



# Online-Handbuch

Handbuch zum Quick Menu

Deutsch (German)

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## In diesem Dokument verwendete Symbole

### **Warnung**

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- In diesem Handbuch basieren die meisten Beschreibungen auf den Bildschirmen, die bei Verwendung des Betriebssystems Windows 10 (im Folgenden „Windows 10“ genannt) angezeigt werden.



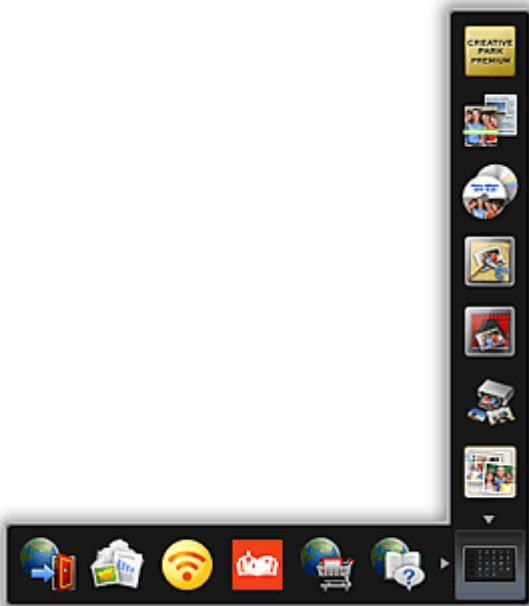
## Was ist Quick Menu?

- Funktionen von Quick Menu
- Starten von Anwendungen aus dem Quick Menu
- Kontextmenüfunktionen

## Funktionen von Quick Menu


Quick Menu ist ein Kontextmenü zum Starten von häufig verwendeten Anwendungen und Funktionen mit einem einzigen Klick.

### Quick Menu-Bildschirm



### Kontextmenü

Fügen Sie dem Kontextmenü häufig verwendete Anwendungen und Funktionen hinzu, um sie mit einem Klick zu starten.

Klicken Sie auf  (Hauptmenü öffnen), um das Hauptmenü zu öffnen, in dem alle Funktionen angezeigt werden.

### Verwandtes Thema

- Kontextmenü
- Hauptmenü

## Starten von Anwendungen aus dem Quick Menu

Über das Kontextmenü oder das Hauptmenü können Sie Anwendungen starten, Handbücher öffnen sowie auf unsere Website zugreifen.

■ [Starten vom Kontextmenü](#)

■ [Starten vom Hauptmenü](#)

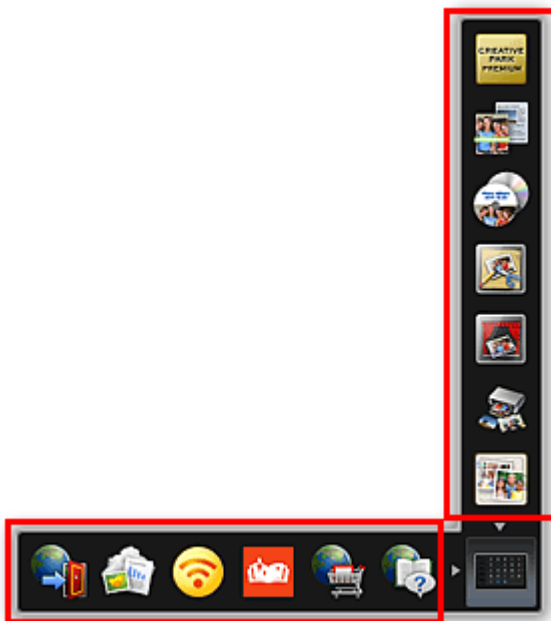
### Starten vom Kontextmenü

Klicken Sie auf ein Symbol in der Symbolleiste, um eine Anwendung oder Funktion zu starten.

#### »» Hinweis


- Auf Anwendungen oder Funktionen, die nicht im Kontextmenü gespeichert werden, kann über das Hauptmenü zugegriffen werden.
- Informationen zum Hinzufügen von Symbolen zum Kontextmenü finden Sie unter Hauptmenü

1. Klicken Sie auf der Symbolleiste im Kontextmenü auf das Symbol, das Sie verwenden möchten.




Die Anwendung, das Handbuch oder unsere Website wird geöffnet.

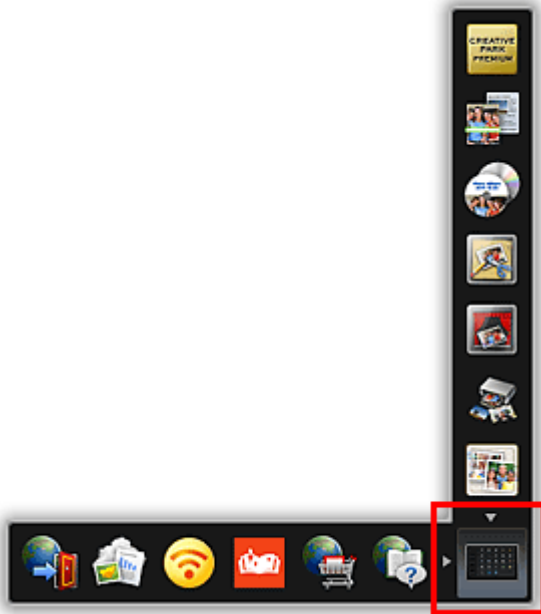
#### »» Hinweis

- Wenn die Symbolleiste nicht sichtbar ist, klicken Sie auf einen angezeigten Pfeil neben  (Hauptmenü öffnen).

## Starten vom Hauptmenü

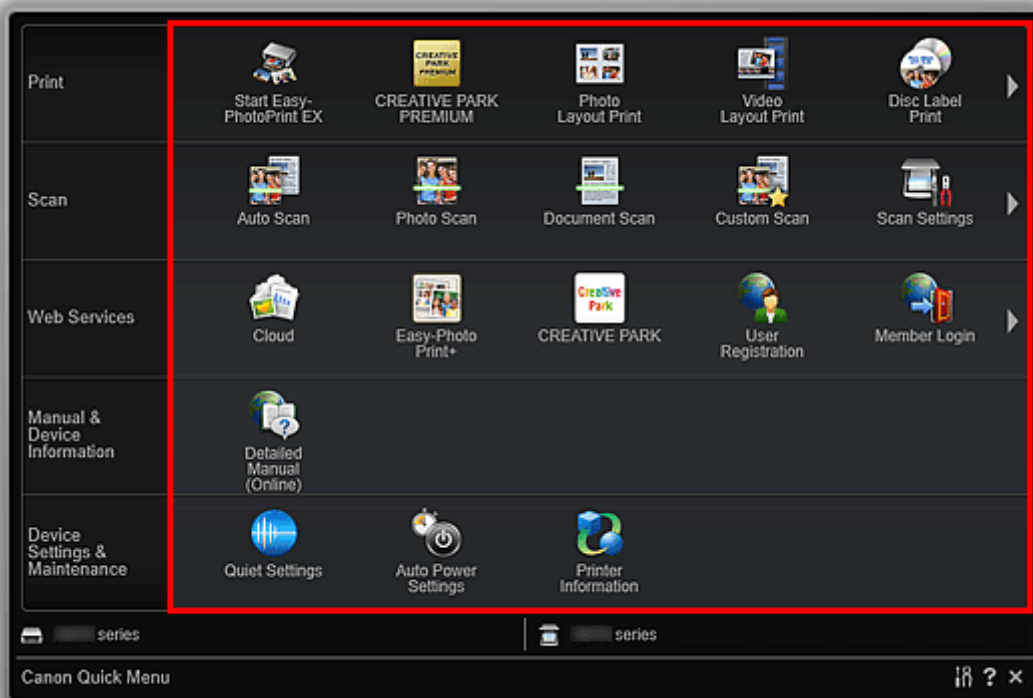
Alle Funktionen, die von Quick Menu geöffnet werden können, werden im Hauptmenü angezeigt. Klicken Sie auf ein Symbol, um eine Anwendung oder Funktion zu starten.

1. Klicken Sie im Kontextmenü auf  (Hauptmenü öffnen).




Das Hauptmenü wird angezeigt.

2. Klicken Sie auf das zu verwendende Funktionssymbol.



Die Anwendung, das Handbuch oder unsere Website wird geöffnet.

### **»» Hinweis**

- Wenn das Funktionssymbol, das Sie verwenden möchten, nicht vorhanden ist, klicken Sie auf  (Zurück/Weiter), um ausgeblendete Symbole anzuzeigen.

## **Verwandtes Thema**


- [Kontextmenüfunktionen](#)

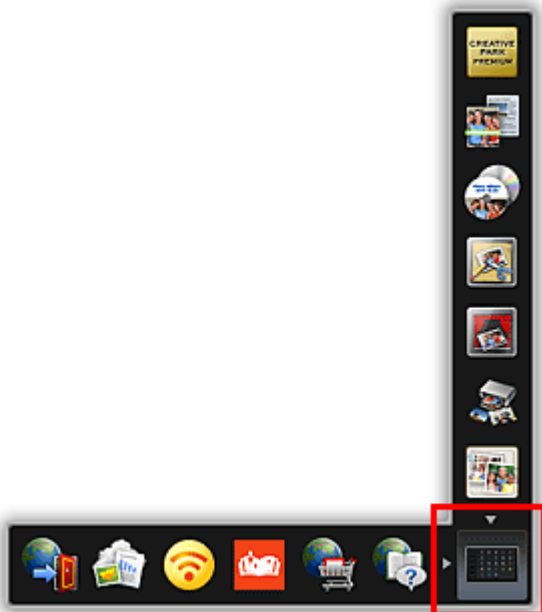
## Kontextmenüfunktionen

Fügen Sie Symbole für häufig verwendete Anwendungen und Funktionen aus dem Hauptmenü zum Kontextmenü hinzu, um mit einem Klick darauf zugreifen zu können. Symbole können nach Bedarf gelöscht oder neu angeordnet werden.

- [Hinzufügen von Funktionssymbolen zum Kontextmenü](#)
- [Löschen von Funktionssymbolen aus dem Kontextmenü](#)
- [Neuanordnen von Funktionssymbolen](#)

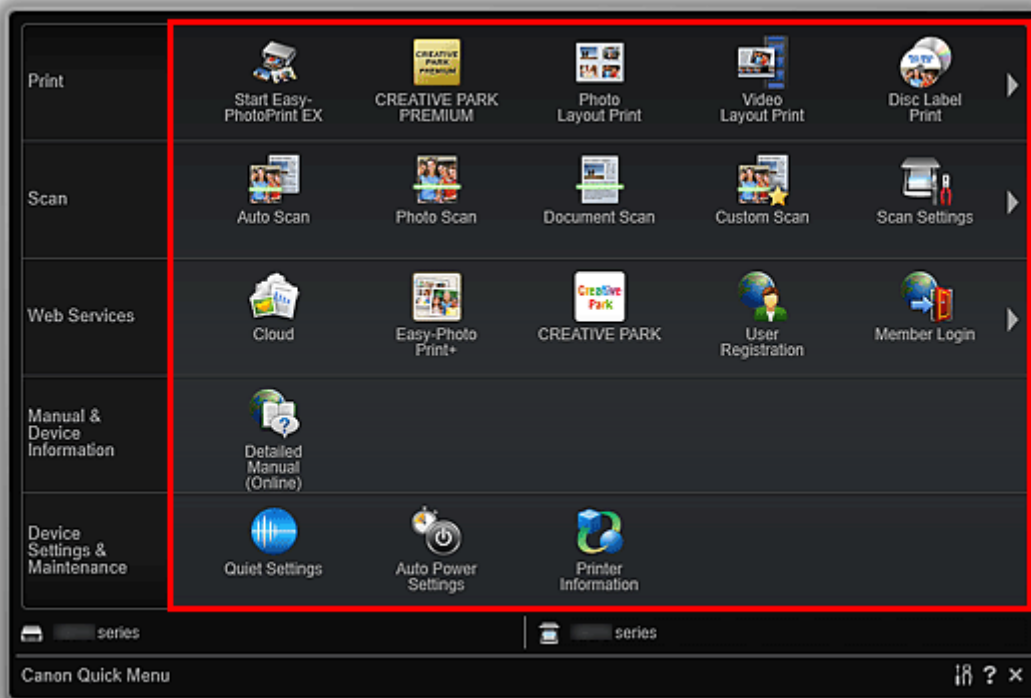
### Hinzufügen von Funktionssymbolen zum Kontextmenü

1. Klicken Sie im Kontextmenü auf  (Hauptmenü öffnen).



Das Hauptmenü wird angezeigt.

2. Ziehen Sie das gewünschte Funktionssymbol auf die Symbolleiste im Kontextmenü.



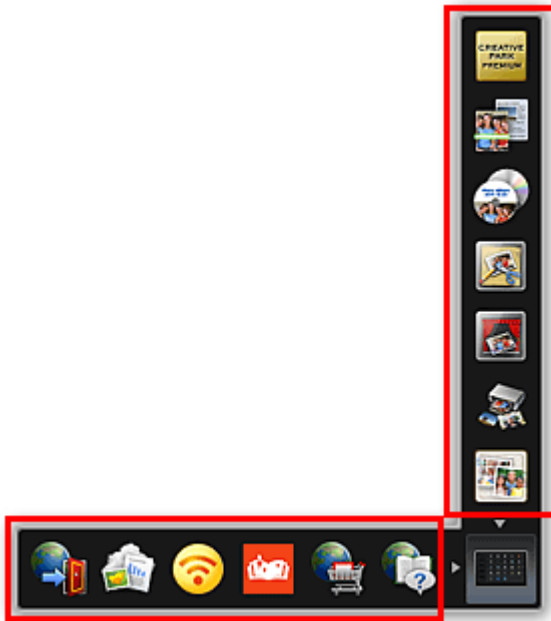
Das Funktionssymbol wird zum Kontextmenü hinzugefügt.

### »» Hinweis

- Bis zu acht Funktionssymbole können auf jeder Seite des Kontextmenüs gespeichert werden.
- Alternativ können Sie ein Symbol hinzufügen, indem Sie im Hauptmenü mit der rechten Maustaste darauf klicken und anschließend im angezeigten Menü auf **Zum Kontextmenü hinzufügen (Add to Shortcut Menu)** klicken.

## Löschen von Funktionssymbolen aus dem Kontextmenü

1. Um ein Symbol zu löschen, ziehen Sie es aus dem Kontextmenü heraus und legen Sie es dann dort ab.



Das Funktionssymbol wird aus dem Kontextmenü gelöscht.

### »» Hinweis

- Alternativ können Sie ein Symbol löschen, indem Sie mit der rechten Maustaste darauf klicken und anschließend im angezeigten Menü auf **Aus Kontextmenü entfernen (Delete from Shortcut Menu)** klicken.

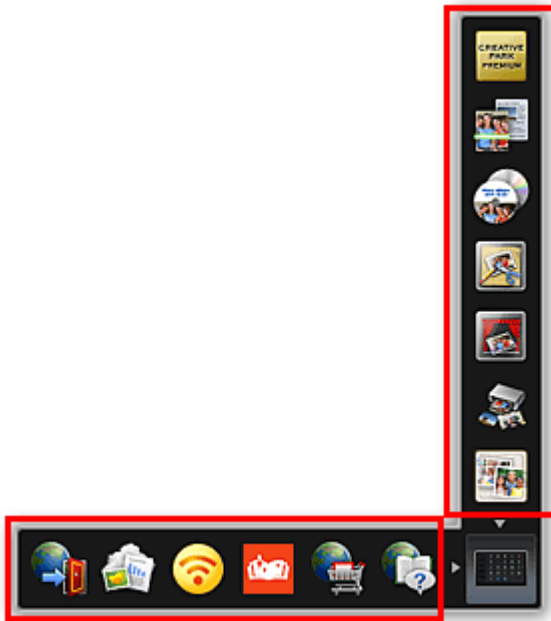


- (Hauptmenü öffnen) kann nicht gelöscht werden.

## Neuanordnen von Funktionssymbolen

1. Ziehen Sie ein Symbol in das Kontextmenü und legen Sie es am gewünschten Ort ab.





Das Funktionssymbol wird zum abgelegten Platz verschoben.

## Verwandtes Thema

- Kontextmenü
- Hauptmenü

## Fehlersuche

### Drucker/Scanner wird nicht unter Modell auswählen (Select Model) angezeigt

Drucker und Scanner erscheinen in folgenden Fällen nicht in der Liste **Modell auswählen (Select Model)** des Dialogfelds **Voreinstellungen**.

- Es ist kein Drucker- oder Scannertreiber, der Quick Menu unterstützt, auf Ihrem Computer installiert.
- Die Installation des Drucker- oder Scannertreibers ist nicht abgeschlossen.


Stellen Sie sicher, dass keiner der oben genannten Punkte zutrifft, und rufen Sie das Dialogfeld **Voreinstellungen** erneut auf.

#### »» Hinweis

- Informationen zum Installieren von Drucker- oder Scannertreibern finden Sie im Handbuch zu Ihrem Drucker oder Scanner.
- Die Installation des Drucker- oder Scannertreibers ist in folgenden Fällen möglicherweise nicht vollständig.
  - Der Drucker/Scanner war nicht mit Ihrem Computer verbunden, während der Treiber installiert wurde.
  - Der Drucker/Scanner war ausgeschaltet, während der Treiber installiert wurde.

### Das Kontextmenü ist ausgeblendet

Wenn die Windows-Seitenleiste in Windows Vista angezeigt wird, kann es sein, dass das Kontextmenü hinter der Windows-Seitenleiste ausgeblendet ist und deshalb nicht mit der Maus erreicht wird.

Doppelklicken Sie in diesem Fall im Benachrichtigungsbereich des Desktops auf  (Quick Menu), um das Kontextmenü in den Vordergrund zu holen.

Nachdem Sie das Kontextmenü in den Vordergrund geholt haben, sollten Sie es an einen Ort verschieben, wo es nicht mit der Windows-Seitenleiste überlappt.

### Nach der Auswahl von Druckerinformationen (Printer Information) wird ein Bildschirm zur Authentifizierung angezeigt.

Wenn nach der Auswahl von **Druckerinformationen (Printer Information)** ein Bildschirm zur Authentifizierung angezeigt wird, müssen Sie den Benutzernamen und das Kennwort eingeben. Weitere Einzelheiten finden Sie unter **Administratorkennwort**.