

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Andrew Williams

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
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City Recorder
Cathy Brightwell

City Engineer
Ben White

Public Works Director
Steve Maughan

CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD ITS REGULAR MEETING
AT 7:30 PM ON TUESDAY, DECEMBER 17, 2019 AT CITY HALL, 550 N 800 WEST**

Invocation/Thought – Andy Williams; Pledge of Allegiance – Kelly Enquist

1. Approve the Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Recognition of Andrew Williams – City Council.
4. Recognition of Josh Virostko as Superintendent of the Year.
5. Ordinance 420-19, An Ordinance Modifying WBMC 17.76 - Swimming Pools.
6. Resolution 460-19, A Resolution Re-Appointing James Bruhn to the Wasatch Integrated Waste Management District Administrative Control Board.
7. Resolution 461-19, A Resolution Re-Appointing Alan Malan, Laura Charchenko and Mike Cottle to the Planning Commission, and Re-Appointing Debbie McKean to the Arts Council.
8. Minutes from the December 3, 2019 City Council Meeting.
9. Police Report.
10. Public Works/Engineering Report.
11. Administrative Report.
12. Mayor/Council Reports.
13. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
14. Adjourn.

Those needing special accommodations can contact Cathy Brightwell at 801-292-4486 twenty-four hours prior to the meeting.
This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on December 12, 2019.

WEST BOUNTIFUL CITY

ORDINANCE #420-19

AN ORDINANCE AMENDING WBMC TITLE 17 TO ADDRESS REGULATIONS FOR SWIMMING POOLS

WHEREAS, Utah Code Annotated §10-9a-101 et seq., also known as the “Municipal Land Use, Development, and Management Act,” grants authority to the West Bountiful City Council to make changes to its Land Use Ordinances; and

WHEREAS, the West Bountiful Planning Commission is reviewing the City’s Municipal Code for compliance with current federal and state laws, adding clarification, and updating where appropriate; and

WHEREAS, the West Bountiful Planning Commission held a properly noticed public hearing on December 10, 2019, to consider appropriate modifications; and,

WHEREAS, the West Bountiful Planning Commission has recommended adoption of proposed amendments to WBMC 17.76 for semi-private swimming pools.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF WEST BOUNTIFUL THAT WBMC CHAPTER 17.76 BE MODIFIED AS SHOWN IN ATTACHED EXHIBIT A.

This ordinance will become effective upon signing and posting.

Adopted this 17th day of December 2019.

By:

Ken Romney, Mayor

| <u>Voting by the City Council:</u> | <u>Aye</u> | <u>Nay</u> |
|------------------------------------|------------|------------|
| Councilmember Ahlstrom | _____ | _____ |
| Councilmember Bruhn | _____ | _____ |
| Councilmember Enquist | _____ | _____ |
| Councilmember Preece | _____ | _____ |
| Councilmember Williams | _____ | _____ |

Attest:

Cathy Brightwell, City Recorder

MEMORANDUM



TO: MAYOR AND CITY COUNCIL

DATE: DECEMBER 12, 2019

FROM: BEN WHITE

RE: PRIVATE SWIMMING POOLS – WBMC 17.76

The City hired John Janson in 2018 to review our municipal code for compliance with current state and federal laws. As time permits, the Planning Commission has been addressing Mr. Janson's comments section by section. Following a public hearing on December 10th, the Planning Commission is recommending the attached changes to WBMC 17.76 - Private Swimming Pools.

17.76 Swimming Pools And Recreational Facilities

17.76.010 Definitions

17.76.020 Private Pools And Use

17.76.030 Semi-Private Pools And Use

17.76.010 Definitions

As used in this chapter:

"Private swimming pool" means any constructed pool which is used, or intended to be used, as a swimming pool in connection with a single- family residence and available only to the family of the household and private guests.

"Semi-private swimming pool" means any constructed pool which is used, or intended to be used, as a swimming pool in connection with a neighborhood recreational facility.

"Swimming pool" means any constructed pool used for bathing or swimming which is over twenty-four (24) inches in depth, or with a surface area exceeding two hundred fifty (250) square feet.

Adopted by Ord. 374-15 on 11/18/2015

17.76.020 Private Pools and Use

Any private or semiprivate swimming pool not completely enclosed within a building having solid walls shall be set back at least ten (10) feet from property lines. Any swimming pool shall be completely surrounded by a fence or wall having a height of at least six feet. There shall be no openings larger than thirty-six (36) square inches, except for gates which shall be equipped with self-closing and self-latching devices. Such gates shall be securely locked when pool is not in use by persons invited by the owner.

Private swimming pools will be permitted when they meet the necessary setback requirements. However, there must be no direct connection to the city's culinary water system or to the sewer system of the city.

Adopted by Ord. 374-15 on 11/18/2015

17.76.030 Semi-Private Pools and Use

Semi-private swimming pools or recreational facilities may only be owned as part of a Homeowners Association (HOA) or similar non-profit entity, provided that in all such cases the following conditions are met:

- A. The facilities are to be owned and maintained by the members, and a minimum of seventy-five (75) percent of the membership must be residents of the neighborhood or section of the subdivision in which the recreational facility is to be located.
- B. The area to be used for recreational purposes is of sufficient size to accommodate all proposed facilities, together with off-street parking of sufficient size to satisfy the needs of the area and still maintain a landscaped front yard of not less than thirty (30) feet and a landscaped side yard on both sides and rear of not less than ten (10) feet. Parking shall not be permitted in the front or street side yard setbacks.

- C. The area to be developed into a recreational area must be of such size and shape as to cause no undue infringement on the privacy of the abutting residential areas and be in keeping with the design of the neighborhood in which the recreational area is to be situated.
- D. A solid wall or substantial fence shall be required around the entire recreational area to a height of not less than six feet, the fence across the front of the property to be constructed no nearer to the front property line than the required front setback.
 - a. Electrical.
Overhead Conductor Clearances. No overhead electrical conductors are permitted.
 - b. Underground Conductor Clearances.
Distribution Lines Over Six Hundred (600) Volts. There shall be a minimum ten (10) feet horizontal separation between the closest edge of pool and lines distributing over six hundred (600) volts of electricity.
 - c. Service Lines Under Six Hundred (600) Volts. There shall be a minimum five feet horizontal separation between the closest edge of the pool and service lines carrying fewer than six hundred (600) volts of electricity.
- E. Under no condition can any charge be made for the use of any of the facilities in the recreational area. Notwithstanding, the owners shall share the cost of the facility's operations and maintenance.
- F. Unless approved as part of the Planned Unit Development, no retail or business facilities shall be permitted in the recreational area.
- G. Club houses or any type of night-time indoor facilities will not be permitted in connection with such recreational and swimming pool facilities except as specifically approved as part of the Planned Unit Development.

Adopted by Ord. 374-15 on 11/18/2015

PRIVATE SWIMMING POOLS

17.76 Swimming Pools and Recreational Facilities

17.76.010 Definitions

17.76.020 Private Pools And Use

17.76.030 Semi-Private Pools And Use

17.76.010 Definitions

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"**Private swimming pool**" means any constructed pool which is used, or intended to be used, as a swimming pool in connection with a single-family residence and available only to the family of the household and private guests.

"**Semi-private swimming pool**" means any constructed pool which is used, or intended to be used, as a swimming pool in connection with a neighborhood recreational facility.

"**Swimming pool**" means any constructed pool used for bathing or swimming which is over twenty-four (24) inches in depth, or with a surface area exceeding two hundred fifty (250) square feet.

Adopted by Ord. 374-15 on 11/18/2015

17.76.020 Private Pools And Use

Any private or semiprivate swimming pool not completely enclosed within a building having solid walls shall be set back at least ten (10) feet from property lines. Any swimming pool shall be completely surrounded by a fence or wall having a height of at least six feet. There shall be no openings larger than thirty-six (36) square inches, except for gates which shall be equipped with self-closing and self-latching devices. Such gates shall be securely locked when pool is not in use by persons invited by the owner. Private swimming pools will be permitted when they meet the necessary setback requirements. However, there must be no direct connection to the city's culinary water system or to the sewer system of the city.

Adopted by Ord. 374-15 on 11/18/2015

17.76.030 Semi-Private Pools And Use

~~The planning commission may permit, temporarily or permanently, the use of land in any zoning district for~~ Semi-private swimming pools or recreational facilities may only be owned as part of a Home Owners Association (HOA) or similar non-profit entity, provided that in all such cases the following conditions are met:

- A. The facilities are to be owned and maintained by the members, and a minimum of seventy-five (75) percent of the membership must be residents of the neighborhood or section of the subdivision in which the recreational facility is to be located.
- B. The area to be used for recreational purposes is of sufficient size to accommodate all proposed facilities, together with off-street parking, ~~when required by the planning commission,~~ of sufficient size to satisfy the needs of the area and still maintain a landscaped front yard of not less than thirty (30) feet and a landscaped side yard on both sides and rear of not less than ten (10) feet. Parking shall not be permitted in the front or street side yard setbacks.
- C. The area to be developed into a recreational area must be of such size and shape as to cause no undue infringement on the privacy of the abutting residential areas and be in keeping with the design of the neighborhood in which the recreational area is to be situated.

- D. A solid wall or substantial fence shall be required around the entire recreational area to a height of not less than six feet, the fence across the front of the property to be constructed no nearer to the front property line than the required front setback.
- E. Electrical.

- a. ~~Overhead Conductor Clearances. No overhead electrical conductors are permitted. The following parts of swimming pools shall not be placed under existing service drop conductors or any other open overhead wiring; nor shall such wiring be installed above the following:~~

- b. ~~Swimming pool and the area extending ten (10) feet horizontally from the inside of the walls of the pool;~~

- c. ~~Diving structures; or~~

- ~~d.a. Observation stands, towers and platforms.~~

- 2. Underground Conductor Clearances.

- a. Distribution Lines Over Six Hundred (600) Volts. There shall be a minimum ten (10) feet horizontal separation between the closest edge of pool and lines distributing over six hundred (600) volts of electricity.

- b. Service Lines Under Six Hundred (600) Volts. There shall be a minimum five feet horizontal separation between the closest edge of the pool and service lines carrying fewer than six hundred (600) volts of electricity.

- F. Under no condition can any charge be made for the use of any of the facilities in the recreational area ~~unless specifically authorized by the planning commission.~~ Notwithstanding, the owners shall share the cost of the facility's operations and maintenance.

- G. ~~Under no condition shall any type of retail or business facilities, including vending machines~~ Unless approved as part of the Planned Unit Development, no retail or business facilities shall be permitted in the recreational area, except those specifically approved by the planning commission.

- H. Club houses or any type of night-time indoor facilities will not be permitted in connection with such recreational and swimming pool facilities except as specifically approved as part of the Planned Unit Development.

- ~~I. Before authorizing the recreational facility, complete plans for the development of the area must be submitted to the planning commission. In addition, a detailed outline showing how the area is to be financed and maintained shall be submitted. The planning commission may require a bond by the owners to guarantee compliance with the conditions upon which the area is approved. Failure to comply with any of these conditions shall render null and void the commission's authorization of the facility.~~

- ~~J.I. The planning commission shall notify owners of all abutting properties, and present the proposal at a public meeting, after which the commission shall recommend approval or disapproval of the application.~~

~~The planning commission will have the authority to place whatever additional conditions or restrictions, including a bond, which it may deem necessary to protect the character of the district and to insure the proper development and maintenance of such a recreational area. These conditions may include requiring that plans be approved which set forth the disposition or re-use of the property if the recreational area is abandoned by the developers or is not maintained in the manner agreed upon.~~

WEST BOUNTIFUL CITY

RESOLUTION #460-19

A RESOLUTION APPOINTING A REPRESENTATIVE TO THE WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT ADMINISTRATIVE CONTROL BOARD

WHEREAS, the City of West Bountiful is a member of the Wasatch Integrated Waste Management District and is entitled to appoint one member to its Administrative Control Board; and

WHEREAS, U.C.A 10-3b-104 grants the Mayor the authority to appoint members of the City Council to various assignments and functions, with the advice and consent of the Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful that it consents to the Mayor's re-appointment of James Bruhn as West Bountiful City's representative to the Wasatch Integrated Waste Management Administrative Control Board, which term shall be deemed and ratified to have commenced on January 1, 2020 and shall expire on December 31, 2023.

A Copy of this resolution, once approved, will be provided to the Wasatch Integrated Waste Management District. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this 17th day of December 2019.

Kenneth L Romney, Mayor

| <u>Voting by the City Council:</u> | <u>Aye</u> | <u>Nay</u> |
|------------------------------------|------------|------------|
| Councilmember Ahlstrom | _____ | _____ |
| Councilmember Bruhn | _____ | _____ |
| Councilmember Enquist | _____ | _____ |
| Councilmember Williams | _____ | _____ |
| Councilmember Preece | _____ | _____ |

ATTEST:

Cathy Brightwell, City Recorder

WEST BOUNTIFUL CITY

RESOLUTION #461-19

A RESOLUTION APPOINTING REPRESENTATIVES TO THE WEST BOUNTIFUL PLANNING COMMISSION AND ARTS COUNCIL

WHEREAS, Utah Code Annotated 10-9a-301 requires each municipality to establish a planning commission by Ordinance; and,

WHEREAS, West Bountiful Municipal Code Chapter 2.36, requires that members of the planning commission shall be appointed to four-year terms by the Mayor, with the advice and consent of the City Council; and,

WHEREAS, the West Bountiful City Arts Council was established by adoption of Ordinance #360-14 which requires members to be appointed to four-year terms by the Mayor, with the advice and consent of the City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful that it consents to the Mayor's appointment of following individuals and respective terms:

| <u>Appointee</u> | <u>Office</u> | <u>Term Expires</u> |
|------------------|---------------------|---------------------|
| Laura Charchenko | Planning Commission | December 31, 2023 |
| Mike Cottle | Planning Commission | December 31, 2023 |
| Alan Malan | Planning Commission | December 31, 2023 |
| Debbie McKean | Arts Council | December 31, 2023 |

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this 17th day of December 2019.

Kenneth Romney, Mayor

| <u>Voting by the City Council:</u> | <u>Aye</u> | <u>Nay</u> |
|------------------------------------|------------|------------|
| Councilmember Ahlstrom | _____ | _____ |
| Councilmember Bruhn | _____ | _____ |
| Councilmember Enquist | _____ | _____ |
| Councilmember Williams | _____ | _____ |
| Councilmember Preece | _____ | _____ |

ATTEST:

Cathy Brightwell, City Recorder

PENDING – NOT YET APPROVED

Minutes of the West Bountiful City Council meeting held on **Tuesday, December 3, 2019**, at West Bountiful City Hall, 550 N 800 West, West Bountiful, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Ken Romney, Council members, James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece and, Andy Williams

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Ben White (City Engineer), Todd Hixson (Police Chief), Steve Maughan (Public Works Director), and Cathy Brightwell (Recorder)

VISITORS: Alan Malan, Dennis Vest, Gary Jacketta, Julie & Eric Hattabaugh, Chris Simonsen, Marty Vowles, Ron Mortensen

Mayor Romney called the regular meeting to order at 7:31 pm. James Bruhn offered a thought from John Wayne and Andy Williams led the Pledge of Allegiance.

1. Approve Agenda

MOTION: *James Bruhn made a Motion to approve the agenda as presented. Mark Preece seconded the Motion which PASSED by a unanimous vote of all members present.*

2. Public Comment – two minutes per person, or five minutes if speaking on behalf of a group.

Dennis Vest raised an issue involving several neighbors that has escalated to the point that the neighbors are concerned for their safety. The police have been involved and have added more patrols in the area, but he is hoping to encourage additional communication between the police department and complainants so they are better informed of the status of the investigation.

Mr. Vest and Chief Hixson adjourned to the lobby to talk about the issue.

3. Presentation – Bountiful Veteran’s Park.

Eric Hattabaugh, American Legion Commander for South Davis County and Ron Mortenson, Veteran’s Advocate and past commander presented information on the Bountiful Veteran’s Park to be built on land donated by Bountiful City just north of their city hall. The park will be a place to remember and honor those who have served our nation, those who are currently serving, and those who will serve in the future and will recognize the sacrifices and contributions of veteran’s families.

Mr. Mortensen explained that ‘veteran’s’ will include active, reserves, national guard, or merchant marine – past, current and future who live or have lived in Bountiful, Centerville, North Salt Lake, West Bountiful and Woods Cross. The park will have educational benefits by providing

48 information on veterans and the different conflicts through the use of QR codes and videos. They
49 see it as a place students can come to learn.

50 The Veteran's Park foundation is a 501c3 non-profit organization led by a volunteer board
51 of directors and foundation staff. The project will be 100 percent funded through private donations
52 – no taxpayer funds will be requested or accepted. One million dollars is needed to fund the first
53 phase of the park. Construction is planned to begin in the spring of 2020 with a goal to dedicate the
54 park on Veteran's day 2020.

55 The veteran's relations committee is gathering names and each city is encouraged to help
56 get the word out. The process to submit names can be easily completed online. They are also
57 developing ways to recognize military families and offer additional recognition through
58 donations for name bricks, trees, flag poles, statues, and benches and see this as a way to inspire
59 young men and women to serve our country.

60 Chris Simonsen, member of the Foundation, Bountiful city council member and Vietnam
61 veteran shared some stories that showed how important this park will be to veterans.

62 More information is available at www.BountifulVeteransPark.org.

63 Mayor Romney thanked them for coming.

64

65 **4. Financial Audit Report.**

66

67 Marcus Arbuckle, representing Keddington & Christensen, CPAs, presented the results of
68 the audit of West Bountiful financial statements for the year ended June 30, 2019. He explained
69 that it is the legislative body's responsibility to oversee the financial results of the city, it is
70 management's responsibility to prepare the financial statements in accordance with generally
71 accepted account principles, and the auditor's responsibility to audit the financials and make
72 recommendations on internal controls used by the city.

73 He reported that regarding state compliance there were no findings – which is rare. Staff
74 did a great job. Regarding financial closing, they are recommending a process to review month and
75 year-end closing, make journal endings and have someone check the results. There are no findings
76 of fraud.

77 Councilmember Ahlstrom asked if there were significant adjustments necessary. Mr.
78 Arbuckle gave a few examples such as reconciliation of debt, tracking of lease payments, year-end
79 true-up of accounts payable, some fixed assets had not been capitalized, and sales tax needs to be
80 true-up. He said they focus on accounting accuracy, not the city's spending priorities, and overall
81 there are no areas of concern, although we may be able to improve year-end and month-end
82 processes.

83

84 **5. Public Improvement Agreement for Blackgate Investments, LLC regarding 1450 West** 85 **Street.**

86

87 Between Dominion Energy's high-pressure pipeline replacement project and the
88 construction of the Highgate subdivision and associated utility work, 1450 West has been in an
89 almost constant state of construction for the past three years. The extension of 1450 W for the
90 construction of the Highgate subdivision also requires realigning the intersection of 1450 West/
91 Millbridge Lane twenty feet east.

92 Both Dominion Energy and the Highgate developer are required to repair damage to the
93 road caused by construction; however, the multiple trench patches would leave 1450 W with a
94 surface containing more patched asphalt than original asphalt. Such a surface will not last long

95 nor ride well. As it was not prudent to repair a road that was still under construction by others,
96 Dominion Energy provided funding to the city in lieu of their full repairs. City staff and the
97 Highgate developers have been in discussion as to exactly what their responsibility is for a road
98 with so many trenches. Staff strongly recommends replacing the entire asphalt surface of 1450
99 W at the Millbridge intersection and to the north approximately 190 feet.

100 To accomplish this, staff proposes an agreement with the developers of the Highgate
101 development which will have West Bountiful City remove the asphalt and the developers will be
102 responsible for paving the road with new asphalt (after repairing any soft spots).

103 Steve Doxey has reviewed the agreement

104

105 **MOTION:** *James Ahlstrom made a Motion to approve the Public Improvement*
106 *agreement as proposed. Andy Williams seconded the Motion which*
107 *PASSED by a unanimous vote.*

108

109 **6. Mountain View Estates Trail Relocation.**

110

111 The Mountain View Estates Subdivision is required to construct a connection to the DSB
112 canal trail, also known as the Onion Parkway Trail. Unfortunately, Rocky Mountain Power
113 (RMP) has placed a transformer and two ground boxes right where the trail was scheduled to go.
114 We can either move the RMP equipment or relocate the trail.

115 The approved location of the trail is along the common lot line of 109 and 110. The
116 developer is requesting to relocate the trail to the common lot line of 111 and 112. This also
117 works well with streetlight locations and the location of an ADA ramp. Due to the proposed
118 home design on lot 110, moving the trail to the common lot line of 110 and 111 is not an option.

119 Either location is acceptable to staff. If the trail is moved from the original location, a
120 new pedestrian access easement will be required.

121

122 **MOTION:** *James Bruhn made a Motion to approve a new trail connection between lots*
123 *111 and 112 of Mountain View Estates contingent upon receiving a new*
124 *recorded easement. Kelly Enquist seconded the Motion which PASSED by*
125 *unanimous vote.*

126

127 **7. 800 West Project Scope.**

128

129 Ben White stated that the council had previously talked about a potential 2020 project for
130 800 West road construction from 400 N to Pages Lane, and staff's understanding is that Council
131 prefers the project be completed in one year rather than splitting it up into multi-year phases. There
132 are are several items staff needs direction on.

133 Using the staff memo as a guide, Mr. White asked the council if it still preferred trying to
134 complete the project in one year with contract stipulations including 1) the contractor cannot
135 close the road in front of the school while school is in session, and 2) the contractor cannot
136 remove the asphalt for the second half of the project before paving the first half. The current
137 estimate is an additional \$750,000 for roads/storm (capital projects fund) and \$350,000 in the
138 Water Fund to accomplish this.

139

140 By bidding the full project early in the year, we expect to get good responses, but if not,
141 we will still have time to re-bid half the project. Porter Lane is also on the schedule – no utility
142 work, just mill and overlay - so we will want to look at it when talking about cash availability. It
143 does not appear that grants will be available to help with the 800 West project as they were for
144 Pages Lane.

145 There was discussion about the advantages and disadvantages of doing the project in one
146 year and the consensus was to proceed with that objective.

147 There was discussion about the scope of the project. No aerial relocation will be necessary,
148 most trees will remain due to the seven-foot park strips in the historic district. There was
149 discussion about having grass in the historic district park strips rather than rock; consistency is
150 important.

151 Mr. White noted that one option would be to leave the landscaping of park strips out of the
152 first contract and handle landscaping separately with a landscape contractor, and the consensus was
153 to move in this direction. The council will discuss landscaping of park strips at a later date.

154 There have been no information meetings with residents so we need to get them scheduled
155 once we know what to do with landscaping. As most people are busy in December, meetings could
156 be delayed until early January at about time as the bid goes out.

157
158 **8. Approve Minutes from the November 19, 2019 City Council Meetings.**

159
160 **MOTION:** *James Ahlstrom made a Motion to Approve the Minutes from November 19,*
161 *2019 as presented. James Bruhn seconded the Motion which PASSED by a*
162 *unanimous vote of all members present.*

163
164 **9. Public Works/Engineering Report.**

165
166 Ben White:

- 167 - Pump results from the well are good. The 24-hour test pumped at 1400 gpm with 400 feet
168 of drawdown. There was discussion about current well capability, circulation options, and
169 how much redundancy is needed. Ben explained that the city pays the same amount for
170 Weber water whether it is used or not, so there is good reason to maximize it before other
171 sources. It is 75-80% of the city's total water demand. Expect additional water quality
172 results in January. An RFP for a well house will go out this weekend.
- 173 - A design build RFP for pickleball will go out in January.

174
175 Steve Maughan:

- 176 - Contractors are back on-site for the 1100 West sidewalk project. Material is wet so they are
177 removing base and replacing it.
- 178 - Bad sidewalk is being replaced in Kinross Estates.
- 179 - 1450 West – hope to get tie-in done in the next 7-10 days. Trench repair may be difficult in
180 this weather.
- 181 - Working on equipment maintenance.
- 182 - Council thanked Steve and his team for the good job plowing over the holiday.

183
184 **10. Administrative Report.**

- 185 - Elected Officials Essentials training is scheduled for December 14th. Mr. Ahlstrom and Mr.
186 Wood have confirmed. Let Duane know if anyone else is interested.

- 187 - Audit deficiencies – Duane reviewed a couple of the deficiencies mentioned in Mr.
188 Arbuckles audit report. He agreed there could be some value to having a part-time CPA
189 with government accounting background help with year-end and month-end closing. Duane
190 will schedule a meeting with each council member to review the report in more detail.
191

192 **11. Mayor/Council Reports.**
193

194 Mayor Romney – Christmas on Onion Street went well. The Santa tour took about 2 hours
195 and 15 minutes so we may want to consider moving up the start time a little. During the
196 Santa tour, Chief Bassett mentioned our streets are in better shape for fire trucks than other
197 cities in the area.

- 198 - Nothing Bundt Cakes is having a grand opening Thursday night.
199 - Official word has been announced that Olive Garden is going in where Applebee's was
200 located.
201 - Chevron (south side of 400 N/500 W) was having geo-tech work done which usually
202 indicates some kind of change is coming.
203

204 James Ahlstrom – two large snowstorms over the holidays. Thank you public works; we're
205 spoiled with the condition of our roads.
206

207 Mark Preece – Sewer district meeting is this week; will be closing on private financing for
208 upgrades to the north and south plants.
209

210 James Bruhn – nothing to report.
211

212 Andy Williams – YCC is doing good – Christmas on Onion St was great, and the
213 Viewmont event went well.
214

215 Kelly Enquist – shared a couple of resident comments: Is possible to get a variety of holiday
216 flags to hang along the street. Something in addition to the 'Joy' flags so we can mix them
217 up? Mr. Huffman said it shouldn't be too difficult to purchase additional banners for next
218 season if is budgeted.

- 219 - Snow plow did great but in some cases they went fast so the snow goes up over
220 parkstrip and onto the sidewalk.
221

222 **12. Executive Session for the Purpose of Discussion Items as Allowed Pursuant to UCA**
223 **52-4-205.**

224 No closed session was needed.

225 **13. Adjourn.**

226 **MOTION:** *James Bruhn made a Motion to Adjourn this meeting of the City Council.*
227 *Mark Preece seconded the Motion which PASSED by a unanimous vote of*
228 *all members present.*

231
232
233 The foregoing was approved by the West Bountiful City Council on December 17, 2019, by a
234 unanimous vote of all members present.

235
236

Cathy Brightwell (City Recorder)

WEST BOUNTIFUL CITY POLICE DEPARTMENT

Todd L. Hixson
Chief of Police

550 North 800 West
West Bountiful, Utah 84087
Office 801- 292-4487/Fax 801 - 294-3590

Kenneth Romney
Mayor

West Bountiful City Council Report December 17, 2019

Statistics are from November 2019; the other information reported is collected between council meetings.

Crossing Guards

No issues involving the crossing guards. They are doing a great job!

Reserve Officer Program

All three reserve police officers are doing great. Officer Parker Bjorndal has been doing excellent since being released from field training. Officers Kris Fiedler and Adam Womble are still in different phases of the field training program.

Personnel

Det. Chris Jacobson Completed six years with West Bountiful on November 9th
Officer Brian Flint completed his second year with West Bountiful on December 4th

EmPAC

EmPAC meeting is held quarterly unless there is urgent business that needs attending. The November 2019 meeting was cancelled. The next meeting will be in February 2020.

General Information

Discussion on Part Time Admin Assistant position

West Bountiful Police Department

Department Summary

11/1/2019 to 11/30/2019

| | | |
|----------------|-----------|--------|
| Arrests | 10 | |
| Adult | 10 | 100.0% |

| | | |
|---------------------|--------------|-------|
| Activities | 1,300 | |
| Admin | 227 | 17.5% |
| Assist | 163 | 12.5% |
| Community Relations | 6 | 0.5% |
| Fires | 1 | 0.1% |
| Investigation | 103 | 7.9% |
| Patrol | 173 | 13.3% |
| Property | 3 | 0.2% |
| Security | 219 | 16.8% |
| Service Call | 75 | 5.8% |
| Suspicious Activity | 20 | 1.5% |
| Traffic | 299 | 23.0% |
| Vehicle Accident | 11 | 0.8% |

| | | |
|---|-------------------------|--------------|
| Shift Time and Percent Accounted | 1080 hr. 33 min. | 64.4% |
|---|-------------------------|--------------|

| | | |
|------------------------|------------|-------|
| Reports | 243 | |
| CITATION REPORT | 82 | 33.7% |
| INCIDENT REPORT | 102 | 42.0% |
| OFFICER INFORMATION | 55 | 22.6% |
| POLICE VEHICLE IMPOUND | 4 | 1.6% |

Department Summary

Crime Offenses

35

| | | |
|--------------------------|---|-------|
| ASSAULT | 3 | 8.6% |
| BURGLARY | 2 | 5.7% |
| COUNTERFEITING | 1 | 2.9% |
| DANGEROUS DRUGS | 5 | 14.3% |
| FAMILY OFFENSE | 2 | 5.7% |
| JUVENILE STATUS OFFENSES | 1 | 2.9% |
| PRIVACY VIOLATIONS | 3 | 8.6% |
| PUBLIC PEACE | 1 | 2.9% |
| SEX ASSAULT | 1 | 2.9% |
| STOLEN VEHICLE | 1 | 2.9% |
| THEFT | 6 | 17.1% |
| TRAFFIC OFFENSE | 8 | 22.9% |
| WARRANT SERVICE | 1 | 2.9% |

Accidents

14

Citation Violations

114

| | | |
|-------------|----|-------|
| DUI | 2 | 1.8% |
| Fix it | 13 | 11.4% |
| Misdemeanor | 2 | 1.8% |
| Traffic | 74 | 64.9% |
| Warning | 23 | 20.2% |