

 Online Bill Payments can be used to send Canadian Dollars to Olympia Trust Company Currency & Global Payments to fund your transactions. If you will be sending funds via Bill Payment, select 'Bill Payment' as the Funding Instruction on the Post Trade Settlement Instructions screen.

## INITIATE THE BILL PAYMENT

- Login to the online banking platform you wish to send payment from and select the 'make a payment/pay a bill' option.
- Search 'Olympia Trust FX' and select as the payee. Enter your Customer ID number as the account number. Your Customer ID is located on your purchase confirmation ex. FX001234).
- Send payment to 'Olympia Trust FX', enter the amount to transfer and submit the request.

## PLEASE NOTE

- If your Bill Payment is sent within your banks stated cut-off time, payments are processed the next business day. If your Bill Payment is sent past the cut-off time, payments will be processed the following business day.
- Transaction limits are determined by your financial institution.
- The following banks accept Olympia Trust FX as a payee of a bill payment: ATB, BMO, CIBC, RBC, TD and Credit Unions.
- If using Scotiabank to send the bill payment, please select "TS- Olympia Trust Co Reg. plan" as the payee. Your Customer ID is located on your purchase confirmation ex. FX001234 would be entered as 9001234.
- Electronic bill payment, bank transfer and wire are all acceptable methods of funding on the PayFX platform. Pre-authorized payments (PAP) is also an acceptable method of funding for corporate accounts.

Should you require assistance please contact PayFX Support at: 1-888-937-0702