971 Coffman Road, Whitewater, CO 81527
Prime Contractor: Oldcastle SW Group, Inc. dba United Companies
Size and Type of Job: \$2,050,249.00
 Roadway reconstruction including clear and grub, removals, asphalt milling (18,240 sy), storm drainage (1,726 lf), water quality and inlet structures (30), 6" and 10" C-900 water line (2,355 lf), 4" and 8" PVC sewer line (2,836 lf), meter pits (28 ea), sewer taps (18 ea), sewer manholes (10 ea), water services (603 lf), valves and fittings, fire hydrants (5 ea), excavation and embankment (5,500 cy), erosion control, seed and mulch, base course (5,064 ton), asphalt paving (3,338 ton), geotextile fabric, reset mail boxes (19 ea),

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concrete curb, gutter and sidewalk, fencing, electrical conduit, irrigation, traffic control, pavement marking

Date of Completion:

December 2019

Project Name:

Cottonwood Pass CO FLAP 209(1)

Location:

Gunnison National Forest, Gunnison County, Colorado

Owner:

Federal Highway Administration

Owner's Contact:

Gene Dodd, 720-963-3414

Prime Contractor:

Oldcastle SW Group, Inc. dba United Companies

Size and Type of Job:

\$20,553,600.00

12.5 miles of roadway reconstruction and alignment up to 12,000 feet in elevation including: clear and grub (132 ac), erosion control materials (44,488 lf), removals, excavation (310,905 cy), sub-excavation (25,205 cy), roadway obliteration (62,431 sy), special rock embankment (21,354 cy), rip rap (3,526cy), rock buttress (3,113 cy), aggregate base course crushed onsite (33,630 ton), asphalt paving produced onsite (42,620 ton), flow-fill concrete produced on site (6,000 cy), storm drainage (9,085 lf), underdrain system (16,637 lf), utility conduit (65,337 lf), utility pull boxes (30 ea), individual tree removal (660 ea), fencing, cattle guard, topsoil remove, stockpile and replace (86 ac), seed and mulch (86 ac), wetlands mitigation (3,874 sy), survey, contractor quality control and testing, signage, pavement markings, traffic control.

Date of Completion:

September 2019

Project Name:

Bachelor Gulch Metro District 2019

Location:

Avon, CO

Owner:

Bachelor Gulch Metropolitan District

Owner's Contact:

Dave Berg, BGMD, 970-926-6060, 28 Second Street, Edwards, CO 81632

Prime Contractor:

Oldcastle SW Group, Inc., dba United Companies

Size and Type of Job:

\$ 1,095,217.00

Asphalt paving (5,819 ton), milling (277,571 sf), full-depth asphalt patching, shouldering (7,200 lf), concrete curb, gutter and pan remove & replace (1,600 lf), thermoplastic pavement marking, traffic control, quality control, structure adjustments.

Date of Completion:

June 2019

Project Name:

Multi -Agency Paving and Street Rehabilitation

Location:

Gunnison County, Colorado

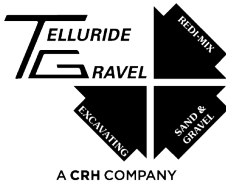
Owner:

Town of Mt. Crested Butte / SGM

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Owner Contact: Jerry Burgess, SGM, 970-945-1004, 118 West 6th Street, Suite 200,
Glenwood Springs, CO 81601

Prime Contractor: Oldcastle SW Group, Inc. dba United Companies

Size and Type of Job: \$1,030,220.00
Full depth reclamation (36,750 sy), asphalt paving (6,300 ton)

Date of Completion: October 2019

Project Name: Montrose County 2019 Asphalt Overlay Project

Location: Montrose County, various locations (7)

Owner: Montrose County

Owner's Contact: Keith Laube, Road and Bridge Department, 970-252-7001, 63160
LaSalle Road, Montrose, CO

Prime Contractor: Oldcastle SW Group, Inc., dba United Companies

Size and Type of Job: \$3,308,955.00
Asphalt paving (~36,000 ton), milling, shouldering (162,000 lf), pavement marking,
traffic control, quality control

Date of Completion: June 2019

Project Name: Emerald Park Access and Railroad Crossing Project

Location: Steamboat Springs, Colorado

Owner: City of Steamboat Springs

Owner's Contact: Ben Beal, 970-879-1807
850 Critter Court, Steamboat Springs, Co. 80487

Prime Contractor: Oldcastle SW Group, Inc., dba United Companies

Size and Type of Job: \$2,172,631.00
Asphalt and concrete removal (5262 sy), excavation and embankment (2180 cy), muck
excavation, dewatering, railroad crossing tie-in, storm drain piping (1025 lf), drainage
structures (19 ea), fire hydrant relocation, sanitary sewer (114 lf) and manhole, irrigation
water service line, subgrade prep (26,000 sy), aggregate base course (2760 ton), asphalt
paving (3022 ton), MSE retaining wall, geogrid fabric, paver bricks, concrete form and
finish, topsoil placement, erosion control, lighting and electrical conduit, revegetation,
testing, survey, traffic control, pavement marking, signage.

Date of Completion: September 2018

Project Name: Steamboat Springs 2018 Paving and Chip Seal Program

Location: Steamboat Springs, Colorado

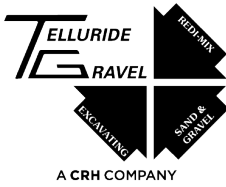
Owner: City of Steamboat Springs

Owner's Contact: Dave Van Winkle, 970-879-1807
850 Critter Court, Steamboat Springs, Co. 80487

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- Prime Contractor:** Oldcastle SW Group, Inc., dba United Companies
- Size and Type of Job:** \$1,258,351.00
Rotomilling (87,129 sy), asphalt paving (9,309 ton), fiber reinforced asphalt (372 ton), 3/8th chip seal (21,852 sy), structure adjustments, traffic control,
- Date of Completion:** July 2018

- Project Name:** 2018 Mesa County Overlays
- Location:** Grand Junction, Colorado
- Owner:** Mesa County Division of Transportation
- Owner's Contact:** Matt Nicholas, 970-712-1601
- Prime Contractor:** Oldcastle SW Group, Inc., dba United Companies
- Size and Type of Job:** \$2,870,941.00
Asphalt paving (~27,000 ton), paving fabric (185,518 sy), remove and replace curb, gutter, pan, sidewalks, quality control, shouldering, traffic control, structure adjustments
- Date of Completion:** August 2018

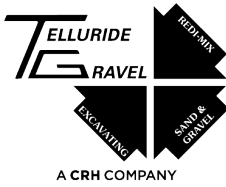
- Project Name:** Highway 340 Pedestrian Facility
- Location:** Highway 340 at Vista Grande, Grand Junction, Co.
- Owner:** Mesa County Engineering
- Owner's Contact:** Laura Page, 970-255-5031
- Prime Contractor:** Oldcastle SW Group, Inc., dba United Companies
- Size and Type of Job:** \$895,474.00
Clear and grub, removals, full depth millings, embankment (2,690 cy), topsoil, manhole adjustments, base prep (2,832 ton), asphalt paving (350 ton), block retaining wall (4,048 sf), storm drainage, concrete curb, gutter, sidewalk and paving, landscape improvements, traffic control
- Date of Completion:** October 2018

- Project Name:** Rim Rock Drive Co FTNP COLM10(3)
- Location:** East Entrance Colorado National Monument
- Owner:** Federal Highway Administration
- Owner's Contact:** Coby Cubic, 517-416-1020
- Prime Contractor:** Oldcastle SW Group, Inc., dba United Companies
- Size and Type of Job:** \$3,196,955.00
Erosion control, removals, subexcavation (1,270 cy), borrow (5,100 cy), embankment (4,000 cy), geosynthetic fabric (4,875 sy), base course, full depth reclamation (4.5 miles), asphalt pavement (12,440 ton), storm drainage, concrete curb (3,000 lf), concrete paving, guard rail system (4,157 lf), traffic control, signage, survey, quality control

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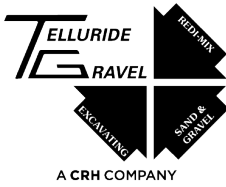
Date of Completion: July 2, 2018

Project Name: 2017 Street Improvements
Location: Avon, Co.
Owner: Town of Avon
Owner's Contact: Jim Horsley
Prime Contractor: Oldcastle SW Group, Inc., dba United Companies
Size and Type of Job: \$1,303,548.00
 Roadway improvements including demolition, excavation, asphalt milling (117,081 sf), full depth milling (66,867 sf), (asphalt paving (3,214 ton), concrete remove and replace, base prep, storm drainage, deep utilities, topsoil, adjustments, traffic control, pavement markings

Date of Completion: September 2018

List is not all inclusive. Additional information is available upon request.

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3.2.3 Equipment, Personnel and Evidence to Achieve Substantial Completion:

Telluride Gravel / United Companies 2020 Equipment & Labor Rental Rates

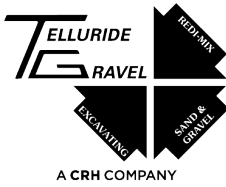
Equipment	Hourly Rate	Labor	Hourly Rate
JD 410E or 510D 4x4 Backhoe	\$120.00	Supervisor Labor	\$79.00
JD 410E Extend-A-Hoe with Blade	\$135.00	Pipefitter, Gradesetter	\$68.00
JD 410E or 510D 4x4 Backhoe with Hammer	\$170.00	Gradesetter with GPS - Unit # 88502	\$105.00
Mini - Excavator	\$120.00	Operator	\$63.00
JD 225C Excavator with Thumb	\$185.00	General Labor	\$58.00
JD 135D Excavator with Roller + \$20	\$152.00	Mechanic / Welder	\$115.00
JD 200 Excavator with Roller + \$20	\$185.00	Mechanic (With Service Truck) 1 Hour Min	\$137.00
325 Excavator or 330 Excavator	\$220.00	Miscellaneous (Unmanned)	Rate
345 Cat Excavator or 349 Cat Excavator	\$263.00	Wacker Drum Compactor - Walk Behind	\$63 / Hr
Case 1845C Uni-Loader / Skidster	\$115.00	Jumping Jack Compactor / Tamper	\$105 / Day
Case 1845C Uni-Loader with Sweeper or Snow Blower	\$150.00	Plate Compactor	\$95 / Day
Cat 950 B, E or F Loader (4CY)	\$160.00	Demo - Saw	\$63 / Day
Cat 950 B, E or F Loader (4CY) with Blower	\$275.00	Super Saw	By The Foot
Cat 950 B, E or F Loader (4CY) with Blade	\$170.00	Compressor	\$168 /Day
Cat 966 Loader	\$185.00	Compressor w / Hammer	\$210 / Day
JD 450G Dozer	\$132.00	Compressor w / Rock Drill	\$210 / Day
JD 650 Dozer	\$170.00	Compressor w/ Rock Splitter	\$368 / Day
JD 750 Dozer	\$178.00	Compressor w/ Air Saw	\$368 / Day
Ingersoll-Rand SD40D Roller - Ride On (Smooth or Pad)	\$115.00	Tapping Machine	\$336 / Tap
Cat 140G Motorgrader, a.k.a. Blade	\$170.00	Chainsaw	\$63 / Day
Forklift	\$105.00	Generator	\$74 / Day
Vac Truck (13,398) or Vac Trailer Includes Operator & 1 Laborer	\$185.00	Trash Pump	\$95 / Day
Truck with Vac Trailer - Travel	\$126.00	Electric pump	\$95 / Day
Plow/Sand Truck with Sand - 1 hour minimum	\$180.00	Hydraulic Pump	\$158 / Day
Water Truck	\$126.00	Screen - All	\$95 / Hr
Dump Truck	\$120.00	Chipper	\$95 / Hr
Dump Truck with Pup or Tilt Deck or Quad Truck	\$140.00	Weedburner	\$16 / Hr
Quad Truck with Pup or Tilt Deck Trailer	\$160.00	Tipping Fees	Rate
Mixer Truck (Not Delivering Concrete)	\$126.00	Fill/Boulders/Topsoil/Crusher Mat'l (per Approval)	\$8 / CY
Truck Tractor	\$120.00	Non-Structural Fill or Logs (per Approval)	\$25 / CY
Truck Tractor with 50T Lowboy Trailer a.k.a. Transport	\$147.00	Landfill Material (per Approval)	\$35 / CY
Truck Tractor with 25 CY End Dump	\$147.00	Saw Cut Fees	Rate
Flatbed Delivery Truck	\$85.00	Concrete (Per inch/Per foot)	\$2.00
Pickup or Pilot Car	\$75.00	Asphalt (Per inch/Per foot)	\$1.70
Pickup w/Trailer	\$85.00	<i>(Rate x inches x foot) = Charge</i>	
Pickup with Plow Blade	\$85.00	Street Lights - Base Only	\$500.00
Street Sweeper	\$158.00	Street Lights - Base and Pole	per quote
Snow Blower (Walk Behind) incl. Pickup and Operator	\$85.00	Concrete Barrier Rental	\$5.00/FT/Month
DOT Concrete Barrier (Non-DOT \$250.00 each)	\$500.00		

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COLORADO
Department of Transportation
Office of the Chief Engineer

Civil Rights & Business Resource Center
2829 W. Howard Place, Ste. 139
Denver, CO 80204-2305

NOTIFICATION OF PREQUALIFICATION

April 14, 2020

Oldcastle SW Group Inc
2273 River Road
Grand Junction, CO 81505

Limit Amount: Unlimited
Vendor ID: 672A

Reference is made to your application for registration as a qualified bidder on Colorado Highway work, dated April 14, 2020. Your file has been reviewed and determined to be complete. Based on the financial information and experience contained in your application, your firm is allowed to submit bids up to an unlimited amount.

Bids from a general contractor will be received subject to any limitation stated above, and with due consideration to the amount of work presently under contract, past performance on highway contracts, and the contractor's financial status at the time of bidding. It is further understood that the bidder has available the staff and equipment adequate for any project on which a bid is submitted; that the contractor's staff and equipment will be available to undertake the work on which bids are currently made, promptly after award of contract; and that the work will be carried on expeditiously and under proper supervision.

This notice supersedes all previous notices. This prequalification will expire on 4/30/2021. You must file a new application 17 days prior to that time to remain current. It is the contractor's sole responsibility to obtain and file the necessary forms each year prior to expiration. Renewals can now be made online at <https://cdot.dbesystem.com>.

Regards,

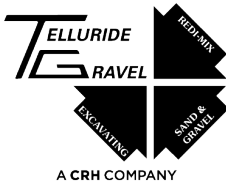
Darrell Wells
Contract Administrator III

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Date: May 11, 2020

To: Mayor Kudron and the Board of Trustees

From: John Crone, Town Manager

Re: Approval of a Change Order for Engineering Services

Background

In April 2019, the Town has entered into a contract with NV5 to perform engineering services on the Park Avenue phase of Streetscape. As this project has moved along, several addendums to the contract have been executed as desired changes have been identified. The last of these changes was approved in January 2020. The January Amendment did not consider bidding assistance, construction administration, geotechnical services, or record drawings. The amendment before the Board covers all of these areas and should cover all NV5 costs (aside from unforeseen and incidental costs) through the end of the project.

The proposed addendum will cost the Town an additional \$127,908 in engineering costs (this includes the services of a geotechnical engineer). The cost is broken out in the attached letter and contract. These are services that the Town must have in order to complete the Park Avenue phase of Streetscape. Soliciting new bids for these services at this time would create excessive delays in the overall project and may cause unnecessary confusion in the overseeing of the project.

Recommendation

Staff recommends that the Board approve the amendment to the Professional Services Agreement between the Town of Grand Lake and NV5 for the Grand Lake Streetscape – Phase 3 project. by approving the following motion:

I move to instruct the Mayor to sign the attached contract addendum with NV5 Engineering for additional work on the Grand Lake Streetscape – Phase 3 project.

April 20, 2020

Mr. John Crone, Town Manager
Town of Grand Lake
1026 Park Avenue
Grand Lake, CO 80447

**Re: Request for Professional Engineering Services
Downtown Improvement Phase 3, Grand Lake, CO – Bidding, CA, and Record Drawings Phases – Contract
Amendment #8**

Dear Mr. Crone:

NV5 would like to present this amendment to our Professional Services Agreement between the Town of Grand Lake and NV5 for the Grand Lake Streetscape – Phase 3 project. This proposal is based on the conference call between the Town of Grand Lake and NV5 on August 19, 2019 to discuss the project status.

SCOPE OF SERVICES

During the conference call, both parties agreed that NV5 would transfer the remaining budget from the Bidding, CA, and Record Drawings phases into the Construction Document phase in order to complete the engineering design work. It was also decided that, in 2020, when the project was ready to go to construction, NV5 would issue a change order to cover the Bidding, CA, and Record Drawings for the construction portion of the project. For the purposes of this contact amendment, we have assumed that NV5 will attend 100% of the construction meetings and that this project will be constructed over 17 weeks from 5/28/2020 to 9/28/2020. Modifications to schedule duration and project dates will be cause for renegotiation of this contract amendment.

It is assumed that the project will be completed in one construction phase. The following Scope of Services for the Bidding, CA, and Record Drawings phases provides an outline of the various tasks performed:

TASK 1: BIDDING

During the bidding process NV5 will prepare and issue contract documents to respective bidders, either by advertisement or direct contact for the purpose of receiving bids for the components of the project.

In addition, we will provide:

- Review of bids received
- Award recommendation
- Answer bidders questions
- Attend Pre-bid meeting (3 meetings assumed)

TASK 2: CONSTRUCTION ADMINISTRATION

During the construction of the project NV5 will perform the following items:

- Attend weekly OAC meetings during construction to facilitate the understanding of the design for construction. We have assumed attendance at 17 meetings at 2 hour each.
- Following the OAC onsite meeting we have assumed NV5 will do a construction oversight inspection for compliance with the proposed plans. It has been assumed this will take 2 hours.
- Address RFI's. We have assumed 10 RFI's at 1 hour each.
- Review submittal and shop drawings associated to civil work. We have assumed 10 at 1 hour each.
- We will address ESI's / ASI's. We have assumed 10 at 1 hour each.
- We will do a final walk through and prepare final punch list. Assumed to take 8 hours to perform.
- NV5 will review contractors schedule and cost estimates to assist with keeping the contractor on task and within budget for the project. We have assumed this will be performed weekly and will take about 5 hours to perform each week.

Sub-Task 2.1 – Geotechnical

It was determined that Geotechnical QA services would be needed during construction. Kleinfelder has provided a proposal for Construction Material Testing and Inspection Services. The fee presented below is based on the testing requirements of the specification documents. Construction materials testing requested by owner or contractor additional to that required in the specifications will be done at a cost of \$1,000.00 per day plus additional lab time. This flat fee includes project management, equipment rentals, mileage and drive time. Lab testing is not included in the flat fee and will be charged on a test-by-test basis with rates indicated in Table 1 below.

Table 1

Test	Rate	Quantity	Total Cost
Proctor	\$240.00	5	\$1200.00
Sieve Analysis	\$110.00	5	\$330.00
Atterberg Limits	\$140.00	5	\$420.00
Concrete Compression Test	\$25.00	150	\$3750.00
AC Content by Ignition Oven	\$200.00	1	\$200.00
AC Gradation of Extracted Aggregate	\$140.00	1	\$140.00
AC Ignition Oven Calibration	\$315.00	1	\$315.00
AC Maximum Theoretical Specific Gravity	\$170.00	1	\$170.00
AC Bulk Specific Gravity (Density)	\$60.00	3	\$180.00
Total			\$7,325.00

Assumptions:

- The scope of services we have outlined is considered approximate and is subject to change based on the contractor’s actual methodology and work schedule. Production Rates assumed for this project are as follows:
 - 16 Weeks of work with materials testing needed for 13 weeks
 - Soil classes for four fill types (aggregate base course, crusher fines, structural fill, and in situ soils)
 - One proctor for asphalt base course, one for crusher fines, one for structural fill
 - Two proctors for in situ soils, one for every 10,000 cubic yards placed.
 - 1,200 tons of Asphalt, three core to verify density
 - Concrete 15 tests, 10 cylinders per test
 - Concrete Pavement, one test
 - Curb and Gutter, three tests
 - Concrete ramp, two tests
 - Concrete valley pan, four tests
 - Street lights, five tests
- The Contractor will coordinate and schedule inspections and testing needs a minimum of 48 hours in advance.
- Excludes the cost of any equipment (i.e. scaffold, scissor lifts, telescopic booms, ladders, shoring, etc.) to gain access to any area requiring sampling of materials and we have assumed that this equipment will be provided by the contractor.
- Parking for our personnel is anticipated to be provided on-site.
- The Contractor will ensure that proper submittals of material compliance (for reinforcing steel, cement, aggregate and admixtures) will be provided to eliminate qualification testing by Kleinfelder.
- Night time work is not anticipated during construction for our staff.
- Observations and testing not specifically mentioned in the above scope of services will be the responsibility of others or may be negotiated prior to the time of service.
- Requests for additional laboratory testing, including re-tests performed as the result of initial failing results are considered to be outside of the scope of services outlined above, and will be charged to the client based on the standard rate for that test. Additional testing requested by the contractor or owner are not included in this estimate and will be charged on a per test basis at the rates indicated in Table 1.

TASK 3: RECORD DRAWINGS

At completion of the project, NV5 will prepare record drawings for the project, which shall include the following items:

- Conduct field survey to record as-built documentation.
- Process survey data into base files

Prepare Record Drawings for the Town’s record.

COMPENSATION

For services outlined in this proposed contract amendment, we will invoice monthly on a time and materials basis with a not to exceed value as outlined in the table below.

	Total
Task 1: Bidding	\$3,166.00
Task 2: Construction Administration	\$39,629.00
Subtask 2.1: Geotechnical QA Services (Base cost determined by specifications testing requirements)	\$72,325.00
Task 3: Record Drawings	\$12,788.00
Total Additional Services – T&E (NTE)	\$127,908.00

Summary of Project Fees to Date

	Total
Total Original Contract Fee	\$92,298.00 - T&E (NTE)
Contract Amendment #1 (Geotechnical Services)	\$14,382.00 - Lump Sum
Contract Amendment #2 (Engineering Services)	\$4,153.44 - Lump Sum
Contract Amendment #3 (Engineering Services)	\$4,369.00 - T&E (NTE)
Contract Amendment #4 (Landscape Architecture Services)	\$1,400.00 - T&E (NTE)
Contract Amendment #5 (Engineering Services)	\$9,824.00 - T&E (NTE)
Contract Amendment #6 (Engineering Services)	\$9,824.00 - T&E (NTE)
Contract Amendment #7 (Engineering Services)	\$13,838.00 - T&E (NTE)
Contract Amendment #8 (Engineering Services)	\$127,908.00 – T&E (NTE)
Total Project Fee	\$277,996.44

We appreciate the opportunity to provide you with this request and look forward to working with you on this project. If you should have questions concerning this request or our approach, please do not hesitate to call 303-502-4353 or email me at andrea.lowery@NV5.com.

Sincerely,

NV5 INC.

Andrea Lowery, PE
Senior Engineer

The General Terms and Conditions, and Charge Rate Schedule under the Original Contract (April 24, 2019, Downtown Improvement Phase 3, Grand Lake, CO) are made part of this agreement by reference. If you accept this proposal, please sign this agreement and return to us.

Approved and Accepted on this _____ day of _____, 2020, by

(Signature)

(Print Name)

_____, for _____
(Title)

(Client Name)