



## 5-Day Shipping Program

### Program Guidelines

<b>Eligibility</b>	<b>Only</b> items printed in the current Quick Ship book will be given 5 day lead times for shipping.
<b>Ordering</b>	Orders will be entered as Quick Ship <b>only when requested as such</b> by customer.
<b>Fax or E-Mail</b>	Quick Ship orders must be faxed to 800-338-0965. Orders can also be sent by e-mail to <a href="mailto:orders@assaabloydss-cs.com">orders@assaabloydss-cs.com</a> .
<b>Qualifications</b>	To place a qualifying order for Quick Ship, customer must either: <ul style="list-style-type: none"> <li>a. Use the "Quick Ship Order Form" and indicate products by Quick Ship part number as stated in the current Quick Ship book, or</li> <li>b. Prominently indicate "QUICK SHIP" on order and specify required products by Quick Ship part number or by their model number that exactly corresponds to the available product configurations as stated in the current Quick Ship book, or</li> <li>c. Enter Quick Ship order by using the on-line order entry process. <b>**Note:</b> Using this method will bypass the normal order entry process and allow for quicker visibility to the factory.</li> </ul>
<b>Mixed Orders</b>	If customer order indicates Quick Ship, any items on the order that are not currently published in the Quick Ship book will be entered on a separate factory order with standard factory lead times. The customer purchase order number will be modified by a suffix of "**" to accommodate the split order. Each order will be subject to meeting freight values.
<b>Buying Program or Quote</b>	Quick Ship orders can be entered on either buying programs or quotes. If order is to be entered for a quoted project, the quote number <b>MUST</b> be submitted with the purchase order. If no quote number is indicated, the order will be processed at standard buying programs.
<b>Markings</b>	Quick Ship items will not be processed with any type of door markings.
<b>Availability</b>	Yale reserves the right to limit quantities and/or change the availability of any item in the Quick Ship program. The most current published offering will be available on our website at <a href="http://www.yalelocks.com">www.yalelocks.com</a> .
<b>Order Form</b>	The Quick Ship order form is available in back of the Quick Ship book as well as posted separately on the Yale website in both PDF and EXCEL formats. Go to "Product Information and Documentation" then click "Quick Ship Programs".

Failure to adhere to these guidelines can result in delays to processing purchase orders. Orders not following these procedures may be entered with factory standard published lead times.

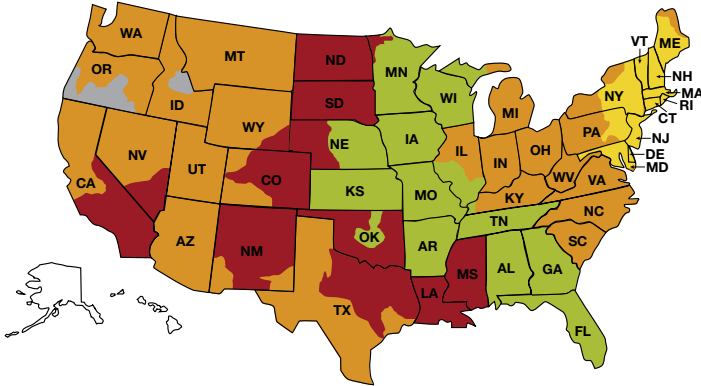


# Shipping At the Speed You Need

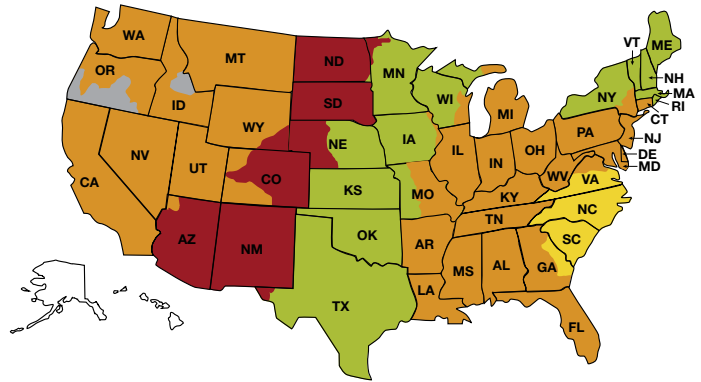


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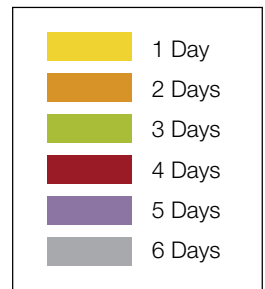
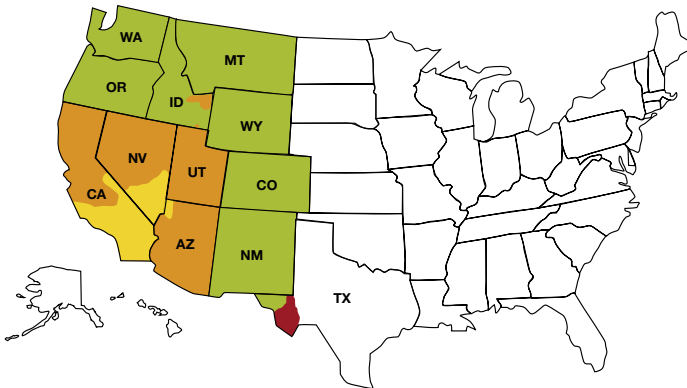
Estimated Ground Shipping from Berlin, Connecticut



Estimated Ground Shipping from Monroe, NC



Estimated Ground Shipping from West Warehouse



Yale Locks & Hardware  
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Tel: 1-800-438-1951 • Fax: 1-800-338-0965 • www.yalelocks.com

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YALE, with its unique global reach and range of products, is the world's favorite lock.

ASSA ABLOY is the global leader in door opening solutions, dedicated to satisfying end-user needs for security, safety and convenience.

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