

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY BOARD OF HEALTH
GRAND COUNTY HOUSING AUTHORITY
October 13, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene
County Manager Katherine McIntire
County Attorney Chris Leahy
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Abbie Baker and Brene Belew-LaDue nominated the following for Grand County Employee Coin recognition for exceptional work for Grand County citizens:

Ann Baer, Pam Cornett, Tracey Vasquez, Shelly Cecil, Ellen Parri, Kadie Taft, Lydia Anderson, Hannah Folley and former employee Marilyn Banks. In addition, the following were nominated but have already been awarded coins: Jennifer Gelbhaus, Diane Hugley, Darcy Selenke, Katlin Miller and Marty Pack.

County Manager Kate McIntire announced all the employee anniversaries. Ms. McIntire recognized Rachel Born of Grand County Dispatch on her 20 years with Grand County.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on October 14, 2020, for vendor payments. The list for this period was verified for the Board’s approval.

Commissioner Cimino moved to approve the checks presented on October 13, 2020 for payment on October 14, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on October 14, 2020, for vendor payments. The list for this period was verified for the Board’s approval.

Commissioner Cimino moved to approve the vouchers presented on October 13, 2020, for payment on October 14, 2020, for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wire payment and vouchers presented on October 13, 2020, for payment on October 14, 2020 for Grand County.

The motion passed unanimously.

REVENUES

Sales and Lodging taxes, Building and Short-Term Rental fees, and Highway Users taxes are all expected to be lower than originally budgeted for 2020. Sales taxes are projected to be 95% of the budgeted level and Lodging taxes are projected to be 80% of the annual budget. Building permits are projected to be 80% of the original budget amount. Short-Term Rental renewals are projected to be 100% of the budgeted level. Highway User Taxes are projected to be slightly lower than budgeted for 2020. Airport reimbursements for projects are projected to be increased from 95%to 100% of costs. Federal Cares Act reimbursements for COVID 19 expenses estimated to be \$700k.

	Current expected	2020 Budget
Sales tax	\$ 6,868,500	\$ 7,230,000
Lodging tax	\$ 969,000	\$ 1,292,000
Building permits	\$ 749,360	\$ 936,700
Short-term rental fees	\$ 136,300	\$ 136,300
Clerk & Recorder	\$ 800,000	\$ 800,000
Airport project reimbursements	\$ 4,849,000	\$ 4,624,000
Highway Users tax	\$ 1,909,000	\$ 2,009,000
Cares Act Reimbursement	\$ 635,147	\$ -
Total	\$ 16,916,307	\$ 17,028,000
Revenue Expected to be lower \$109k in 2020		

EXPENDITURES in excess of budget per month			
	Spent 3/14 thru 10/13	Projected Monthly	Expected Costs thru 12/31
COVID-19 non- budgeted personnel	\$ 293,205	\$ 18,299	\$ 345,527.73
Grand Foundation Business Grant Program & PPE	\$ 130,000	\$ -	\$ 130,000
Grand County Rural Health - Covid-19 tests	\$ 10,000	\$ -	\$ 10,000
County OT (predominately PH & Sheriff thru 9/18)	\$ 18,224	\$ 1,913	\$ 23,483.31
Other Operating expenses	\$ 107,511	\$ 7,500	\$ 128,135.84
Totals	\$ 558,940	\$ 27,712	\$ 635,147
Expenditures expected to be higher \$635k			
Expected effect to 2020 budge (\$747k)			
Projected Budget Deficits and Postponed or Eliminated Operations and Projects			
Projected County wide effects to Fund Balance			\$ (747,000)
Add back Restricted Funds using restricted fund balance to cover deficits			
Lodging taxes			\$ 323,000
Open Lands, Rivers and Trails			\$ 83,423
Use TABOR emergency reserve for COVID-19 unbudgeted expenditures			\$ -
Less Restricted Funds using surplus to cover costs			
Airports - FFA increased project funding to 100%			\$ (285,000)
Total budget shortfall less restricted funds			\$ (625,577)
% Unrestricted fund balance of operating budget			32%
Postponed or Eliminated Operations and Projects			
Hiring freeze projected savings			\$ 500,000
Excess Hire Lag savings over budget			\$ 420,500
Pay plan consultant cancelled			\$ 40,000
Windy Gap pumping plan cancelled			\$ 35,000
Internship program cancelled			\$ 25,000
Total Budget Shortfall less restricted funds and these projects			\$ 393,923
% Unrestricted fund balance of operating budget			37%
2020 Operating Expenditure Budget			
		\$ 20,000,000	
2019 Estimated Unrestricted Fund Balance			
		\$ 7,000,000	
Total Budget Shortfall less restricted funds and above projects			
		\$ 397,923	
Projected Unrestricted Fund Balance			
		\$ 7,394,923	
		37%	

Commissioner Cimino move to appoint Rick Howard to the Airport Advisory Committee. The term ends December 2020 and then will be automatically renewed for three years.

The motion passed unanimously.

Commissioner Linke moved to approve the Ground Lease for Hangar Number 10 from Gerald Teitsma to Ken and Ryan Fosha.

The motion passed unanimously.

Clerk and Recorder Sara Rosene presented the monthly revenue report.

Commissioner Cimino moved to approve the NWCCOG Economic Development District CARES Recovery Assistance grant in the amount of \$30,000 and authorize the Chair to sign.

The motion passed unanimously.

Proclamation read by Chairman Manguso:

WHEREAS, the Board of County Commissioners of the County of G rand recognizes the importance of raising awareness of cybersecurity to reduce risk and protect the privacy and information of all those living and visiting our county; and

WHEREAS, the Internet touches many aspects of our daily lives. We can shop, bank, connect with family and friends, and handle our records all online. These activities often require that personally identifiable information (PII) be provided; and

WHEREAS, 45%of Americans have had their personal information compromised by a data breach in the last five years, according to an RSA Data Privacy & Security Survey conducted in 2019; and

WHEREAS, the FBI's Internet Crime Complaint Center (ICJ) reported more than \$3.5 billion in losses to individual and business victims in 2019 due to cybercrime (any crime which is committed electronically) with over \$65 million in losses within Colorado; and

WHEREAS, Grand County's residents are encouraged to do their part in increasing cybersecurity awareness and training by visiting the Cybersecurity & Infrastructure Security Agency (CISA) website and reviewing the publications posted; and

WHEREAS, residents are encouraged to pass along these invaluable cybersecurity tips to their friends, family, and coworkers; and

WHEREAS, Grand County's Information Security staff are dedicated to assisting the public through prevention and protection education; and

WHEREAS, the 2020 National Cyber Security Awareness Month theme, "Do Your Part. #BeCyberSmart" serves to remind us that we all have a part in protecting each other from cyber threats.

NOW THEREFORE, be it resolved the Board of County Commissioners of the County of Grand, State of Colorado, do hereby proclaim October 2020, as Cyber Security Awareness Month in Grand County, and encourage residents to participate by taking cybersecurity training, using safe online practices, reaching out for help when needed, and to support awareness by sharing what we have learned with others.

Treasurer Report

County Treasurer Teri Tanton presented the Treasurer's Report.

Commissioner Cimino moved to approve Resolution No. 2020-10-9, "A RESOLUTION DIRECTING THE GRAND COUNTY TREASURER TO DISBURSE FUNDS FROM THE ESCROW "COLORADO RIVER CA ESCROW" ACCOUNT" based on a request from Winter Park Water & Sanitation District for a total payment of \$656,797.71.

The motion passed unanimously.

Board of Health

Commissioner Manguso announced that the Board is sitting as the Board of Health.

Public Health Director Brene Belew-LaDue stated that rates have increased over the last two weeks. Grand County was at a safer at home level 2 concern and is now at level 3 high risk.

Over the last seven months, the quarantine and isolation orders were 295 people and over the last two weeks it has been 203 quarantine and isolation letters.

Ms. Belew-LaDue will be hiring a half time contact tracer.

Ms. Belew-LaDue's department has worked on a number of new outbreaks.

Dr. Selenke stated that she would like to have the community look at COVID in the same manner as they look at wildfires. Dr. Selenke asked people to take all the recommended precautions – wear masks, wash hands, socially distance, and don't go to work sick.

Commissioner Manguso announced that the Board is sitting as the Board of Commissioners.

Manager and Attorney Items

Commissioner Cimino moved to approve the Intergovernmental Agreement concerning County Roads 8 and 72 regarding shared work between Grand County and the Town of Fraser.

The motion passed unanimously.

County Manager McIntire presented her weekly update.

Commissioner Cimino moved that Grand County government apply to GOCO for the resilient communities grant to be prepared by HTA and reviewed the County Manager and signed by the Chair outside the meeting.

The motion passed unanimously.

County Attorney Leahy stated that he had a meeting with the Henderson Technical and Permitting team regarding the 1041 permit.

Commissioner Cimino moved to not exercise the right to purchase for Lots 1-60, Block 18, PineAire Subdivision. The County will receive \$5.50 transfer fee.

The motion passed unanimously.

Consent Agenda

Resolution No. 2020-10-1, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A SERVICES CONTRACT BETWEEN HINKLE & COMPANY PC AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR PERFORMANCE OF ANNUAL AUDITS FOR YEARS ENDING DECEMBER 31, 2020 THROUGH DECEMBER 31, 2024, INCLUSIVELY"

Resolution No. 2020HA-10-2, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY HOUSING AUTHORITY BOARD, TO EXECUTE A SERVICES CONTRACT BETWEEN HINKLE & COMPANY, PC AND GRAND COUNTY HOUSING AUTHORITY FOR PERFORMANCE OF ANNUAL AUDITS FOR YEARS ENDING DECEMBER 31, 2020 THROUGH DECEMBER 31, 2022, INCLUSIVELY"

Resolution No. 2020-10-3, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE CONTRACT AMENDMENT #1 BY AND BETWEEN THE STATE OF COLORADO, DIVISION OF YOUTH CORRECTIONS AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO CONCERNING COST REIMBURSEMENT OF COLORADO YOUTH DETENTION CONTINUUM PROGRAM AND MARIJUANA TAX REVENUE PROGRAM REQUIREMENTS"

Resolution No. 2020-10-4, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE CONTRACT CHANGE ORDER NO. 3 TO THE AGREEMENT BY AND BETWEEN OLDCASTLE SW GROUP, INC. DBA UNITED COMPANIES AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR PROJECT A.I.P. NO. 3-08-0034-017-2020 AT KREMMLING MCELROY FIELD"

Resolution No. 2020-10-5, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A FIRST AMENDMENT TO THE CONSTRUCTION CONTRACT BY AND BETWEEN OLDCASTLE SW GROUP, INC. DBA UNITED COMPANIES AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR THE 2020 ROAD RESURFACING PROJECTS"

Resolution No. 2020-10-6, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A CORE SERVICES PROGRAM CONTRACT BY AND BETWEEN 2ND STAR COUNSELING AND THE BOARD OF HUMAN SERVICES"

Resolution No. 2020-10-7, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE THE ABSTRACT OF ASSESSMENT CERTIFICATION"

Resolution No. 2020-10-8, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, TO EXECUTE AN AGREEMENT FOR SHARED WIC SERVICES BY AND BETWEEN

THE BOARD OF COUNTY COMMISSIONERS OF SUMMIT COUNTY, STATE OF COLORADO AND
THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF
COLORADO, FOR SHARED WIC SERVICES”

Commissioner Cimino moved to approve the Consent Agenda.

The motion passed unanimously.

Board Business

Commissioner Cimino attended a CCI Legislative priorities meeting.

Commissioners Linke and Cimino attended a meeting of the Grand Lake town board.

October 14 All hands meeting by WebEx – All three commissioners

GC Veterans Service Office – Geographic Distribution of VA Expenditures

Grand County Veterans Service Officer Duane Dailey presented the GDX (Geographic Distribution of Veteran Expenditures).

For fiscal year 2019, the VA funds 256 medical clients to Denver. That amount care amounts to \$3.6 million in care delivered to Grand County residents.

The total veteran population that receives service connection disability, non-service connected pension, and DIA for widows for Grand County for 2019 was \$7.3 million. That is up from \$5.2 million just the year before.

Mr. Dailey stated that 746 veterans are receiving benefits in Grand County. That does not include a DOD retiree.

Grand County Library District Update, Community Needs Assessment

Grand County Library District Executive Director Polly Gallagher stated that the District started the Community Needs Assessment in April.

There was an on-line survey where they had well over 400 respondents with survey data that they were able to use. There were different focus groups. One group was heavy library users, one was citizens that do not use the library much and one group was the stakeholders.

People who responded:

- Variety of generations
- Variety of family structures
- Variety of geographic regions
- Variety of home library users
- Variety of user types
- Variety of genders
- Variety of languages spoken

Strength – Physical collections

“Access to books is vital to our becoming good humans and good citizens. Stories help us make sense of ourselves, others, the world. They make us think more and be more compassionate.”

Strength – Digital collections

“I am impressed by what [GCLD] does. I moved here from the largest library district in Minnesota. Grand County does well for the budget available.”

Strength – Staff

“Every Grand County library I have been to has the most personable and helpful employees, I am always very comfortable asking for help.”

Strength – Children’s Programming

“[Our story hour leader] was a blast, made it fun for kids and came up with a lot of great activities. [As a parent, I thought] ‘we can go home and do that, too.’”

Strength – Space

“Libraries are a community hub...Physical {branches are} really important to {this}. People feel safe there.”
“Comfortable. Suitable.”

Diversity

Teens (place and programming)

Adults (programming)

Bi-lingual staff

Volunteers

Engagement

Teens

Seasonal Employees

Volunteers

Community non-profits

Access

Open hours

Transportation

Library of things

Additional digital resources permanent

Curiosity

Hands-on STEAM

Creativity, the arts, music

Equipment

Access Grand

Fire Update, Incident Management Team and U.S. Forest Service

- Proposed Extension of Stage 2 Fire Ban

Commissioner Cimino moved to approve Resolution No. 2020-10-10, “A RESOLUTION EXTENDING THE STAGE TWO FIRE BAN/RESTRICTION, FIREWORKS SALE AND USE BAN/RESTRICTION, AND INCENDIARY DEVICE USE BAN/RESTRICTION, DECLARED PURSUANT TO ORDINANCE NO. 20 IN GRAND COUNTY RESOLUTION NUMBERS 2020-8-4 & 2020-9-11”

The motion passed unanimously.

The Forest Service spoke to the fire behavior of the Williams Fork Fire.

Sheriff Schroetlin noted that fire danger is still very real.

Public Hearing – Fee Change

The public hearing scheduled to begin at 1:00 p.m. was called to order by Chair Manguso at 1:00 p.m. Assistant County Attorney Maxine LaBarre-Krostue set the record as follows:

Exhibit A	Public Notice for September 3, 2020 Middle Park Times
Exhibit B	Proof of Publication September 3, 2020 Middle Park Times Ad Number 615590
Exhibit C	Sheriff's Office Animal Control Fee Change proposal
Exhibit D	EMS Fee change proposal
Exhibit E	Road and Bridge Fee change proposal oversize weight permits

Road and Bridge Superintendent Chris Baer stated that Road and Bridge is requesting to increase the oversize / overweight permit application fee. The current annual fleet permit fee is \$15 for up to 15 vehicles. The current Special Permit fee for one-time oversize / overweight permit is \$125.

The Special Permit fee would not change be the annual permit fee would increase to \$250 per vehicle. Fleet permits will not long be issued. These changes would take effect starting January 1, 2021.

Commissioner Cimino moved to approve the Road and Bridge oversize / overweight permits as presented.

The motion passed unanimously.

Deputy EMS Chief Allen Pulliam presented:

	Current	Proposed
BLS Base Rate	\$1295.00	\$1400.00
ALS 1 Base Rate	\$1750.00	\$1900.00
ALS 2 Base Rate	\$1890.00	\$2060.00
Specialty Care Transport	\$2660.00	\$2900.00
Rendezvous with Medical Aircraft	\$300.00	\$325.00
Treat No Transport ALS/BLS	\$300.00	\$325.00
Blood Draw for Law Enforcement	\$60.00	\$60.00
Additional EMT	\$110.00	\$120.00
Additional Paramedic	\$165.00	\$180.00
Standby Services Dedicated LR	\$90.00/ Hr	\$100.00/ Hr
Standby Services Dedicated NR	\$100.00/ Hr	\$110.00/ Hr
Mileage (Loaded Miles)	\$24.00/ Mile	\$26.00/ Mile
Mileage (Two Patients)	\$12.00/ Mile	\$13.00/ Mile
County Resident Discount	\$500.00	\$550.00

Commissioner Cimino moved to approve the proposed fee changes from Grand County EMS as recommended.

The motion passed unanimously.

The following is presented by the Grand County Sheriff’s Office:

The fee increase and requested changes for Animal Control:

- Dogs:
- Adoption fees for dogs raised from \$80.00 to \$100.00
 - Adoption fees for puppies \$120.00 (new category)
 - Seniors fees raised from \$50.00 to \$60.00

- Cats:
- Adoption fees for Cats raised from \$75.00 to \$90.00
 - Adoption fees for kittens \$115.00 (new category)
 - Seniors fees from \$45.00 to \$55.00

- Small Animals (Guinea Pigs, Hamsters, Birds, etc.):
- Small animal adoptions fee \$40.00 (new category)

- Impound fees for dogs raised from \$30.00 a day to \$40.00 a day
- Impound fee for cats raised from \$10.00 a day to \$15.00

- Care and feeding charges for dogs would remain the same \$10.00
- Care and feeding charges for cats \$5.00 (new category)

Animal surrender fees would remain the same at \$20.00

- The request for fees for the impound lot/yard:
- Payment of the towing charge to the tow company prior to release.
 - Daily charges of \$20.00 a day for vehicles under 6,000 pounds and \$30.00 a day for vehicles over 6,000 pounds.

The Board would like the senior fees for both dogs and cats to remain as there are today.

Commissioner Cimino moved to approve the fee changes request with the exception of the dog and cat senior fees to stay the same as they are today.

The motion passed unanimously.

Commissioner Linke moved to close the public hearing.

The motion passed unanimously.

Commissioner Cimino moved to convene an Executive Session at 1:24 p.m. citing Section 24-6-402, CRS, which states that local public bodies may utilize executive sessions for considering any of the following matters (specifically): (4)(b) Conferences with an attorney for the local public body for the purposes of receiving legal advice on a specific legal question. The topic of the meeting was Grand County Road 4 access and McElroy Airfield Fixed Base Operator discussion.

The motion passed unanimously.

The regular meeting was reconvened.

I, Kris Manguso, hereby attest that the portion of the executive session during which no minutes were taken was confined to a topic authorized for discussion in an executive session.

I, Chris Leahy, hereby attest that the portion of the executive session during which the Recorder was directed to take no minutes constituted a privileged attorney-client communication.

Commissioner Cimino moved to convene an executive session for the Grand County Housing Authority. This is in compliance with CRS 24-6- 402 (4)(f), which states, "Personnel matters, unless the employee asks for an open meeting (if multiple employees are involved, they must all request the open meeting), this provision does not apply to discussion concerning any member of the local public body, any elected officials, or the appointment of a person to one such offices, nor does it apply to discussions of personnel policies generally.

The motion passed unanimously.

The regular meeting was reconvened at 2:50 p.m.

The motion passed unanimously.

I, Kris Manguso, hereby attest that the minutes of this executive session were recorded in accordance with CRS 24-6-402 and confined to the topic authorized for discussion in the executive session.

There being no further business to come before the Board, the meeting was adjourned at 2:50 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 8th day of December 2020.

Attest:

Sara L. Rosene, Clerk and Recorder

Kristen Manguso, Chair