

<b>OPDP eCTD Test Submission Checklist – Amendment (Correspondence accompanying materials previously missing)</b>	Revised 10/23/2019
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Application Type/Number:  
 Sequence:  
 Sponsor:  
 POC:  
 Submission Date:  
 COR ID:

Additional Notes from Submitter:

**Resource List**

OPDP Electronic Submissions Guidance: <https://www.fda.gov/media/128163/download>  
 eCTD Validation Criteria: <https://www.fda.gov/media/87056/download>  
 Comprehensive Table of Headings: <https://www.fda.gov/media/76444/download>  
 eCTD Submission Standards: <https://www.fda.gov/media/93301/download>  
 eCTD Sample Submissions: <https://www.fda.gov/media/83809/download>  
 Technical Conformance Guide: <https://www.fda.gov/media/93818/download>

Field	Expected Value	Pass	Notes	Dataset
Passed Gateway Validation?	Yes			
Applicant Info	Not Null			
Company Name	Not Null			
Applicant Contact	Applicant-contact-type = fdaact4			<a href="#">Link</a>
Applicant Contact	All information provided?			
Application Number	Matches cover letter			
Application Type	One application type in submission			<a href="#">Link</a>
Multiple Applications	Application-Containing-Files Attribute = “True” listed first in Application-Set			
Multiple Applications	Application-Containing-Files Attribute = “True” used once			
Submission Type	Submission-type = fdast8			<a href="#">Link</a>
Submission Sub-Type	Submission Sub-Type = fdasst4			<a href="#">Link</a>
Submission ID	Submission ID matches Sequence of Original Submission			

\*The information provided in this eCTD Test Submission Checklist is an example. It is not binding on FDA or the public for any future eCTD submission nor does it create any rights for any person or the public. An alternative approach may be used if it satisfies the requirements of the applicable statutes and regulations. For details regarding eCTD submissions for promotional materials please refer to the guidance at <https://www.fda.gov/media/128163/download>

*Contains Nonbinding Recommendations\**

Sequence Number	Not previously used			
Form Type	No Form Submitted			<a href="#">Link</a>
Cover letter	Under heading 1.15.1.8			
Section 1.14	No files submitted in Labeling section			
Promotional Material Audience Type	Matches Subject Line of cover letter			<a href="#">Link</a>
Promotional Material Doc Type	Promotional-Material-Doc-Type set appropriately 2253 – fdapmdt1 Launch Advisory – fdapmdt2 Non-Launch Advisory – fdapmdt3 Launch Accelerated Approval – fdapmdt4 Non-Launch Accelerated Approval – fdapmdt5			<a href="#">Link</a>
Promotional Material Type	Matches materials listed on cover letter			<a href="#">Link</a>
Promotional Materials	Each Material included in separate section 1.15.2.1			
Material ID	Included			
Issue Date	Included and formatted correctly			
Clean Material	Included in section 1.15.2.1.1			
Material Leaf Titles	Descriptive & Informative			
Annotated Material (optional)	Included in section 1.15.2.1.2			
Annotated Material Leaf Titles (optional)	Descriptive & Informative			
Annotated Label (optional)	Included in section 1.15.2.1.3			
Annotated Label Leaf Titles (optional)	Descriptive & Informative			
Annotated References (optional)	Included in section 1.15.2.1.4			
Annotated References Leaf Titles (optional)	Descriptive & Informative			
Orphan Files	None included			
Lifecycle Operators	Used appropriately			

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Content Files	All Files in acceptable file format, accessible, and reviewable			
Hypertext Links	Correct structure and format			

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