



Ship to: MSP, a Division of TSI
 5910 Rice Creek Parkway
 Dock 600
 Shoreview, MN 55126 USA

SERVICE REQUEST FORM

Contact: Ph: 651-287-8100
 Web: www.tsi.com
 Email: mppsolutions@tsi.com

REQUIRED: Billing/Shipping Information

Your Company Billing Information				Your Company Shipping Information (No PO Boxes)			
Company:				Company:			
Address:				Address:			
City:				City:			
State/Prov:		Postal Code:		State/Prov:		Postal Code:	
Country:				Country:			
Contact:				Contact:			
Phone/Fax:				Phone/Fax:			
Email:				Email:			

REQUIRED: Select Payment Method

We will pay via Purchase Order. Purchase Order #:

We will pay via Credit Card. TSI will supply instructions on how to securely provide your information.

*If necessary, you will be contacted after your system has been evaluated and told if your payment limit does not cover the price of the repairs needed. If you choose not to repair your equipment, you may be responsible for the evaluation fee and shipping charges.

REQUIRED: Select Return Shipping Method

Option 1: Use Collect Account Number: UPS FedEx Other: _____

Ground 3 Day 2nd Day Overnight Other: _____ Account Number: _____

Option 2: Prepay & Add freight to Invoice – Shipments will be sent via TSI's preferred carrier; UPS.

Ground 3 Day 2nd Day Overnight Other: _____

The customer is responsible for all shipping costs to the TSI location (INCOTERMS: DDP).

REQUIRED: Product Information

Item	Model #:	Serial #:	SR#*:
Service Type: <input type="checkbox"/> Calibration <input type="checkbox"/> Repair & Calibration		<input type="checkbox"/> Custom Packaging for Transport**	
Return Reason (Please be specific):			
Has this instrument been exposed to ANY HAZARDOUS MATERIALS ? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please contact Customer Service at 651-287-8100 before sending the unit in for service.			
Are there any special contractual requirements that need to be followed for these units? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, explain:			
Service Price*:			

*TSI will supply the notification number and price after the customer has submitted the form.

**MSP will contact you with a packaging quote.

Return this form to mppsolutions@tsi.com
 TSI Incorporated Terms & Conditions apply and are incorporated by reference.
 See <http://www.tsi.com/Policies/>.

REQUIRED: Additional Product Information

Item	Model #:	Serial #:	SR#*:
Service Type: <input type="checkbox"/> Calibration <input type="checkbox"/> Repair & Calibration		<input type="checkbox"/> Custom Packaging for Transport	
Return Reason (Please be specific):			
Has this instrument been exposed to ANY HAZARDOUS MATERIALS ? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please contact Customer Service at 651-287-8100 before sending the unit in for service.			
Are there any special contractual requirements that need to be followed for these units? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:			
Service Price*:			
Item	Model #:	Serial #:	SR#*:
Service Type: <input type="checkbox"/> Calibration <input type="checkbox"/> Repair & Calibration		<input type="checkbox"/> Custom Packaging for Transport	
Return Reason (Please be specific):			
Has this instrument been exposed to ANY HAZARDOUS MATERIALS ? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please contact Customer Service at 651-287-8100 before sending the unit in for service.			
Are there any special contractual requirements that need to be followed for these units? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:			
Service Price*:			
Item	Model #:	Serial #:	SR#*:
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Return Reason (Please be specific):			
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Are there any special contractual requirements that need to be followed for these units? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:			
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Service Price*:			
*TSI will supply the notification number and price after the customer has submitted the form. **MSP will contact you with a packaging quote.			
Return this form to mpps@tsi.com. TSI Incorporated Terms & Conditions apply and are incorporated by reference. See http://www.tsi.com/Policies/.			