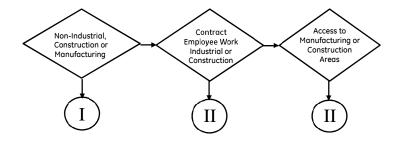
## **GE Wilmington Site**

## REQUEST FOR ADMITTANCE OF CONTRACTOR PERSONNEL

- 1. The Project Manage assumes responsibility for:
  - Assuring contractor's site issued equipment (including, but not limited to badge, keys and vehicle stickers) are returned prior to contractor employee's departure from site.
  - Assures a Nationwide Criminal Background check for each contractor employee has been completed and is available to Site Security if requested. Felony convictions require Security Manager and HR approval for a picture badge. All Foreign Nationals have been properly vetted via Logistics
  - c) Assures contractor has received the appropriate level of training
  - d) Agrees with issuance of picture badge.
  - e) Assuring contract employee assigned SSO (as applicable)
- Security will require photo identification and proof of citizenship before a badge will be issued.
- 3. Contractor badge(s) will be issued to an individual who has been a) hired by a GE Sourcing Approved contractor to perform work or services at GE sites and b) approved by Site EHS to perform work on the site.
- Access level training will be conducted and/or verified by Security prior to issuing a badge
- Exceptions to be approved by either Site Security or Contractor EHS Manager prior to entry.

Access Level	Training Requirements	Conducted By		
Level I	Site Orientation (EHS Awareness/Blue Dot)	Site Security	819-5480	
Level II	Basic Plus Safety Site Orientation	MASC Site Security		762-9557 819-5480



Contract Company				Purchase Order #			
GE Project Manager	GE PM Phor	ne#		GE PM	GE PM Leader		
Contractor Contact/Supervis	sor			Contact Number			
Location of Work to be perfe	ormed by Cor	ntractor		Component Number			
Short Description of Work							
		T					
Contractor Employees	SSO	110000	s Level	Photo Badge		Access	
Last Name, First Name	Number	Requested		Reque		Number	
1.		<u> </u>	ll	Yes	No		
2.		<u> </u>	ll .	Yes	No	<b>.</b>	
3.		l l	II	Yes	No		
4.		I	II	Yes	No		
5.		I	II	Yes	No		
GE Transportation Sites		Backgr	round C	hecks Co	omplet	ed By:	
G4S							
Other							
Other							
Starting Authorization Date:		Ending Authorization Date: (Max 1 Year from Start Date)					
		(IVIGA I		- Clart Bat			

Project Manager to ensure Access Level I and II Contractor Employees Without a Photo Badge must be escorted at ALL Time.

Project Manager	ger Date			
gnature				
-				
•	Signature Required on Each Page Strike Through Unused Lines			
Security Receipt Date Signature				

<sup>\*</sup>Photo Badge requires criminal background investigation

<sup>\*\*</sup>Signature certified criminal background investigation completed and vendor on approved contractor list

<sup>\*\*\*</sup>This Form must be in possession of security at the south gate prior to training.

## **GE Wilmington Site**

## **REQUEST FOR ADMITTANCE OF CONTRACTOR PERSONNEL**

Contractor Employees	SSO	Acces	s Level	Photo Badge		Access
Last Name, First Name	Number	Requ	ested	Requested*		Number
6.		ı	II	Yes	No	
7.			II	Yes	No	
8.		ı	II	Yes	No	
9.		ı	II	Yes	No	
10.		ı	II	Yes	No	
11.		ı	II	Yes	No	
12.		ı	II	Yes	No	
13.		ı	II	Yes	No	
14.			II	Yes	No	
15.		ı	II	Yes	No	
16.		ı	II	Yes	No	
17.		I	II	Yes	No	
18.		I	II	Yes	No	
19.		ı	II	Yes	No	
20.		ı	II	Yes	No	
21.		ı	II	Yes	No	
22.		ı	Ш	Yes	No	
23.		ı	II	Yes	No	
24.		ı	II	Yes	No	
25.		ı	II	Yes	No	
26.		ı	II	Yes	No	
27.	<b></b>	I	II	Yes	No	<b> </b>
28.		ı	II	Yes	No	<b></b>
29.	<b></b>	I	II	Yes	No	<b> </b>
30.		ı	II	Yes	No	<b></b>
31.		ı	II	Yes	No	<b></b>
32.		ı	II	Yes	No	
33.		ı	II	Yes	No	
34.		ı	II	Yes	No	• • • • • • • •
35.		I	II	Yes	No	

Contractor Employees	SSO	Access	Access Level Photo Badge		Access	
Last Name, First Name	Number	Requested		Requested*		Number
36.		1	II	Yes	No	
37.		ı	II	Yes	No	
38.		I	II	Yes	No	
39.		ı	II	Yes	No	
40.		ı	II	Yes	No	
41.		ı	II	Yes	No	
42.		I	II	Yes	No	
43.		I	II	Yes	No	
44.		ı	II	Yes	No	
45.		ı	II	Yes	No	
46.		ı	II	Yes	No	
47.		ı	II	Yes	No	
48.		ı	II	Yes	No	
49.		ı	II	Yes	No	
50.		I	II	Yes	No	

Starting Authorization Date:	Ending Authorization Date: (Max 1 Year from Start Date)

Project Manager to ensure Access Level I and II Contractor Employees Without a Photo Badge must be escorted at ALL Time.

GE Project Manager Date		GE Project Manager	Date		
Signature		Leader Signature			
		Simpature Beautied on Each B			
Security Receipt	Date	Signature Required on Each Page Strike Through Unused Lines			
Signature					

<sup>\*</sup>Photo Badge requires criminal background investigation

<sup>\*\*</sup>Signature certified criminal background investigation completed and vendor on approved contractor list

<sup>\*\*\*</sup>This Form must be in possession of security at the south gate prior to training.