



CCHP
Health Plan

Quick-Start Member Guide



What's in this guide

Welcome and thank you for being a CCHP Member. Whether you are new to CCHP or one of our many renewing Members, this guide will help you get the most out of your health plan. Here is what you will find inside:

- A) We are here to help 2
- B) Getting started! 3
- C) Keeping you healthy 4
- D) Getting the right care at the right time 5
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Again, Welcome to your CCHP family. We are here to help.

Sincerely,

Member Services

We are here to help.

We pride ourselves in our excellent Member Service and we want to be accessible in ways that are convenient for you. Call, email or visit (that's right, we welcome walk-in visits!):

MEMBER SERVICES CENTER

Call

1-888-775-7888 (toll free) 1-415-834-2118 (local)
1-877-681-8898 (TTY)
7 days a week from 8:00 a.m. to 8:00 p.m.

Email

MemberServices@CCHPHealthPlan.com

Or, Visit

In San Francisco

445 Grant Avenue
San Francisco, CA 94108
Mon. to Sat. 9:00 a.m. to 5:00 p.m.
Closed on Sundays

In Daly City

386 Gellert Boulevard
Daly City, CA 94015
Mon. to Fri. 9:00 a.m. to 5:30 p.m.
Closed on Saturdays and Sundays

LANGUAGE ASSISTANCE

If you need help in your own language, call us:
1-415-834-2118

YOUR PRIMARY CARE PHYSICIAN (PCP)

When you have medical care needs or have medical questions, your PCP is the first person you should contact. Your PCP leads your care team, and keeps track of your overall health and medical history.

SCHEDULE YOUR FIRST VISIT!

Whether your PCP is new to you or you're already a patient, you should get your annual no-cost check-up visit ASAP. This way, if you do have a need later, your doctor has a baseline to diagnose your condition.

HOW TO CHANGE YOUR PCP

When you enrolled in CCHP you were asked to select your PCP. If you did not, we selected one for you. However, if you would like to make a change, you are free to do so. Simply contact Member Services (contact info can be found to the left) and we are happy to assist.

PROVIDER NETWORK

You can research your provider options by visiting this link: www.cchphealthplan.com/find-a-provider

Let's get started!

We want to make accessing and keeping track of your health information easy and convenient. One way to do this is through our CCHP Member Portal. Below are examples of what you will find:

ANY QUESTIONS?

You can always contact our Member Services to get help:

Call,

1-888-775-7888 (toll free)

1-415-834-2118 (local)

1-877-681-8898 (TTY)

7 days a week from

8:00 a.m. to 8:00 p.m.

Email,

MemberServices@

CCHPHealthPlan.com

- **Information about your benefits, coverage and claims**
 - Get your deductible and out-of-pocket balances
 - Download and print a summary of what your plan covers
 - Review your current and past claims
 - Billing, paying and claims information
 - Set up Auto Pay
 - Send a message or questions to Member Services
- **Replacement Member ID Card**
- **Personalized preventive care recommendations & reminders**
 - See what annual screenings you have coming up
- **Find CCHP Providers**
 - Search for doctors and other providers by name, specialty or facility name
 - Find Covered California, Individual & Family, Employer Group, or Medicare Advantage Plan providers
 - You can also find providers by going to this page:
www.cchphealthplan.com/find-a-provider

Signing-up is easy and your information is secure

(Please be sure to have your member ID card or number handy)

CCHP Member Portal

1. Go to cchphealthplan.com
 - Click on "Member Log-in" at the top right
 - Click on "Register Account" to create an account
2. Follow instructions for creating a password and user ID



Keeping you healthy

At CCHP, it is our mission to help you attain optimal health for you and your family. We help you by offering no cost preventive programs, health, fitness and wellness classes, quarterly newsletter and resources.

- \$0 copay and deductible for regular annual check-up
- Acupuncture services
- Fitness classes like yoga, qigong and tai chi
- Wellness classes on topics like perinatal and healthy eating
- Programs for managing chronic conditions like diabetes and help quit smoking
- Quarterly Community Health Newsletter



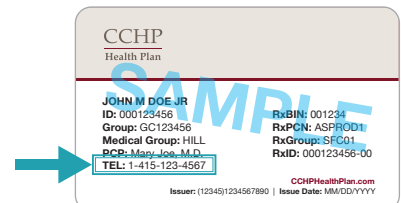
Getting the right care at the right time

To get the most out of your CCHP health plan, we offer this simple guide to services for what care you need or want and the best way to get it.



1 Your Primary Care Physician (PCP) – First Call Your PCP

Your doctor knows you best. He or she is the first person to call when you are having a medical event. Your PCP's phone number is conveniently located on the front of your Member ID card.





24/7 Nurse Advice Line – Help Is a Phone Call Away at 1-888-243-8310

During after hours or when your PCP is not readily available, our CCHP 24/7 Nurse Advice Line is staffed with experienced nurses to help advise on how urgent your health care issue is, and what your next step should be - self-care at home, seeing a doctor in person or going to urgent care. Our Nurse Advice Line supports you until you can reach your doctor.

The CCHP 24/7 Nurse Advice Line number is also on the back of your Member ID card.



Urgent Care (UC) – Like Your Doctor's Office, but Open Later

If you have non-life-threatening symptoms, consider a visit to an Urgent Care Center where no appointment is required. An urgent care visit is often faster and usually less expensive than a visit to an Emergency Room.

Some of the common reasons to go to the Urgent Care?

- Fever, flu or cold
- Animal or insect bites
- Minor sprain and broken bones
- Ear infections
- Seasonal allergies
- Minor back or stomach pain
- Cuts requiring stitches



Emergency Room (ER) – When Timing Is Essential

If you think your symptoms could be the sign of a heart attack, have a hard time breathing or another life-threatening condition, you should get to an Emergency Room immediately or call 9-1-1.

Common reasons to go to the Emergency Room?

- Severe chest or stomach pain
- Unconsciousness
- Vomiting blood or dark, coffee ground like stool
- High fevers or rash, especially with children
- Hard time breathing
- Repeated vomiting or poisoning
- Paralysis
- Allergic reactions
- Severe head or eye injury

NOTE: If you plan to travel outside the service area, please refer to your Evidence of Coverage for specifics on what is covered and what is not. This will ensure right medical care and avoid any unexpected charges which you may be responsible for.



Where to Find Important Information

CCHP complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. We've compiled the following information into one handy booklet: *Important Member Information*.

- Language Assistance Services
- CCHP Member Rights & Responsibilities
- CCHP Member Appeal & Grievance Procedure
- Discrimination is Against the Law
- Multi-language Interpreter Services

We've also included copies in this mail packet.